

MUNICIPALITY OF JASPER  
**REGULAR COUNCIL MEETING AGENDA**

Date: July 2, 2019 | Time: 1:30 p.m.

Place: Quorum Room, Jasper Library and Cultural Centre



- 1 CALL TO ORDER**
- 2 APPROVAL OF AGENDA**  
2.1 Regular meeting agenda, July 2, 2019 attachment
- 3 APPROVAL OF MINUTES**  
3.1 Regular meeting minutes, June 18, 2019 attachment
- 4 PRESENTATIONS**
- 5 BUSINESS ARISING FROM PREVIOUS MINUTES**
- 6 DEPARTMENT REPORTS**
- 7 BYLAWS**  
7.1 Bylaw summary attachment
- 8 REQUESTS FOR DECISION**  
8.1 RFD: Jasper Park Chamber of Commerce as an Additional Named Insured attachment  
8.2 RFD: Youth Recreation Pass Pilot Project attachment  
8.3 RFD: Appointments to Regional Assessment Review Board attachment
- 9 CORRESPONDENCE FOR INFORMATION, CONSIDERATION OR ACTION**
- 10 OTHER NEW BUSINESS**
- 11 COUNCILLOR REPORTS**
- 12 UPCOMING EVENTS**
- 13 IN CAMERA**  
13.1 Deliberative Matter: Housing – FOIP, S.24
- 14 ADJOURNMENT**

*Please note: All regular and committee meetings of Council are audio-recorded.*

Municipality of Jasper  
**Regular Council Meeting Minutes**  
 Tuesday, June 18, 2019 | 1:30 p.m.  
 Quorum Room, Jasper Library and Cultural Centre

Present Mayor Richard Ireland, Councillors Paul Butler, Rico Damota, Helen Kelleher-Empey, Bert Journault and Jenna McGrath

Absent Deputy Mayor Scott Wilson

Also present Mark Fercho, Chief Administrative Officer  
 Christine Nadon, Legislative Services Manager  
 Kayla Byrne, Legislative Services Coordinator  
 John Greathead, Director of Operations  
 Yvonne McNabb, Director of Culture and Recreation  
 Lisa Riddell, Community Development Manager  
 Neil Jones, Licensing and Enforcement Manager  
 Jeremy Todgham, Fitness and Aquatic Centre Manager  
 Beth LeBlanc, Community Outreach Services Manager  
 Crystal Virtanen, Grande Yellowhead Public School Division  
 Karen Shipka, Grande Yellowhead Public School Division  
 Fuchsia Dragon, Fitzhugh

Call to order Mayor Ireland called the meeting to order at 1:31 pm.

Additions to the agenda  
 #114/19 MOTION by Councillor Journault – BE IT RESOLVED that council agree to add the following item to today’s regular agenda:  
 - 10.1 Condition of Firemen’s Park

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Approval of agenda  
 #115/19 MOTION by Councillor Butler – BE IT RESOLVED that council approve the agenda for the regular meeting of Tuesday, June 18, 2019 as amended.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Approval of regular minutes  
 #116/19 MOTION by Councillor McGrath – BE IT RESOLVED that council approve the minutes of the June 4, 2019 regular council meeting as presented.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

West Yellowhead Community Violence Threat Risk Assessment and Intervention Protocol Ms. Virtanen and Ms. Shipka presented information on the West Yellowhead Community Violence Threat Risk Assessment and Intervention Protocol; and are requesting the Municipality of Jasper sign on as a partner of the protocol. Ms. Virtanen and Ms. Shipka confirmed there are no financial commitments to becoming a partner, noting the partnership would be mostly a statement of support. Councillors requested that administration return to a future meeting

with more information on what involvement would look like should the Municipality become a partner of the protocol.

Business arising from the minutes	Mayor Ireland inquired if anyone is able to attend the single-use items reduction workshop hosted by the Edson & District Recycling Society.		
Culture and Recreation	The Director of Culture and Recreation provided council with recent highlights and updates from the department, including information on the internal health and safety audit.		
	Mrs. McNabb answered questions from councillors.		
Bylaw summary	Council received a summary of bylaws currently in force and those in various stages of readings in the Municipality.		
Waiver of notice: Busking for 2019 and Beyond #117/19	Mr. Fercho explained a waiver of notice is being requested as to not delay busking for the summer season, and because the program will be implemented in the same manner as last year.		
	MOTION by Councillor Damota – BE IT RESOLVED that council agree to waive the two-week notice period in order to make a decision on busking for 2019 at today’s meeting.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
RFD: Busking for 2019 and Beyond	MOTION from Councillor Kelleher-Empey – BE IT RESOLVED that council approve an annual busking permit to Habitat for the Arts until a change in the Commercial Use of Public Space Bylaw is completed for busking. Mr. Fercho noted the intent of including “until a change in the Commercial Use of Public Space Bylaw is completed for busking” in the recommendation was to allow busking to become an annual project rather than a pilot project.		
Motion amendment: Busking for 2019 and Beyond #118/19	MOTION by Councillor Butler – BE IT RESOLVED that council amend the aforementioned recommendation as follows: BE IT RESOLVED that council approve an annual busking permit to Habitat for the Arts.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
RFD: Busking for 2019 and Beyond #119/19	MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that council approve an annual busking permit to Habitat for the Arts.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Notice: Jasper Park Chamber of	Council gave notice that a request for decision to add the Jasper Park Chamber of Commerce as an Additional Named Insured (ANI) to the Municipality’s insurance		

Commerce as an Additional Named Insured	policy and authorize the Mayor and CAO to execute any letters or agreements as required will return for decision at the next regular council meeting.
Notice: Youth Recreation Pass Pilot Project	Administration presented information pertaining to the Youth Recreation Pass Pilot Project, which documented facility usage as well as feedback regarding the project. As the pilot project is set to end on July 2 administration is seeking direction on how to proceed moving forward. Councillors indicated they were in favour of continuing the project continuing as is. This item is scheduled to return for decision at the next regular council meeting.
Notice: Appointments to Regional Assessment Review Board	Council gave notice that a request for decision to appoint Michelle Deschene as the Designated Clerk for the Regional Assessment Review Board for West Yellowhead for a one year term starting July 1, 2019; and to appoint Paul Butler as the Designated Chair for the Regional Assessment Review Board for West Yellowhead for a one year term starting July 1, 2019 will return for decision at the next regular meeting.
Correspondence: No Parking/Bus Zone	<p>Council received a letter from resident Kim Stark regarding the bus zone on the 600 block of Patricia Street. Councillors noted numerous tour companies use this location as a central drop-off for senior passengers; and should the bus stop be moved an alternate central location would need to be determined.</p> <p>Administration noted a similar request had been brought to council in the past, but the request did not move forward following negative feedback on the proposal from nearby businesses. Councillors requested a broader discussion on parking throughout the community at a future committee of the whole meeting. Administration noted parking recommendations from the Transportation Master Plan will also come back for discussion and review at a future meeting.</p>
Jasper Roads and Infrastructure	<p>Council received a letter from resident Margot Walker regarding the condition of Jasper's roads, specifically referencing the Patricia Street and Willow Street intersection. Administration confirmed that work on the Patricia Street and Willow Street intersection should start in early July; and noted a number of paving patch jobs did not get done last year simply because contractors were not available.</p> <p>Administration also noted communications to residents regarding ongoing projects could be improved. Councillors requested that a discussion on a communications strategy return at a committee of the whole meeting. Administration will send responses to both correspondence items.</p>
Recess	Mayor Ireland called a recess from 3:16 pm until 3:25 pm.
Condition of Firemen's Park	Regarding remarks from residents about unmaintained landscaping and fallen fences, Councillor McGrath inquired about the condition of Firemen's Park. Administration confirmed work is being undertaken to address these concerns.

Councillor reports:

Councillors Kelleher-Empey and Journault will attend the Community Futures annual general meeting. Councillor Kelleher-Empey reminded council that the Community Futures' event Lemonade Day will be on June 22 in Jasper.

Several councillors attended the Seniors' Week wine and cheese event hosted by the Municipality.

Councillor McGrath attended a Yellowhead Regional Library Board meeting; and noted the Communities in Bloom judges will be in town on July 17.

Mayor Ireland was a judge for Lemonade Day; attended a Jasper Partnership Initiative meeting; and gave remarks at the École Desrochers graduation ceremony.

It was also noted there will be a Chinese delegation in Jasper on July 18 or July 19; Tourism Jasper has requested municipal representation at the meeting.

Upcoming events Council received a list of upcoming events.

In camera: Advice from officials #120/19 MOTION by Councillor Journault – BE IT RESOLVED that council move in camera at 3:37 pm for agenda items 13.1 Deliberative Matter: Contract Audit, Operations Department – FOIP S.24 and 13.2 Land Matter – FOIP S.21.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Mr. Fercho also attended the in camera session to provide information and administrative support.

Revert to open meeting #121/19 MOTION by Councillor McGrath – BE IT RESOLVED that council move out of camera at 4:46 pm.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Adjournment #122/19 MOTION by Councillor Butler – BE IT RESOLVED that, there being no further business, the regular meeting of June 18, 2019 be adjourned at 4:47 pm.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

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Mayor

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Chief Administrative Officer

	Bylaw	Date Repealed	Repeals Bylaw	Replaced by Bylaw	Scheduled date for next reading			Certification by Parks	
					First Reading	Second Reading	Third Reading & Approval	Date Forwarded	Date Certified
217	Taxation Rates Bylaw 2019		209		19-May-21	19-May-21	19-Jun-04	19-May-27	19-May-27
216	Traffic Safety Bylaw 2019		195		19-Apr-16				
215	Waste Reduction Regulation Bylaw				19-Apr-02	19-May-21	19-Jun-04	19-May-27	19-May-27
214	Supplementary Tax Bylaw 2019		207		19-Jan-22	19-Jan-22	19-Feb-05	19-Jan-23	19-Jan-24
213	Supplementary Assessment of Improvements 2019		206		19-Jan-22	19-Jan-22	19-Feb-05	19-Jan-23	19-Jan-24
212	Jasper Levy and Collection of Utility Fees Bylaw 2019		205		18-Dec-18	18-Dec-18	8-Jan-19	18-Dec-18	19-Dec-18
211	Cannabis Consumption Bylaw				18-Sep-18	18-Sep-18	2-Oct-18	19-Sep-18	20-Sep-18
210	Regional Assessment Review Board Bylaw		201		5-Jun-18	19-Jun-18	3-Jul-18	25-Jun-18	26-Jun-18
209	Tax Rate Bylaw 2018		203		15-May-18	15-May-18	5-Jun-18	25-Jun-18	17-May-18
208	Jasper Municipal Storage Lot Bylaw 2018		136		3-April-18	5-Jun-18	19-Jun-18	6-Jun-18	7-Jun-18
207	Supplementary Tax Bylaw 2018		200	214	16-Jan-18	16-Jan-18	6-Feb-18	17-Jan-18	17-Jan-18
206	Supplementary Assessment of Improvements 2018		199	213	16-Jan-18	16-Jan-18	6-Feb-18	17-Jan-18	17-Jan-18
205	Jasper Levy and Collection of Utility Fees		197	212	5-Dec-17	19-Dec-17	2-Jan-18	20-Dec-17	20-Dec-17
204	Jasper Rotation of Ballots 2017		169		4-Jul-17	4-Jul-17	18-Jul-17	5-Jul-17	6-Jul-17
203	Tax Rates 2017		202	209	4-Jul-17	4-Jul-17	18-Jul-17	5-Jul-17	6-Jul-17
202	Tax Rates 2017		194	203	16-May-17	16-May-17	30-May-17	16-May-17	19-May-17
201	Inter-Municipal Assessment Review Board		139	210	2-May-17	2-May-17	16-May-17	9-May-17	11-May-17
200	Imposition of Suppl. Taxx		185	207	7-Feb-17	7-Feb-17	21-Feb-17	8-Feb-17	9-Feb-17
199	Suppl. Assess. of Improv.		184	206	7-Feb-17	7-Feb-17	21-Feb-17	8-Feb-17	9-Feb-17



## REQUEST FOR DECISION

**Subject:** Jasper Park Chamber of Commerce as an Additional Named Insured (ANI)

**Prepared by:** Mark Fercho, Chief Administrative Officer

**Date – Notice:** June 18, 2019

**Date – Discussion:** June 11, 2019

**Date – Decision:** July 2, 2019

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### **Recommendation:**

1. That Council approve adding the Jasper Park Chamber of Commerce as an Additional Named Insured (ANI) to the Municipality's insurance policy, and authorize the Mayor and CAO to execute any letters or agreements as required.

### **Background:**

The Jasper Park Chamber of Commerce requested that the Municipality consider adding them to the Municipal insurance policy as an ANI. The JPCC currently pays over \$4000 for insurance, adding them to the municipal policy as an ANI may significantly reduce that cost. All ANI's under the municipal policy pay their ANI insurance fee, these are not taxpayer funded costs.

### **STEP 1:**

Prior to the JPCC being considered as a new ANI, they must complete a number of steps. The attached information form has the complete steps, however in summary:

- They need to have a copy of the Municipality's Council meeting minutes showing approval passed to add as the group as an ANI (reason for this RFD report)
- Provide a completed ANI insurance application form
- Provide a 5 years claims experience letter from their current insurance company
- The insurance company may also require a building appraisal and risk inspection from JPCC

### **STEP 2:**

If the insurance company has no concerns in adding the JPCC (if any issues are raised this matter will return to Council for further direction or not proceed), then:

- The insurance company will provide a quote for the cost of the ANI insurance to the JPCC
- If the JPCC wants to move ahead with the quote, they can advise they accept the quote
- Formal written request from the Municipality to add the group as ANI with effective date in the form of a letter signed by the Mayor is required by the insurance company
- Completed & signed Letter of Agreement between the JPCC and the Municipality to add the JPCC as an ANI is required by the insurance company
- JPCC is added to the Municipal insurance policy, and the JPCC pays the fee annually for this

**Strategic Relevance:**

This initiative could support Council's Strategic Priority in Governance and Social Equity through developing mutually beneficial relationships at the local level.

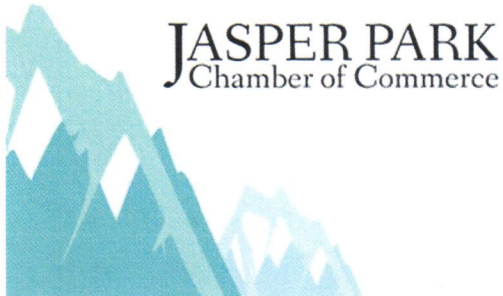
**Financial:**

There is no cost to this initiative, unless the JPCC has negative claims experience at which time their application or ongoing membership as an ANI would be reviewed by the insurance company and Council.

**Attachments:**

- Jasper Park Chamber of Commerce letter requesting their addition as an ANI
- ANI Addition Information Sheet from RMA (Genesis Insurance)





June, 2019

Mayor Richard Ireland and Council

Municipality of Jasper

Jasper, AB

T0E 1E0

**By Email**

Mayor Ireland and Council:

Please accept this letter as a request for consideration for the Jasper Park Chamber of Commerce to be added to the Municipal insurance policy as an additional named insured.

We look forward to discussing this consideration with you at your earliest convenience.

Sincerely,

Pattie Pavlov, General Manager

CC: M. Fercho, CAO, Municipality of Jasper

C. Nadon, Legislative Services Manager, Municipality of Jasper

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## **The definition of an Additional Named**

### **Additional named insured**

(1) A person or organization, other than the first named insured, identified as an insured in the policy declarations or an addendum to the policy declarations. (2) A person or organization added to a policy after the policy is written with the status of named insured. This entity would have the same rights and responsibilities as an entity named as an insured in the policy declarations (other than those rights and responsibilities reserved to the first named insured).

**To be an Additional Named Insured or ANI under the Genesis Reciprocal Insurance Exchange ("Genesis"), a community group or organization must satisfy all of the criteria set forth below.**

### **Criteria**

The Subscriber/Member may add an ANI if the entity meets the following criteria:

- It is a non-profit organization;
- It brings a benefit to the greater good of the community; and
- It has a relationship with the Subscriber.

The Attorney must also be satisfied with the above.

### **The Approval Process**

- a. ANI application is to be completed by community group and submitted to Attorney together with Claims Experience Letter for underwriting approval. We require a fully completed Property Information Form as well as interior and exterior pictures PRIOR to quoting.
- b. Member Approval. Council or board of directors of the Subscriber must deliver written notice to the Attorney that it accepts the community group as an ANI to its policy.
- c. Subscriber must complete Letter of Agreement/Understanding with the ANI that contain terms that are satisfactory to the Attorney and must deliver full copy of such Letter of Agreement/Understanding to the Attorney.

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2510 Sparrow Drive  
Nisku, Alberta T9E 8N5

OFFICE: 780.955.3639

FAX: 780.955.3615

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- d. Subscriber must deliver to the Attorney:
  - i. A complete full copy of the incorporation documents of the ANI; and
  - ii. evidence acceptable to the Attorney that the ANI is currently in good standing under the laws pursuant to which the ANI was created.
  - iii.
- e. Attorney Approval. Underwriting approval or denial of application and risk based on criteria approved by the Advisory Board from time to time
- f. Attorney must be satisfied that the proposed risk:
  - i. conforms to risk profiles with similar Genesis exposures;
  - ii. has an acceptable physical location; and
  - iii. has a positive loss experience.
- g. ANI to complete renewal application upon receipt of request from the Attorney.
- h. ANI and Subscriber must immediately notify the Attorney in writing of any material change in risk relating to such ANI as soon as reasonably practicable after becoming aware of such change in risk.

## **Responsibility**

The Subscriber will be solely responsible to the other Subscribers for all liabilities related to each ANI under the Subscriber. This includes the Subscriber being solely responsible for all payments or premiums of any kind that must be paid by or on behalf of the ANI. In addition, the Subscriber will respond in a reasonable amount of time to any requests from the Attorney for information regarding an ANI related to that Subscriber.

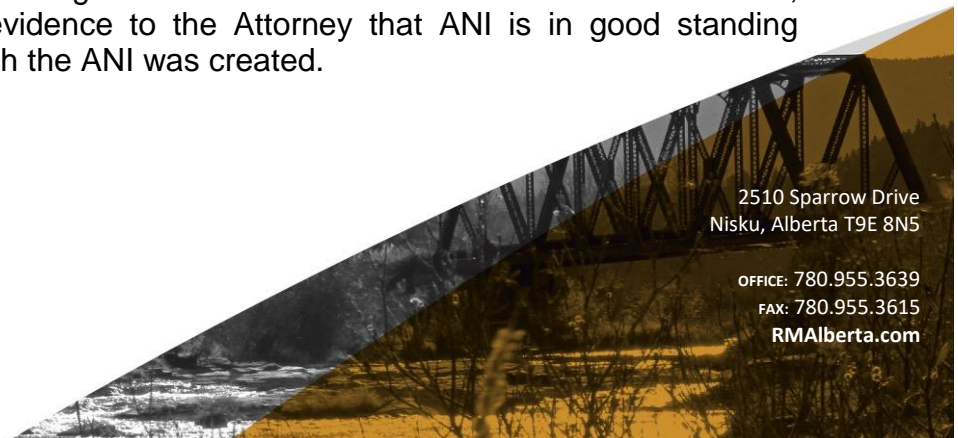
## **2. Requirements**

The Subscriber will deliver on or before November 1 each year or immediately upon written request of the Attorney a listing of each ANI related to the Subscriber. In addition, the Subscriber shall provide evidence to the Attorney that ANI is in good standing pursuant to the laws under which the ANI was created.

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2510 Sparrow Drive  
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FAX: 780.955.3615  
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### **3. Removal of an ANI**

The Attorney may remove an ANI. If an ANI is removed by the Attorney, the related Subscriber shall remain liable for any liabilities of the related ANI.

If the Advisory Board terminates a Subscriber's participation in Genesis, the termination will also apply to each ANI related to the Subscriber. If the Subscriber terminates their participation in Genesis, such termination will also apply to each ANI related to the Subscriber.

### **4. Appraisals**

We require an appraisal and risk inspection for all newly added buildings with a value over \$250,000. We will accept an existing appraisal if it is within 12 months.

Buildings whose value is \$250,000 or less using the Marshal Swift Boeckh (MSB) cost estimator does not require an appraisal.

The appraisal and risk inspection MUST be received within 6 months of the date that the building was added to the policy, or the Attorney will have them completed and the cost will be charged back to the Subscriber.

Buildings built within 12 months do not require an appraisal or risk inspection.

We require a fully completed Property Information Form as well as interior and exterior pictures PRIOR to quoting.

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2510 Sparrow Drive  
Nisku, Alberta T9E 8N5

OFFICE: 780.955.3639

FAX: 780.955.3615

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## REQUEST FOR DECISION

**Subject:** Youth Recreation Pass Project

**Prepared by:** Yvonne McNabb, Director of Culture and Recreation, Kathleen Waxer, Director of Community and Family Services, Jeremy Todgham, Fitness and Aquatic Centre Manager, Lisa Riddell, Community Development Manager

**Reviewed by:** Mark Fercho, CAO, Christine Nadon, Legislative Services Manager

**Date – Notice:** June 18, 2019

**Date – Decision:** July 2, 2019

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### Recommendation:

- That Council continue to grant free passes for the Local Youth with the fee schedule as set out in Option 1.

### Options:

- Option 1: Continue to grant free passes to local youth**

	Pool	Wall	Gym (ages 13+)
0-5 years	\$0.00	\$0.00	N/A
6-12 years	\$0.00	\$0.00	N/A
13-18 years	\$0.00	\$0.00	\$0.00

*Passes for ages 6-12 would be changed to allow access to the climbing wall as well.*

*Proof of enrollment in grades K-12 will be required to obtain a child or youth pass.*

- Option 2: Reduce the cost to enter for local youth**

	Pool	Wall	Gym (ages 13+)
0-5 years	\$0.00	\$0.00	N/A
6-12 years	\$0.00	\$0.00	N/A
13-18 years	\$___ or %___ discount	\$___ or %___ discount	\$___ or %___ discount

*Council can direct administration to return with suggestions if they wish to go this route.*

- Option 3: Revert to the fee schedule used prior to the pilot project**

	Pool	Wall	Gym (ages 13+)
0-5 years	\$0.00	\$0.00	N/A
Grades K-6	\$0.00	\$9.61	N/A
Grades 7-12	\$7.47 drop-in	\$9.61 drop-in	\$9.61 drop-in

**Background:**

- In September 2018, Mayor and Council voted in favour of granting free passes to the Fitness and Aquatic Centre to local youth enrolled in grades 7-12 for the duration of the 2018/2019 school year. The Local Youth Recreation Pass Pilot Project ran from October 1, 2018 – Present with an end date set to coincide with the end of June, 2019.
- The Municipality's Local Youth Recreation Pass Pilot Project was launched in response to trends the Jasper Community Team brought forward including but not limited to: Jasper Community Team members reporting that local youth were experiencing anxiety and isolation; local youth were sneaking into hotel pools and hot-tubs and local youth were reporting high levels of stress in the OurSCHOOL Survey, a survey administered by The Learning Bar for school divisions across the country.
- The Local Youth Recreation Pass Pilot Project set out to find out if an increase in access to positive leisure activities like swimming, climbing or going to the gym would have an impact on stress levels and general well-being of local youth and teens.
- Administration contacted the Grand Yellowhead Public School Division to seek results from the 2019 OurSCHOOL survey and were told that the division elected not to do the survey in 2019 due to the cost associated.
- To measure the impact of the Local Youth Recreation Pass Pilot Project, administration collected both quantitative and qualitative data.
- Data was collected on facility usage as well as the perspectives of Fitness and Aquatic Centre staff members. Facility data was collected using the time period of October 1, 2018 – May 7, 2019. Staff were surveyed in May 2019.
- Participant feedback from students enrolled in Jasper Junior Senior High School as well as Ecole Desrochers was collected in October 2018 and again in April/May 2019.
- Feedback from parents/guardians of the youth enrolled in grades 7-12 at both schools was collected in May 2019.
- Overwhelmingly, the quantitative data from facility usage as well as feedback regarding this pilot project from Fitness and Aquatic Centre staff, local youth, parents/guardians and community members has been positive.
- An analysis of the feedback collected is included in the report that follows.
- Administration will continue granting free access to local youth until such time as Mayor and Council select an option moving forward.

**Strategic Relevance:**

- Council's Strategic Priorities: "Council's aspiration is the continued enhancement of Community Health within the framework of the effective, efficient and fiscally responsible provision of municipal services."
- Governance and Social Equity. Specifically, "Develop and nurture mutually beneficial relationships and partnerships at the federal, provincial, **local** and international level to enhance community health and address issues and opportunities..."
- Public and Community Safety. Specifically, "Committed to improving public safety and security\_\_\_ and community resilience."

**Financial:**

- The anticipated loss in revenue as a result of offering free passes to local youth is \$14,500 per year based on 2019 rates. At this time, there have been no additional staffing or maintenance costs as a result of the increased facility usage.

**Communications:**

- If Council chooses to continue offering free or reduced cost access to the Fitness and Aquatic Centre, the Culture and Recreation department and Community and Family Services department, together with Jasper Community Team members, will ensure that local youth and their families are aware of this initiative in the community and are poised to reap the full benefits available to them.

**Attachments:**

- Local Youth Recreation Pass Pilot Project Report

**The Municipality of Jasper's  
Local Youth Recreation Pass Pilot Project**

**Summary of Data Collected**

Prepared for: Mayor and Council

Prepared by: Jeremy Todgham and Lisa Riddell

Reviewed by: Mark Fercho, Yvonne McNabb and Kathleen Waxer



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## Membership and Usage Data

As of May 7, there were a total of 144 Youth Memberships issued to local youth as part of the pilot project. Out of the 144 memberships issued, 126 have been used and 18 have not been used. The average youth used their pass 18.4 times. One particular individual used their pass 134 times. On average, the facility recorded 10.5 youth visits per day.

**Table 1: Number of Youth Memberships Issued & Number of Youth Visits Recorded**

MEMBERSHIPS	
Total youth memberships issued:	144
Total memberships used:	126
Total memberships un-used:	18
VISITS	
Total number of youth visits:	2315
Average youth visits per day:	10.62
Average visits per individual:	18.37

**Table 2: Breakdown of Usage by Age Group**

Age Group	Memberships Used	Total times used	Average # of times per user	Average usage per day
12 yrs.	12	146	12.17	0.67
13-14 yrs.	44	867	19.70	3.98
15-17 yrs.	59	1127	19.10	5.17
18 yrs.	11	175	15.91	.80
<b>Total</b>	<b>126</b>	<b>2315</b>	<b>18.37</b>	<b>10.62</b>

*\*unused memberships are not reflected*

Table 2 illustrates that the age groups who used the facility most often were ages 13-17 year olds with fewer 12 year olds and fewer 18 year olds using the facilities daily.

**Table 3: Historical Attendance by Youth**

In each case, the date range of Oct 1 – May 7 was used.

	2015-2016	2016-2017	2017-2018	Pilot Project
Membership	797	1006	692	2315
Drop-In	1265	1206	968	1321
Total	2062	2212	1660	3636

*\*please note, during the pilot project, we can assume that all drop-ins recorded were from out of town youth. In previous years, the local youth and out of town youth were not recorded separately.*

Table 3 shows that compared to previous years, youth attendance to the facility has more than doubled during the pilot project.

## Value and Cost Data:

Table 4 breaks down the value of the passes issued during this pilot project. Since the project was 9 months in length (75% of a full calendar year), a pro-rated value of 75% of the value of a 12-month pass was used in calculations.

**Table 4 – Value of Memberships Issued (9-month pro-rated membership)**

Age	Individual Value	# of memberships issued	Value of total provided:
12 yrs.	\$401.74	12	\$4,820.88
13-14 yrs.	\$401.74	44	\$17,676.56
15-17 yrs.	\$401.74	59	\$23,702.66
18 yrs.	\$482.09	11	\$5,302.99
		<b>Total</b>	<b>\$51,503.09</b>

If 12-month passes were issued going forward, the value of those passes would be **\$68,670.76** per year according to the 2019 rate structure and assuming a similar number of individuals obtain them.

Table 5 shows the revenue from youth memberships sold from 2015-2017. From this number, we can anticipate the approximate loss in revenue from youth memberships sold that will come with issuing free passes to youth. That approximate loss in revenue is \$9,399.67.

**Table 5 – Historical Revenue Generated from Youth Using the Facility**

Year	Youth Membership Sales	* Youth Drop-In Fees
2015	\$9,926.62	\$15,213.11
2016	\$8,873.44	\$13,344.78
2017	\$9,398.96	\$12,713.28
<b>Average</b>	<b>\$9,399.67</b>	<b>\$13,757.06</b>

*\*Please note, revenue generated from drop-in fees includes both local youth drop-in revenue as well as out-of-town youth drop-in fees.*

Historical revenue from youth drop-in fees (both local and out of town) sits at an average of \$13,757.06 for the past three years (2015-2017). During the pilot project, there was a total of \$8700.64 revenue collected from out-of-town youth drop-in fees. From this, we can assume that there would be a loss in revenue from local youth drop-in fees of approximately \$5,056.42 should free passes for local youth continue.

In summary, if Council decides to continue offering free passes to local youth, administration anticipates a total loss of annual revenue of approximately \$14,500 per year based on 2019 rates.

During the local youth recreation pass pilot project, Culture and Recreation has not incurred any additional staff or maintenance costs associated with the increase in facility usage.

## Qualitative Data: Fitness & Aquatic Centre Staff:

The Fitness and Aquatic Centre surveyed staff members to gain insight into their experience with the pilot project. Here are comments from Fitness and Aquatic Centre staff:

- “I’ve had parents approach me outside of work to tell me how much they love that their kids come to the gym, and that they never thought their kids would be regular gym or climbing wall users a year ago.”
- “I thought the youth passes were awesome. I loved seeing the regular youth climbers and gym goers.”
- “One parent in particular has had the same conversation with myself and at least one other clerk multiple times, where in each time he was told that his kids pool pass did not include the climbing wall and he was quite rude about having to pay. However, on the flip side, I have noticed there are some parents that come on an almost regular basis to use the pool and climbing wall with their kids, and have never questioned the fee for the climbing wall use.”
- “Should we consider having a block out time on the youth passes from 5-7 when it is super busy in the gym?”
- “I think this program has really made a positive impact on them. There are a handful of regular gym/climbing wall users now that we never saw before; and you can see how their confidence has grown. Most of them were very shy when they first signed up for their passes. They are now comfortable here, and conversational with the staff and other gym users.”
- “I think flagging the under 15’s will help with enforcing our age restrictions. I think we should also flag the 12 year olds.”
- “I’ve had a few parents get quite annoyed when they were informed, they would have to pay for their children to use the climbing wall.”
- “I’ve seen some of them volunteer with the climbing association. And the last climbing competition had some of the regular climbers so excited and engaged. They came almost every day in the week or so leading up to it, and some were plotting their own routes to practice and master.
- Some of the youth come more than once per day, as they will be here in the afternoon with the school and then come back after school for another work out or climb.”
- “I have talked with a few of the kids graduating this year that intend to purchase a membership when this pilot project is completed. They have said that before this project they would not have considered buying one. It feels to me like our investment in them now will pay off in adult memberships in the future.”

## Student and Parent Feedback

**Student Feedback:** Community and Family Services, together with Jasper Community Team members, designed and administered two youth surveys during the pilot project. Once in October 2018 and again in April/May of 2019. Jasper Junior Senior High School and Ecole Desrochers administered the surveys to the student body enrolled in grades 7-12.

**Table 6: Number of Students Surveyed and Percentage of Those Surveyed Who Obtained a Pass**

Grade	# of students surveyed	% of surveyed students who obtained a free pass.
7	29	83%
8	27	74%
9	35	63%
10	18	78%
11	22	77%
12	24	58%

**Parent Feedback:** Jasper Community Team members also drew up a survey through Survey Monkey to parents of the youth who were enrolled in grades 7-12. It was sent out by the schools via email in May, 2019.

**Sample size:** 158 out of a possible 220 students were surveyed in September and then 156 out of a possible 220 students were surveyed in April. There is a total of approximately 200 students registered in grades 7-12 at Jasper Junior Senior High School and 17 registered at Ecole Desrochers.

A total of 57 parent/guardian surveys were completed on-line.

**To note:** The pre and post surveys were not correlated to the same individual students. So, the change within one particular individual cannot be measured. The changes illustrated in the data represent the change from the entire pre-survey data compared with the entire post-survey data.

Comments from youth are written exactly as they were written in the survey.

## How did youth access the facilities before this pilot project?

Q1. We asked youth how they accessed the pool, gym or climbing wall before the pilot project.

*\* Students could tick off more than one option so the percentages will not add to 100%.*

My parents/guardians bought me an annual, monthly or six/three-month pass	11%
My parents/guardians bought me 10-punch passes	4%
I bought a youth pass or 10-punch passes when I had enough money	3%
I paid the drop-in fee when I had enough money	24%
I did not use the facilities. I was busy doing other things like: _____	29%
I did not use the facilities because I/my family could not afford it.	7%
I accessed the facilities by connecting with Community Outreach Services	4%
Other: _____	34%

29% of youth said they did not use the facilities. They were busy doing other things like (answers tended to fall into one of four categories):

- *Working (9 respondents)*
- *Doing homework or studying (11 respondents)*
- *Hanging out with friends (4 respondents)*
- *Other recreation/sports listed (9 respondents)*

34% of youth ticked off 'other' and then left comments that tended to fall into one of 5 categories:

- *I live out at JPL or I use the JPL gym ( 4 respondents)*
- *I've always had a pass through the elementary school (12 respondents)*
- *I got a pass through the referee program (3 respondents)*
- *I had a pass-through Mr. Barker or COS (4 respondents)*
- *I did not live here before this year (5 respondents)*

## Measuring the impact – Perception vs. Reality:

In the pre-project survey, youth were asked how they thought the free Fitness and Aquatic Centre pass would impact their life in the coming year? There was also another question where youth could leave additional comments.

- 63% of respondents had comments in these two questions that indicated a positive sentiment about the pilot project. For example: *"It's good, it will help lots of people that can't afford the pass."*
- 16% of respondents shared comments that had a negative sentiment. For example: *"It will not impact my life because I don't go to the pool."*
- 20% of respondents either did not leave any comments, or the comments were neutral meaning they were neither positive or negative about the pilot project. For example: *"I feel neutral as I do not have time at the moment to use the gym/pool or climbing wall."*

At the end of the pilot project, youth were asked how the free Fitness and Aquatic Centre pass impacted their life.

- 64% of respondents left comments that indicated a positive sentiment about the impact the free Fitness and Aquatic Centre pass had on their life. For example: *"Going to the gym helps with dealing with stress. Everytime I go I feel better and im becoming healthier."*
- 6% of respondents shared comments that indicated a negative sentiment. For example: *"It didn't affect me at all."*
- 25% of respondents either did not leave any comments, or the comments were neutral meaning they were neither positive or negative about the impact of the project. For example: *"It hasn't really I normally just use my home gym."*

At the end of the pilot project, we asked students to indicate whether or not they had taken advantage of the free pass. If not, we asked why.

- 45 out of the 156 students surveyed indicated that they had not obtained their free pass.
- In the majority of instances, students indicated that they felt they didn't have time.
- In one instance, a student indicated that they didn't know about the opportunity.
- A few students also indicated that they live too far away to use it or that they already work-out at the JPL gym.
- Then, there were some who simply expressed that they had no interest in these types of activities.

## What has been the change?

A). **Going swimming, to the gym or climbing wall helps reduce my stress levels:**

- Before the project, 57% of youth surveyed agreed or strongly agreed that recreation helped reduce their stress levels. After the project, the percentage increased to 70%.

B). **I feel better after going swimming, to the gym or climbing wall:**

- Before the project, 60% of youth surveyed expressed that they agreed or strongly agreed that they felt better after going swimming, to the gym or climbing wall. After the project, that percentage increased to 91%.

C). **I feel connected to my community:**

- Before the project, 27% of youth surveyed expressed that they agreed or strongly agreed that they felt connected to their community. After the project, that percentage increased to 52%.

D). **I have met new people or gotten to know others better through using the pool, gym or climbing wall in the past year:**

- Before the project, 35% of youth surveyed expressed that they agreed or strongly agreed that they had met new people or gotten to know others better through using the pool, gym or climbing wall in the past year. After the project, that percentage increased to 51%.

## Frequency of Use:

In the pre and post surveys, we asked youth how many times they frequented the pool, gym and climbing wall and then compared those numbers at the start and then the end of the pilot project.

Overall, usage increased with the pilot project in all three facilities (pool, gym, climbing wall). In all three facilities, there are substantial decreases in the percentage of students indicating that they go “0 x per week” and corresponding increases in the percentage of students who attend 1-4 times per week. The percentage of students who use the facilities 5+ times per week remained low and quite steady. As suspected with this age group, the Gym and climbing wall saw a greater increase in usage than did the pool. But, all three facilities saw an overall increase.

**Table 7: Frequency of Facility Use from Start to End of the Pilot Project**

Visits per week	0/week	1-2/week	3-4/week	5+/week
Pool	22% decrease	7% increase	10% increase	1% increase
Gym	41% decrease	17% increase	25% increase	1% increase
Wall	31% decrease	14% increase	9% increase	7% increase



## Student Comments:

At the end of the post-pilot project survey, students were given the chance to leave comments. Here are those comments (un-edited):

- *Please keep this program going!*
- *I think this program really helps teens get out of the house to exercise AND SOCIALIZE.*
- *I really think we should keep the passes for the better of the community.*
- *I'll try to start going.*
- *I am considering getting a pass so I can strongly agree with the above statements.*
- *It is helpful for other people like who can't afford it.*
- *Please keep this opportunity going for us because it keeps us out of trouble and gets us active.*
- *I have the free pass, im just busy with other things.*
- *Rules are too strict and age to use the gym and weights alone should be 13, 14 and 15.*
- *I hope to redo the pass next year.*
- *I hope guys will redo this program next year.*
- *Please keep giving the free pass.*
- *Keep the free pass please.*
- *Make the pass last all year and not just end in June.*
- *Please stop spending taxes on dumb things, also get better at snow removal, it was ridiculous this winter.*
- *After going with my friends, someone kicked us out because there wasn't room and so it would be better if we didn't get kicked out. It's nice to know I don't have to worry about having money to go.*
- *It would be great if you didn't kick me out.*
- *Keep it free or I am not coming.*
- *Please do this again.*
- *Keep it free.*
- *Please keep it.*
- *Thank you for this opportunity and please keep it going.*
- *I love the pool and I want to go to the gym.*
- *I'm very happy with this pass and hope it continues on.*
- *Can you keep it free please?*
- *Never been in the activity centre.*
- *Looks neat.*
- *Please please please don't take it away.*
- *You should keep the pass free so those who can't afford to go regularly can still go swimming.*
- *If you make me pay I won't go.*
- *I enjoy going.*
- *I wish the pass would continue throughout the summer.*
- *Nice, so helpful. Great!*
- *I find the fact that students are allowed a free pass very nice of the Fitness & Aquatic Centre to do.*
- *I would have more time to use it in the summer, but won't because I'm too broke to pay.*
- *I think the passes should still work during the summer. Money can be an issue for some people. It would be great if this free pass would stay forever. If I was trying to get into shape, I would use it. It would be nice to still have it next school year. Have access to the youth pass during the summer. It would be better if it went thru the summer so kids can stay active year-round.*

## Parent Feedback:

As of June 7<sup>th</sup>, there were 57 surveys completed by parents of youth impacted by this pilot project.

- 100% of respondents knew about the pilot project
- The majority of parents heard about the project from their teenage children, from the newspaper or from the school.
- 98% of respondents had teenagers who obtained their free pass
- 89% of respondents had teenagers in grades 7-9.
- 40% had teenagers in grades 10-12

These surveys were administered in Survey Monkey and the data is attached for review.

Parents/guardians shared their perspective on the pilot project extensively and the raw comments paint a picture of the impact this project had in the community.

### In Summary:

Q5. We asked parents if the pilot project had an impact on their teenager(s) and their family:

- 98% of respondents expressed a positive impact on their teenager(s) and/or their family.
- The comments tend towards one of three categories: an increase in opportunities to connect with friends and engage in healthy recreation, a decrease in screen time and an increase in connections made between youth and other age groups like adult family members and/or other gym users in general.

Q6. We asked parents whether they noticed a difference in their teenager's physical, emotional or mental well-being.

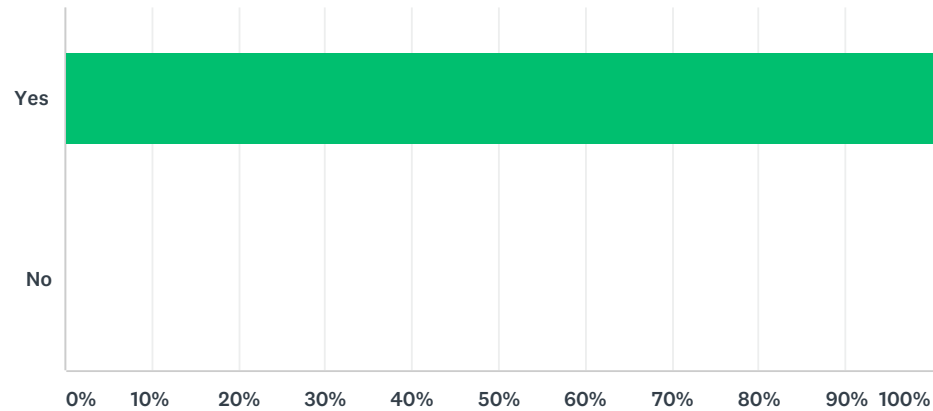
- 93% of respondents expressed a positive change in their teenager's physical, emotional or mental well-being as a result of this pilot project.
- The comments express a range of positive changes. For example: *"More activity has allowed them an outlet for stress."* *"Yes, both of our children used this opportunity to de-stress and connect with friends."* *"I have noticed that he is more outgoing. He wants to communicate more with me and he is starting to appreciate who he is."* *"She started eating better, getting more rest, drinking more water, and her marks and study habits also improved."*

Q7. We asked parents whether the regular rates are affordable for their family (\$9.61 drop-in, \$64.56 ten punch card, \$546.36 annual pass).

- 98% of respondents expressed that it would not be affordable for their family.

Q1 Did you know about this pilot project?

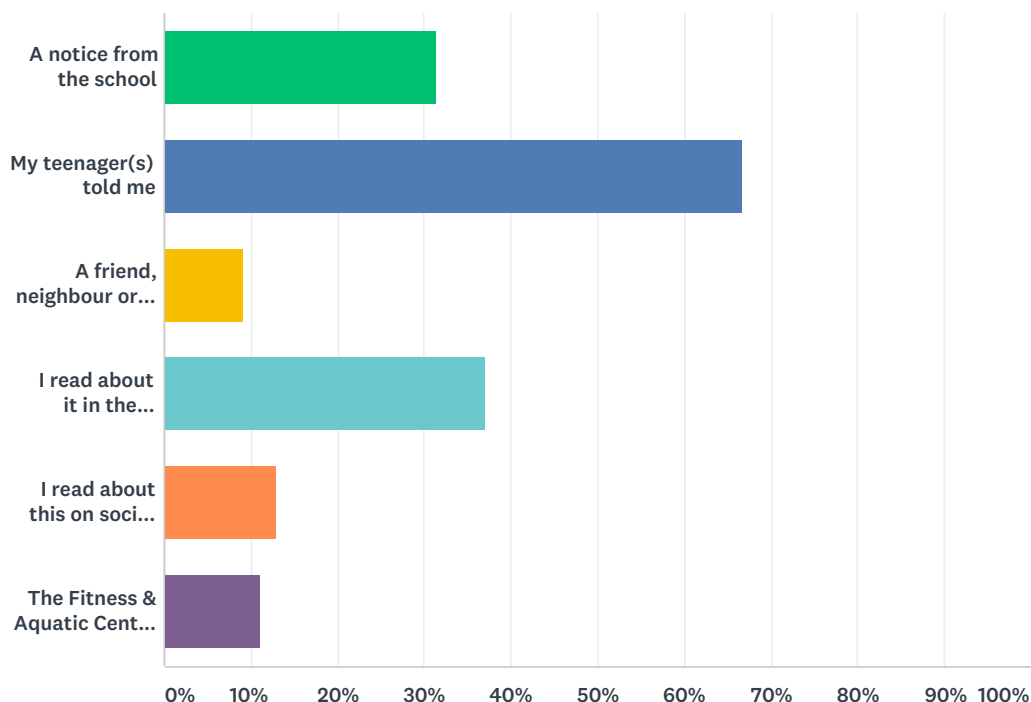
Answered: 57    Skipped: 0



ANSWER CHOICES		RESPONSES	
Yes		100.00%	57
No		0.00%	0
TOTAL			57

## Q2 How did you find out about this opportunity for your teenager enrolled in grades 7-12?

Answered: 54 Skipped: 3

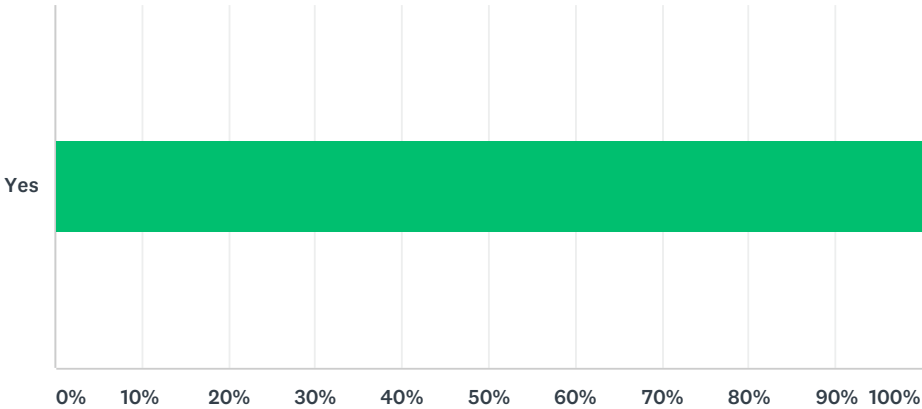


ANSWER CHOICES	RESPONSES	
A notice from the school	31.48%	17
My teenager(s) told me	66.67%	36
A friend, neighbour or co-worker told me	9.26%	5
I read about it in the newspaper	37.04%	20
I read about this on social media	12.96%	7
The Fitness & Aquatic Centre staff told me	11.11%	6
Total Respondents: 54		

#	OTHER (PLEASE SPECIFY)	DATE
1	Through involvement in the parent advisory council	5/16/2019 5:18 PM
2	heard it at the parent council meeting	5/16/2019 4:35 PM
3	Spouse in on PAC	5/16/2019 4:33 PM

Q3 Did your teenager(s) go to the Fitness and Aquatic Centre and receive their free pass?

Answered: 56    Skipped: 1

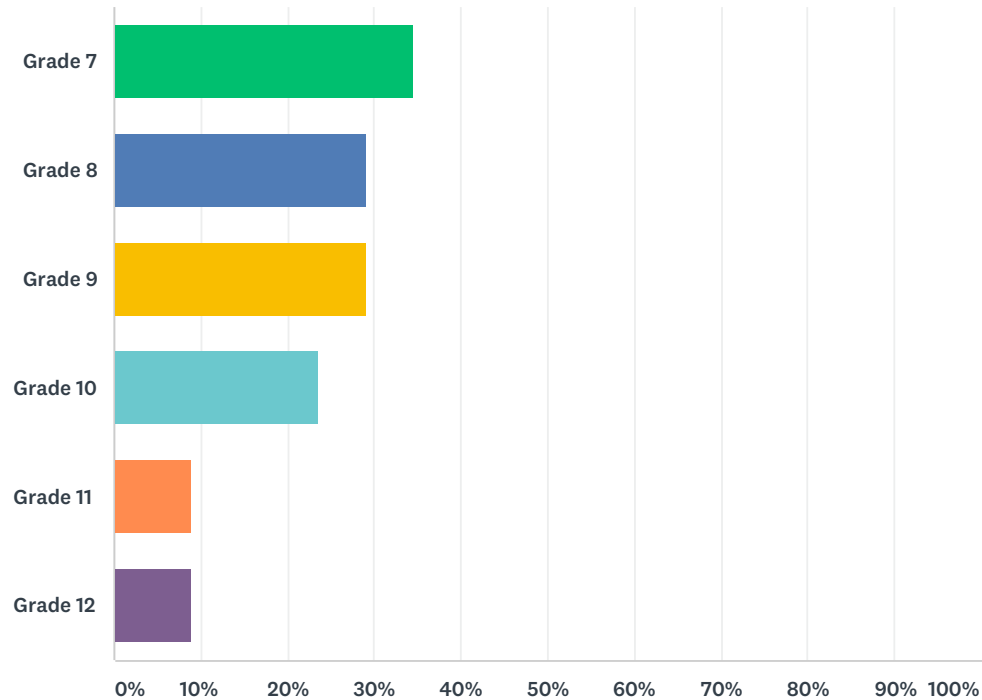


ANSWER CHOICES		RESPONSES
Yes		100.00% 56
TOTAL		56

#	NO - PLEASE DESCRIBE WHY NOT.	DATE
1	lazy, fort nite	5/17/2019 9:55 AM

Q4 Which grade is your teenager enrolled in? If you have more than one teenager who received a pass, tick off all grades that apply.

Answered: 55    Skipped: 2



ANSWER CHOICES	RESPONSES	
Grade 7	34.55%	19
Grade 8	29.09%	16
Grade 9	29.09%	16
Grade 10	23.64%	13
Grade 11	9.09%	5
Grade 12	9.09%	5
Total Respondents: 55		

## Q5 Did having a free pass to the pool, gym and climbing wall have an impact on your teenager(s) and/or on your family? Please describe.

Answered: 57 Skipped: 0

#	RESPONSES	DATE
1	Absolutely- My children spent many evenings swimming at the pool, working out at the gym and using the climbing wall. My goal is to keep them off the streets and being active and this was helpful in achieving that!	5/31/2019 9:09 AM
2	Yes, a big impact. We do not have a family pass, my husband and I enjoy biking and outdoor activities but my daughter prefers the gym and pool. This inspired her to go and work out during off times of sports offerings at the school We loved it and so did she!	5/28/2019 9:49 AM
3	No, we spend lots of time with our child but he went to the climbing wall with his friends and really enjoyed himself and got some exercise!	5/26/2019 12:31 PM
4	Yes...loved hanging with pals at the pool	5/26/2019 12:25 PM
5	It provided a place for young people to socialize and become more independent in a safe, healthy, and active environment. It also assisted in using the pool as a family more often.	5/22/2019 3:00 PM
6	absolutely. This was a great benefit to our family. Both my teens made use of the pass and started using the gym and climbing gym more frequently (they already use the pool). This was a great program in my view and I would like to see it continue.	5/21/2019 5:05 PM
7	Yes it allowed them to use the facility in their spare time	5/21/2019 8:39 AM
8	Not really	5/20/2019 7:32 PM
9	My son went whenever he could. Less screens.	5/20/2019 10:42 AM
10	Yes my children went all the time. They used the pool as well as the gym and climbing wall.	5/19/2019 10:07 PM
11	Absolutely - especially during the cold fall months when the kids have an opportunity to be active inside at the pool when the weather is not so appealing outside - was amazing for the kids	5/19/2019 7:58 AM
12	yes - they enjoyed the centre with their friends - this provides valuable sport activities for our kids and it's very beneficial to our family	5/17/2019 4:52 PM
13	Yes positive activity for kids with long winters here and not everyone can afford to ski or play hockey ..grateful thanks	5/17/2019 4:41 PM
14	Yes, she spent a lot of time getting to know the climbing wall. It helped foster a stronger bond with her father who was frequently going to the gym. They would often go together, start at the climbing wall, and then do their respective activities afterwards. She also built up the confidence to participate in a climbing challenge event.	5/17/2019 4:37 PM
15	Yes, it incentivizes kids to exercise	5/17/2019 1:46 PM
16	Yes. It was great for him to go and access the pool without having to pay each time. I will encourage him and his friend to try out the other aspects as well	5/17/2019 1:21 PM
17	Yes! Very grateful for this	5/17/2019 11:56 AM
18	Yes. It's a safe place for teens to hang out together and not get involved in alternate unhealthy habits.	5/17/2019 11:45 AM
19	I believe it is awesome, if we can get them there	5/17/2019 9:55 AM
20	Yes, My daughter attended the gym on a regular basis	5/17/2019 9:36 AM
21	Yes she went a few times with her friends. I think it's a wonderful program	5/17/2019 8:48 AM
22	A positive impact. I am a gym user and my daughter now comes with me to use the cardio equipment. She also uses the climbing gym often. Gets her away from tv and devices	5/17/2019 8:19 AM

23	Yes, an excellent impact. My daughter especially appreciated the pass. She went to the gym an average of 3 times per week. This promotion of fitness was important for both her physical and emotional health. Teens have a lot of energy and we were incredibly happy to see the MOJ provide a positive outlet for it.	5/17/2019 8:13 AM
24	Absolutely. My child used the climbing wall and the pool on multiple occasions.	5/17/2019 7:55 AM
25	It saved us some money	5/17/2019 7:47 AM
26	Yes. Higher frequency of visits and first experience in the gym.	5/17/2019 7:34 AM
27	Yes. Wonderful opportunity to incorporate fitness/healthy habits into their lifestyle. So important, esp. in small town.	5/17/2019 6:28 AM
28	My daughter was at the gym almost every day. Her hockey team did not go to any games, so this pass was incredible. thank you!!	5/16/2019 11:49 PM
29	There are a few great benefits, my son doesn't have an friends, but he was able to connect with a couple of kids his own age by going to the gym. It also got him off of the house 3 times a week and made him more conscious of a healthier life style.	5/16/2019 10:35 PM
30	Yes my kids worked out with a personal trainer each week. Although the trainer was an extraneous cost, the entry into to gym was gratuitous. We could not have afforded the cost of both the gym membership and the trainer. My children now have the knowledge and confidence to be in the gym on their own.	5/16/2019 10:27 PM
31	My daughter was motivated to use the gym on cold days this past frigid winter.	5/16/2019 10:24 PM
32	Both of my children have still used the pool They have now started using the weight room and the climbing wall also so I'm very pleased at the enrichment of their time	5/16/2019 10:24 PM
33	Yes. My teenager started using the climbing wall, went swimming more often, and also used the treadmills, etc at the gym. She would not have done this if she had to pay.	5/16/2019 9:50 PM
34	Her usage of the activity centre increased. She reconnected with an old friend through the climbing wall. She is looking forward to her increasing access to fitness equipment...	5/16/2019 9:32 PM
35	Yes; kept them active and out of boredom (trouble?!) ☺	5/16/2019 9:06 PM
36	Absolutely. Variety of physical activity provided a more productive way to socialize	5/16/2019 8:28 PM
37	Yes - the pass meant that both my son and daughter used the pool and gym regularly. My daughter went to the gym regularly 2-3 times a week consistently through the winter and sometimes with a friend. My son went to the pool 1-3 times a week and met up with friends. He also used the climbing wall and when he is older would use the climbing wall more often.	5/16/2019 6:38 PM
38	Yes, my daughter has never exercised at the gym before and she tried it for the first time this year. She really enjoyed going to the gym over the winter.	5/16/2019 6:23 PM
39	Yes!! My son got out a lot more than he normally would have... he loves using the climbing wall!!!! If he had to buy a pass, he would go less. We appreciate that the muni did this pilot project for the teens in town. And we hope it will continue!	5/16/2019 6:22 PM
40	Yes, both my teens used the climbing wall and experienced success in "making different routes" also reporting "I didn't think I would be able to do that" on the weekly. My son was extremely grateful for the pool t/o the winter months saying " that's the best and only place me and my friends can hang out at night", my daughter has also pushed her fitness trialling a weight lifting program- that she feels gave her an advantage in both rugby and volleyball!! So happy and pleased they were given this opportunity!	5/16/2019 5:58 PM
41	Absolutely. What an amazing opportunity. THANK YOU Fitness is so import for our youth. I can not express how appreciative we are about this initiative. We hope it continues in the future.	5/16/2019 5:53 PM
42	Yes, it was positive and my teen used it a lot	5/16/2019 5:47 PM
43	Yes. Our son used the climbing room and pool much more frequently. He joined the climbing club as a result. It's great to have a healthy place for kids this age to hang out.	5/16/2019 5:47 PM
44	Yes she actually went instead of doing nothing	5/16/2019 5:37 PM
45	Yes it encouraged her and her friends to go.	5/16/2019 5:37 PM
46	Yes more active	5/16/2019 5:21 PM



47	It was awesome! Both my kids used their passes. I enjoyed them coming to the gym, climbing wall and pool with me, and also with their friends. They most likely would not have gone otherwise.	5/16/2019 5:21 PM
48	My children were more apt to go to the gym, climbing wall and swimming pool with friends who could not necessarily otherwise afford it. Opened up more opportunities for clean, fun and healthy lifestyle without stigma.	5/16/2019 5:18 PM
49	Gave them a safe healthy smart option to do in their spare time.	5/16/2019 5:10 PM
50	Yes. He spent more time at the gym and climbing wall this winter	5/16/2019 4:35 PM
51	Yes, offered opportunity for y son to use the facilities frequently and pursue interests in climbing as well as more physical activity options, especially in the winter months (better options and less screen time)	5/16/2019 4:33 PM
52	Yes it gave them something to do and encourage a healthy lifestyle	5/16/2019 4:31 PM
53	Yes....but only for one of my kids. We would have purchased the pool pass for one son anyway but my older son used the workout facilities because he had a free pass.	5/16/2019 4:29 PM
54	Yes. We are an active family. The free pass allowed us to take advantage of the beautiful facility while helping to stay on budget	5/16/2019 4:29 PM
55	Yes. It gave them a great place to have fun and socialize. It helped my children get off video games as well.	5/16/2019 4:22 PM
56	Provided an opportunity to get into a regular fitness routine	5/15/2019 11:30 AM
57	Yes it gave my teen a place to go in the evenings where he was active and engaged in a healthy environment without any barriers	5/15/2019 11:26 AM

## Q6 This pilot project was launched in response to local teens reporting high levels of stress and anxiety. Have you noticed a difference in your teen's physical, emotional or mental well-being? Please describe.

Answered: 57 Skipped: 0

#	RESPONSES	DATE
1	School is very stressful for both of my children, especially my son in Grade 8. They are disappointed in the amount of vaping and partying that is happening around them. I support them going to workout and use the facility, and this year was especially promising as more children were using the pool and gym as cost wasn't an inhibitor.	5/31/2019 9:09 AM
2	Yes, exercise always assists my daughter with stress or the feeling of being overwhelmed	5/28/2019 9:49 AM
3	Yes, he looked forward to going to the gym with his friends and sometimes they would be with kids that are not normally in his "group" of friends. So, expanded his friend group. He is pretty healthy emotionally but exercise is always good so he appreciated the pass.	5/26/2019 12:31 PM
4	Yes...a time to converse without adults around	5/26/2019 12:25 PM
5	Although we often forgot about the free pass this year, when my teenager used the facility, he came home happy and relaxed and ready for a good night's sleep.	5/22/2019 3:00 PM
6	Yes. Both my teens experience school-related anxiety and incorporating fitness into their life is a way to combat it. Having access to the fitness facility makes it that much more accessible to us and them.	5/21/2019 5:05 PM
7	More activity has allowed them an outlet for stress	5/21/2019 8:39 AM
8	No change but likes having the pass	5/20/2019 7:32 PM
9	n/a	5/20/2019 10:42 AM
10	Yes. My daughter's friend group were all able to go to the pool at the same time. Not only when certain ones had money to get in.	5/19/2019 10:07 PM
11	yes - being able to go to the pool without the worry of the cost was huge for our kids - its also a social place to be with their friends	5/19/2019 7:58 AM
12	yes - our kids used it often - they spent more time enjoying sports compared to electronics	5/17/2019 4:52 PM
13	More support each child has better they do	5/17/2019 4:41 PM
14	She is NOT on the screen after dinner. She's going to use the gym/ pool instead. It's her meet-up point with her friends. In fact, she has said that she no longer can sit through a movie anymore!	5/17/2019 4:37 PM
15	He a bit more relaxed	5/17/2019 1:46 PM
16	My kid is pretty well rounded so nothing notable	5/17/2019 1:21 PM
17	Yes	5/17/2019 11:56 AM
18	Yes. There is a lot of pressure for young teens to get involved with drinking and drugs. The skate park is where a lot of this happens. Not feeling comfortable to go to the skate park closes one of the healthy options for being active.	5/17/2019 11:45 AM
19	My son does not use it but I think just knowing that he can makes a difference	5/17/2019 9:55 AM
20	YES	5/17/2019 9:36 AM
21	Yes she felt better after working out	5/17/2019 8:48 AM
22	When she is consistant with using the rec centre yes.	5/17/2019 8:19 AM
23	Yes, both of our children used this opportunity to de-stress and connect with friends. Exercise, especially during the colder parts of the winter, provides some very beneficial and positive mental, physical, and social contribution to their development.	5/17/2019 8:13 AM

24	Anytime spent away from their phones is beneficial.	5/17/2019 7:55 AM
25	He was not nearly as wound up as usual.	5/17/2019 7:47 AM
26	Hard to say. She;s 12!	5/17/2019 7:34 AM
27	Yes. Positive benefits in every way.	5/17/2019 6:28 AM
28	yes. She had something to work on, to progress and see improvement. Every human needs a goal. she spent far less time on her phone	5/16/2019 11:49 PM
29	I have noticed that he is more outgoing. He wants to communicate more with me and he is starting to appreciate who he is.	5/16/2019 10:35 PM
30	My teens feel less stress about having to pay for the monthly pass. However, they are always stressed out when the front desk staff treat them like second class citizens. You would that these health-seeking teens would be made to feel welcomed into this facility. Quite an opposite situation. My children try to avoid certain staff members who are intimidating. The jasper activity centre is not s place where the students from JJSHS feel at ease or welcome.	5/16/2019 10:27 PM
31	Winters are very long in Jasper. It definitely helped her keep busy and fit when there is nowhere else to go. Also meeting up with friends to do her work out was great to keep the healthy social Going.	5/16/2019 10:24 PM
32	Not sure But I'm pleased my children have made strong healthy decisions on how to use some of their free time	5/16/2019 10:24 PM
33	My teenager is less stressed and more calm when she is getting regular exercise.	5/16/2019 9:50 PM
34	Yes, kept her active and motivated to do more...	5/16/2019 9:32 PM
35	Yes. One loves the water time to relax and the other enjoys the release of exertion.	5/16/2019 9:06 PM
36	Yes, extra physical activity has increased overall emotional well being.	5/16/2019 8:28 PM
37	My daughter came home last month from the gym and said, sometimes I don't feel like going to the gym but when I do I always come home feeling happier. True story... my son meets friends at the pool and this helps us recommend things to do that aren't video games.	5/16/2019 6:38 PM
38	Yes, she felt great after working out and this impacted all areas of her life including her emotional and physical well-being. She started eating better, getting more rest, drinking more water, and her marks and study habits also improved.	5/16/2019 6:23 PM
39	He does not have problems with stress and anxiety. But, he does need to be sent out every once in a while ... and having the aquatic centre and fitness centre is so great!!	5/16/2019 6:22 PM
40	Yes, I touched on it above but I know how much of an impact the pool made on my son having a fun active place to go to through out the winter months after school with his friends. The climbing wall has been a new sport for my kids and I can see how their struggle and persistence with these climbs has built confidence and strength. To which now they have been super keen to take it out doors!!	5/16/2019 5:58 PM
41	Yes. Fitness is an excellent way to alleviate stress in a positive manner.	5/16/2019 5:53 PM
42	My teen used the gym and was much happier	5/16/2019 5:47 PM
43	Physical activity is a sure way to bring stress down for our kid. The pass helped with that, as well as facilitating group get togethers climbing etc which promotes a sense of inclusion.	5/16/2019 5:47 PM
44	Yes	5/16/2019 5:37 PM
45	Yes exercising helps with stress! Fact!	5/16/2019 5:37 PM
46	Yes. Happier	5/16/2019 5:21 PM
47	Yes. They had the freedom to make plans with frineds that was safe and great for general fitness.	5/16/2019 5:21 PM
48	I believe this has had a positive affect on all teens. As a regular gym user, it was really uplifting to see teens in using the equipment. Many of those kids I recognize from the community, whose families could not afford it. In my opinion, this is tax payers dollars well spend, which has been heard many times over this past year. Bravo for the pilot project and I truly hope it can continue.	5/16/2019 5:18 PM
49	It contributed positively	5/16/2019 5:10 PM

50	Not noticeably, but it did get him out of the house more often and he spent more time with friends at the activity centre	5/16/2019 4:35 PM
51	More options to do things with his peers that involve activity and interactive social connection vs. technology	5/16/2019 4:33 PM
52	Yes	5/16/2019 4:31 PM
53	Not a noticeable change but he did get out the of house more often because he was going to the gym so that's positive.	5/16/2019 4:29 PM
54	I haven't noticed a difference but like all humans, teens need to move and be active. When it is -40 outside or when it's bear or elk season, this is a wonderful alternative to sitting inside.	5/16/2019 4:29 PM
55	yes..it all helps.	5/16/2019 4:22 PM
56	Yes, a more positive outlook and provided a platform to have fitness goals	5/15/2019 11:30 AM
57	Absolutely! We have noticed increased positivity and a definite decrease in feeling lonely and/or isolated from his peers	5/15/2019 11:26 AM

**Q7 If free passes are no longer available to youth and teens, it will cost \$ 9.61 for a single drop-in, \$64.56 for a 10-punch card and \$546.36 for an annual youth pass (2019 rates). Do you feel like this is an affordable expense for your family?**

Answered: 57 Skipped: 0

#	RESPONSES	DATE
1	This is not affordable, especially when other facilities across the province are so much cheaper. I would hope that free passes will continue. Why would local school kids not get this benefit?	5/31/2019 9:09 AM
2	No, it isn't. They are fair prices, I know it costs a lot to run the facility, but we won't be able to pay that and I know my daughter will not either.	5/28/2019 9:49 AM
3	No. Not at all.	5/26/2019 12:31 PM
4	I believe if a free pass wasn't available for the year... a student pass if used, there should be a rebate of 50%. It teaches the children that handouts aren't always free, it puts a little skin in the game for them.	5/26/2019 12:25 PM
5	The youth and teen rate is unaffordable for my single parent family.	5/22/2019 3:00 PM
6	No	5/21/2019 5:05 PM
7	No, this service is offered at no cost to elementary school aged children. It should also should be provided to high school aged youth as long as they are in school.	5/21/2019 8:39 AM
8	No	5/20/2019 7:32 PM
9	nope. Won't be going as often	5/20/2019 10:42 AM
10	No it's not. Spending \$10.00 each time my kids want to go to the pool it outrageous.	5/19/2019 10:07 PM
11	no - for the 2 kids it becomes very expensive and was a deterrent before the entrance was free - also for that cost they would not just drop in there for a quick exercise session	5/19/2019 7:58 AM
12	it's pretty tough for our family as other kids and their families live on a low income and they wouldn't be able to enjoy activities with friends who can't afford it.	5/17/2019 4:52 PM
13	Not at all ..would not be able to purchase as single parent	5/17/2019 4:41 PM
14	Whilst, the annual pass seems expensive, I feel it would be a good investment. Perhaps there could be incentives such as: refereeing/coaching/community helpers that could provide free passes.	5/17/2019 4:37 PM
15	It's expensive	5/17/2019 1:46 PM
16	I have more than one kid so probably not	5/17/2019 1:21 PM
17	No. We most likely would not purchase a pass at this cost	5/17/2019 11:56 AM
18	No	5/17/2019 11:45 AM
19	NO	5/17/2019 9:55 AM
20	No I do not, Jasper students should be encouraged to use the facilities at no charge or at least a reduced charge	5/17/2019 9:36 AM
21	Not in this town	5/17/2019 8:48 AM
22	No I do not. I don't find the current adult pass affordable. I have Cost compared the pass to other municipal managed gym in alberta and bc and we are far over the average.	5/17/2019 8:19 AM
23	I would vote to keep this program over many other initiatives. I think it is critical part of keeping healthy and productive youth in our community. The annual youth pass would be a very difficult expense for our family.	5/17/2019 8:13 AM

24	Probably not.	5/17/2019 7:55 AM
25	NOPE. Will not be "dropping" in on a regular basis.	5/17/2019 7:47 AM
26	No. My daughter enjoys the facilities and uses them more more not to the extent where a pass would be worthwhile and the daily drop-in rate is too high for a teen.	5/17/2019 7:34 AM
27	No, we could not afford to offer this opportunity to our teenager.	5/17/2019 6:28 AM
28	unfortunately not, but the unstructured access to a physical activity is very important to me. I would have to take on another part time job to afford it	5/16/2019 11:49 PM
29	No, as a single parent, he would no longer have the opportunity to use the gym. I could never afford it.	5/16/2019 10:35 PM
30	I will pay this if the front desk staff improve their customer service and best practice by the same amount amount per visit.	5/16/2019 10:27 PM
31	No. But only because our daughter is already enrolled in many other activities which comes out to be expensive for our family. However, the day pass or punch card is a good option if she only plans to go casually.	5/16/2019 10:24 PM
32	No. I'm a single parent of three children I rarely receive child support Unless I make other decisions I will not have the ability to afford passes to the centre	5/16/2019 10:24 PM
33	This is somewhat affordable but it would be a deterrent, she would go less often.	5/16/2019 9:50 PM
34	It will definitely limit access. Having a pass allows for more spontaneous use and also not feeling guilty if you only climb for 15min per example.	5/16/2019 9:32 PM
35	No	5/16/2019 9:06 PM
36	No	5/16/2019 8:28 PM
37	Honestly, we wouldn't get an annual pass. It's too much for us to afford. We would look for other less expensive options for activities for them. They would miss it.	5/16/2019 6:38 PM
38	No, we would not be able to afford these rates.	5/16/2019 6:23 PM
39	We would probably get the youth punch card or pass... even though it is on the expensive side. I think the climbing wall should be at a reduced rate for youth in town.	5/16/2019 6:22 PM
40	Being in a single parent home it is pricey and would have to make compromises to make it work. But ultimately my kids health and wellness is fundament and wouldmake it work.	5/16/2019 5:58 PM
41	Unfortunately no. :(	5/16/2019 5:53 PM
42	No	5/16/2019 5:47 PM
43	We might buy a punch pass, but we'd have to think about a year pass. This will be hard for some families, which concerns me. One of the things I enjoyed seeing was more diversity in the kids using the facility. I hope having to pay again wouldn't take opportunity away from kids who are really benefiting from a free pass.	5/16/2019 5:47 PM
44	Sure	5/16/2019 5:37 PM
45	No	5/16/2019 5:37 PM
46	No	5/16/2019 5:21 PM
47	No, not at all.	5/16/2019 5:21 PM
48	For our family, it is affordable but not so for others. Most families are supported by the hospitality industry known for low pay.	5/16/2019 5:18 PM
49	It would be difficult with two kids	5/16/2019 5:10 PM
50	Affordable, but still a barrier to use. I can anticipate that his frequency of use will go down.	5/16/2019 4:35 PM
51	No considering other household expenses	5/16/2019 4:33 PM
52	No	5/16/2019 4:31 PM
53	My family can afford it but I find this quite expensive. I think a \$5 drop in fee is more realistic as we are talking about children not full time working adults.	5/16/2019 4:29 PM
54	We would make it work but with more than one teen, \$546.36 adds up quickly.	5/16/2019 4:29 PM

55	no	5/16/2019 4:22 PM
56	It is expensive. It's the highest rate in the region and would like to see a "teen time" or such rate.	5/15/2019 11:30 AM
57	no	5/15/2019 11:26 AM

## Q8 Other comments or feedback:

Answered: 48 Skipped: 9

#	RESPONSES	DATE
1	I would hope that if free passes are not available, that a small fee charged for an annual pass for the pool and gym, that is much less than what the regular fee is. 100\$ per year per child would be an acceptable rate, that shows commitment on behalf of the youth attending and is affordable to families. Thank you for considering!	5/31/2019 9:09 AM
2	We appreciate this pilot and think it's the right thing to do - without a Boys & Girls Club in our town, this provides a healthy alternative to Teens to stay active and busy	5/28/2019 9:49 AM
3	Our child is graduating but as a tax payer and home owner in Jasper we hope this program continues. All kids should be able to have access to the facilities and especially the kids with more challenging home lives or school groups.	5/26/2019 12:31 PM
4	Thanks for keeping our kids out of mischief.	5/26/2019 12:25 PM
5	This pilot was a great initiative. I think many people forgot about it this year. If it remains, it has great potential to support the youth and teens of our community.	5/22/2019 3:00 PM
6	enabling this pass provide more opportunity for both myself and my partner to go use the facilities with our teens. This probably wouldn't have happened otherwise. It makes it more affordable for our family to incorporate fitness in our lives.	5/21/2019 5:05 PM
7	None	5/20/2019 7:32 PM
8	I thought this pilot was a great idea. Not only because of the stress and anxiety, but kept the kids out of trouble. One more thing they can do that doesn't require money. And it's good for their physical activity.	5/20/2019 10:42 AM
9	My kids both enjoyed the passes. I feel that the Municipality should extend to the High School just as they do the Elementary School.	5/19/2019 10:07 PM
10	We pay very high municipal taxes to live in this amazing town of Jasper - and as tax payers we should have some small incentives like entrance to the pool for our kids - there is a lot of tourist traffic that also uses our facilities and we feel that if this local youth program is costing the town too much then the tourists entrance price could be raised and then they can help to subsidize the local facilities more. We also think that the free passes for the kids of Jasper gives them a place to go and be active (which is very important for our youth) and without the stress of the cost being placed on the kids or the families. There is no better unitive to support our youth but to give them easy access to facilities within our community to keep them active vs just hanging around with their peers doing nothing! Please see the importance of this program and keep it in place for the years to come for our youth and in the long run for a better town!!!!	5/19/2019 7:58 AM
11	Thank you so much for this offering. Our daughter has certainly gained so much from this experience.	5/17/2019 4:37 PM
12	It would be great if this program continues	5/17/2019 1:46 PM
13	I like encouraging our kids to go to the activity centre. It is a safe environment to exercise	5/17/2019 1:21 PM
14	Wonderful community offer. I hope it continues!	5/17/2019 11:56 AM
15	no	5/17/2019 9:55 AM
16	I think this program has a lot of positives. It is setting my child up for success in early fitness and teaches the importance of a healthy mind and body.	5/17/2019 8:19 AM
17	Would be incredibly disappointed to lose this program.	5/17/2019 8:13 AM
18	Free usage of the facilities for the kids has been very beneficial I believe.	5/17/2019 7:55 AM
19	Keep the teen passes. The town has to take some responsibility for not having a safe place for teens to go.	5/17/2019 7:47 AM



20	I will pay taxes to support youth and keeping them as active as possible. Super initiative and keep it going.	5/17/2019 7:34 AM
21	Please keep this program growing . It is a proactive solution to so many issues and a great opportunity for teens to see how fitness and wellbeing should be incorporated into their daily lives.	5/17/2019 6:28 AM
22	Please provide passes again next year if possible. It is less expensive than the consequence of unhealthy teens making bad choices because they are unhappy with themselves. It would be great if some of the gym equipment would generate electricity and the more the kids use it, the less the power bill for the facility. Then they would "give back" while doing something they do voluntarily. Maybe the Telus World of Science could help create the generators and you could incorporate the science curriculum. Another option is give free passes for the winter months (may be 6) and have kids earn extra months by volunteering in the community. Work at the food bank for a free month at the gym, or help make reusable bags, or read with the JES kids, or help the Friends of Jasper, Community dinners, etc..	5/16/2019 11:49 PM
23	Thank you so much for giving my son the chance to connect with himself and other kids his age. It's really made a difference in his life.	5/16/2019 10:35 PM
24	Thank you for giving the opportunity to ours kids to stay active and healthy. Jasper is a huge outdoor playground but an inside accessible one is very needed for our long winters. Not everyone is capable of playing out in the cold.	5/16/2019 10:24 PM
25	I'm very pleased the town offered this situation. I believe this is not something that actually costs the town a lot of money to continue The staff would already be there regardless and I doubt the attendance numbers rise so much to warrant more labour costs I think it's important for families to insist this privilege be respected and appreciated by the children It's a wonderful win win situation for the whole community Thank you for doing this	5/16/2019 10:24 PM
26	Thank you for the opportunity and I hope it will continue.	5/16/2019 9:32 PM
27	This is a worthy project; the kids are better off with something constructive to do in the evenings rather than party or seek trouble...but with double income, often minimum wage families, it's cost prohibitive otherwise... so thank you!	5/16/2019 9:06 PM
28	Have 2 youth in the high school next year will make it very unaffordable!	5/16/2019 8:28 PM
29	This has been great socially as a meeting place for kids to be active together. Some instruction on gym equipment would help more hesitant kids get involved and know they are using stuff right. Avoiding really busy 1 hour periods could be an option but really I use the gym several days a week at busy times and have not encountered any issues with kids. Also I've heard great things about climbing club.	5/16/2019 6:38 PM
30	I would like to see the program continue. I believe the benefits will outweigh the costs to the community. My daughter probably would never step foot in a gym if not for the program - I certainly am not comfortable going to a gym. I wish that I would have had an opportunity like this as a teen.	5/16/2019 6:23 PM
31	Thanks for the free year! We hope it continues because we have two other kids who will soon be teens as well, and then it will really get expensive and unaffordable.	5/16/2019 6:22 PM
32	Thank you for this opportunity! We are grateful to have such a facility in our little town and best of all able to use it!	5/16/2019 5:58 PM
33	Please continue this fabulous program	5/16/2019 5:53 PM
34	Please continue with this initiative	5/16/2019 5:47 PM
35	I would like to thank the council and municipality for offering this for our kids. I think it was incredibly forward thinking, and is really instrumental in helping kids develop a relationship with wellness through fitness. I support you to continue doing so!	5/16/2019 5:47 PM
36	Please keep it free	5/16/2019 5:37 PM
37	I hope they continue to give passes to the teens for years to come.	5/16/2019 5:37 PM
38	None	5/16/2019 5:21 PM
39	I loved the program. Not only did I see my kids using it, but I also noticed other school kids in the gym being active. They were learning, and be respectful of others and equipment. From my point of view this was a success.	5/16/2019 5:21 PM
40	This is taxpayers dollars spent in a well meaning and fruitful manner. I hope this becomes a regular program once the pilot project ends.	5/16/2019 5:18 PM

41	In general, Teens especially need safe healthy smart options and I fear a fee would prevent some teens from choosing those options whom would get the most benefit.	5/16/2019 5:10 PM
42	Our family liked this program	5/16/2019 4:35 PM
43	Jasper has limited cost effective in town activities for youth, especially in the winter months (pending weather and conditions). In the now "technology" era is it important as a community to offer and engage youth of today to be active (less screen time) for their social, physical and mental well being. Complimentary access to these facilities provides good choices and positive benefits fitting into the Mountain lifestyle and embracing "healthy living"	5/16/2019 4:33 PM
44	Keep the program and have something else for teens to do other then drink and partying. There's is literally nothing else for them to do.	5/16/2019 4:31 PM
45	I hope the free pass continues however if it's discontinued the drop-in fee should be low...we are trying to encourage our children to be active; \$10 per use fee is too high.	5/16/2019 4:29 PM
46	Please keep this program going.	5/16/2019 4:22 PM
47	Keep the pilot project going through the summer please	5/15/2019 11:30 AM
48	this has made a major impact on my son's mental health, thank you so very much	5/15/2019 11:26 AM

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Seton Healthcare Centre - Jasper  
P.O. Box 310, 518 Robson Street  
Jasper, AB T0E 1E0  
Phone: (780) 852-6610  
Fax: (780) 852-3413

Yvonne McNabb, Culture and Recreation Director  
Jeremy Todgham, Fitness and Aquatic Centre Manager  
Mayor and Council of the Municipality of Jasper  
303 Pyramid Lake Road, P.O. Box 520  
Jasper, AB T0E 1E0

February 25, 2019

Dear Yvonne, Jeremy, and the Municipal Council of Jasper:

Since your decision to support Jasper youth to have access to the fitness and aquatic center, I have had many teens in my clinic reporting positive impacts on their lives. The youth I have seen are grateful for their access to the gym equipment, climbing wall and pool. They tell me how much easier it has been to make fitness a part of their lives since being allowed "free access" to the municipality's facilities.

As a physiotherapist, promotion of an active lifestyle is a foundational strategy for preventing injury and illness as well as a cornerstone for managing chronic disease. Providing fitness and aquatic center access to Jasper youth is an excellent method to bestow "upstream" support for the health of Jasper's population.

As my young patients complete their formal physiotherapy treatments, it has been a true advantage for them to be able to transition back to a community fitness center without having to worry about the costs of this final phase of rehabilitation. I hear their gratitude regularly and commend the municipality for this initiative.

Sincerely,



Karin Eldred, Physiotherapist II  
MScRS, BScPT, CAFCI  
karin.eldred@albertahealthservices.ca  
cc: Lisa Riddell, Community Development Manager



## REQUEST FOR DECISION

**Subject:** Appointments to Regional Assessment Review Board

**Prepared by:** Christine Nadon, Legislative Services Manager

**Reviewed by:** Natasha Malenchak, Director of Finance and Administration  
Michelle Deschene, Administrative Assistant and ARB Clerk

**Date – Notice:** June 18, 2019

**Date – Decision:** July 2, 2019

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### Recommendation:

- That Council appoint Michelle Deschene as the Designated Clerk for the Regional Assessment Review Board for West Yellowhead for a one year term starting July 1, 2019.
- That Council appoint Paul Butler as the Designated Chair for the Regional Assessment Review Board for West Yellowhead for a one year term starting July 1, 2019. The Designated Chair's remuneration and expenses will follow the Municipality of Jasper Council Remuneration Policy (B-004).

### Background:

The Municipality of Jasper is a member of a Regional Assessment Review Board with the Town of Hinton and the Town of Edson. Each community must pass a bylaw to establish this regional board and become part of it. The Town of Grande Cache dissolved earlier this year, which means their assessment appeals will now be handled through the M.D. of Greenview.

Each Council must appoint their own board members (two or more per municipality) and their own municipal board clerk. Councils must also jointly appoint a Designated Chair and a Designated Clerk for the Regional Assessment Review Board, as outlined in the recommendation above. The intent of the regional board is to have rotating communities providing a Designated Chair and Designated Clerk. It has been established that it is Jasper's turn to provide these positions for the year 2019.

The role of the Designated Clerk is to coordinate the scheduling of hearings across the region, based on board members' availability and the number and nature of assessment appeals in each community. Clerks in each municipality are then responsible for sending notices of hearing, tracking disclosure documents, communicating with board members and any other requirement outlined in legislation. Michelle Deschene is currently appointed as board clerk for the Municipality of Jasper.

Legislation on assessment review boards changed in 2018, prompting a review and update of the regional agreement and additional staff and board member training. We now have a sound bylaw in place, three qualified and appointed board members (Valerie Glaves, Stephen Eldred and Councillor Paul Butler), and are

building knowledge and capacity in the clerk position. As a region, the next step would be to better define the role of the Designated Chair and the intent or expectations of that position, which is mandated by the Municipal Government Act for jointly established review boards.

While the number of appeals across the region may not warrant the development of board policies, measures to provide some form of oversight on board activities (on matters such as board governance, conduct of members, performance and re-appointment of members, etc.) should be considered. Models do exist in other Alberta communities, and Alberta Municipal Affairs also provides assistance through the Municipal Government Board (MGB).

**Financial:**

Expenses for board hearings are borne by the municipality in which the assessed property is located. Board members can participate in hearings in other communities, and are remunerated according to each community's council remuneration policy (unless otherwise defined in individual bylaws).

**Relevant Legislation:**

- *Municipal Government Act*, RSA 2000, cM-26
  - Part 11, Assessment Review Boards
- *Matters Relating to Assessment Complaints Regulation*, 2018, AR 201/2017
- *Matters Relating to Assessment and Taxation Regulation*, 2018, AR 203/2017
- Regional Assessment Review Board Bylaw #210

**Attachments:**

- Regional Assessment Review Board Bylaw #210

**MUNICIPALITY OF JASPER  
BYLAW #210**

**BEING A BYLAW OF THE MUNICIPALITY OF JASPER IN THE PROVINCE OF ALBERTA TO  
ESTABLISH A REGIONAL ASSESSMENT REVIEW BOARD.**

**WHEREAS** pursuant to s. 454 of the *Municipal Government Act* (RSA 2000, cM-26), a council must by bylaw establish a Local Assessment Review Board (LARB) and a Composite Assessment Review Board (CARB).

**AND WHEREAS** pursuant to s. 455 of the *Municipal Government Act* (RSA 2000, cM-26), two or more Councils may agree to jointly establish a LARB and a CARB to have jurisdiction in their municipalities as a Regional Assessment Review Board.

**NOW THEREFORE** the Council of the Specialized Municipality of Jasper, in the Province of Alberta, duly assembled, enacts:

**1. CITATION**

- 1.1. This Bylaw may be cited as the "Regional Assessment Review Board Bylaw".
- 1.2. Municipality of Jasper bylaw #201, the "Inter-Municipal Assessment Review Board" is hereby repealed.

**2. DEFINITIONS**

- 2.1. In this Bylaw:
  - 2.1.1. "*Board*" shall mean the West Yellowhead Regional Assessment Review Board.
  - 2.1.2. "*Clerk*" shall mean the clerk appointed by each Partner Municipality to carry out the administrative functions of their municipality's Board activities;
  - 2.1.3. "*Council*" shall mean the municipal council of each respective Partner Municipality.
  - 2.1.4. "*Designated Clerk*" shall mean the person appointed to carry out the duties and functions of the clerk of the Regional Assessment Review Board in accordance with s. 456 of the *Municipal Government Act* (RSA 2000, cM-26), jointly appointed by the Councils of the Partner Municipalities;
  - 2.1.5. "*Designated Chair*" shall mean the person appointed to carry out the duties and functions of the chair of the Regional Assessment Review Board in accordance with s. 454 of the *Municipal Government Act* (RSA 2000, cM-26), jointly appointed by the Councils of the Partner Municipalities.
  - 2.1.6. "*Member*" shall mean a member of the Regional Assessment Review Board;
  - 2.1.7. "*Minister*" shall mean the Minister determined by the Province to be responsible for the *Municipal Government Act* (RSA 2000, cM-26);
  - 2.1.8. "*Partner Municipality*" shall mean the Specialized Municipality of Jasper, Town of Hinton, Town of Edson and the Town of Grande Cache, who have agreed to jointly establish the Regional Assessment Review Board;
  - 2.1.9. "*Presiding Officer*" shall mean the Member of a LARB designated to chair a hearing;

- 2.1.10. *"Provincial Member"* shall mean a person appointed as a Provincial Member to a CARB by the Minister;

### **3. PARTNER MUNICIPALITIES**

- 3.1 The Specialized Municipality of Jasper and the Partner Municipalities hereby jointly establish a Regional Assessment Review Board to exercise the functions of a Local Assessment Review Board (LARB) and a Composite Assessment Review Board (CARB) to have jurisdiction in their municipalities.

### **4. REGIONAL BOARD REVIEW COMMITTEE**

- 4.1 The Regional Board Review Committee shall consist of the Clerks from each Partner Municipality.
- 4.2 The Regional Board Review Committee will hold an annual meeting for the Clerks to review the CARB and LARB roles and requirements for the year.

### **5. ESTABLISHMENT OF BOARDS**

- 5.1 The following West Yellowhead Regional Assessment Review Boards are hereby established:
- 5.1.1 One or more LARBs that consist of one Member;
  - 5.1.2 One or more LARBs that consist of three Members;
  - 5.1.3 One or more CARBs that consist of one Provincial Member; and
  - 5.1.4 One or more CARBs that consist of one Provincial Member and two Members.

### **6. APPOINTMENT OF BOARD MEMBERS**

- 6.1 The Council of each Partner Municipality shall be responsible to appoint two (2) or more Members to the LARBs and CARBs pursuant to this bylaw. Provided the members have taken the necessary training, the same individuals may be appointed to a LARB and CARB.
- 6.2 Each municipality may appoint one Member of their Council to the LARBs and CARBs pursuant to this bylaw. Provided they have taken the necessary training, Council Members may be appointed to a LARB and CARB.
- 6.3 Each municipality must rescind an appointment if the Member: (i) fails to successfully complete the training program set by the Minister; (ii) does not live up to their commitment to attend hearings; (iii) is no longer eligible pursuant to the Act and regulations passed thereto; or (iv) breaches the pecuniary interest provisions in s. 480 of the *Municipal Government Act* (RSA 2000, cM-26).

### **7. TERM OF APPOINTMENT**

- 7.1 A Member may be reappointed to the Board at the expiration of his or her term.
- 7.2 A Member may resign from the Board at any time on written notice to the Designated Clerk to that effect.
- 7.3 Each municipality shall have the right to rescind the appointment of their Board member.
- 7.4 Upon being appointed, the Member must successfully complete the training as prescribed by the Minister prior to participating in a hearing.

## **8.0 JURISDICTION OF THE BOARD**

- 8.1 The Board shall have jurisdiction to exercise the functions of a LARB and the functions of a CARB under the provisions of the *Municipal Government Act* (RSA 2000, cM-26) in respect to assessment complaints made by taxpayers of a Partner Municipality.

## **9.0 DESIGNATED CHAIR**

- 9.1 On a rotating basis between Partner Municipalities, Councils of the Partner Municipalities must jointly appoint one Board Member as Designated Chair and must jointly prescribe the Designated Chair's term of office and remuneration and expenses.

## **10.0 DESIGNATED CLERK**

- 10.1 Councils of the Partner Municipalities must jointly appoint a Designated Clerk for the Regional Assessment Review Board.
- 10.2 The Designated Clerk, whenever possible, will be selected from the same municipality as the Designated Chair and be appointed for the same term of office.

## **11.0 PRESIDING OFFICER**

- 11.1 The Members of every Board established under section 5.1.2 of this bylaw will select a Presiding Officer from among themselves who will:
- 11.1.1 Preside over and be responsible for the conduct of hearings;
  - 11.1.2 Vote on matters submitted to the Board unless otherwise disqualified; and
  - 11.1.3 Sign orders, decisions, and documents issued by the Board.

## **12.0 HEARINGS**

- 12.1 Hearings will be held at such time as determined by the Designated Clerk, in the municipality where the property under complaint is located.
- 12.2 Each Partner Municipality shall provide, at their expense, adequate facilities for the hearings in their municipality.
- 12.3 The proceedings of the Board must be conducted in public except where the Board deals with information protected from disclosure under the provisions of the *Freedom of Information and Protection of Privacy Act* (RSA 2000, cF-25) and the *Municipal Government Act* (RSA 2000, cM-26).
- 12.4 The Designated Clerk shall attempt to have a majority of Members who do not reside in the municipality in which the property under complaint is located.

## **13.0 FEES**

- 13.1 The fees payable pursuant to s. 481(1) of the *Municipal Government Act* (RSA 2000, cM-26) shall be those established by each Partner Municipality for property located in that municipality, provided that such fees do not exceed the maximum fees set out in the *Matters Relating to Assessment Complaints Regulation Alberta Regulation* (AR 201/2017).

## **14.0 COSTS AND REMUNERATION**

- 14.1 Each Partner Municipality shall pay for administrative costs associated with the operations of the Board in their respective municipality, including remuneration for Members, the costs associated



with any Provincial Members, and any legal fees.

- 14.2 Unless otherwise determined by the Partner Municipality which appointed the Member, Members shall receive remuneration for training sessions, meetings, decision writing, reviewing draft decisions, and hearings in accordance with the meeting fees set for municipal councillors in the respective Partner Municipality.

## **15.0 DISPUTE RESOLUTION**

- 15.1 In the event that a dispute arises between any of the Partner Municipalities regarding any of the clauses in this Bylaw, or over a financial matter regarding the operation of the LARBs or CARBs, the Chief Administrative Officers of the Partner Municipalities shall meet to consider the matter.
- 15.2 The decision of the panel of Chief Administrative Officers will be final.

## **16.0 BYLAW AMENDMENTS**

- 16.1 In the event that the Council of a Partner Municipality wishes to amend the Regional Assessment Review Board Bylaw, the Clerk of that municipality will bring the proposed amendments to the Regional Board Review Committee for discussion and presentation to their respective Councils.
- 16.2 If the Councils of the Partner Municipalities cannot reach an agreement on the proposed amendments, the Mayors of the Partner Municipalities shall meet to consider the matter.
- 16.3 If a Partner Municipality intends to no longer be a part of the West Yellowhead Regional Assessment Review Board, they shall give the Councils of Partner Municipalities no less than thirty (30) days written notice of that intention prior to the meeting at which any motion or bylaw to cease participation in the Board is to be considered.

## **17.0 SEVERANCE**

- 17.1 If any provision herein is found to be invalid by a court of competent jurisdiction, it shall be severed from the remainder of this Bylaw and shall not invalidate the whole bylaw.

## **18.0 COMING INTO EFFECT**

- 18.1 This Bylaw shall come into force and effect on the final day of passing thereof.

**READ** a first time this 5<sup>th</sup> day of June, 2018

**READ** a second time this 19<sup>th</sup> day of June, 2018

**READ** a third time and finally passed this 3<sup>rd</sup> day of July, 2018

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Mayor

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Chief Administrative Officer

# Municipality of Jasper

## List of recommendations

Regular meeting, Tuesday, July 2, 2019



### Additions to agenda

BE IT RESOLVED that council agree to add/delete the following items to today's regular meeting agenda:

### Approval of agenda

BE IT RESOLVED that council approve the agenda for the regular meeting of Tuesday, July 2, 2019 as presented.

### Approval of minutes

BE IT RESOLVED that council approve the minutes of the June 18, 2019 regular Council meeting as presented.

### Jasper Park Chamber of Commerce as an Additional Named Insured

BE IT RESOLVED that council approve adding the Jasper Park Chamber of Commerce as an Additional Named Insured (ANI) to the Municipality's insurance policy, and authorize the Mayor and CAO to execute any letters or agreements as required.

### Youth Recreation Pass Pilot Project

BE IT RESOLVED that council continue to grant free passes for the Local Youth with the fee schedule as set out in Option 1.

### Appointments to Regional Assessment Review Board (1 of 2)

BE IT RESOLVED that council appoint Michelle Deschene as the Designated Clerk for the Regional Assessment Review Board for West Yellowhead for a one year term starting July 1, 2019.

### Appointments to Regional Assessment Review Board (2 of 2)

BE IT RESOLVED that council appoint Paul Butler as the Designated Chair for the Regional Assessment Review Board for West Yellowhead for a one year term starting July 1, 2019. The Designated Chair's remuneration and expenses will follow the Municipality of Jasper Council Remuneration Policy (B-004).

### In Camera

BE IT RESOLVED that council move in camera at \_\_\_\_\_ to discuss agenda item 13.1 Deliberative Matter: Housing – FOIP, S.24.

### Revert to open meeting

BE IT RESOLVED that council revert to open meeting at \_\_\_\_\_.

### Adjournment

BE IT RESOLVED that, there being no further business, the regular meeting of Tuesday, July 2, 2019 be adjourned at \_\_\_\_\_.