

Municipality of Jasper  
**Committee of the Whole Meeting Agenda**  
September 14<sup>th</sup>, 2021 | 9:30 am  
Place: Conducted virtually through Zoom

**Notice:** Public viewing and public participation during Council meetings will continue to be through Zoom live-streaming. Council meetings are also archived on YouTube for viewing anytime.

To live-stream this meeting starting at 9:30 am, use the following Zoom link:

<https://us02web.zoom.us/j/87657457538>

**1. Call to order** (Deputy Mayor Damota to chair meeting)

**2. Additions to agenda**

**3. Approval of agenda**

3.1 September 14, 2021 Committee of the Whole agenda attachment

**4. Approval of minutes**

4.1 August 24, 2021 Committee of the Whole minutes attachment

**5. Presentations**

**6. Business arising from minutes**

**7. New business**

7.1	Paid Parking Update	verbal
7.2	Relationship with JCTS & Friends of Jasper Culture & Recreation	attachment
7.3	Community Conversations Policy	attachment
7.4	Vaccination Social Norms Campaign	attachment
7.5	2021 Budget Clarification, Reserve Contributions – Councillor Butler	verbal
7.6	Draft letter to Premier Kenney – Mayor Ireland	verbal
7.7	Municipal Staff Housing – Deputy Mayor Damota	verbal
7.8	Jasper Air Quality Monitoring – Councillor McGrath	verbal

**8. Correspondence**

**9. Motion Action List** attachment

**10. Council representation on various boards, upcoming**

**meetings** 10.1 [Council appointments to boards and committees](#)

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**11. Upcoming events**

Nomination Day, 2021 Municipal Election – September 20<sup>th</sup> at 12:00 noon  
Federal All Candidates Forum – September 13<sup>th</sup> – being held virtually  
Municipal All Candidates Forum – October 4<sup>th</sup> – being held virtually  
Advance Votes for Municipal Election – October 6<sup>th</sup> & October 13<sup>th</sup>  
Municipal Election Day – October 18<sup>th</sup> 2021  
Annual Ambassador/Business Awards – October 20<sup>th</sup> – being held virtually

**12. In camera**

12.1 Franchise Fees – FOIP, S. 24(1)(g), S.25(1)(b)  
12.2 Personnel matter: CAO performance feedback – FOIP, S. 17(4)(f)

**13. Adjournment**

*All regular and committee meetings of Council are video-recorded and archived on YouTube.*



	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Business arising from minutes	none		
Paid Parking Pilot Project Update	Administration provided Council with an update for the Paid Parking Pilot Project, which generated \$14,551 in revenue since its implementation in July of 2021.		
Natural Gas Procurement RFD	Administration presented a request for decision detailing the Municipality of Jasper's current natural gas supply portfolio and considerations towards renewal.		
#367/21	MOTION by Councillor Butler that committee recommend Council approve the purchase of Natural Gas under a partial-hedge, fixed price contract for a term of up to 4 years.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Recess	Deputy Mayor Journault called a recess 11:11am to 11:22am.		
Social Norms Around Vaccination	MOTION by Mayor Ireland that Committee direct Administration to develop and implement a limited social norms campaign to encourage vaccinations particularly among the least well performing demographic as based on Alberta Health Services statistics.		
#368/21	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Municipal Staff Housing	Councillors discussed the need for more municipal staff housing in order to attract quality candidates to Jasper. Councillor Damota requested that this item be added to a future Committee of the Whole Meeting.		
National Day for Truth and Reconciliation – September 30 <sup>th</sup>	MOTION by Councillor McGrath that Committee recommend Council formally proclaim September 30 <sup>th</sup> , The National Day for Truth and Reconciliation, in the Municipality of Jasper; and that Committee recommend Council direct Administration to work with community and Indigenous partners to prepare a plan to honour and recognize the day.		
#369/21	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Correspondence	Administration presented the RCMP quarterly report provided by Sergeant Rick Bidaisee, who was unable to attend the meeting.		
RCMP Quarterly Report #370/21	MOTION by Councillor McGrath that Committee acknowledge receipt of the quarterly RCMP report for information.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED

Motion Action List #371/21	<p>MOTION by Councillor Butler that Committee of the Whole update the Motion Action List with the following changes:</p> <ul style="list-style-type: none"> <li>• New date for Skate Park Relocation Noise Level Research</li> <li>• Principles for Utility Rates Bylaw – workshop this afternoon, further discussion in September</li> <li>• Paid Parking updates are now an ongoing item</li> </ul>						
	<table border="0" style="width: 100%;"> <tr> <td style="width: 33%;">FOR</td> <td style="width: 33%;">AGAINST</td> <td style="width: 33%;"></td> </tr> <tr> <td>7 Councillors</td> <td>0 Councillors</td> <td style="text-align: right;">CARRIED</td> </tr> </table>	FOR	AGAINST		7 Councillors	0 Councillors	CARRIED
FOR	AGAINST						
7 Councillors	0 Councillors	CARRIED					
Council representation on various boards, upcoming meetings	<p>Councillor Journault advised Committee there will be an annual general Yellowhead Highway Association meeting this coming Friday.</p> <p>Mayor Ireland wanted to highlight an upcoming Indigenous Plant Walk and Fireside chat with Matricia Brown at the Jasper Museum and Archives as part of Council's involvement in the Municipal Inclusion Committee.</p>						
Upcoming events	Council reviewed a list of upcoming events.						
In Camera #372/21	<p>MOTION by Mayor Ireland to move in camera at 12:10pm to discuss agenda items:</p> <ul style="list-style-type: none"> <li>• 12.3 Utility Rates Implications Workshop – FOIP, s. 24(1)(g)</li> <li>• 12.2 Land Rent Advocacy Update – FOIP, s. 21(1)(a)(i); s. 24(1)(a)</li> </ul>						
	<table border="0" style="width: 100%;"> <tr> <td style="width: 33%;">FOR</td> <td style="width: 33%;">AGAINST</td> <td style="width: 33%;"></td> </tr> <tr> <td>7 Councillors</td> <td>0 Councillors</td> <td style="text-align: right;">CARRIED</td> </tr> </table> <p>Mr. Given also attended the in camera session.</p>	FOR	AGAINST		7 Councillors	0 Councillors	CARRIED
FOR	AGAINST						
7 Councillors	0 Councillors	CARRIED					
Revert to open meeting #373/21	<p>MOTION by Councillor Wilson that Committee of the Whole revert to open meeting at 2:50pm.</p>						
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Meeting extension #374/21	<p>MOTION by Mayor Ireland at 2:51pm that the August 24, 2021 Committee of the Whole meeting be extended beyond four hours if necessary.</p>						
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FOR	AGAINST						
7 Councillors	0 Councillors	CARRIED					
Adjournment #375/21	<p>MOTION by Councillor Wilson that, there being no further business, the Committee of the Whole meeting of August 24, 2021 be adjourned at 2:52pm.</p>						
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7 Councillors	0 Councillors	CARRIED					

## REQUEST FOR DECISION



**Subject:** Municipality's relationship with the Jasper Community Team Society and the Friends of Culture and Recreation

**From:** Bill Given, Chief Administrative Officer

**Prepared by:** Lisa Riddell, Community Development Manager

**Reviewed by:** Kathleen Waxer, Director of Community and Family Services  
Yvonne McNabb, Director of Culture and Recreation

**Date – Discussion:** September 14, 2021

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### Recommendation:

- That Committee direct administration to review and update policy F-004 to reflect the current relationship between Municipality of Jasper and the Jasper Community Team Society (JCTS); and Friends of Jasper Culture and Recreation (FJCR)
- That Committee direct administration to return to committee of the whole with a draft policy formalizing the relationship between the Municipality of Jasper and the Friends of Jasper Culture and Recreation.

### Alternatives:

- That Committee receive the report for information and take no further action at this time.
- That Committee direct administration bring forward recommendations on how to discontinue the relationship between the municipality and JCTS and/or Friends of Jasper C&R.

### Background:

At the August 17 meeting, Council directed Administration to bring forward a report summarizing the relationship between non-profit societies such as the Jasper Community Team Society, Friends of Jasper Culture and Recreation and the Municipality of Jasper.

While the relationship between the Municipality of Jasper and the Jasper Community Team Society is somewhat formalized through policy ([F-004](#)), that policy is in need of a review and update. The Municipality's relationship with the Friends of Jasper Culture and Recreation is not formalized through policy.

Municipal Council appoints one member of Council to the Jasper Community Team each year. That same member of Council attends Community Conversations AND sits as an ex-officio board member on the Jasper Community Team Society Board of Directors. There are no members of Council appointed to the Friends of Jasper Culture and Recreation board of directors.

The Municipality of Jasper's relationship to the above-mentioned non-profit organizations is unique in comparison to other non-profit organizations in the community in that the organizations have both functioned as funding arms to the Municipality. For example, during the pandemic, there was COVID-19 relief funding available that non-profit organizations could apply for. Municipalities were not eligible applicants. Kathleen Waxer, Director of Community and Family Services, under direction from the CAO and approval from the JCTS

board of directors, applied for several grants using the Jasper Community Team Society as the organization and the JCTS board chair as the contact. Several applications were successful and the JCTS was able to disseminate \$80,000 in the community to support individuals/families under financial strain from the pandemic. The Municipality of Jasper’s Community Outreach Services program applied to use the funding and the JCTS oversaw the disbursement of funds. Together, the JCTS and the Director of Community and Family Services ensured that the final report to the funder was submitted containing sufficient detail of the desired outcomes. An example for The Friend of Jasper Culture and Recreation is that they secured funding for the slide replacement project.

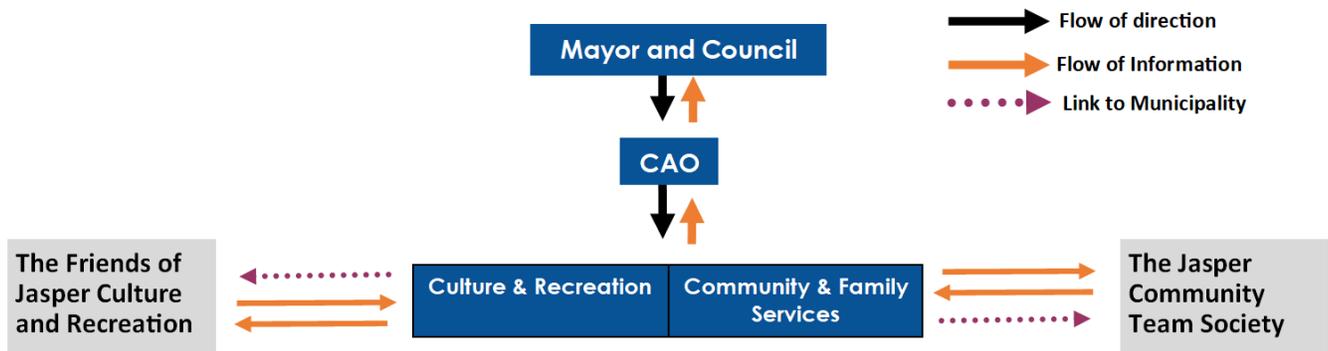
While it is an option to sever ties with the JCTS or the Friends of Jasper Culture and Recreation, it’s worth noting that since 2004, the Jasper Community Team Society has assisted the Municipality of Jasper to access numerous grants thus enhancing Municipal social programs and services for Jasper residents. Currently, the Jasper Community Team Society has \$36,908 in its Caring Community Fund which Outreach Workers can access in their work with our most vulnerable individuals and families. The Friends of Jasper Culture and Recreation have secured funding for Canada Day equipment, kitchen and special event equipment and water slide replacement, estimated funding is \$200,000.

The table below provides a comparative analysis of the two non-profit organizations and their links to the Municipality of Jasper:

Organization Name	Friends of Jasper Culture and Recreation <b>*not to be confused with the Culture and Recreation Board</b>	Jasper Community Team Society <b>*not to be confused with the Jasper Community Team</b>
Type of Organization	Register Not for Profit Organization	Registered Non-Profit Organization with charitable status
Year established	2012	2004
Purpose/Mission	The FJCR is known as a Society that supports a health-wealthy community through the enhancement of Arts, culture, and Recreation initiatives. Mission is to Promote the enhancement of Arts, Culture, and Recreation	The Jasper Community Team Society (JCTS) is a registered, non-profit organization dedicated to augment and enhance the services, programs, and initiatives collaboratively developed by the Jasper Community Team and administered by the Municipality of Jasper’s Community and Family Services department.
Board of Directors	President :Marianne Garrah Vice President: Greg VanTighem Secretary :Brooke Ereth Treasurer :Rhonda Morgan Director :Yvonne McNabb Director : Dave Baker	<b>Co-Chair</b> Ashley Chorley <b>Co-Chair</b> Hannah Basso <b>Treasurer</b> Patricia Lahey <b>Secretary</b> Tamara Carlson <b>Director</b> Chelsea McBride <b>Director</b> Susan Roberts <b>Director</b> Andreas Sigrist <b>Ex-officio</b> Kathleen Waxer, CFS Director <b>Ex-officio</b> Councilor Jenna McGrath
Who takes care of the administration related to the organization?	Marianne Garrah	Society Bookkeeper - Susan Derbowka Society Administrator- Aeron McDermott

Connection to Municipal staff	Municipal staff, meeting are held on lunch hours.	The Director of Community & Family Services is ex-officio, non-voting board member.
Connection to Municipal Council	None	Municipal Council appoints one Council member to the board of directors as ex-officio, non-voting member.
Members	Just board of Directors	Attendees of the Annual General Meeting are members of the JCTS and vote to elect the board of directors each year.
Main Functions	to apply for grant funding for which governmental organizations are not eligible for and assist community organizations with grant funding related to Culture and Recreation	1 - Assist the Municipality of Jasper to apply for grant funding for which governmental organizations are not eligible. 2 - Receive donations to the Caring Community Fund which supports local individuals and families.
Decision Making	The FJCR board of directors make all decisions related to the FJCR.	The JCTS board of directors make all decisions related to the JCTS. The JCTS board of directors have no decision-making authority over municipal staff or their work.
Financial Contributions	No financial contribution from the Municipality of Jasper unless it is a project that benefits the Municipality and is a project approved by council .	The Municipality of Jasper does not make any financial contributions to the Jasper Community Team Society.

## Organizational Relationships



In the above diagram, it's worth noting that while there is information flow between the Jasper Community Team Society, Friends of Culture and Recreation and the Municipality via the Directors of Community & Family Services and Culture and Recreation respectively, there is no flow of direction from one directly to the other.

Direction on the Municipal end follows regular channels (the black arrow) from Council to CAO to Directors. The Directors may, with direction/approval from the CAO, request that the Board of Directors for either of these external non-profits add an item for consideration to their meeting agenda for consideration (for example, should we apply for this grant funding for the Municipality). That item is reviewed by the board and action is taken only by motion passed by majority vote at a regular board meeting.

**Discussion:**

A key part of the discussion on this item rests on the level of formality Council wishes to see in writing detailing the relationship between the Municipality and these two non-profit organizations.

Formalization of the relationship between the Municipality of Jasper and the Jasper Community Team Society through a review and update of policy F-004 and the development of a policy specific to the relationship between the Municipality of Jasper and the Friends of Jasper Culture and Recreation would serve to reduce ambiguity, reduce inconsistency, clarify authority and improve the level of understanding of those relationships.

The relationships between JCTS and FJRC have no direct impact on the proposed Community Conversations policy. Should the relationships with JCTS or FJCR evolve, the Community Conversations policy as proposed would continue provide guidance and clarity on one method of Municipality of Jasper’s engagement with residents.

Should council choose to take explicit steps to formally distance itself from JCTS and/or FJCR both organizations would continue to exist as a result of their status as independent entities incorporated under the Societies Act. They would continue to be able to identify their own priorities and may or may not chose to support initiatives of the Municipality.

**Relevant Legislation:**

Policy F-004 – Relationship between the Municipality of Jasper and the Jasper Community Team Society

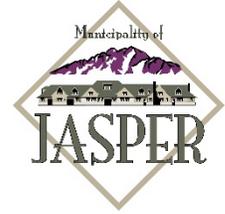
**Strategic Relevance:**

- Governance and Social Equity. Specifically, “Develop and nurture mutually beneficial relationships and partnerships at the federal, provincial, local and international level to enhance community health and address issues and opportunities...”

**Financial:**

No financial implications

## REQUEST FOR DECISION



**Subject:** Draft Community Conversations Policy

**From:** Bill Given, Chief Administrative Officer

**Prepared by:** Christine Nadon, Legislative Services Manager  
Lisa Riddell, Community Development Manager

**Date – Discussion:** July 13, 2021; July 27, 2021; August 10, 2021; September 14, 2021

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### Recommendation:

- That committee recommend Council approve the Community Conversations policy as presented; and
- That committee direct Administration to present the resources required to start the new Community Conversations focus areas in 2022, at the 2022 budget presentation.

### Alternatives:

- Direct Administration to make changes to the draft policy and bring this matter back to an upcoming Committee of the Whole meeting; or
- Maintain the current boards and committees approach and not approve the draft policy.

### Background:

At the July 13, 2021 Committee of the Whole, Council directed Administration to draft a Community Conversations policy to support the development of a more effective and consistent approach to engaging the community on specific areas of interest. Edits approved by Council at the July 27, 2021 Committee of the Whole meeting are reflected in the attached draft policy.

The Community and Family Services department currently uses Community Conversations as a structured but somewhat informal process to engage the public on issues in the social realm. The formalization of Community Conversations through policy would reduce ambiguity, reduce inconsistency, define clear mandates and areas of focus, and improve the flow of information between Council, Administration and participating community members. A policy would also offer Council more flexibility around targeting the mandated areas of focus, as well as support the development, review and ongoing refinement of clear administrative procedures.

### Discussion:

The draft Community Conversations policy attached to this report presents information on role clarity; format; areas of focus; membership; and information flow for the proposed engagement model. The areas of focus presented reflect the current trends and observations gathered from current Community Conversations as well as the areas of interest identified by Council in the context of a targeted boards and committees review.

### Resource allocation

Implementation of the draft policy would require additional resource allocation to support the process. Based on the current Community Conversations model, duties associated with the new areas of focus would include:

- Marketing, receiving participant applications, revising the schedule, keeping web content current;
- Facilitating the conversation;

- Taking and distributing notes to participants;
- Information gathering on relevant trends and opportunities;
- Synthesizing recommendations to Council; and
- Presenting reports to and answering any questions from Council.

In addition to staff (or contractor) time required to perform the aforementioned duties, Council may wish to consider complementary funding to enable Administration to take action on small items as they arise, such as initiating communications campaigns (i.e. posters and ads) or hosting training sessions on specific topics arising from Community Conversations. Administration is proposing that the discussion on resource allocation be included in the 2022 operating budget discussions.

#### Culture and Recreation Board

If supported by Council, the new Community Conversations engagement model with focus areas in *Arts and Culture* and *Recreation* would effectively cover the scope of the current Culture and Recreation Board. Administration's recommendation on this item would be that Committee recommend Council disband the Culture and Recreation Board and work on engaging current board members under the new approach. This recommendation would not come forward until an alternative engagement method is in place, in an effort to ensure a meaningful transition for Jasper residents appointed to the existing board.

#### **Relevant Legislation:**

The establishment of boards and committees is discretionary under the *Municipal Government Act*. However, if a Council wishes to have boards and committees, they must be established by bylaw (s. 145). The current proposal is presented as an engagement strategy, and therefore would fall outside of the scope of boards and committees as defined in the *Municipal Government Act*.

#### **Strategic Relevance:**

- Governance and Social Equity.
  - ...continuing provision of good governance, reflecting responsible, representative democracy at the local level, reinforcing openness, transparency and accountability, promoting equity, inclusion and respect in municipal administration and service provision
  - Develop and nurture mutually beneficial relationships and partnerships at the federal, provincial, local and international level to enhance community health and address issues and opportunities...

#### **Financial:**

Existing *Community Conversations* in the social realm are funded through the provincial Family and Community Social Services (FCSS) funding the Municipality receives annually. While the process may evolve to meet a new municipal policy, the current resource allocation is not expected to grow significantly for this area of focus. The additional resource requirement will be dependent on the policy-level direction set by Council. While some staff time is currently dedicated to operating the Culture and Recreation Board, the implementation of the *Community Conversations* model will come with an additional need for strong facilitation, communication and reporting skills. Administration is proposing that this discussion could be held as part of the 2022 operating budget presentations.

#### **Attachments:**

- Draft *Community Conversations Policy*

**Policy Title: Community Conversations Policy**

**Policy #:**

**Date adopted by Council:** \_\_\_\_\_

**1. POLICY STATEMENT**

The Municipality of Jasper recognizes the role of meaningful resident engagement to help ensure that municipal services and programs remain responsive to changing community needs.

The Municipality of Jasper is committed to engaging residents in identifying and exploring needs impacting the community and developing locally driven solutions to address those needs, through regular, facilitated *Community Conversations*.

As an addition to other communication channels and processes, *Community Conversations* are intended to facilitate dialogue and information flow: between residents; from residents to the municipality; and from the municipality to residents.

**2. PURPOSE**

The Municipality of Jasper will, by adopting this policy:

- Establish role clarity for Council, Administration and Residents participating in *Community Conversations*,
- Set out a consistent format for *Community Conversations*,
- Identify areas of focus for *Community Conversations*;
- Describe who may participate in *Community Conversations*, and;
- Define the expected information flow between *Community Conversations* and the municipality.

**3. RELATED INFORMATION**

**Membership**

All residents of Jasper are welcome to participate in *Community Conversations*. Additionally, a professional representing an agency or organization that serves the community of Jasper is welcome to participate. This also includes anyone working on a time-limited project whose focus is on the community of Jasper. There is a short application process and individuals can apply and start participating at any time throughout the year.

**Roles**

Councillors appointed to *Community Conversations* are expected to attend and share information on current Council topics of discussion but should not represent themselves as expressing the opinion or position of Council unless speaking to an action approved by a majority of council members via motion. Appointed Councillors are NOT expected to report back to all of Council summarizing what was talked about at *Community Conversations*.

Administration is expected to support *Community Conversations* by recruiting participants, engaging participants, facilitating the conversations, taking notes and ensuring a smooth flow of information from residents participating in *Community Conversation* through to Council and back.

Participants in *Community Conversations* are expected to have read and understood the Municipality's *Community Conversations Policy* and administrative procedures. They are not expected to facilitate, take notes or report directly to Council. Participants may choose to assist to facilitate conversations or break-out room style conversations. Participants are not prevented from presenting to Council representing themselves as individual residents of Jasper or representing a community group or external agency but

**Policy Title: Community Conversations Policy**

**Policy #:**

**Date adopted by Council:** \_\_\_\_\_

should not represent themselves as expressing an opinion on behalf of other Community Conversations participants. Participants may determine via consensus what items to include in summary reports to council, or what response to provide to a matter referred to Community Conversations by council.

**Areas of Focus**

Community Conversations will be structured to support dialogue in the following focus areas:

- Social Wellbeing (by life-stage)
  - Early Childhood
  - School Age
  - Adults
  - Seniors
- Arts and Culture
- Recreation
- Environmental Responsibility

**Format**

Area of Focus	Length of Conversation	Frequency of Conversation	# per year
Early Childhood	1hr	Monthly	9 (excl. Jul, Aug, Dec)
School Age	1hr	Monthly	9 (excl. Jul, Aug, Dec)
Adults	1hr	Monthly	9 (excl. Jul, Aug, Dec)
Seniors	1hr	Monthly	9 (excl. Jul, Aug, Dec)
Arts and Culture	1hr	Monthly	9 (excl. Jul, Aug, Dec)
Recreation	1hr	Monthly	9 (excl. Jul, Aug, Dec)
Environmental Responsibility	1hr	Monthly	9 (excl. Jul, Aug, Dec)

**Information Flow**

**Community Conversations to Council**

Each community conversation focus area shall provide a report summarizing the trends and opportunities identified to Committee of the Whole 3 times per year. Reports shall be presented by administration using standard municipal report processes.

Report to Council	For the period covering
December (first COTW)	September to November
April (first COTW)	January to March
July (first COTW)	April to June

**Council to Community Conversations**

Council may, via motion approved by a majority of council members at regular council or committee of the whole, choose to refer matters to a Community Conversation for feedback and community input.

**4. RESPONSIBILITIES**

**CAO**

- Designate administrative resources, within approved budgets to support Community Conversations.

**Policy Title: Community Conversations Policy**

**Policy #:**

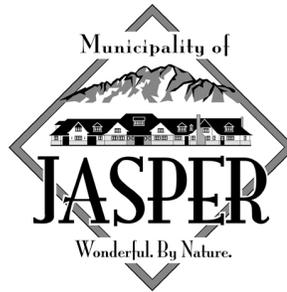
**Date adopted by Council:** \_\_\_\_\_

- Approve any procedures related to the policy.

*Council*

- Budget appropriate resources to support Community Conversations.
- Ensure that a municipal councillor is appointed to participate on each *Community Conversation*.
- Receive information, recommendations from *Community Conversations'* participants.
- Establish by policy the areas of focus for *Community Conversations*.

DRAFT



## **MEMO**

**DATE: September 9, 2021**

**TO: Municipal Council**

**FROM: Kathleen Waxer, Director of Community and Family Services**

**RE: Vaccination Campaign**

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In response to direction from Council, Community and Family Services Director Kathleen Waxer, Communications Specialist Rowan B-M and Municipal Communications Officer Amanda Stevens collaboratively developed a community campaign to encourage Jasper residents who have hesitated or procrastinated to get their COVID-19 vaccine to get vaccinated. The tagline “Be the reason Jasper has a winter season” engages the campaign viewers with the concept of an individual's contribution to the community's collective wellbeing.

The campaign is intended to be Jasper-specific, encouraging and lighthearted. The animal imagery is reflective of Jasper’s fauna and has the ability to appeal to multiple age ranges. These images also mitigate any concerns regarding under, over or misrepresentation of any demographic. The tag lines, "Get your shot at [love, travel, meeting new friends]", "Every dose counts”, “Boost our [herd's, pack's] immunity" and "Don't procrastinate, vaccinate" provided an opportunity to pair complementary images to apply subtle and light hearted humour to this sensitive topic.

One hundred posters have been handed out to various businesses and other locations around town for display. A social media campaign (Instagram and Facebook) has been launched and is currently running with the call to action being the vaccination bus. That campaign will end on Monday evening, and a new one will start Tuesday with call to action being AHS booking site.

**Community & Family Services**  
**Box 1090, 612 Connaught Drive (upstairs) Jasper, AB T0E 1E0**  
**Phone: (780) 852-2100 Fax: (780) 852-2147**

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# DON'T PROCRASTINATE



*vaccinate*

BE THE REASON JASPER HAS A WINTER SEASON

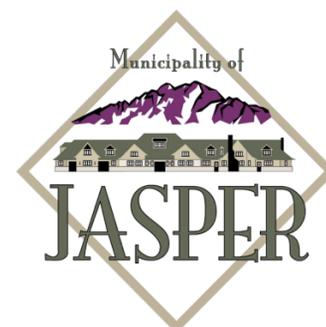


# DON'T PROCRASTINATE



*vaccinate*

BE THE REASON JASPER HAS A WINTER SEASON



# DON'T PROCRASTINATE

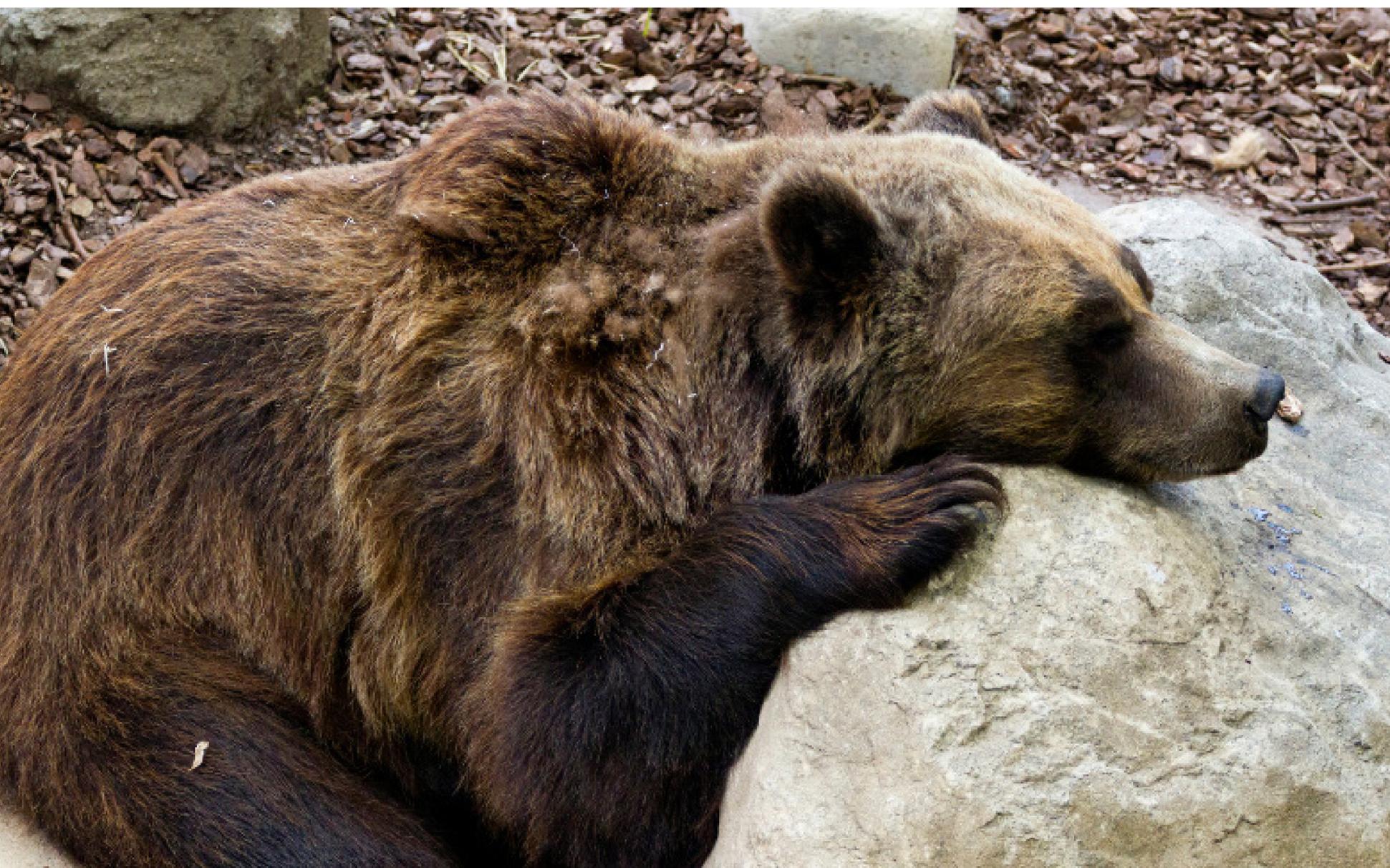


*vaccinate*

BE THE REASON JASPER HAS A WINTER SEASON

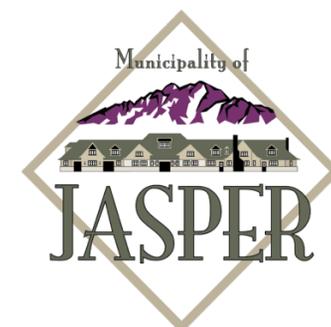


# DON'T PROCRASTINATE



*vaccinate*

BE THE REASON JASPER HAS A WINTER SEASON



# EVERY DOSE COUNTS



*boost our herd's immunity*

BE THE REASON JASPER HAS A WINTER SEASON

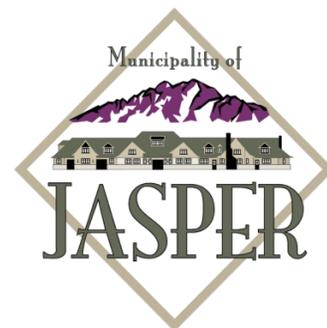


# EVERY DOSE COUNTS



*boost our pack's immunity*

BE THE REASON JASPER HAS A WINTER SEASON

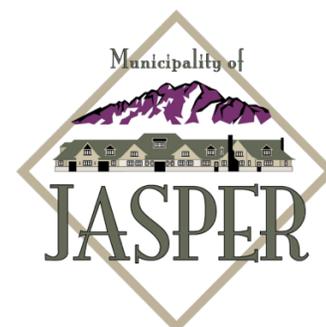


# GET YOUR SHOT AT



DON'T PROCRASTINATE  
VACCINATE

*love*

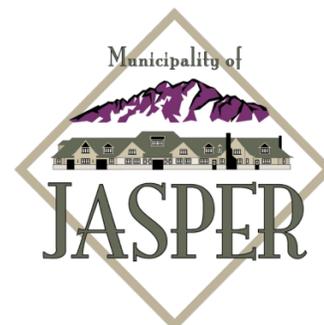


# GET YOUR SHOT AT



# Travel

DON'T PROCRASTINATE  
VACCINATE

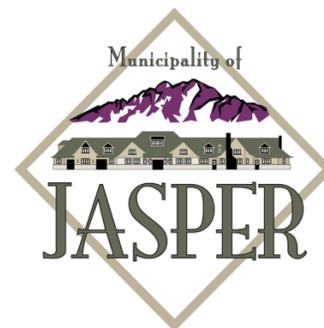


# GET YOUR SHOT AT



*meeting new friends*

DON'T PROCRASTINATE  
VACCINATE



# GET YOUR SHOT AT



*meeting new friends*

DON'T PROCRASTINATE  
VACCINATE



## MOTION ACTION LIST

SHORT TITLE	REQUESTED (DATE)	RESPONSIBLE (WHO)	COUNCIL MOTION (DESCRIPTION)	TARGET (DATE)
Bike Skills Park	April 27, 2021	CAO	That Committee of the Whole direct Administration to work with the JPCA to draft a recommended agreement to come back to Council and to approve, in principle, the use of the remnant site west of parcel GA for a bike skills park.	September 2021
Community Garden Expansion Request	May 11, 2021	Director of Operations	That Committee of the Whole direct Administration to look at opportunities to accommodate the Community Garden expansion request in conjunction with the removal of the building and the remediation of the AMA site.	September 2021
Community Garden Alternative Sites	May 25, 2021	Director of Operations	That Committee of the Whole direct Administration to explore additional community garden sites to satisfy the waiting list for the Jasper Local Food Society's current community garden site.	September 2021
COVID Relief Reserve	June 22, 2021	CAO	that Committee direct Administration to prepare programming proposals for: <ul style="list-style-type: none"> <li>• Income-based utility rate rebates program</li> <li>• Tax deferral program</li> </ul>	September 2021
Skate park Relocation Noise Level Research	June 22, 2021	Director of Operations	That Committee direct Administration to research anticipated noise levels and to further research how public concerns around noise could be mitigated, prior to Council making a final decision on the new skate park location.	September 2021
Land Acknowledgment Policy	July 6, 2021	Community Development Manager	That Council direct Administration to develop a land acknowledgement policy for review at a future Committee of the Whole meeting.	September 2021
Equity, Diversity and Inclusion Policy Implementation Plan	July 6, 2021	Community Development Manager	That Council direct Administration to return to Committee with a plan for policy implementation at a future Committee of the Whole meeting.	September 2021

Municipality of Jasper

<b>Policy Development and Review</b>	<b>July 13, 2021</b>	<b>Director of Finance &amp; Administration</b>	That Committee direct Administration to establish a Policy Review Priority list to guide the review cycle and that the following be the first priority: <ul style="list-style-type: none"> <li>• B-009: Fiscal and Financial Control Policy</li> </ul>	<b>September 2021</b>
<b>Principles for Utility Rates Bylaw</b>	<b>July 13, 2021</b>	<b>Director of Finance &amp; Administration &amp; Director of Operations</b>	That Committee direct Administration to bring forward a report discussing the implications of the relative weighting between the three utility components (base system access; tiered consumption; and infrastructure replacement).	<b>September 2021</b>
<b>Mountain Makers Arts &amp; Culture</b>	<b>July 27, 2021</b>	<b>Director of Culture &amp; Recreation &amp; CAO</b>	That Committee direct Administration to come back to a future Committee of the Whole meeting with a report to follow up on the request made in the presentation today July 27, 2021.	<b>October 2021</b>
<b>Paid Parking Pilot Project Update</b>	<b>July 27, 2021</b>	<b>CAO</b>	That Committee direct Administration to present a status report and an update on the paid parking pilot project at one Committee of the Whole meeting until project completion.	<b>Ongoing</b>
<b>Jasper Volleyball League Court #2 Expansion</b>	<b>August 10, 2021</b>	<b>Director of Culture &amp; Recreation</b>	That Committee direct Administration to work with Jasper Volleyball League and refer this court expansion/addition request to 2022 budget considerations including a scope of work report.	<b>November 2021</b>
<b>Community Conversations Policy</b>	<b>August 10, 2021</b>	<b>Director of Community and Family Services</b>	That Committee direct Administration to present the resources required to start the new Community Conversations focus areas in 2022, at the 2022 budget presentation.	<b>November 2021</b>
<b>Community Conversations Policy</b>	<b>August 17, 2021</b>	<b>Director of Community &amp; Family Services</b>	That Council direct Administration to bring the draft policy back to an upcoming committee of the whole meeting.  That Council direct Administration to bring forward a report summarizing the relationship between non-profit societies such as the JCTS, Friends of Jasper Culture & Recreation and the Municipality of Jasper, and present at a future Committee of the Whole meeting.	<b>September 2021</b>
<b>Social Norms Campaign</b>	<b>August 24, 2021</b>	<b>Director of Community &amp; Family Services</b>	That Committee direct Administration to develop and implement a limited social norms campaign to encourage	<b>September 2021</b>

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		vaccinations particularly among the least well performing demographic as based on Alberta Health Services statistics.	
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