

MUNICIPALITY OF JASPER
REGULAR COUNCIL MEETING AGENDA
Date: August 4, 2020 | Time: 1:30 pm
Quorum Room, Jasper Library & Cultural Centre



Notice: Public viewing and public participation during Council meetings will continue to be through Zoom live-streaming. Council meetings are also archived on YouTube for viewing anytime.

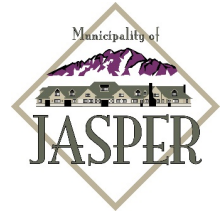
To live-stream this meeting starting at **1:30 pm**, use the following Zoom link: <https://zoom.us/j/492811970>

Following an in camera (closed to the public) session, observers can tune back in through this Zoom link: <https://zoom.us/j/856033479>

To be notified of when Council is reconvening after its closed session, send an email to kbyrne@town.jasper.ab.ca. **Please note:** An in camera session could take several minutes or hours. Council typically comes out of an in camera session and adjourns right away. It is rare for anything to be discussed or decided upon after an in camera session.

- 1 CALL TO ORDER**
- 2 APPROVAL OF AGENDA**
 - 2.1 Regular meeting agenda, August 4, 2020 attachment
- 3 APPROVAL OF MINUTES**
 - 3.1 Regular meeting minutes, July 21, 2020 attachment
- 4 PRESENTATIONS**
- 5 BUSINESS ARISING FROM PREVIOUS MINUTES**
- 6 DEPARTMENT REPORTS**
- 7 INFORMATION UPDATES**
 - 7.1 Compulsory face covering options attachment
- 8 BYLAWS**
 - 8.1 Bylaw Summary attachment
 - 8.2 Temporary Compulsory Face Covering Bylaw attachment
- 9 REQUESTS FOR DECISION**
 - 9.1 RFD: S-Block Paid Parking Fee Structure attachment
 - 9.2 Notice: Reallocation of Capital Funds attachment
 - 9.3 RFD: Reopening the Activity Centre attachment
 - 9.4 RFD: Increased custodial hours – waiver of notice requested attachment
 - 9.5 Notice: Council Correspondence Policy attachment
- 10 CORRESPONDENCE FOR INFORMATION, CONSIDERATION OR ACTION**
 - 10.1 COVID-19 measures – Nathan D’Heer attachment
 - 10.2 Mandatory Masks – Jack Bennett attachment
 - 10.3 Mandatory Masks – Louise Coleman-Bradford and Wes Bradford attachment
 - 10.4 Mandatory Masks – Paulette Trottier attachment
 - 10.5 Mandatory Masks – Lorna Chorneyko attachment

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- 10.6 Mandatory Masks – Lisa Nantais
- 10.7 Mandatory Masks – Mark and Nancy Addison
- 10.8 Mandatory Masks (templated letter)
 - Kaiden Anderson-Ferland
 - Emery Ereth
 - Norma McLean
 - Karen Froland
 - Jessica Murphy
 - Kendra Shannon
 - Viviane Mulvagh
 - Deborah Lucki
 - Brook Ereth
 - Erin Mangan
 - Rance Werbicki
 - Kim Callihoo
 - Kendra Neef
 - Lindsey Gunson
 - Melody Gaboury

attachment
attachment
attachment

11 OTHER NEW BUSINESS

12 COUNCILLOR REPORTS

13 UPCOMING EVENTS

14 ADJOURNMENT

Please note: All regular and committee meetings of Council are recorded.

Municipality of Jasper

Strategic Priorities 2018-2022

Council's aspiration is the continued enhancement of Community Health within the framework of the effective, efficient and fiscally responsible provision of municipal services.

To achieve that aspiration, Council has identified six priority areas on which to focus its efforts during the next four years.

Council's Mission

Council's mission is to advance the community's vision and interests by:

- fostering positive relationships;
- responsibly managing municipal finances and assets (through committed adherence to the municipal Asset Management Plan); and
- delivering municipal service levels effectively, efficiently and affordably.



Municipality of Jasper
Regular Council Meeting Minutes
 Tuesday, July 21, 2020 | 1:30 pm

Electronic Meeting	The July 21, 2020 regular meeting was conducted virtually through Zoom. All meeting attendees participated or observed by electronic means.		
Present	Mayor Richard Ireland, Deputy Mayor Bert Journault, Councillors Paul Butler, Scott Wilson, Helen Kelleher-Empey, Jenna McGrath and Rico Damota		
Also present	Mark Fercho, Chief Administrative Officer Kayla Byrne, Legislative Services Coordinator Christine Nadon, Legislative Services Manager Natasha Malenchak, Director of Finance and Administration Gordon Hutton, Buildings and Asset Manager Neil Jones, Licensing and Enforcement Manager Joanne McQuarrie, Fitzhugh 17 staff members and observers		
Call to order	Mayor Ireland called the meeting to order at 1:34 pm		
Opening remarks	It was noted the 19th anniversary of the order in council which established the Specialized Municipality of Jasper was July 21. Council observed a moment of silence in honour of those who lost their lives in the recent tragedy on the Columbia Icefield. Mayor Ireland also expressed condolences, sympathy, best wishes and gratitude.		
Additions to the agenda #201/20	MOTION by Councillor McGrath – BE IT RESOLVED that Council add the following item to today’s agenda: - 4.1 Remarks: Facebook post FOR 7 Councillors AGAINST 0 Councillors CARRIED		
Approval of agenda #202/20	MOTION by Councillor Wilson – BE IT RESOLVED that Council approve the agenda for the regular meeting of July 21, 2020 as amended. FOR 7 Councillors AGAINST 0 Councillors CARRIED		
Approval of regular minutes #203/20	MOTION by Councillor Damota – BE IT RESOLVED that Council approve the minutes of the July 7, 2020 regular Council meeting as presented. FOR 7 Councillors AGAINST 0 Councillors CARRIED		
Remarks: Facebook post	Councillor Journault apologized for a Facebook meme he had shared over the weekend, which has been deleted; and made a commitment to continued learning, growth and personal and professional improvement. Mayor Ireland		

assured that the sentiments expressed and implied in the meme re-posted by Councillor Journault do not reflect the values of Council or of the Municipality of Jasper.

Business arising from minutes Councillors discussed the Municipality's Keep Jasper Safe public health campaign, noting that while mask wearing appears to have increased, councillors are concerned about the rising number of COVID-19 cases in Alberta. Councillors discussed the possibility of mandatory mask wearing in public places and possible enforcement challenges. For now, the Municipality will continue with its public health campaign and continue to monitor the situation. Councillors requested that COVID-19 updates and public health information be discussed at upcoming committee of the whole meetings.

Bylaw summary Council received a list of bylaws currently in force and those in various stages of readings.

Arena and Curling Club capital project update Staff confirmed the Arena slab and board and the Curling Club project is progressing. Several project benchmarks have been completed, however, the project has not been without its challenges, including the discovery of vermiculite in the Arena. The project, which was expected to be completed by October 18, 2020, is now scheduled for a November 1, 2020 completion date. The project remains on budget.

Reopening of the Aquatic Centre and Activity Centre
#204/20 Following discussions on public health and fiscal responsibility, Council made the following motion:

That Council approve an additional net deficit of \$115,000 to reopen the Aquatic Centre starting September 21, 2020 with reduced hours, as outlined in this report (pending staff availability and training).

FOR	AGAINST	
6 Councillors	1 Councillor (Mayor Ireland)	CARRIED

Council deferred making a decision on a reopening for the Activity Centre until August 4. This matter is also scheduled to be discussed at the July 28 committee of the whole meeting.

Recess & Councillor Kelleher-Empey Mayor Ireland called a recess from 3:20 pm until 3:28 pm. Councillor Kelleher-Empey left the meeting at 3:20 pm.

CMHC Seed Funding for Affordable Housing Units
#205/20 MOTION by Councillor Butler – BE IT RESOLVED that Council authorize the Mayor and CAO to execute the attached CMHC Seed Funding Contribution Agreement and CMHC Seed Funding Loan Agreement to fund an 80-unit housing project on Connaught Drive, dependent on other successful grant applications;

That Council pass the resolution provided by CMHC (attached) to borrow money on behalf of the Municipality of Jasper; and

That Council direct Administration to prepare a borrowing bylaw for Council consideration in order to complete the financial process related to this application.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

S-Block Paid Parking Fee Structure	Following discussions on fees in other communities and enforcement, Council gave notice that it may make a decision on the S-block parking lot fee structure at the August 4, 2020 regular meeting.
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Correspondence: Reopening of Culture & Recreation facilities	Council received three letters regarding the reopening of the Aquatic Centre. These letters were considered earlier during discussions on the reopening of the facility.
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In camera #206/20	MOTION by Councillor Damota – BE IT RESOLVED that Council move in camera at 4:04 pm to discuss agenda item 14.1 Personnel Matter: Municipal reorganization – FOIP, S.24.
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FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Councillor Wilson	Councillor Wilson left the meeting during the in camera session.
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Revert to open meeting #207/20	MOTION by Councillor Butler – BE IT RESOLVED that Council revert to open meeting at 5:29 pm.
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FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

Adjournment #208/20	MOTION by Councillor Journault – BE IT RESOLVED that, there being no further business, the regular meeting of July 21, 2020 be adjourned at 5:33 pm.
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FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

Mayor

Chief Administrative Officer



INFORMATION REPORT

Subject: Compulsory Face Covering Options

Presented by: Mark Fercho, Chief Administrative Officer

Prepared by: Christine Nadon, Legislative Services Manager

Reviewed by: Natasha Malenchak, Acting CAO / Director of Finance and Administration

Date – Notice: August 4, 2020 – waiver of notice as deemed necessary by Council

Date – Decision: August 4, 2020 – as deemed necessary by Council

Recommendation:

- That Council consider options with respect to implementing compulsory face covering (masking) in public places in Jasper.

Options:

- Pass motions (presented below) to enact clauses of the current [Conduct in Public Places Bylaw](#) to provide for enforcement of mask wearing in public places that are “under the care, ownership or control of the Municipality of Jasper”;
- Consider a Temporary Compulsory Face Covering Bylaw, as presented under item 8.2 of this Council agenda, which would apply to indoor public places;
- Implement only one of the approaches outlined above; or
- Not make face covering in public places compulsory and maintain the current course of action of following Alberta Health recommendations and focusing on communication and education.

Background:

In view of the large number of visitors in the Town of Jasper and the difficulty to maintain physical distancing in several areas of the community, including sidewalks in the downtown core and essential services like grocery stores and pharmacies, Council may wish to consider implementing compulsory face covering provisions on a temporary basis. At the last committee of the whole meeting, Council directed Administration to begin developing provisions for a mandatory masking bylaw, should Council decide to implement one in the future.

In view of a rapidly changing situation and increasing public pressure to make face coverings compulsory, the Mayor and Legislative Services Manager, with support from the Acting CAO, have developed options for Council consideration that could enact compulsory face covering legislation and directives that would take effect immediately (subject to Parks Canada certification in the case of a new bylaw).

Conduct in Public Places Bylaw

Options before Council include strengthening the current Conduct in Public Places Bylaw by passing a motion

deeming that not wearing a face covering in public places that are under the care, ownership or control of the Municipality should be considered as “endangering the health of Persons” within the limits of the Town.

Possible motion wording:

Council hereby directs Administration that, for purposes of section 3.6 of the Conduct in Public Places Bylaw (#70), commencing August 5, 2020 and until further motion of Council, failing to wear a face covering on the public sidewalk:

- 1. on the west side of Connaught between Aspen Avenue and Hazel Avenue, and on any public sidewalks on Patricia Street between Pyramid Lake Road and Hazel Avenue at any time; or*
- 2. elsewhere in public places in the Town of Jasper when 2 metres of physical distance cannot be maintained,*

shall be deemed to be an action or behaviour which endangers or detracts from the comfort, response, health, peace or safety of Persons within the limits of the Town, shall be an offence, and shall be subject to the penalties specified herein.

Definition of Public Place in the Conduct in Public Places Bylaw:

“Public Place” shall mean, but is not limited to, any public highway, roadway, laneway, sidewalk, courtyard, passage, alley, parking lot, park, parkland, woodland, building or other place or structure in the Town of Jasper to which the public reasonably have or are permitted to have access, whether for payment or not, and which is under the care, ownership or control of the Municipality of Jasper;

Administration’s recommendation is that if Council chooses to use this method to make face coverings compulsory on public places under the care and control of the Municipality of Jasper, particular attention should be given to which areas would be included in the directive. The current proposed motion specifies “public sidewalk”, which wouldn’t apply to parks or green spaces for example.

Enforcement:

While a bylaw or directive on compulsory face coverings will include a great focus on communication, education and outreach, Administration proposes that such an enactment should also be perceived as a tool to better manage inappropriate conduct in public places. The penalties presented in the Conduct in Public Places Bylaw and a potential Temporary Compulsory Face Coverings Bylaw can and should be enforced, but only as necessary.

Further discussion between Council and Administration would be required to set clear expectations and parameters around enforcement. Such a conversation could happen in camera, under section 20, Disclosure harmful to law enforcement, and section 24(1)(a) and 24(1)(d), Advice from officials. Once certain determinations around enforcement have been made, however, they would have to be communicated with the public.

Temporary Compulsory Face Covering Bylaw

The other option before Council on August 4 is passing a new bylaw making face coverings compulsory in indoor public places. Administration is still working on the procedure around reading a bylaw three times on the same day, which would require coordination with Parks Canada to ensure certification is received between second and third reading. A proposed bylaw is included in this agenda package.

Communications:

- Depending on the approach selected by Council, communications work including community and media relations would take place to ensure any new legislation or directives are communicated to public, including potential regional visitors who may be affected by compulsory face covering measures.

Municipality of Jasper Bylaw Summary

Updated: 5/29/2020

	Bylaw	Date Repealed	Repeals Bylaw	Replaced by Bylaw	Scheduled date for next reading				
					First Reading	Second Reading	Third Reading & Approval	Date Forwarded	Date Certified
227	Tax Rates Bylaw 2020		217		2020-May-19	2020-May-19	2020-May-26	2020-May-19	2020-May-20
226	Utility Fees Levy and Collection Bylaw 2020 A		223		2020-Apr-07	2020-Apr-07	2020-Apr-14	2020-Apr-07	2020-Apr-08
225	Supplementary Tax Bylaw 2020		214		2020-Jan-21	2020-Jan-21	2020-Feb-04	20-Jan-22	20-Jan-23
224	Supplementary Assessment of Improvements 2020		213		20-Jan-21	2020-Jan-21	2020-Feb-04	20-Jan-22	20-Jan-23
223	Utility Fees Levy and Collection Bylaw 2020		212		19-Dec-17	19-Dec-17	20-Jan-07	19-Dec-19	19-Dec-23
222	Records Management Bylaw				19-Nov-19				
221	Traffic Advisory Committee Repeal Bylaw		111		19-Oct-15	19-Nov-05	19-Nov-19		
220	Waste Water Treatment Plant Borrowing Bylaw				19-Aug-20	19-Oct-01	19-Oct-15		
219	Jasper Recreation Complex Renovation Phase 1 Borrowing Bylaw 2019				19-Aug-20	19-Oct-01	19-Oct-15		
218	Taxation of Hostelling International Property Bylaw 2019				19-Jul-16	19-Aug-13	19-Aug-20	19-Aug-14	19-Aug-15
217	Taxation Rates Bylaw 2019		209	227	19-May-21	19-May-21	19-Jun-04	19-May-27	19-May-27
216	Traffic Safety Bylaw 2019		195		19-Apr-16				
215	Waste Reduction Regulation Bylaw				19-Apr-02	19-May-21	19-Jun-04	19-May-27	19-May-27
214	Supplementary Tax Bylaw 2019		207		19-Jan-22	19-Jan-22	19-Feb-05	19-Jan-23	19-Jan-24
213	Supplementary Assessment of Improvements 2019		206		19-Jan-22	19-Jan-22	19-Feb-05	19-Jan-23	19-Jan-24
212	Jasper Levy and Collection of Utility Fees Bylaw 2019		205		18-Dec-18	18-Dec-18	8-Jan-19	18-Dec-18	19-Dec-18
211	Cannabis Consumption Bylaw				18-Sep-18	18-Sep-18	2-Oct-18	19-Sep-18	20-Sep-18
210	Regional Assessment Review Board Bylaw		201		5-Jun-18	19-Jun-18	3-Jul-18	25-Jun-18	26-Jun-18

**MUNICIPALITY OF JASPER
BYLAW #228**

BEING A BYLAW OF THE SPECIALIZED MUNICIPALITY OF JASPER IN THE PROVINCE OF ALBERTA TO MAKE COMPULSORY THE WEARING OF FACE COVERINGS IN INDOOR PUBLIC PLACES IN THE TOWN OF JASPER.

WHEREAS pursuant to section 7 of the *Municipal Government Act* (RSA 2000, cM-26), a Council of a Municipality may pass bylaws respecting:

- (a) the safety, health and welfare of people and the protection of people and property;
- (b) people, activities and things in, on or near a public place or place that is open to the public; and
- (c) businesses, business activities and persons engaged in business;

WHEREAS pursuant to section 8(a) of the *Municipal Government Act* (RSA 2000, cM-26) a Council of a Municipality may pass a bylaw to regulate an activity;

WHEREAS pursuant to section 9(a) of the *Municipal Government Act* (RSA 2000, cM-26) a Council of a Municipality is empowered to respond to present and future issues in their municipality;

WHEREAS on March 11, 2020 the World Health Organization declared a global pandemic related to the novel coronavirus and the spread of COVID-19, which pandemic remains a health risk;

WHEREAS the World Health Organization, the Chief Public Health Officer for Canada and the Chief Medical Officer of Health for Alberta have identified face coverings as a means to reduce the spread of the COVID-19 virus;

AND WHEREAS Council considers it expedient and desirable for the safety, health and welfare of the residents of Jasper and the visiting public to make compulsory the wearing of face coverings in indoor public places;

NOW THEREFORE the Council of the Specialized Municipality of Jasper, in the Province of Alberta, duly assembled, enacts:

1. Citation

- 1.1 This Bylaw may be cited as the "Jasper Temporary Compulsory Face Covering Bylaw".

2. Definitions and Interpretation

- 2.1 In this Bylaw:
 - 2.1.1 "*Employee*" includes any person who, as owner, proprietor, manager, superintendent, or overseer of any activity, business, work, trade, occupation or profession, has control over or direction of, or is directly or indirectly responsible for the employment of a person therein;
 - 2.1.2 "*Face covering*" means a mask or other face covering that covers the mouth, nose and chin ensuring a barrier which limits the transmission of infectious respiratory droplets;
 - 2.1.3 "*Indoor public place*" means all or any part of a building, structure or other enclosed area to which members of the public have access as of right or by express or implied invitation, and includes outdoor patios, decks or verandas associated with such *indoor public places*;
 - 2.1.4 "*Officer*" means a person appointed by the Chief Administrative Officer as a Bylaw Enforcement Officer pursuant to the *Jasper Municipal Enforcement Officer Bylaw #045*; a Peace Officer; a park warden appointed pursuant to the *Canada National Parks Act*, while that person is in the exercise or discharge of that person's powers or duties in a national park established under that Act; or a regular member of the Royal Canadian Mounted Police.
 - 2.1.5 "*Operator*" includes the person responsible for the day to day operations of an *indoor public place*, and a proprietor of an indoor public place;
 - 2.1.6 "*Proprietor*" means the person who ultimately controls, governs, or directs the activity carried on within an *indoor public place*;

2.1.7 "Town" and "Town of Jasper" shall mean the Town of Jasper as defined in the *Agreement for the Establishment of Local Government in Jasper* dated June 13, 2001;

2.2 Words importing the masculine gender only include the feminine gender whenever the context so requires and vice versa.

2.3 Words importing the singular shall include the plural whenever the context so requires and vice versa.

2.4 All schedules attached to this Bylaw form part of this Bylaw.

3. Compulsory Face Covering

3.1 A person must, in an *indoor public place*, wear a face covering in a manner which covers the nose, mouth and chin, unless the person is separated from other persons in the *indoor public place* by a physical barrier or shield designed and intended to prevent, limit or reduce the transmission of respiratory droplets.

4. Exemptions

4.1 Section 3.1 does not apply to:

4.1.1 children under the age of 2 years;

4.1.2 persons with medical conditions, disabilities, including cognitive disabilities, which prevent, limit or restrict the person's ability to wear a *face covering*;

4.1.3 persons who are unable to place, use or remove a *face covering* without assistance;

4.1.4 persons who are hearing impaired or who are communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication;

4.1.5 persons who are consuming food or drink at assigned seating within the *indoor public place* from which the person obtained the food or drink;

4.1.6 persons who have temporarily removed their face covering in order to receive or provide a service, including an emergency medical service.

5. Signage

5.1 An employer, operator, or proprietor must display, at every entrance to the *indoor public place* used by the public, a sign or signs which prominently, clearly and visibly contain the following words:

"All persons entering and remaining within these premises must wear a face covering which covers the nose, mouth and chin as required pursuant to Municipality of Jasper Bylaw #228"

6. Enforcement

6.1 Enforcement of this Bylaw shall be the sole responsibility of an *Officer*.

7. Offences and Penalties

7.1 Any person who contravenes any provision of this Bylaw by doing any act or thing which the person is prohibited from doing, or by failing to do any act or thing which the person is required to do, is guilty of an offence pursuant to this Bylaw and liable on conviction to a fine as prescribed in Schedule 'A' herein.

8. Municipal Violations Ticket

8.1 A Municipal Enforcement Officer, Peace Officer or regular member of the Royal Canadian Mounted Police is hereby authorized and empowered to issue a Municipal Violation Ticket to any person the officer has reasonable and probable grounds to believe has contravened any provision of this bylaw.

8.2 A Municipal Violation Ticket shall be deemed to be sufficiently served:

- 8.2.1 if served personally on the accused; or
- 8.2.2 if mailed to the accused by registered mail.
- 8.3 The Municipal Violation Ticket shall be in a form approved by the Chief Administrative Officer of the Municipality of Jasper or his/her designate and shall state:
 - 8.3.1 the name of the Person alleged to have committed the offence;
 - 8.3.2 the offence;
 - 8.3.3 the municipal or legal description of the land on or near where the offence took place;
 - 8.3.4 the penalty for the offence as specified in Schedule 'A' of this bylaw;
 - 8.3.5 that the penalty shall be paid within 30 days of the issuance of the Municipal Violation Ticket; and
 - 8.3.6 any other information as may be required by the Chief Administrative Officer or designate.
- 8.4 Where a Municipal Violation Ticket is issued pursuant to this bylaw, the Person to whom such ticket is issued may, in lieu of being prosecuted for the offence, pay to the Municipality the penalty specified within the time period indicated on the Municipal Violation Ticket.

9. Provincial Violation Ticket

- 9.1 In those cases where a Municipal Violation Ticket has been issued and the penalty specified on such ticket has not been paid within the prescribed time, an officer is hereby authorized and empowered to issue a Provincial Violation Ticket pursuant to Part II of the *Provincial Offences Procedure Act* (RSA 2000, cP-34) as amended.
- 9.2 Nothing in this bylaw shall prevent an *Officer* from immediately issuing a violation ticket pursuant to Part II of the *Provincial Offences Procedure Act* (RSA 2000, cP-34), as amended, to any Person who the *Officer* has reasonable grounds to believe has contravened any provision of this bylaw.

10. Severability

- 10.1 If any provision herein is adjudged by a Court of competent jurisdiction to be invalid for any reason, then that provision shall be severed from the remainder of this Bylaw and all other provisions of this Bylaw shall remain valid and enforceable.

11. Coming into Force

- 11.1 This Bylaw shall come into force and effect on the final day of passing thereof.
- 11.2 If any provision herein is adjudged to be repugnant to any federal or provincial legislation or regulation, this Bylaw shall continue in full force and effect but any such repugnant provision shall be of no force or effect until such time as the repugnancy is removed by repeal or amendment of the federal or provincial legislation or regulation.

READ for a first time this day of August, 2020.

READ for a second time this day of August, 2020.

READ for a third time and finally passed this day of August, 2020.

Mayor

Chief Administrative Officer

SCHEDULE A

PENALTIES

Section	Description of Offence	Specified Penalty
3	fail to wear <i>face covering</i> where required	\$250.00
5	fail to display prescribed signage	\$250.00

PROPOSED



REQUEST FOR DECISION

Subject: S-Block Paid Parking Fee Structure

From: Mark Fercho, Chief Administrative Officer

Prepared by: Neil Jones, Licensing and Enforcement Manager
Christine Nadon, Legislative Services Manager

Date – Notice: July 21, 2020

Date – Discussion: July 28, 2020; previously discussed on July 14, 2020; July 9 and July 16, 2019; and June 25, 2018

Date – Decision: August 4, 2020

Recommendation:

- That Council direct Administration to set the fee for a parking stall in the new S-Block parking lot at \$_____ per month.

Options:

- Implement a monthly fee of \$150 for rental of a parking stall in the new S-Block parking lot, based on comparisons for similar services in other communities and to work towards cost recovery for the service (this is Administration recommendation);
- Consider a lower monthly rental fee per stall for the new S-Block parking lot if paid parking is not implemented downtown and in other municipally owned parking lots.
- Consider a higher monthly rental fee per stall for the new S-Block parking lot if paid parking is is implemented downtown and in other municipally owned parking lots.

Background:

As presented and discussed at the July 14, 2020 committee of the whole meeting, the new S-Block municipal parking lot is nearing completion. The use for the new lot was designated by Council in July of 2019 as “designated parking for community members”. Council tasked Administration to provide a “reasonable” fee estimate for local businesses and residents to rent parking spaces in the new facility.

Administration’s recommendation at this time would be to implement a monthly fee of \$150 for users of the service, which breaks down to \$5 a day. The definition of “reasonable” is rather subjective, and must strike a balance between affordability and uptake by Jasper residents; and cost recovery for the service.

Administration compiled the following information to inform this decision:

- City of Kelowna Public Parking Lot Monthly fee: \$150
- City of Red Deer Public Parking Lot Monthly fee: \$110

- The surrounding Municipalities that posted their fees on line (Kelowna, Red Deer, Calgary & Edmonton) per hour parking lot fees: \$1.60 - \$3.50
- Municipality of Jasper Storage Lot Fees: \$306 per year, which equates to \$25 per month
- Operations Department assessment of \$450 per month to facilitate cost recovery on this facility

Administration recommends using Kelowna as a benchmark based on a model that considers both on-street parking fee structures and monthly dedicated parking. The following breakdown of cost is provided to support the reasoning behind Administration's recommendation.

- 10 hours a day, averaging the surrounding municipalities' per hour charges of \$1.60 - \$3.50 cost to \$2.55 per hour, Monday to Friday = $(10 * \$2.55) * 5 \text{ days} = \127.50 ;
- Add to this the \$1 per hour for 20 hours over a weekend (standard fee in municipalities, although some do not charge for Sundays) $\$127.50 + \$20 = \$147.50$ per week;
- This would result in a rental fee of \$639 per month, or \$7,670 per year. Going by these figures, the City of Kelowna gives a 76.53% discount for monthly block booking;
- This brings us to the Administration's recommendation of \$150 per month.

The information presented in this report is based on comparable services provided in other communities. Administration has not engaged with potential users of the service to determine whether this proposal is "reasonable" in their view.

Additional information and considerations regarding the Municipality of Jasper Traffic Bylaw (#195) governing parking of commercial vehicles in town:

- There are no sections in the bylaw that prohibit a normal commercial vehicle under 7.5 metres from parking in the town (unless signage otherwise states);
- Commercial vehicles over 7.5m in length (vehicle on its own or a combination of vehicle and trailer) are restricted to parking on public roads in town between 6am and 10pm (unless signage otherwise states);
- Buses can park in town between 6am – 10pm (unless signage otherwise states);
- Buses are allowed to park in the Central Business District outside of the Bus Only Zones for 10 minutes while actively loading or unloading (unless signage otherwise states);
- Un-rented rental vehicles are not allowed to park on a roadway in the town; and
- The Bylaw Enforcement Service actively monitors for unattached trailers or construction equipment parked on a public road in town in contravention of bylaws. When found, the Owner is contacted, a warning is given and they are instructed to apply for a permit or remove the equipment.

Answer to questions from the July 21, 2020 meeting:

- Definition of Commercial Vehicle (from Traffic Bylaw #195)
 - *Commercial Vehicle means a vehicle operated on a Highway by or on behalf of a person for the purpose of transporting goods or passengers, including but not limited to, transport trucks, delivery vehicles, passenger buses and taxis but does not include a private passenger vehicle;*
- What is the legislative process to implement user fees?
 - Council can set rates and fees by bylaw (e.g. utilities and storage lots) but the Municipality of Jasper also has a [Rates and Fees Bylaw](#), which authorizes the CAO to set, levy and collect rates for municipal services. The bylaw also provides Council the opportunity to set rates, which

would supersede any rates established by the CAO. Administration recommends that directing the CAO to establish fees by motion would be the most expedient and appropriate way to set fees for the new S-Block parking lot.

Strategic Relevance:

- Governance and Social Equity – Reinforce openness, transparency, and accountability; accountable and accessible government:
 - Seek out and pursue alternate sources of revenue; and
 - Allocate expenses equitably among and between taxpayers, service users and visitors.
- Economic Health and Fiscal Equity – Focused on sustaining community economic health and vitality, and committed to enhancing equity in fiscal management, Council will:
 - Maintain a commitment to asset management and the Asset Management Plan
 - Pursue equitable allocation of costs between the community and visitors and amount community ratepayers by expanding visitor user fees where feasible

Relevant Legislation:

- *Traffic Safety Act* (RSA 2000, cT-6)
- [Parking Authority Bylaw #196](#)
- [Traffic Safety Bylaw #195](#)

Additional References:

- Pages 10-12 of the [July 14, 2020 Committee of the Whole agenda](#), Request for Direction, S-Block Paid Parking



REQUEST FOR DECISION

Subject:	Reallocation of Capital Funds
Presented by:	Mark Fercho, CAO
Prepared by:	John Greathead, Director of Operations
Reviewed by:	Natasha Malenchak Director of Finance and Administration Operations Managers: Gordon Hutton, Vidal Michaud, Laurent Bolduc
Date – Notice:	August 4, 2020
Date-Discussion:	August 11, 2020 (if required)
Date – Decision:	August 18, 2020

Recommendation:

- That Council authorize Administration to adjust the Capital Budget as presented and complete the listed initiatives prior to the year end.

Background:

In light of the difficulties encountered during the COVID Pandemic, many of the capital projects have been impacted by schedule delays or cost increases, or both. Operations staff is endeavouring to complete the list of tasks, but some projects may not be completed by the end of the year.

Off the Capital Budget/Work Plan for 2020, the \$50,000 allocated for Bio-Solids Disposal (6-42-01-00-640), is unlikely to be completed. A comprehensive plan is still being developed by the WWTP Operator, EPCOR. Options are being evaluated for the existing stock of bio solids as well as the feasibility of continuing to handle the bio solids as we have been doing. The results of the study on the bio solids should be complete later this year, however, it is not anticipated that this line item will be spent. This study is anticipated to be completed in the near future, as part of the Operating Contract with the WWTP.

The Capital Project for the Sleepy Hollow Lift Station is complete, and there an existing surplus in the Budget of \$18,043 (6-42-01-00-613).

Operations is seeking to reallocate the above listed funds to support some other projects, based on need, feasibility of completion in 2020, and to improve the efficiency of the department.

A budgetary request was made for \$20,000 to install a security system for the Operations Building. A Request for Proposals was issued earlier in 2020 with several proponents responding. After assessing the multitude of options, Administration has determined the best way to go forward with building security is to have an all-



encompassing solution that can be applied to all facilities. The best approach would be to have a hub, or admin portal that would control all the various entry points throughout all Municipal owned buildings using a swipe card or key fob system. These fobs would be assigned to all necessary staff, and access to facilities and zones can be granted per user. Our initial estimate was somewhat low, and Operations is requesting to top up this amount by \$8,500. This portion of the project will include secure entrances for the Ops Building, as well as hosting the server for the entire municipal system.

Another Capital Project that was insufficiently funded was the reservoir cleaning project. Operations had requested \$10,000 for this project and would have been an adequate amount in a pre-COVID world. Once the pandemic hit, service providers had to review their Health and Safety protocols, which drastically changed the previous quotes for this work. Operations had to send out for renewed quotes, and the originally selected proponent was not awarded the work. Operations is requesting to move \$3,500 to cover the cost of this additional expense.

The Utilities section of Operations has in the past year been striving to take more work in-house, improve our internal skill-set and reduce the Municipality's reliance on outside contractors. One of the greatest improvements for this department would be a properly outfitted Service Vehicle, which would enhance our ability to complete work ourselves, without having to source out a contractor for this work and wait for their availability.

As an example, when replacing a hydrant, we rent a picker truck at \$250/hr, and sometimes the replacement can take anywhere from 4 -10 hours depending on site and weather conditions. Another benefit would be servicing the sewage lift stations. Best practices would be a minimum service of pulling the pumps monthly for cleaning and inspection. We have 8 lift stations with 2 pumps each which suggests we should be lifting these pumps at least 192 times per year, which we are not currently doing as we are dependent on contractors and the costs are prohibitive. There is a line item in the Capital Budget for \$40,000 for a new truck for utilities, and Operations is requesting to increase this budget line by another \$50,000 for this purpose.

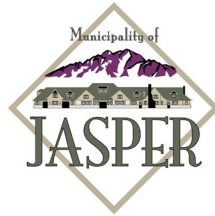
Reallocation of funds:

Remove \$50,000 from 6-42-01-00-640 (Bio Solids Removal)
Remove \$18,043 from 6-42-01-00-613 (Sleepy Hollow Lift Station)
\$68,043

Add \$8,500 to 6-31-31-00-630 (Operations Building Key System)
Add \$3,500 to 6-41-01-00-201 (Reservoir Cleaning)
Add \$50,000 to 6-41-01-01-651 (Fleet Replacement)
\$62,000

Strategic Relevance:

- Mission – deliver municipal service levels effectively, efficiently and affordably
- Environmental Responsibility – Review municipal operations, services and facilities to identify and integrate, where feasible, best environmental stewardship values and practices



Financial:

- The bottom line of the Capital Budget would be minimally impacted, with anticipated less spending.

Attachments:

- Approved 2020 Capital and Enhancement List

APPROVED 2020 CAPITAL & ENHANCEMENT			GL Number
Department	Project Name	Budget	
Recreation:			
<i>Arena</i>			
	Design,permits,tender and contingency, ice plant	280,058	6-76-07-04-620
	Arena - Ice Plant & Condenser Move & Rebuild	3,712,551	6-76-07-04-622
	Stand Heating Units	16,022	6-76-07-04-633
	Arena/Curling Rink-Transfer to operating function	17,000	6-76-07-04-761
	Arena Lobby Roof Replacement	270,000	6-76-06-00-620
	Replacement of slab and boards (incl contrnigency)	1,470,000	6-76-06-00-622
	Floor Cleaner	5,000	6-76-07-04-635
	Tractor/Floor Machine for Ice Removal	30,000	6-76-07-00-631
<i>Fitness & Aquatic Centre</i>			
	Replace water slide stairs and water slide	253,653	6-77-08-00-621
	C&R - Roof Beams (Sealed and Watershield)	38,300	6-77-08-00-623
<i>Activity Centre</i>			
	C&R - Recreation Program & Service Review	25,125	6-72-06-00-625
	C&R - Multi Purpose Hall updates	70,357	6-72-06-00-626
	Parking Lot (remove large planters, add parking) (now 10k was 30k)	10,000	6-72-06-01-610
	Capital Project Manager/Contract (.5 FTE)	60,000	6-72-06-00-201
	Retile Basement Showers	50,000	6-72-06-00-624
	Automatic Door Openers	15,000	6-72-06-00-639
<i>Curling Rink</i>			
	Curling Rink Slab and Brine Lines (2018 approved dehumidifier \$28,840 on hold with this item)	600,000	6-72-16-00-630
Sub-total Culture and Recreation		6,923,065	
Protective Services:			
<i>Fire</i>			
	Old Fort Fire Supression	9,078	6-23-01-00-610
	Rescue Vehicle (Phase 2)	375,000	6-23-01-00-653
	Turnout Gear	16,000	6-23-01-00-639
Sub-total Protective Services		400,078	
Operations:			
<i>General</i>			
	Ops - BMS Software Consolidation	100,000	6-31-01-00-630
	Operations building key system	20,000	6-31-31-00-630
<i>Roads</i>			
	Ops-Asphalt Repairs	106,896	6-32-01-00-616
	Wayfinding Signage	244,228	6-32-03-00-201
	S-Block Parking	740,385	6-32-01-00-640
<i>Grounds</i>			
	Jim Vena Stage Project, Commeration Park	36,891	6-72-10-00-643
	Small Equipment	5,000	6-72-10-00-633
Sub-total Ops/Roads/Grounds		1,253,401	

Utilities:			
<i>Water</i>			
	Fire Supression System for Reservoir Building	8,923	6-41-01-00-639
	Water Well #3 Pump #1&2	47,685	6-41-01-00-610
	Hydrant rebuilds	27,962	6-41-01-01-631
	Pickup Truck	40,000	6-41-01-01-651
	Valve Replacement Program	50,000	6-41-01-00-631
	Hydrant rebuilds - 12 units per year - on-going annual BMP program	55,000	6-41-01-00-632
	Reservoir Cleaning	10,000	6-41-01-00-201
	Bulk water portion of S Block Sani/Water station	125,000	6-41-01-00-633
<i>Sewer</i>			
	WWTP Annual Capital Requirement	1,324,817	6-42-01-00-201
	Bio-Solids Disposal	50,000	6-42-01-00-640
	WWTP Facility and Op Review	300,000	6-42-01-00-202
<i>Garbage & Recycling</i>			
	Garbage Bin Replacement	45,000	6-43-01-00-630
	Garbage Bin Replacement	60,000	6-43-01-00-630
	Camera System for Solid Waste Vehicles	7,500	6-43-01-00-632
Sub-total Utilities		2,151,887	
Administration:			
	JCHC Housing (Program Development)	13,726	6-12-02-00-622
	Exchange Upgrade (email system)	20,000	6-12-01-00-201
	Replace MDJHost1 Server at AC	30,000	6-12-01-00-639
	Diamond Software Upgrade	8,000	6-12-01-02-630
	JCHC Housing Project	245,000	6-12-01-00-622
Sub-total Administration		316,726	
		11,045,157	
	Restricted Reserves or Funding	1,575,654	
	Grant Funding and Donations	3,656,619	
	Debt C&R (15 years at 2.538%)	1,516,894	
	Secured Debt from 2019	4,295,990	



REQUEST FOR DECISION

Subject: Reopening of the Activity Centre

From: Mark Fercho, Chief Administrative Officer

Prepared by: Yvonne McNabb, Director of Culture and Recreation
Natasha Malenchak, Director of Finance and Administration
Christine Nadon, Legislative Services Manager

Date – Notice: July 7, 2020

Date – Discussion: July 21, 2020 regular meeting; July 28, 2020 committee meeting

Date – Decision: August 4, 2020

Recommendation:

- That Council approve an additional net deficit of \$70,000 to reopen the Activity Centre starting September 21, 2020 with reduced hours, as outlined in this report (pending staff availability and training).

Please note that the cost estimates brought forward for notice of decision on July 7 were based on a September 1, 2020 opening date at an additional net deficit of \$76,000 for the Activity Centre. The recommendation above was adjusted to reflect Council discussions on this matter. Hours of operation would be 12:00 noon to 8:00 pm, seven days a week.

Options:

- Direct Administration to prepare cost estimates for other specific reopening dates for the facility (figures for reopening before and after October 4, 2020 are available verbally, should council request);
- Defer making a decision until more information is available from a public health perspective; or
- Deny the request to reopen the facility.

COVID-19 Relaunch Strategy and Framework:

Provincial relaunch plan

- As announced on June 9 recreation facilities (including pools, arenas, fitness centres and community halls) are permitted to reopen in Stage 2, subject to provincial health and sanitation guidelines.

Safety mitigations

- Staff have reviewed the Alberta Health Services guidelines and determined that municipal facilities could reopen with restricted numbers, additional safety precautions in place for staff and users, and increased cleanliness standards. The cost of reopening the facilities presented in this report reflects this increase in operating standards.

Demand for service

- Assessing demand for the Culture and Recreation facilities services is difficult without formally requesting input from users through a survey or other more formalized data collection. Staff have been documenting service requests since June 24, but unlike Daycare where users must register to use the service, recreation facilities have more a drop-in and spontaneous usage, which is hard to document.
- Staff are still fielding requests for services on a daily basis. Programs that could resume if the Activity Centre reopens include dance (70 to 100 users), gymnastics (approx. 140 users), martial arts, and usage by Daycare, which are all authorized to resume during Stage 2 of the provincial relaunch strategy.
- Glenda the Great could be open to provide catering, and food service for contractors, children's programs, small weddings, funerals, etc.
- Reopening the Activity Centre in September would allow for fall programming to begin and would support the physical and mental health of Jasper residents as we approach the fall and winter months.

Fiscal responsibility

- Policy considerations for Council on this item include:
 - The budget estimates are based on a worse case scenario given the unpredictability of revenue to be generated for the rest of 2020.
 - Revenue generation is based on gymnastics rentals, dance lease, Glenda the Great lease, drop in/pass use for the racquet courts, and facility bookings for events.
 - Revenue estimates for when the arena reopens (mid-October to early November) are provided below, based on last year's bookings.

Background:

Answers to Council questions from July 21, 2020 meeting

1. *Is there revenue potential to opening the Activity Centre from now until the end of the year (including ice surfaces)?*

Yes, there is revenue potential however to what extent is unknown. Requests have been received for small weddings, funerals, and Habitat for the Arts Culture Days events, to name a few. Revenue potential for the arena based on last year's bookings (Oct 15 to Dec 31) was \$80,109. We do not yet know the full impact of how tournaments will be operated for the upcoming season due to COVID, but we do know that hockey has been authorized to resume in stage two.
2. *What opportunities for revenue may be available from reopening of the Activity Centre? Are any of those activities likely to generate revenue for the community along with the Municipality?*

The potential for community revenue generation is likely. Weddings, funerals, meetings, entertainment, and tournaments all bring in visitors to Jasper. Once a date is set for reopening, we will be able to book any potential community revenue generators.

Administration is recommending that Council provide a decision on reopening the Activity Centre at the next regular meeting (August 4). This decision date is requested to allow enough time to send out recall notices to Activity Centre employees. If there are employees who decide not to return to work, positions would have to be posted and filled, which takes additional time.



REQUEST FOR DECISION

Subject: Additional Custodial Hours

Presented by: Mark Fercho

Prepared by: Yvonne McNabb, Director of Culture and Recreation

Reviewed by: Mark Fercho, Chief Administrative Officer
Natasha Malenchak, Director of Finance and Administration
Martha Fleming, Human Resources Manager

Date – Notice: August 4, 2020 – waiver requested

Date – Decision: August 4, 2020

Recommendation:

- That Council approve an additional net deficit of \$9,000 to provide additional hours for custodial services for the Connaught washrooms and the Log Cabin washrooms.

Options:

- Not approve the budget and reduce service levels (i.e. hours of operations for the Connaught public washrooms).

Background:

The Downtown washrooms were opened in June. Since then, Jasper National Park visitor levels have increased significantly, along with the use of the playground, sports fields and public washrooms at Centennial Park. The Culture and Recreation Department is asking for additional funds to increase cleaning hours for both public washrooms.

The downtown washrooms are currently open 7 days a week, 24 hours a day, and the Log Cabin washrooms are open from 9am to 7pm, Monday to Friday. With the schedule of duties that our custodial staff have (including cleaning most municipal facilities, including Daycare), we are unable to provide custodial services on Saturday and Sunday at Centennial Park, and we have a gap in cleaning of more than 24 hours between Sunday and Monday for the Connaught washrooms.

Complaints have come in that indicate the washrooms are in bad shape on Monday mornings. Occupational Health and Safety concerns have also been raised by staff. The additional budget requested would provide an additional 4 hours per day, 3 days per week of custodial services to address these issues. This part time position would focus on cleaning the Log Cabin washrooms on weekends (high use time) and additional cleaning of the Connaught public washrooms, which in previous years would be cleaned twice a day.

We have also been encountering a greater than usual amount of vandalism in the form of graffiti, which take a

considerable amount of time to clean (notification of these events has been forwarded to the RCMP).

If an increase in custodial hours is not approved, the Log Cabin washrooms will remain closed on weekends (current service standard) and the Connaught public washrooms will have to be closed when appropriate custodial care cannot be provided.

Strategic Relevance:

- Municipal Mission statement
- Community vision – Jasper residents' value and promote quality services and affordability
- Organizational health – Enhancing operational effectiveness, responsiveness, and adaptability
- Public and community safety – improving public safety, security, and community resiliency

Financial:

- The cost of providing additional custodial services based on 4 hours per day, 3 days per week is \$9,000 to the end of the year.
- This schedule was developed in an attempt to meet the service gap, but also to attract a potential part-time employee while ensuring their access to government wage subsidies would not be affected. Recruiting for part time positions during the COVID-19 pandemic is proving to be difficult.

Policy Title: COUNCIL CORRESPONDENCE POLICY

Policy #: F-013

Effective Date:

Date adopted by Council:



POLICY

The Municipality of Jasper is committed to providing a clear, consistent and transparent process for members of the public to submit correspondence items to Council.

In order to be **considered for inclusion** in the Council agenda for information, consideration or action, correspondence items must:

- Be addressed to Mayor and Council;
- Include the sender's full name and contact information;
- Be sent to the Mayor's Office or be sent to all individual Council members;
- **Present factually accurate information; and**
- **Follow the general principles outlined in the Municipality's Respectful Workplace policy.**

PURPOSE

To establish protocols and a formalized process to ensure Council correspondence items are addressed in a consistent and timely manner.

RESPONSIBILITY

The Chief Administrative Officer and the Legislative Services Manager are responsible for the implementation and periodical review of this policy.

Policy Title: COUNCIL CORRESPONDENCE POLICY

Policy #: F-013

ADMINISTRATIVE PROCEDURES

Effective Date:

Date approved by the CAO:



SCOPE

These procedures apply to all correspondence addressed to Mayor and Council, including emails, correspondence received by mail, hand-delivered correspondence and faxes. This does not include correspondence items sent to individual Council members, or sent to some but not all Council members, unless that item was also sent or forwarded to the Mayor's Office for response.

ROLES AND RESPONSIBILITIES

Mayor and Councillors

- Confirm with the sender whether individually received correspondence items should be forwarded to the Mayor's Office for corporate response, and potential inclusion in an upcoming Council meeting agenda.
- Respond to correspondence addressed to an individual Council member or several but not all Council members, sharing the decision of the collective Council, and/or explaining that an alternate opinion provided is that of the individual Council member.
- Individual members of Council shall not express opinions on behalf of Council.

Chief Administrative Officer (CAO)

- Determine routing of correspondence to staff, Council agendas, Council calendars or other.

Mayor's Office (Legislative Services Department)

- Respond to enquiries that need further review and response. Ensure responses are cc'd to the Mayor, Council and CAO.
- Ensure responses are accurate and align with corporate policies and Council decisions.
- Ensure best records management practices for correspondence items.

CORRESPONDENCE

Correspondence items, addressed to 'Mayor and Council', should be submitted to the Mayor's Office by:

- emailing submissions to info@town.jasper.ab.ca;
- emailing all individual Council members; or
- submitting a Feedback Form on the municipal website (www.jasper-alberta.com/feedback).

Members of the public can also submit paper correspondence, by mail, fax or hand delivery to the Municipality of Jasper's Administration Office. Hard copies of correspondence items will be scanned and circulated to Council.

Policy Title: COUNCIL CORRESPONDENCE POLICY

Policy #: F-013

ADMINISTRATIVE PROCEDURES

Effective Date:

Date approved by the CAO:



Official correspondence does not include comments or direct messages to municipal social media accounts.

Upon receipt of correspondence addressed to Mayor and Council, the CAO may:

- Forward correspondence that is not an administrative or operational matter to Mayor and Council electronically, for information;
- Include the correspondence on an upcoming Council agenda for information, consideration or action;
- Follow up with the sender to request a clarification; and/or
- Refer the item to Administration for reply.

Correspondence containing inappropriate language, threats, libel, personal attacks, slander or defamatory remarks will not be acknowledged or circulated, at the discretion of the CAO.

Correspondence containing statements of facts that are deemed to be inaccurate, incomplete or misleading by the CAO will be followed up on with the sender for clarification. The sender will be encouraged to re-submit their edited correspondence for further consideration by the CAO to be included in an upcoming Council agenda.

The CAO may, at their discretion, forward correspondence that does not meet the criteria outlined in the policy statement to Council by email.

Writers who submit correspondence to Council will receive acknowledgement upon receipt, along with an indication of next steps, as deemed appropriate. Response times will vary based on the detail of response required. Responses from staff on items originally addressed to 'Mayor and Council' will be cc'd to the Mayor, Council and CAO.

Members of the public who wish to speak to a correspondence item that was added to a Council meeting agenda should refer to the Procedure Bylaw for details on that process.

RECORDS MANAGEMENT

All correspondence to Council is public and subject to the requirements under the *Freedom of Information and Protection of Privacy Act* (FOIP).

All email correspondence, paper correspondence and respective responses will be saved as corporate records for a length determined by municipal records retention best practices.

From: [Nathan Dheer](#)
To: [Kayla Byrne](#)
Subject: Covid-19 Measures.
Date: Monday, July 27, 2020 10:16:20 AM

Nathan D'Heer



Jasper Alberta



nathan@patricialakebungalows.com

Dear Jasper Town Councillors, and Mayor Ireland

My name is Nathan D'Heer and I am writing to express my concern in regards to the lack of effective actions preventing the spread of Covid-19 in our community. I am well aware of the hurdles that other communities are facing when implementing mandatory mask usage. However, if cities like Melbourne, Miami, Orlando, and Calgary are able to put it into place, then what is our excuse? I am aware enforcement might be a pain, but do we honestly trust that people are going to do the correct thing? Because they are clearly not. Many locals are taking it seriously by wearing masks, however many of the tourists visiting are not. Don't believe me? Take a walk downtown midday and try to count the mask wearing individuals. You would have a difficult time getting over a count of 200. People are crowding the sidewalks, lining up around the block for coffee at the bear paw, and not physically or socially distancing at all within the majority of businesses. This is not a sustainable way to operate our town during this pandemic, and your flashing signs at the entrances of town, and your little cut out signs on the streets are not enough because they appear to have no effect! Some councillors may say making masks mandatory in public spaces or indoors may discourage people from coming to town. But news flash! If there is a breakout here, no one's going to want to come anyways! As a community we need to stop expecting people to "Do the right thing" because all it takes is one person, then all our coffee shops, hotels, retail stores, campgrounds, restaurants, bars and the people who work there, will go right back to how they felt in February and March. Wondering how they will make ends meet. Our community needs to stop taking reactive measures and start taking preventative measures for this. We need to get ahead of this and follow examples set by large city centers who are sadly masking masks mandatory to late.

Thank you very much for your time, I hope you take this letter into consideration when making your decision.

Nathan D'Heer

July 30, 2020

Dear Jasper Mayor and Council:

Please pass a mandatory mask-wearing bylaw now. We need to take all precautions to protect our community, visitors and our economy during this pandemic. It is an obvious and simple measure that is being mandated elsewhere in Canada and around the world.

We have other bylaws that we try to enforce. No bylaw is as urgent as this one at this time. This is not a time to wait and see. Most people will follow a bylaw for the simple fact it is a bylaw.

I think we all want to look back at this time and say we did everything we could.

Jack Bennett
Jasper, Alberta

From: [Louise LL](#)
To: [Kayla Byrne](#)
Subject: Message for Council members re mandatory mask wearing
Date: Thursday, July 30, 2020 10:37:46 AM

Good morning, Council members:

This message is a request for Jasper to make mask wearing mandatory in all indoor public accessible spaces and on the 400 to 600 blocks of Patricia Street and Connaught Drive.

Having multiple health risk factors makes our family vulnerable and afraid. As a residents, tax payers and voters in this community we are requesting that you put much stronger emphasis on keeping the inhabitants of Jasper safe. Also keep in mind that this community has limited medical resources to deal with in increase in Covid numbers locally.

While we appreciate the increased signage and social messaging suggesting everyone wear a mask and social distance, the reality is that it is not happening. As an example, Wes shopped at a grocery store in Jasper this morning at 9 am. The store was moderately busy and masks were worn by exactly three people, all locals. None of the staff were wearing masks. None of the park visitors in the store were wearing masks.

We simply cannot understand this council's hesitancy in making mask wearing mandatory. Is the sole reason that we don't have enforcement capability? Can by-law staff not make this more of a priority? What are the other reasons for Council's reluctance to take this next step? The health and economic well-being of this community depend on compliance with AHS health recommendations regarding mask wearing and social distancing.

Think back to the Spring when most business shut down, many residents became unemployed and life was pretty grim in Jasper. This can easily happen again as Covid numbers continue to rise in most parts of the world including Alberta. With tourism as an economic driver, we want to keep our businesses open and our residents employed.

Why is Jasper not following the proactive practices of our fellow Rockies communities to the south, and the lead of so many major Canadian cities and provinces? You know that not all of our locals and visitors are complying with the requests to wear a mask-just take a look around! Our message to those councillors who disagree with mandatory mask wearing: you need to acknowledge that the current soft approach is not working and that we need to make that message much stronger by making masks mandatory.

What are you waiting for? It's important to get this done to keep all of us safe and keep the community open for visitors.

Thank you for your consideration of this request.

Respectfully,

Louise Coleman-Bradford
Wes Bradford
Jasper, AB

From: [Paulette Trottier](#)
To: [Kayla Byrne](#)
Subject: Covid safety in Jasper
Date: Thursday, July 30, 2020 1:02:51 PM

Hello. I am writing to you to ask you to take our safety in Jasper seriously during this world pandemic . The reopening of the town of Jasper made business success town council 's priority. Jasper residences and visitors safety was not even considered. You need to create a car free downtown passage, widening the sidewalks for pedestrians, and you need to mandate the wearing of masks to allow us to be safe. Now the long weekend is upon us and we feel very vulnerable and totally neglected. We need you to act for the people, and not get side tracked by purely business needs and by issues like paid parking.

Thank you,
Paulette Trottier

Sent from my BlackBerry 10 smartphone on the TELUS network.

From: [Lorna Chorneyko](#)
To: [Kayla Byrne](#)
Cc: [Richard Ireland](#); [Rico Damota](#); [Bert Journault](#)
Subject: Letter of Concern
Date: Thursday, July 30, 2020 12:26:50 PM

To Whom It May Concern:
2020

July 30,

I am a resident of the town of Jasper and work at the Jasper Seton Hospital (Health Care Centre).

I will try to keep this simple as I am sure you have received a lot of letters and opinions.

I quote Gregory Cummings, our Chief Zone Officer for the North Zone of Alberta Health Services, in regards to continuous masking...

“This is a requirement, not an expectation, and applies to all zones, and all AHS or subsidiary facilities (clinical and corporate). ”

I do wear a mask all day long at my work. I also wear a mask when I work my second job at a retail store downtown, as well as anytime I am in the downtown area for personal reasons. My suggestion is that if it is **recommended by Alberta Health Services, it is for a good reason.**

The bottom line is that, as a resident of Jasper National Park, I would sooner be able to look back and say “Maybe we didn’t have to mask” than have to look back and say “**Maybe we should have masked**”.

It is the one thing we can all do to help.

Please act quickly and make masks MANDATORY (and enforced). I personally believe that any congested areas, such as popular trails and beaches, should also have this enforcement.

Thanks for considering my opinion,

Lorna Chorneyko

Concerned Jasper Resident

From: [Lisa Nantais](#)
To: [Kayla Byrne](#)
Subject: Make masks mandatory
Date: Thursday, July 30, 2020 7:46:40 AM

Dear Mayor & Council,

As a concerned resident of Jasper, I stand to support making masks mandatory in the downtown core (400-600 blocks of Patricia and Connaught street) and in all public buildings. I believe every resident and visitor to JNP has an important role to play in the prevention of covid.

Thank you!

Lisa Nantais



From: [Nancy Addison](#)
To: [Kayla Byrne](#)
Subject: Please make masks mandatory
Date: Thursday, July 30, 2020 6:49:21 AM

Dear Mayor and Council Members,

We are really concerned about this virus taking hold in our town. The downtown area in it's present operating state gives it ample opportunity to spread. Please make masks mandatory inside all of our places of business.

I foresee mandating them in the outdoors will be too difficult to monitor and enforce. Please continue to encourage them there.

Our family wants to thank you all for your commitment to this town.

Mark and Nancy Addison

Dear Mayor & Council,

As a concerned resident of Jasper, I stand to support making masks mandatory in the downtown core (400-600 blocks of Patricia and Connaught street) and in all public buildings. I believe every resident and visitor to JNP has an important role to play in the prevention of covid in not just our community but every community.

Covid has impacted every aspect of our lives. It is evident that virus droplets can be spread not only by coughing and sneezing, but also by simply talking. Researchers and doctors have said that

Wearing a mask or face covering is the simplest most effective method in slowing the spread of covid. It is something that many of us can do, and in my opinion should do to protect our community. This will not only protect the health and well being of our residents but also the health and well being of our economy.

I am thankful for the efforts put forward by the residents and business owners in JNP and their hard work implementing new safety procedures to keep our employees, residents and visitors safe.

Although it is great that the majority of restaurants and stores are sanitizing equipment and trying to ensure social/physical distancing I believe more can be done.

As the summer progresses and we see more and more visitors in Jasper, we increase the number of contacts each person has with others and overall have an elevated risk to contract covid.

It is critical that we continue to take efforts to control the spread of covid and work to prevent a second outbreak of cases in Jasper.

Other communities across the country have already mandated masks or face coverings. Some of these places have chosen not to "police" compliance but denied entry or services if individuals are not wearing a mask. Let's make this our new socially acceptable standard in Jasper.