

MUNICIPALITY OF JASPER
REGULAR COUNCIL MEETING AGENDA

Date: August 21, 2018 | Time: 1:30 p.m.

Place: Jasper Library and Cultural Centre, Council Chambers



- 1 CALL TO ORDER**
- 2 APPROVAL OF AGENDA**
2.1 Regular meeting agenda, August 21, 2018 attachment
- 3 APPROVAL OF MINUTES**
3.1 Regular meeting minutes, August 14, 2018 attachment
- 4 PRESENTATIONS**
- 5 BUSINESS ARISING FROM PREVIOUS MINUTES**
- 6 DEPARTMENT REPORTS**
6.1 Culture and Recreation attachment
6.2 Operations
- 7 BYLAWS**
7.1 Bylaw summary attachment
- 8 REQUESTS FOR DECISION**
8.1 RFD – CUPE Local 1458 Collective Agreement 2018 to 2020 attachment
- 9 REQUEST FOR DIRECTION**
9.1 Smoking and Vaping Cannabis in Jasper, Municipal Decisions attachment
- 10 INFORMATION ITEMS**
10.1 Ribfest – Councillor Damota verbal
- 11 CORRESPONDENCE FOR INFORMATION, CONSIDERATION OR ACTION**
11.1 Community Economic Development special bursary program – Simon Fraser Uni. attachment
- 12 OTHER NEW BUSINESS**
- 13 COUNCILLOR REPORTS**
- 14 UPCOMING EVENTS**
Aug. 23: Staff appreciation taco bar, Jasper Legion, 11:30 a.m.
Sept.25-28: AUMA Convention, Red Deer
- 15 ADJOURNMENT**

Please note: All regular and committee meetings of Council are audio-recorded.

Municipality of Jasper
Regular Council Meeting Minutes
Tuesday, August 14, 2018 | 1:30 p.m.
Council Chambers, Jasper Library & Cultural Centre

Present	Mayor Richard Ireland, Deputy Mayor Bert Journault, Councillors Paul Butler, Jenna McGrath, Scott Wilson, Helen Kelleher-Empey and Rico Damota		
Also present	Mark Fercho, Chief Administrative Officer Christine Nadon, Legislative Services Manager Kayla Byrne, Legislative Services Coordinator Natasha Malenchak, Director of Finance and Administration Kathleen Waxer, Director of Community and Family Services Lisa Daniel, Childcare Services Manager Ross Derksen, Operations Service Manager Martha Fleming, Human Resources Manager Gord Hutton, Acting Director of Operations Neil Jones, Enforcement Officer Dave Osborne, Licensing and Enforcement Manager Nicole Stubbs, Enforcement Officer Craig Gilbert, the Fitzhugh		
Call to order	Mayor Richard Ireland called the meeting to order at 1:30 p.m.		
Additions to Agenda #153/18	MOTION by Councillor Wilson – BE IT RESOLVED THAT Council agree to add the following items to today’s regular meeting agenda: 10.2 ATCO Electric lamp posts in commercial district 10.3 Back alley paving 14.2 In camera – legal matter		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Approval of agenda #154/18	MOTION by Councillor Kelleher-Empey – BE IT RESOLVED THAT Council approve the agenda for the regular meeting of Tuesday, August 14, 2018 as amended.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Approval of minutes #155/18	MOTION by Councillor McGrath – BE IT RESOLVED THAT Council approve the minutes of the July 17, 2018 regular Council meeting as presented.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Director Reports: Finance & Administration	Council received a report from the Director of Finance and Administration, which provided updates on a three-year contract with Enmax and information on MSI		

and FGT funding; council requested more information on the allocation of this funding (operating vs. capital).

Community & Family Services Council received a report from the Director of Community and Family Services, which provided updates on emergency social services, summer programming and a new children's book expected to launch in September.

Bylaw summary Council received a summary of bylaws currently in force in the Municipality.

Councillor McGrath Prior to any discussion on cannabis retail in Jasper, Councillor McGrath left the meeting at 2:11 p.m. At a previous meeting Councillor McGrath stated a pecuniary interest as she has an active application with the Alberta Gaming and Liquor Commission (AGLC) to be a retailer of cannabis.

Cannabis Retail (1 of 6)
#156/18 MOTION by Councillor Journault – BE IT RESOLVED THAT Council support the licensing of cannabis retail outlets within the Municipality of Jasper, subject to retail outlets being compliant with all applicable Federal and Provincial statutes and regulations.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Cannabis Retail (2 of 6)
#157/18 MOTION by Councillor Kelleher-Empey – BE IT RESOLVED THAT Council support cannabis retail outlets be located at grade, below grade or above grade within the C1 (commercial) district without limitation in number or location of outlets.

FOR	AGAINST	
5 Councillors	1 Councillor (Councillor Damota)	CARRIED

Cannabis Retail (3 of 6)
#158/18 BE IT RESOLVED THAT Council support cannabis retail operating hours be restricted from 10:00 am to midnight.

FOR	AGAINST	
4 Councillors	2 Councillors (Councillors Damota and Journault)	CARRIED

Cannabis Retail (4 of 6)
#159/18 MOTION by Councillor Kelleher-Empey – BE IT RESOLVED THAT Council direct administration to apply to the Government of Alberta for a variance to remove the 100 meter provincial buffer from cannabis retail stores to provincial health care centres and schools in Jasper.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Cannabis Retail (5 of 6)
#160/18 MOTION by Councillor Wilson – BE IT RESOLVED THAT Council support all properties zoned C1 – commercial district be eligible for cannabis retail licensing, including within the 100 meter provincial buffer between cannabis retail stores and provincial health care facilities and schools in Jasper.

	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Cannabis Retail (6 of 6) #161/18	MOTION by Councillor Damota – BE IT RESOLVED THAT Council direct Administration to provide a copy of these resolutions to Parks Canada with a request that Parks Canada amend or adjust its Land Use Regulations, policies or guidelines, and all other statutory, regulatory or administrative documents and provisions as necessary, to give effect to the foregoing resolutions.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
	The six resolutions pertaining to cannabis retail will now be sent to Parks Canada for consideration. More discussion regarding business licensing for cannabis retailers will take place at a future meeting.		
Recess	Mayor Ireland called a recess from 2:54 p.m. to 2:57 p.m. Councillor McGrath returned to the meeting following the recess.		
Notice – CUPE Local 1458	Council gave notice that a request for decision regarding the new CUPE local 1458 collective agreement will return for decision at the next regular meeting. The memorandum of agreement proposes the following increases to the wage grid: 2018 - 2.0 %; 2019 - 1.25 %; and 2020 - 2.5 %. Council thanked the negotiating committees for all their efforts regarding this matter.		
Request for direction – Smoking and Vaping Cannabis	Council indicated it would like to focus on areas where smoking and vaping should be prohibited rather than designating smoking and vaping areas. As discussions continue, council noted the importance of considering the results of the recreational cannabis sale, smoking and vaping survey prior to making any decisions.		
2018 Franchise Fee Forecast – ATCO	ATCO provided Council with an update on franchise fees for 2018.		
ATCO Electric lamp posts in commercial district	Councillor Damota inquired about replacing the town's cobra head lamp posts with the black acorn-style standard in the business district, noting this work was started a few years ago, but appears to have been left incomplete. Mr. Fercho noted ATCO is currently undergoing administrative changes, making communication limited. However, Mr. Fercho will provide an update when one becomes available.		
Back alley paving	Councillor Damota inquired about repairing potholes in the alley behind the ESSO. Mr. Hutton noted there had been a drainage issue in that area which has now been repaired. Work on the alley's surface is expected to commence in the near future.		

Councillor reports Mayor Ireland attended a Jasper Partnership Initiative meeting, a meeting regarding the GPRC arts culinary program and made an appearance, on behalf of council, at the Jasper Heritage Rodeo. Mayor Ireland also spoke at the Mt. Alberta replica ice axe ceremony at the Jasper Museum.

Councillor Butler will attend an Evergreens Foundation meeting, which will focus on the possibility of the foundation becoming a housing management body for affordable housing in Jasper.

Upcoming events Council received a list of upcoming events.

In Camera #162/18 MOTION by Councillor McGrath – BE IT RESOLVED THAT Council move in camera at 3:56 p.m. to discuss a deliberative matter and a legal matter.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

Revert to Public Meeting #163/18 MOTION by Councillor Kelleher-Empey – BE IT RESOLVED THAT Council revert to open meeting at 4:13 p.m.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

Adjournment #164/18 MOTION by Councillor Butler – BE IT RESOLVED THAT, there being no further business, the regular meeting of August 14, 2018 be adjourned at 4:14 p.m.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

Mayor

Chief Administrative Officer

Culture and Recreation August 2018 Report

Facilities/Equipment:

- Meetings are occurring with logistic planning of the Folk Festival at Commemoration Park. This will be the first large event to occur on the field so it is a learning process.
- The Asbestos Management Plan has returned for final review. We will be using the document to determine procedures required before starting scheduled maintenance. Vermiculite removal in the Arena dressing rooms, refs room, minor sports storage area is complete approximately 1600 holes in the block walls were needed to remove the vermiculite. The ceiling dry wall was replaced as we needed to gain access above it and the mud also contained asbestos. Floor removal in the Arena is complete and replacement should be done by August 24th. This will allow for startup in the Arena following the long weekend and the Arena should be up and running by September 22. We are presently under budget on this project.
- Our external H&S audit is complete and the results indicate we passed our audit with a score of 90%, which provides us with our Certificate of Recognition (COR). Follow-up/ to do lists will be distributed to each department for corrective actions or implementation. Neil Jones and I are scheduled to do a peer audit in Castor, Alberta in September.
- Consultant and engineer work has started for the water slide. This project is a little behind and we are hoping that the project scope and bid process can be determined before the end of the summer. Presently we have two options that are being looked into. One is a runout slide and one is using the current receiving tank.
- The capital project for the dehumidifier in the curling rink will be going forward to an engineer due to the nature of the ceiling installation and maintenance access required on a new system.
- The arena score clock control panel has been rebuilt and spare parts have been purchased for it as the score clock company is no longer in business. The control panel should now be good for another 5- 10 years, let's hope the clock lasts that long.
- A few mechanical pieces in the compressor room will be repaired at startup which will be completed by Cimco Refrigeration.

Programs/ Services/Culture:

- Arena Board Ad contracts are being updated and many sent out for renewal.
- We presently have 30 tournaments booked in the arena so the season is full. Training of new staff will take place in September and continue throughout the season.
- Ice users meeting is tentatively scheduled for September 19, 2018. It looks like Midget boys will not have a team this year due to low numbers in that age category.
- Facility attendance is up by 4.1% for the month of July at the Aquatic/Fitness Centre as compared to the same time last year, and all access revenue is up by 26%.
- The Aquatic Centre is recording incidents and prevention interventions. This past month 4 minor first-aid and 180 lifeguard preventative interventions occurred.
- Continuing to work with CFS on the Youth Pass initiative. We hope to have this to council by the end of September.

Staffing:

- There have been numerous changes in staff at the Fitness/Aquatic Centre for schooling or travel so please introduce yourselves to the new staff next time you are in for a workout.

Gifts in Kind for the month:

Aquatic Centre= \$ 2313.07

Year to date =\$ 57006.32

Activity Centre = \$3395

Year to date = \$48251

**Submitted by Yvonne McNabb,
Culture and Recreation Director, August 16, 2018**

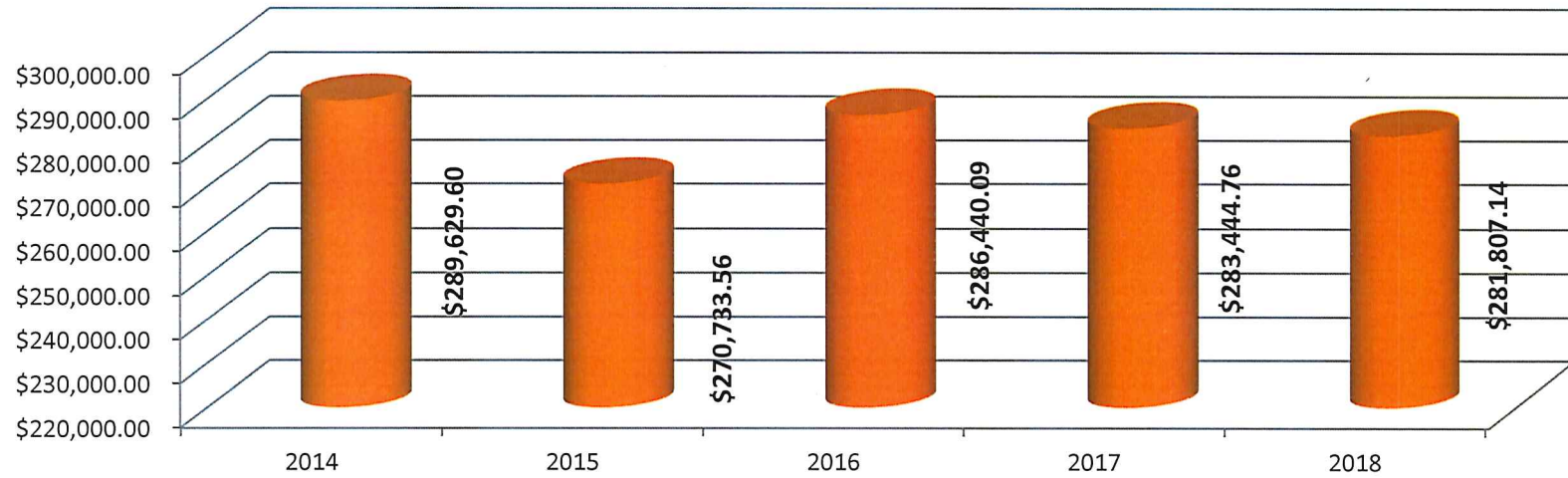
2018

Month of:	Monthly Misc. Gifts In Kind Total	Monthly Internal Gifts In Kind Total	Monthly CFS Gifts In Kind Total	Monthly School Usage Total	ARENA School Usage Total	ARENA Other	Total Monthly Gifts In Kind
January	\$ 348.92	\$ 1,593.52	\$ 2,984.89	\$2,329.00	\$ 2,913.76	\$ 577.50	\$ 10,747.59
February	\$ 1,256.36	\$ 1,651.64	\$ 4,389.98	\$ 2,603.00	\$ 1,017.19	\$ 210.00	\$ 11,128.17
March	\$ 241.44	\$ 838.92	\$ 3,032.00	\$ 1,917.55	\$ 236.25	\$ 210.00	\$ 6,476.16
April	\$ 1,216.12	\$ 2,980.06	\$ 954.36	\$ -	\$ 236.25	n/a	\$ 5,386.79
May	\$ 878.00	\$ 3,164.68	\$ 1,006.14	n/a	n/a	n/a	\$ 5,048.82
June	\$ 1,256.30	\$ 2,088.53	\$ 131.82	\$ 2,592.34	n/a	n/a	\$ 6,068.99
July	\$ 1,919.80	\$ 1,340.50	\$ 134.96	n/a	n/a	n/a	\$ 3,395.26
August							\$ -
September							\$ -
October							\$ -
November							\$ -
December							\$ -
Year Total	\$ 7,116.94	\$ 13,657.85	\$ 12,634.15	\$ 9,441.89	\$ 4,403.45	\$ 997.50	\$ 48,251.78

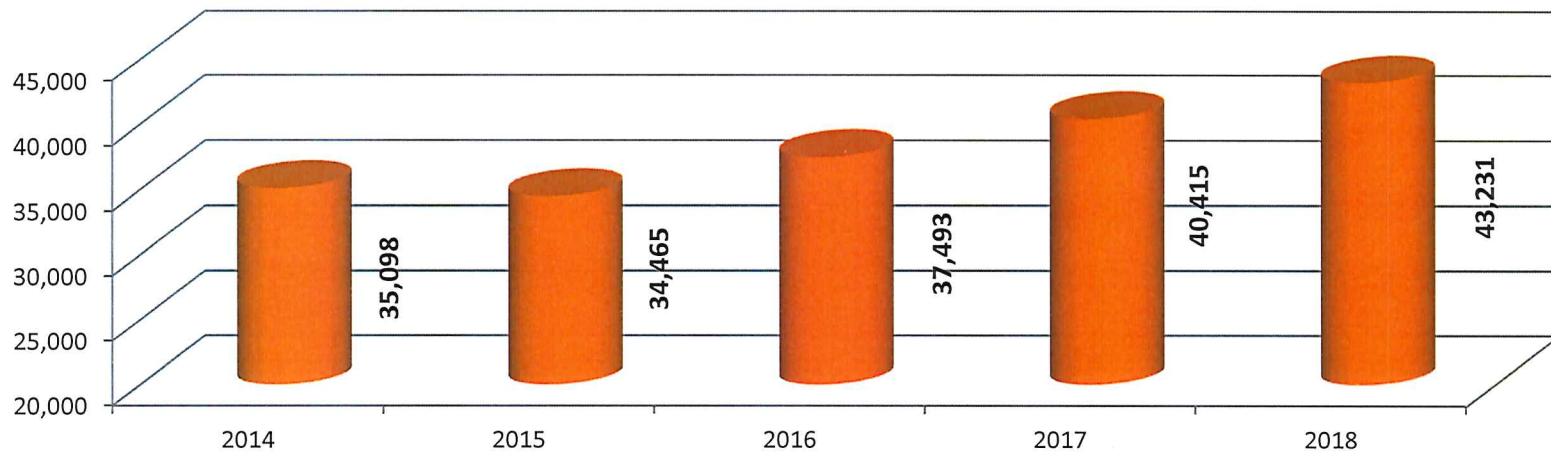
Fitness & Aquatic Centre Gifts In Kind 2018

Monthly Total	Date	School Passes	Staff & Council Passes	Community Outreach Services Passes	Jasper Volunteer Fire Brigade Passes	Gifts in Kind	Joint Use visits (Hours)
\$ 21,043.29	Jan-18	\$ 972.16	\$ 6,427.90	\$ 36.60	\$ 8,999.06	\$ 1,718.86	\$ 2,888.71
\$ 11,717.19	Feb-18	\$ 1,458.24	\$ 4,499.53	\$ 2,685.69	\$ 1,285.58	\$ 408.47	\$ 1,379.68
\$ 17,463.22	Mar-18	\$ 2,187.36	\$ 4,499.53	\$ 8,646.38	\$ -	\$ 1,095.19	\$ 1,034.76
\$ 4,469.55	Apr-18	\$ -	\$ 1,928.37	\$ 1,553.47	\$ 642.79	\$ -	\$ 344.92
\$ 2,313.07	May-18	\$ -	\$ -	\$ 2,249.87	\$ -	\$ 63.20	\$ -
\$ 5,748.60	Jun-18	\$ -	\$ 2,571.16	\$ 1,499.89	\$ 642.79	\$ -	\$ 1,034.76
\$ 3,472.64	Jul-18	\$ -	\$ 3,213.95	\$ -	\$ -	\$ -	\$ 258.69
\$ -	Aug-18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	Sep-18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	Oct-18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	Nov-18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	Dec-18	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 66,227.56		\$ 4,617.76	\$ 23,140.44	\$ 16,671.90	\$ 11,570.22	\$ 3,285.72	\$ 6,941.52

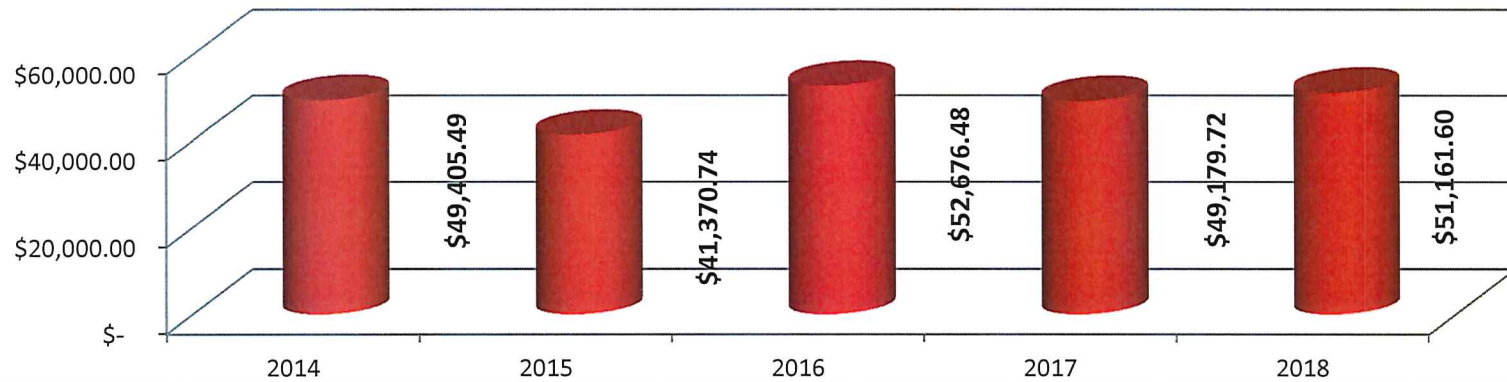
Year to Date Revenue July 2014-2018



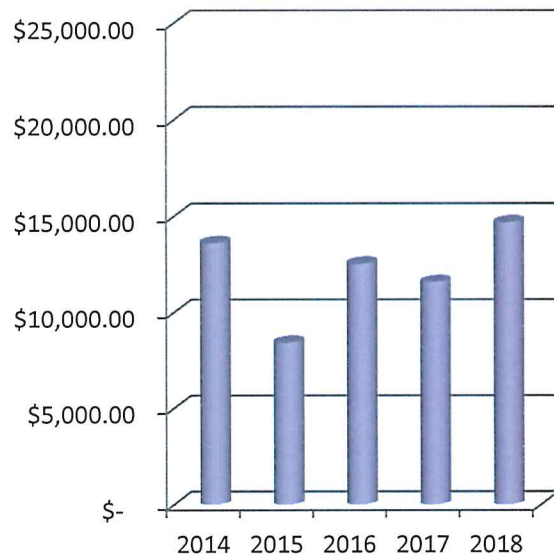
Year to Date Attendance July 2014-2017



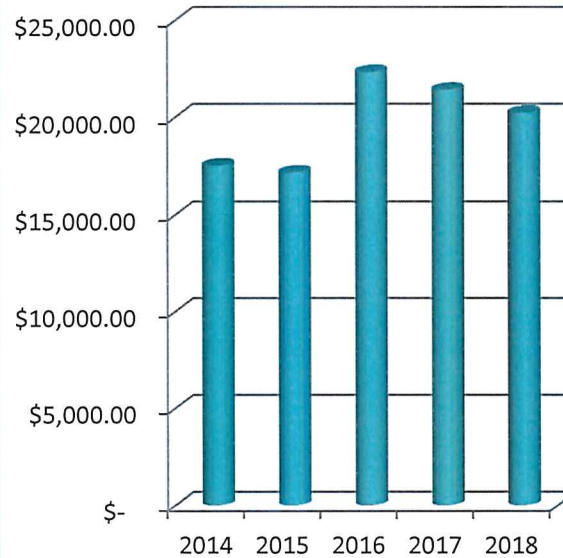
Monthly Revenue July 2014-2018



**All Access Revenue
July 2014-2018**



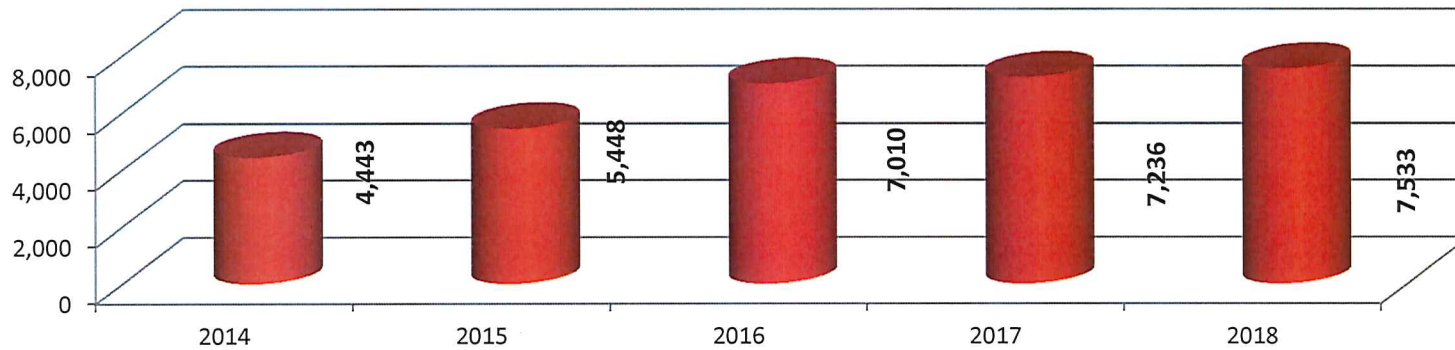
**Aquatic Revenue
July 2014-2018**



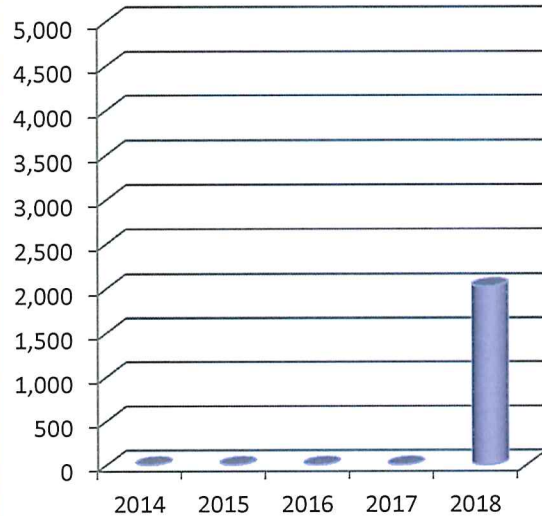
**Fitness Revenue
July 2014-2018**



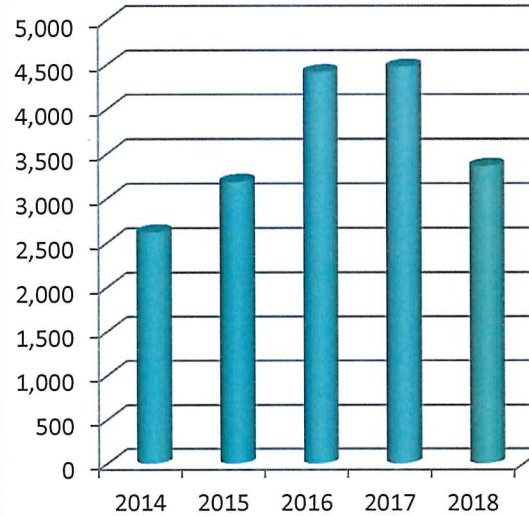
Monthly Attendance July 2014-2018



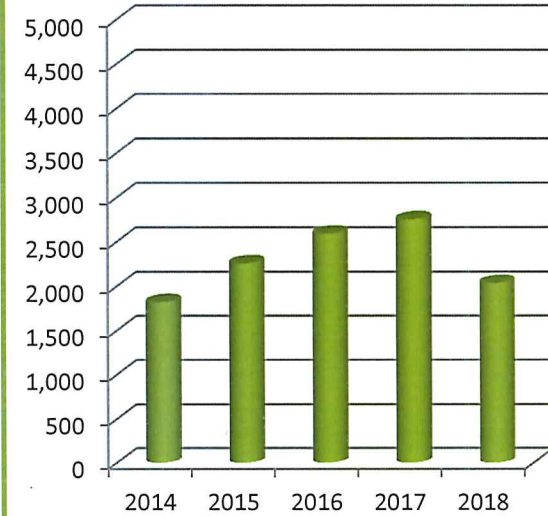
All Access Attendance July 2014-2018



Aquatic Attendance July 2014-2018



Fitness Attendance July 2014-2018



Summary Score Sheet

Municipality Evaluated:

Date of Audit:

	Element	Total Points Possible	Points Awarded	Min. Points Required	%	Comments
1.	Organizational Commitment	130	126	65	97%	Impressive Effort
2.	Hazard Identification and Assessment	190	153	95	81%	Strong informal hazard communications system in place
3.	Hazard Control	150	137	75	91%	Outstanding library of SWP's
4.	Formal Workplace Inspections	130	110	65	85%	Very good process in place
5.	Orientation and Training	120	106	60	88%	Orientations, training in place
6.	Emergency Response Planning	85	80	43	94%	Very good framework
7.	Incident Investigation	115	110	58	96%	Outstanding Job!!
8.	Program Administration	80	80	40	100%	Evidence of a mature H&S System in place.
	TOTAL	1000	902	800	90%	

Final Score: TOTAL/1000 x 100% =

90%

Did the municipality achieve:

At least 80% overall?

Yes

A minimum score of at least 50% in each element?

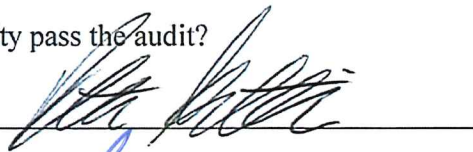
Yes

To pass the audit the municipality must achieve a minimum standard of at least 50% in each element AND at least 80% overall.

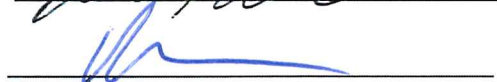
Did the municipality pass the audit?

Yes

Auditor Signature



CAO Signature



July-30-18



Mark Fercho
Municipality of Jasper
303 Pyramid Lake Road
Jasper, AB T0E 1E0

Subject: Certificate of Recognition

Dear Mark:

I am pleased to enclose the Partnerships in Injury Reduction Certificate of Recognition (COR) for the Municipality (Town) of Jasper. Congratulations on a job well done, this is a significant accomplishment!

Note that the COR is valid for three years, and in order to maintain it, an internal audit must be conducted and pass quality assurance review by AMHSA in each of the next two years. In three years, an external audit must be conducted and pass quality assurance review, and the municipality must score at least 80% on the audit in order to attain a new Certificate of Recognition.

If you have any questions about the Certificate of Recognition or the Partnerships in Injury Reduction (PIR) program, please contact me at Shannon@amhsa.net or call 780.417.3900, or toll-free 1.800.267.9764.

Yours truly,



Shannon Thomas
Northern Regional Manager

Encl.

Partnerships

IN INJURY/REDUCTION

Certificate of Recognition

This certificate recognizes that

MUNICIPALITY (TOWN) OF JASPER

In keeping with the principles of *Partnerships* has:

- developed and implemented an occupational health and safety program and,
- met the standard for *Partnerships* through an independent evaluation of their health and safety program.



Alberta Municipal Health and Safety Association
Certifying Partner

Certificate # 20180601-7003
WCB Industry Code(s): 95101



Ian Hooper
Government of Alberta

Expiry Date: June 01, 2021



OPERATIONS - Department Report

June 19, 2018

- ✓ Operations Staffing
 - Acting Director of Operations – Gordon Hutton.
 - Acting Municipal Buildings and Asset Manager – Laurent Bolduc.
 - Mechanic – Posting for term Fleet Maintenance Worker closes on August 24th.
 - Public Works Lead Hand in position.
- ✓ Street sweeping
 - Weekly cleanup in the downtown core.
 - Final cleanup of asphalt patch areas ongoing.
- ✓ Shaw Below Grade Infrastructure Improvements
 - Roadway cutting, excavation, and backfill complete.
 - Asphalt patching ongoing.
 - Contractor and municipal staff monitoring areas for settlement and potholes.
- ✓ CN Tree plantings
 - Tree condition has stabilized.
 - Staking, mulching, fertilizing, and regular deep watering ongoing.
 - Commemorative trees on order, delivery date pending.
- ✓ Centennial Park project
 - Contractor to maintain into 2019.
 - Good turf growth on the field proper. Perimeter grass becoming established resulting in reduced weed prevalence.
- ✓ Commemoration Park
 - Municipality and contractor staff working in collaboration to develop best management practices.
 - First intensive use event held on the field (Volleyball Camp) with some impact noted. A subsequent planned field closure with intensified maintenance resulted in strong turf rebound.
 - Final Acceptance Certificate (FAC) deferred until weed infiltration in landscape beds and perimeter sod is mitigated.
- ✓ Library Wayfinding Signage
 - On site electrical preparation started.
 - Sign manufacturing nearing completion.
 - Installation and completion date to be established in the next few weeks.
- ✓ Operations Yard Cleanup - Special handling of emulsion from Spray Patching unit
 - Quotations for removal and safe disposal being solicited.
- ✓ Memorial Benches
 - Inventory and condition assessment of all benches completed.
 - Assessment results will be incorporated into an asset management plan and will be used to establish short term and long term budget needs.
 - Revisions to bench program required to reduce long term maintenance and replacement costs.
- ✓ Fleet Replacement Program-HydroVac
 - Specifications being finalized.
 - Three demo units have been field tested.
 - Tender to be posted before the end of September.
- ✓ Fleet Replacement Program – Solid Waste Trucks
 - Two new solid waste trucks delivered last week.

- Feature larger volume dump boxes and stand up drive.
 - Deployment after development of safe work procedures and staff training.
- ✓ Water Wells Generator
 - Permitting process is complete.
 - Concrete pad has been poured and site prep is almost complete.
 - Delivery scheduled for late September
- ✓ Old Fort Point Supplemental Fire Flow
 - Permitting is complete
 - Materials have been manufactured and delivered to site.
 - Installation is underway.
- ✓ Garbage Bin Replacement Program
 - Retrofit of 12 garbage bins to improve ergonomics for solid waste staff.
 - Tender for new garbage bins to be posted before the end of September.

Gordon Hutton, Acting Director of Operations

Municipality of Jasper Bylaw Summary
Updated: 8/17/2018

	Bylaw	Date Repealed	Repeals Bylaw	Replaced by Bylaw	Scheduled date for next reading			Certification by Parks	
					First Reading	Second Reading	Third Reading & Approval	Date Forwarded	Date Certified
210	Regional Assessment Review Board Bylaw		201		5-Jun-18	19-Jun-18	3-Jul-18	25-Jun-18	26-Jun-18
209	Tax Rate Bylaw 2018		203		15-May-18	15-May-18	5-Jun-18	16-May-18	17-May-18
208	Jasper Municipal Storage Lot Bylaw 2018		136		3-April-18	5-Jun-18	19-Jun-18	6-Jun-18	7-Jun-18
207	Supplementary Tax Bylaw 2018		200		16-Jan-18	16-Jan-18	6-Feb-18	17-Jan-18	17-Jan-18
206	Supplementary Assessment of Improvements 2018		199		16-Jan-18	16-Jan-18	6-Feb-18	17-Jan-18	17-Jan-18
205	Jasper Levy and Collection of Utility Fees		197		5-Dec-17	19-Dec-17	2-Jan-18	20-Dec-17	20-Dec-17
204	Jasper Rotation of Ballots 2017		169		4-Jul-17	4-Jul-17	18-Jul-17	5-Jul-17	6-Jul-17
203	Tax Rates 2017		202		4-Jul-17	4-Jul-17	18-Jul-17	5-Jul-17	6-Jul-17
202	Tax Rates 2017		194	203	16-May-17	16-May-17	30-May-17	16-May-17	19-May-17
201	Inter-Municipal Assessment Review Board		139		2-May-17	2-May-17	16-May-17	9-May-17	11-May-17
200	Imposition of Suppl. Taxx		185	207	7-Feb-17	7-Feb-17	21-Feb-17	8-Feb-17	9-Feb-17
199	Suppl. Assess. of Improv.		184	206	7-Feb-17	7-Feb-17	21-Feb-17	8-Feb-17	9-Feb-17
198	ATCO 10 year agreement		77		20-Dec-16	21-Feb-17	7-Mar-17	27-Feb-17	28-Feb-17
197	Utilities Fees 2017		183	205	6-Dec-16	6-Dec-16	20-Dec-16	7-Dec-16	12-Dec-16
196	Parking Authority 2017		186		6-Dec-16	6-Dec-16	20-Dec-16	7-Dec-16	12-Dec-16
195	Traffic Safety Bylaw		104		2-Aug-16	2-Aug-16	16-Aug-16	3-Aug-16	8-Aug-16
194	Tax Rates 2016		188	202	17-May-16	24-May-16	7-Jun-16	25-May-16	25-May-16
193	Commercial Use of Public Spaces				5-Apr-16	5-Apr-16	19-Apr-16	6-Apr-16	6-Apr-16
192	Imposition of Supplementary Tax		185	200	2-Feb-16	16-Feb-16	1-Mar-16	17-Feb-16	19-Feb-16



REQUEST FOR DECISION

Subject: CUPE local 1458 Collective Agreement 2018 to 2020

Prepared by: Mark Fercho, CAO

Reviewed by: Management Negotiating committee
(Martha Fleming, Lisa Daniel, Gordon Hutton, Ross Derksen)

Date – Discussion: July 24, 2018 (in-camera)

Date – Notice: August 14, 2018

Date – Decision: August 21, 2018 - Waiver of Two Week Notice Requested

Recommendation:

That Council approve the memorandum of agreement signed by the members of CUPE local 1458 and the Municipality of Jasper negotiating committees on July 20, 2018.

Options:

To make any changes to this report through Council discussion, request changes to the agreement, or to not ratify the agreement

Background:

The collective agreement between CUPE 1458 and the Municipality of Jasper was set to expire on December 31, 2017. The bargaining teams began bargaining in December, but were unable to reach an agreement, bargaining continued in the new year, into the spring, and finally going to mediation in Edmonton a tentative agreement was reached on July 20, 2018.

Bargaining dates were:

- December 5-7, 2017
- December 12-13, 2017
- January 17 & 18, 2018
- May 2, 2018
- Mediation – July 19 & 20

CUPE 1458 Members ratified the terms of the tentative agreement on July 30, 2018. Council direction is also being requested. All employees of the Municipality of Jasper with the exception of twenty employees, exempted due to their management responsibilities are represented by the Canadian Union of Public Employees local 1458 as the bargaining agent and are covered under the collective agreement between CUPE local 1458 and the Municipality of Jasper.



The negotiating committees are:

- CUPE local 1458 (Dave Hofhuis, Angella Franklin, Lynette Sabourin, Jessica Jackson, Mark Brezowski Cupe National Representative)
- Municipality of Jasper (Martha Fleming, Lisa Daniel, Gordon Hutton, Ross Derksen)

Relevant Legislation:

Policy E-012 Council Negotiation Agents:

1. The Municipality of Jasper will bargain locally and be represented by a negotiation committee comprising of members of management staff appointed by the CAO.
2. If a C.U.P.E. national representative is present at the bargaining table, Council may appoint a representative to assist the management negotiation committee.
3. The Municipality endorses and encourages the use of an interest-based approach to contract negotiations with C.U.P.E. Local #1458

Strategic Relevance:

Council values and encourages positive internal working relationships with its employees. Having a collective agreement settled and agreed to in a timely manner, which is fair and comparable with other agreements is seen as a positive reinforcement of the value Council places on its employees. Completing a new agreement is a priority of Council.

Financial:

It is anticipated that the benefits and salary levels proposed will enable the Municipality to continue to attract and retain staff and continue to see salary levels be comparable with salary levels for similar sized municipalities. The salaries and compensation package proposed for 2018 should mostly be accommodated within the budget allocations approved in the 2018 budget. The increases proposed for 2019 and 2020 are projected to be fair, reasonable and equitable, to the employees, the employer and the tax payers of the community. The proposed wage increases are similar to other Alberta municipal CUPE agreements for the same years.



The memorandum of agreement proposes the following increases to the wage grid:

- 2018 2.0 %
- 2019 1.25 %
- 2020 2.5 %

Recent collective agreement settlements in towns and municipalities in Alberta have ranged from 2% to 2.5 % for 2018 to 2020. The previous Jasper CUPE agreement that expired in 2017 had increases of 2.5%, 3.0% and 3.5%.

Wages and Total Costs:

Union Wage increases are lower than the last few contracts for the 67 “continuous” employees (f/t, p/t, seasonal) employees, 13 term employees and 40 casual employees within the union.

2017 Union Wages	\$ 4,686,455.00
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Year	% Proposed Wage Grid Increase	Wages only increase	Total Cost of Wages + Monetary Benefits	Total % Municipal tax increase
2018	2.00%	\$93,729.10	\$136,704.77	1.82%
2019	1.25%	\$59,752.30	\$179,950.97	2.40%
2020	2.50%	\$120,998.41	\$120,998.41	1.61%

Communications:

The President of CUPE local 1458 will be informed of Council’s decision.

Follow Up Actions:

Subject to both parties being in agreement, the new collective agreement will be prepared and signed by the respective signing authorities. Subject to the ratifications, the 2018 and retroactive pay will be processed as soon as is possible.

Highlights of Tentative Agreement

Three year Collective Agreement January 1, 2018 – December 31, 2020

* All appropriate gender references will be changed to gender neutral and all new legislative changes will be updated as per *Bill 17: The Fair and Family-friendly Workplaces Act*



1.02 (g) – Term employee

- now refers to an employee working more than 30 days.
- Casual staff could only work 20 consecutive days before we had to post, now it can be 30 days.

10.01 – Normal Hours of work

- added Solid Waste and Recycling to the 8 hours a day section
- this is a significant change that will support enhanced management of this department

11.06 Safety Boot allowance

- now only \$200.00 max for seasonal staff, a savings of \$200 per seasonal employee per year.

13.01a – AUMA Benefit Plan

- Addition of Extended Term Employees with over one year of employment to the benefits plan
- this will be limited to Maternity and Grant funded terms only
- approximately \$38,145.67

13.04 Seasonal Gym Pass – can only be used during work term, not in off season

13.06 Local Authorities Pension Plan

- currently staff at CFS/COS, Wildflowers Childcare & OOSC and the Aquatic Centre are not included in the Pension Plan
- it is tentatively agreed that all continuous employees working over 30 hours will be mandatorily added to this plan, for staff 14 hours up to 30 it will be optional.
- approximate cost per year is \$120,198.00

14.01 Granting Leave of Absence

- is without pay only now.

14.04 Compassionate Care Leave changes – based on new legislation

15.00 Certification/Re-certification

- removed maximum of \$400 in clause a)
- in clause b) added wages to employer requested certification
- approximate cost \$4,480.00

18.04 – Grievance Procedure – now only goes to stage 3 – Municipal manager

20.05 – Temporary Transfer

- when it is to a management position – \$2.50 per hour additional pay is effective immediately, no longer after 2 days
- Approximate cost \$2000.00

20.06 – Equal pay for equal work -clause removed.

Wage Grid – Changes to Childcare wage grid

- Currently the Childcare staff are at pay levels 7,9,11 and effective August 1, all new employees will be at pay level 3,7,11. Current employees will also have their wages frozen in Year 2 and 3 of the contract to get closer to the new pay levels.
- savings will depend on amount of new hires – approximately \$15,000 savings per year.



REQUEST FOR DIRECTION *(COTW Type Discussion Requested August 21, will include results of cannabis working group meeting on Monday August 19 verbally)*

Subject: Smoking and Vaping Cannabis in Jasper, Municipal Decisions

Prepared by: Cannabis Working Group
Mark Fercho, CAO
Christine Nadon, Legislative Services Manager
Kayla Byrne, Legislative Services Coordinator –Edmonton Summary

Date – Discussion: June 26, July 10 & 24, August 14 & 21, 2018

Date – Decision: TBD

Recommendation:

1. That Council review results of the Recreational Cannabis Sale, Smoking and Vaping survey to understand the community opinion on smoking and vaping ("*consult*" in the IAP2 spectrum);
2. That Council consider the development of municipal bylaws and policies for smoking and vaping of cannabis in Jasper that designate areas where smoking and vaping of cannabis is prohibited (later looking at tobacco also for potential uniform regulation of both), remaining areas would be open to smoking and vaping.
3. That Council provide Administration with direction for a formal Request for Decision report and to return to Council.

Background:

Federal and Provincial legislation is being introduced for legalization of cannabis sale, smoking and vaping, and there are some decisions that are left to be set at the local level in each community.

The Province of Alberta is one of the few provinces or territories in Canada that considers smoking cannabis similar to smoking tobacco. Responsibility for this decision should also be borne also by the Province, not fully delegated to municipalities. Philosophy in Alberta is cannabis is like tobacco, not alcohol. Survey results in Jasper and many communities show that people prefer to treat recreational cannabis use more similarly to alcohol than tobacco.

The Cannabis Working Group in Jasper, a collaboration between the RCMP, Parks Canada, and the Municipality of Jasper, developed a Recreational Cannabis Sale, Smoking and Vaping in Jasper survey. Council edited and approved the survey on May 15. The survey was open from May 15 to June 8 and a record 460 surveys were completed. Comments from residents in Jasper, through the survey, could help to inform decisions by the Municipality and Parks Canada as bylaws, policies and regulations are created for the sale, smoking and vaping of cannabis in Jasper.

Summary:

In Alberta, Calgary and Edmonton are leaders in two different directions on new municipal bylaws for the smoking and vaping of cannabis;

- Calgary started off taking a restrictive approach prohibiting smoking and vaping of cannabis
- Edmonton is opposite, starting off allowing smoking and vaping of cannabis except certain areas

In general (many nuances discussed later):

City of Calgary:

- Calgary took a restrictive approach, and is the approach recommended by the Jasper Cannabis Working Group; blanket prohibition with some designated open areas.
- Calgary basically designated the whole city to prohibit smoking of vaping of cannabis
- They have since realized this may need to be modified and identify some areas to be designated to allow smoking and vaping of cannabis, this is in process.

City of Edmonton:

- Edmonton took an open approach, generally allowing the smoking and vaping of cannabis anywhere smoking and vaping of tobacco is allowed.
- They combined the rules for tobacco and cannabis which created some issues they are now in process of determining how to resolve.

Discussion from July 24th CotW and also the August 14 regular Council meeting:

- Currently:
 - Selling cannabis is illegal, purchasing cannabis or possession of cannabis is illegal
 - Consumption of cannabis in any form including smoking and vaping is illegal
 - These are currently criminal code offences (significant crimes) enforced by the RCMP
 - Selling, purchasing and smoking and vaping occurs in Jasper now with these restrictions
- As of October 17, 2018:
 - Selling cannabis will be legal for licenced vendors
 - Purchasing cannabis or possession of cannabis will be legal for adults
 - Consumption of cannabis by smoking and vaping will be legal where allowed by provincial regulation and existing Jasper smoking
 - If Council chooses to prohibit or restrict smoking and vaping it will be through a municipal bylaw enforced by bylaw officers
 - In attempting to achieve through a bylaw and municipal enforcement, something that is not being achieved through criminal law and RCMP enforcement, consideration should be given to desired outcomes and likely success
 - No additional provincial or federal resources from the taxation of cannabis has been designated to municipalities to assist with the cost of enforcement
- Therefore, consideration could be given to determine what areas in Jasper should be absolutely closed to the smoking and vaping of cannabis, and allow it everywhere else.
- For this discussion, a map has been developed to show what will be closed through the new provincial regulations and municipal smoking bylaws already. The map is attached.

Legalization of cannabis is new to Canada and, as such, it will be a learning process for municipalities. As regulations, bylaws and policies are created based on experience, there are likely to be changes.

General discussion items for consideration in Jasper, given its unique characteristics:

- Keep up with best practice approaches in terms of how other jurisdictions have legalized
- Visitor experience: Jasper is an international destination representing Canada to the world
- For tourists to Jasper, whatever is in place must be easy to understand as they will arrive in Canada where cannabis is legal, and be in Jasper visiting thinking it is legal, so this will need to be considered in whatever is determined
- If a community allows sale, but not use, this is a mixed message.
- If a community makes public consumption illegal, only homeowners can consume, not some renters, nor visitors (with no-smoking rules set by landlords in apartments, hotel owners, etc). Calgary was lead on this and now may consider having some designated areas open, more to come on that issue as not “equitable” or fair to non-home owners, visitors.
- Consider creating: “designated cannabis smoking areas”, public areas people can go to smoke
- Some jurisdictions are considering banning all smoking and vaping in public areas (not just cannabis) (eg City of Lloydminster), as smoking and vaping anything is “smoking and vaping”
- Consider use at festivals and events, cannabis tents, or open to use areas (like beer gardens are now) as a permit process or part of an event permit
- Public health considerations/youth exposure/health of non-smokers
- Focus of the legislation is currently tied to smoking or vaping; there are other methods of consumption available that may be legalized in the future
- Any rules Council designate may need specific bylaws and enforcement, which should be considered prior to designation and implementation (how to do it and costs to enforce)

CANNABIS SMOKING AND VAPING IN JASPER

Canadian provinces have chosen different models for the smoking and vaping of recreational cannabis once it is legalized, following either liquor laws or smoking laws. In Alberta, the province chose to follow the rules for smoking. Survey results in Jasper and many communities show that people prefer to treat recreational cannabis use more similarly to alcohol than smoking. In Canada, eight of the 13 provinces and territories have set rules around the consumption of cannabis similar to alcohol, banning its public use, thereby effectively restricting it to private residences and properties. Therefore, in many municipalities in Canada, discussions on consumption in public places will not be necessary. Unless further restricted by local jurisdictions, Albertans will be allowed to smoke and vape cannabis in their homes and in public spaces where smoking tobacco is allowed currently; cannabis smoking and vaping will be banned in motor vehicles.

To protect children and limit second-hand exposure, public smoking or vaping of cannabis in Alberta will be prohibited from any place where smoking tobacco is restricted in the Tobacco and Smoking Reduction [Act](#) and [Regulation](#). Under section 3(d) of the Tobacco and Smoking Reduction Act, smoking is prohibited within a prescribed distance from a doorway, window or air intake of a public place or

workshop. According to the Tobacco and Smoking Reduction Regulation, the "prescribed distance" is defined as the distance from a doorway, window or air intake of a workplace or public place (includes restaurants, apartments, etc.) and is set to five meters. The act and regulation also prohibit smoking in places such as stores, restaurants and recreation centres.

In addition, cannabis smoking and vaping will be prohibited:

- on any hospital property, school property or child care facility property;
- in any motor vehicle, (except when being used as temporary accommodation such as RVs); and
- within a prescribed distance from a playground, sports or playing field, and skateboard or bicycle parks, among other areas.

The Municipality of Jasper can choose to restrict cannabis smoking beyond the province's existing smoking laws, and also the municipal smoking bylaw.

The possible range of options for Council to consider for cannabis smoking in Jasper is from allowing cannabis smoking anywhere smoking is allowed now, to a full restriction of no cannabis smoking or vaping in any public space. Some municipalities will not allow cannabis smoking in any public spaces.

The restrictive rule applies only to recreational cannabis; medicinal cannabis is exempt.

In addition to the smoking restrictions in the provincial Tobacco and Smoking Reduction Act and Regulation, the Municipality of Jasper Smoking Control Bylaw has additional restrictions. See bylaw: <http://www.jasper-alberta.com/DocumentCenter/View/137>

The following are decisions required from Council:

1. Should Jasper allow recreational cannabis smoking and vaping in public places within the Municipality of Jasper?

- The answer to this question will influence subsequent decisions Council has to make. Options to consider include:
 - Full ban on cannabis smoking and vaping in public places;
 - Partial ban on cannabis smoking and vaping in public places, which would require a decision on Survey Question #8 (bullet #2 below);
 - Follow the existing regulations, coming into force regulations and municipal bylaws for smoking and vaping in public places (cannabis and tobacco),
 - Establishing designated cannabis smoking and vaping areas (in combination with either of the three options above);
- Cannabis Working Group recommendation:
 - Prohibit by bylaw smoking and vaping of cannabis in all public places in Jasper, with the exception of some specific locations that would not covered by the bylaw prohibition.
 - NOTE 1: The working group recommends that there be places that allow smoking and vaping in order to send residents that are not homeowners and visitors to that location
 - NOTE 2: Rather than the municipality "designating" a cannabis vaping and smoking location, which then may attract responsibility and liability, the Province of Alberta chose to allow it where smoking is allowed, so simply have some areas not covered by the municipal prohibition is recommended by the cannabis working group.

2. The Municipality of Jasper should allow cannabis smoking and vaping:

- Survey results:
 - o On municipal sidewalks
 - 28% agree or strongly agree; 61% disagree or strongly disagree
 - o In town parks and greenspaces
 - 23% agree or strongly agree; 48% disagree or strongly disagree
 - o In the downtown central business district (CBD)
 - 22% agree or strongly agree; 63% disagree or strongly disagree
 - o In back alleys and lanes
 - 46% agree or strongly agree; 38% disagree or strongly disagree
 - o On streets and roadways
 - 27% agree or strongly agree; 57% disagree or strongly disagree
 - o In all public places
 - 21% agree or strongly agree; 63% disagree or strongly disagree
- Cannabis Working Group recommendation:
 - o See cannabis working group recommendation for bullet #2 above. Areas that perhaps would not be covered by the municipal bylaw prohibition could be East of Connaught, and other locations determined by perhaps public process.

Managing the smoking and vaping of cannabis in the municipality will require enforcement. At this time, the Federal and Provincial governments have not offered to support municipalities with funding from cannabis taxation. Enforcement costs would be paid by local property taxation and business licensing, and reallocation of enforcement time from other municipal enforcement.

3. Should the Municipality of Jasper dedicate the resources to enforce cannabis smoking/vaping regulations and bylaws, even if it means hiring an additional bylaw enforcement officer?

- Survey results:
 - o 35% said yes
 - o 35% said yes, but only if the position is paid for by cannabis-related revenue
 - o 30% said no
- Cannabis Working Group recommendation:
 - o No additional officers at this time
 - o Provide resources for training to bylaw officers and municipal staff specific to this issue
 - o Provide resources to aid in enforcement, signage, public and retailer education, information resources, etc for managing this program with a high turnover visitor population

Summary of “Public Consumption Reports” presented to City of Edmonton

On July 10, Edmonton council amended its Public Places Bylaw to regulate public consumption of cannabis and to further restrict the public consumption of tobacco, making the restrictions identical.

The decision to make cannabis and cigarette restrictions the same was because enforcement officials previously said it would be difficult to differentiate between the two at first glance.

According to that version of the bylaw smoking both cannabis and tobacco would be prohibited:

(a) inside a building;

(b) on a patio;

(c) inside a public vehicle;

(d) on or within a bus terminal or light rail transit platform;

(e) within 10 metres from a bus stop, or a doorway, window or air intake of a building or patio;

(f) on, in or within 30 metres from:

(i) a playground,

(ii) a sports field,

(iii) a skate park or bicycle park,

(iv) an outdoor theatre,

(v) an outdoor pool or water spray park, or

(vi) a seasonal skating rink;

(g) within Sir Winston Churchill Square, Fort Edmonton Park, the John Janzen Nature Centre, the Edmonton Valley Zoo, or the Muttart Conservatory; or

(h) within an area designated as a no smoking area for tobacco products.

(2) Notwithstanding subsection 12(1), a person may smoke in an area designated as a smoking area for tobacco products.

However, a day later (July 11) a motion was passed that gives Edmonton council the opportunity to further amend the smoking bylaw as some councillors were worried the more extensive restrictions would be too limiting for people who smoke tobacco and make it illegal to smoke cigarettes in places they're currently allowed to smoke.

The issue will be revisited at the September 12 meeting.

In the meantime, council directed administration undertake further public engagement with respect to tobacco restrictions, including engagement with affected stakeholders and businesses in high traffic commercial areas (like Jasper Avenue and Whyte Avenue) and to provide any other analysis of the Bylaw, as amended and return with a report outlining the results to a non-statutory public hearing at the September 12, 2018, Community and Public Services Committee meeting. Since then two surveys have been created— one for the public and one for local businesses.

The Jasper Cannabis Working Group members are:

RCMP

- Cst. Danielle Lohmann
- Sgt. Rick Bidaisee

Parks Canada (zoning, permitting, business licensing, enforcement)

- Moira McKinnon
- Kelly Deagle
- Dave Kreizenbeck

Municipality of Jasper (business licensing, enforcement, bylaws)

- Cindy Alton
- Kayla Byrne
- Madison Bath
- Dave Osborne
- Neil Jones
- Mark Fercho
- Nicole Veerman (editing)

The Cannabis Working Group membership as of July 2018 includes:

- Alberta Health Services – Ryan Verge
- Tourism Jasper – James Jackson
- Jasper Park Chamber of Commerce – Pattie Pavlov

Relevant Legislation:

- Municipality of Jasper Bylaw #061: Smoking Control Bylaw
- Government of Alberta Tobacco and Smoking Reduction Act and Regulation
- Government of Alberta Bill 26: An Act to Control and Regulate Cannabis
- Government of Canada Bill C-45 Cannabis Act

Attachments referenced, included with (separate) Cannabis Retail Report:

- Cannabis Sale and Smoking/Vaping in Jasper Survey Results
- AHS Best Practices for local government

Attachments to this Report:

- Simple Map of Jasper where smoking and vaping of cannabis would be prohibited with existing bylaws and regulations, and proposed new cannabis regulation
- Map of Jasper where smoking and vaping of cannabis would be prohibited with existing bylaws and regulations, and proposed new cannabis regulation breaking out each area
- City of Edmonton – Public Places Bylaw for Potential Cannabis Consumption Areas, Att #3
- City of Edmonton – Revised Survey for Identifying and Designating Consumption Areas, Att #4
- Jasper Cannabis Sale, Smoking and Vaping Survey Results; consumption portion only

DRAFT Cannabis Consumption Areas

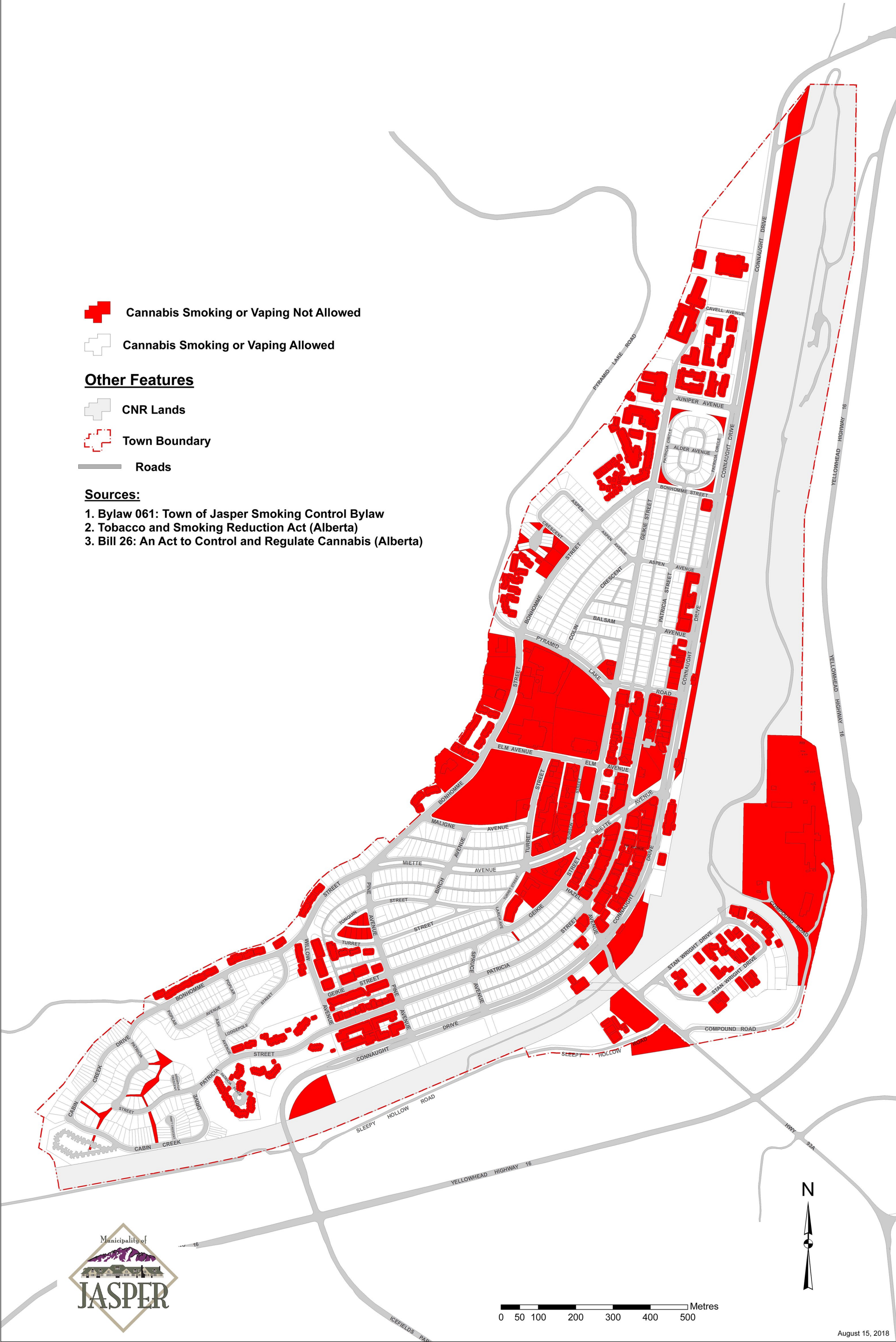
-  Cannabis Smoking or Vaping Not Allowed
-  Cannabis Smoking or Vaping Allowed

Other Features

-  CNR Lands
-  Town Boundary
-  Roads

Sources:

- 1. Bylaw 061: Town of Jasper Smoking Control Bylaw
- 2. Tobacco and Smoking Reduction Act (Alberta)
- 3. Bill 26: An Act to Control and Regulate Cannabis (Alberta)



DRAFT Tobacco and Cannabis Consumption Areas

Regulated Buildings and Areas

-  Commercial and Designated Public Buildings (C1, C2, C3, C4, PS, R3, and S Zoning)
-  Public Facilities, Medical Services, Schools, Daycare, Churches (Institutional Zoning)
-  Building Buffer (5m)

Regulated Buildings and Areas (Proposed Cannabis Legislation Only)

-  Public Recreational Spaces (Recreational Open Space Zoning)

Unregulated Buildings and Areas

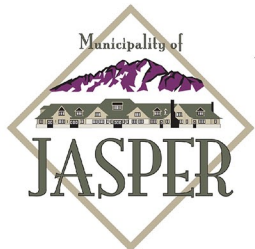
-  Other Public Lands
-  Other Parcels
-  MoJ Roadways

Other Features

-  CNR Lands
-  Town Boundary
-  Non-MoJ Roadways

Sources:

1. Bylaw 061: Town of Jasper Smoking Control Bylaw
2. Tobacco and Smoking Reduction Act (Alberta)
3. Bill 26: An Act to Control and Regulate Cannabis (Alberta)



Bylaw 18397

Amendments to Bylaw 14614 - Public Places Bylaw

Recommendation:

That the Community and Public Services Committee recommend to City Council:
That Bylaw 18397 be given the appropriate readings.

Purpose

The purpose of this Bylaw is to amend the Public Places Bylaw to regulate public consumption of cannabis and to further restrict the public consumption of tobacco.

Readings

This Bylaw is authorized under the *Municipal Government Act*. A majority vote of City Council on all three readings is required for passage.

If Council wishes to give three readings during a single meeting, then prior to moving third reading, Council must unanimously agree: "That Bylaw 18397 be considered for third reading."

Position of Administration

Administration supports this Bylaw.

Previous Committee Action

At the June 6, 2018, Community and Public Services Committee, the following motions were passed:

That Administration draft amendments to the Public Places Bylaw to include Option 2 of the June 6, 2018 Citizen Services report CR_5946, to provide for restriction of public consumption of cannabis.

That Administration draft amendments to the Public Places Bylaw to provide for restriction of public consumption of tobacco spaces with the same restrictions as part E, F and G of Option 2 of the June 6, 2018 Citizen Services report CR_5946.

At the April 10, 2018, City Council meeting, the following motion was passed:

That Administration bring forward proposed amendments to Bylaw 14614 - Public Places Bylaw to the May 23, 2018, Community and Public Services Committee meeting primarily based on Option 3 as outlined in the April 3, 2018, Citizen Services report CR_5708, as well as alternatives and pros and cons.

Report Summary

This Bylaw report contains proposed amendments to the Public Places Bylaw 14614 to regulate the consumption of cannabis and tobacco in public spaces.

Report

On June 6, 2018, Administration presented two options to Community and Public Services Committee to regulate the public consumption of cannabis:

Option 1 - The first option prohibited all public consumption, including all sidewalks and private property where the public has right to access. However, it provided an exception to consume cannabis in lesser used park spaces not commonly frequented by children. It also provided the City Manager with the authority to designate cannabis smoking areas which could be used in the context of festivals or other age appropriate events.

Option 2 - The second option added a number of additional restrictions to the provincial regulations to further limit public consumption by banning consumption on ski hills, golf courses, cemeteries and off-leash areas in addition to schools, hospitals, and child-care facility properties. Other areas where consumption would be prohibited are family friendly attractions, such as Fort Edmonton Park and the Edmonton Valley Zoo.

This option included a 10 metre consumption distance from bus stops, or a doorway, window or air intake of a building or patio, as well as a 30 metre buffer from children's amenities in parks. This option would also give the City Manager delegated authority to designate areas to allow or prohibit cannabis consumption which could be used to create consumption areas within festivals. As an advantage, this option also allows for changes to the Public Places Bylaw to better align tobacco consumption restrictions with these proposed cannabis restrictions.

Committee was supportive of Option 2 and directed Administration to return to the July 4, 2018, Community and Public Services Committee meeting with draft amendments to Bylaw 18397- Public Places Bylaw Amendment No. 7 (Attachment 1). This bylaw amendment restricts cannabis consumption in public spaces as described above.

Option 2 also provides alignment between tobacco and cannabis by banning the smoking of tobacco within 10 metres from bus stops, or a doorway, window or air intake of a building or patio; within 30 metres from playgrounds, bike parks, ice rinks, outdoor pools, sports fields and other children's amenities; and at specific City of Edmonton family attractions.

Administration has also included some general housekeeping amendments to clarify current definitions within the Public Places Bylaw and to improve enforcement effectiveness.

Corporate Outcome(s): Edmonton is a safe city.

Outcome(s)	Measure(s)	Result(s)	Target(s)
Ensure cannabis education, enforcement programs and related activities are effective.	• Compliance ratios • Number of complaints related to cannabis consumption • Number of tickets issued	Establish benchmarks for Edmonton's compliance, complaint and ticket volume for cannabis over a one year period Compare Edmonton's benchmarks against other cities for cannabis legalization compliance, complaints and tickets	TBD

Public Engagement

Public engagement and discussion on public consumption was conducted through focus groups, public surveys and insight surveys from November 2017 to February 2018. Results of public engagement were provided in the June 6, 2018, CR_5946 Options to Regulate the Public Consumption of Cannabis Committee report.

Budget/Financial Implications

Community Standards and Neighbourhoods requires a combination of peace officers, municipal enforcement officers, transit security officers and dispatch to respond adequately to offences relating to the public consumption of cannabis.

Council approved the 2018 operating budget service package for the cost impacts of cannabis legislation through the April 10, 2018 Financial and Corporate Services report (CR_5511) Spring Supplemental Operating Budget Adjustment. The initial budget estimates for resourcing to enforce regulations, approved in the Operating Budget Adjustment, were based on assumptions outlined in Option 1. Under the proposed amendments to Option 2, there would be a reduction in enforcement requirements.

The reduced enforcement requirements under Option 2 would result in the full-time equivalent and costs being reduced from a budget of 12.7 full-time equivalents and annual program cost of \$1,022,000 to 8.5 full-time equivalents and annual cost of \$852,000. The financial implications of this amendment result in a 2018 cost savings of \$170,000. Reducing program costs is also built into the budget as enforcement programs become established and compliance rates increase.

Attachment

1. Bylaw 18397- Public Places Bylaw Amendment No. 7

Others Reviewing this Report

- M. Sturgeon, Acting Deputy City Manager, Communications and Engagement
- S. Padbury / R. Kits, Acting Deputy City Managers, Financial and Corporate Services
- G. Cebryk, Deputy City Manager, City Operations
- L. McCarthy, Deputy City Manager, Urban Form and Corporate Strategic Development

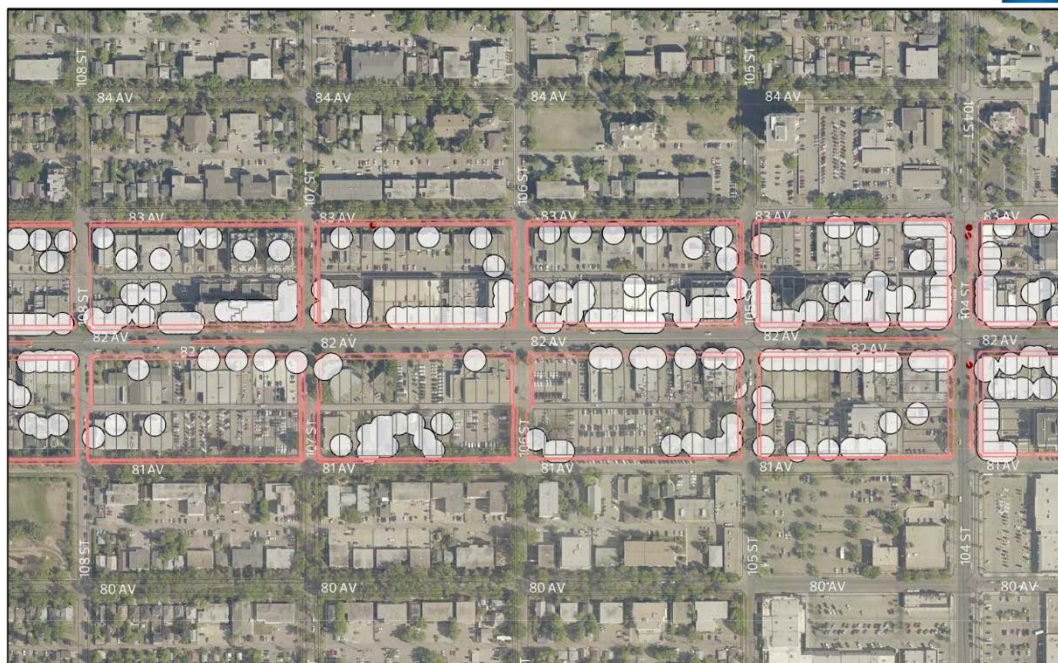
The City of Edmonton is considering changes to further restrict where any smoking or vaping can take place in public. The proposed changes would create one set of rules for where the public can consume tobacco and cannabis, once cannabis is legalized on October 17, 2018. These proposed changes for tobacco consumption may include:

- Increasing the distance where people can smoke or vape tobacco from any doorway or window from 5 metres to 10 metres and adding a 10 metre distance from any patio or bus stop.
- Banning all smoking or vaping tobacco at City of Edmonton Attractions, City-owned golf courses, and ski-hills.
- Banning smoking or vaping tobacco at any park that contains a playground, pool, skating rink, sports field, or other types of children's amenities.
- Creating designated smoking or vaping tobacco areas in larger parks screened off and separated from other park users.

The City of Edmonton is seeking additional input from the public on these proposed changes with the results being presented to City Council at the Community and Public Services Committee on September 12, 2018.

Proposed change 1: Increase the distance from 5 metres to 10 metres from doorways, windows and air intakes, where individuals can consume tobacco.

Whyte Avenue Entryway Buffers



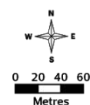
Map Compiled by:
Zoning Bylaw,
Development Services

July 2018

The City of Edmonton disclaims any
liability for the use of this map.

LEGEND

- 10m Buffer around Entryways
- Sidewalk Curb



No reproduction of this map, in
whole or in part, is permitted
without express written
consent of the City of
Edmonton, Urban Form
and Corporate Strategic
Development Department

The attached map is an example of what Whyte Avenue will look like with the distance increased to ten meters. The grey circle area is where there will be no smoking or vaping allowed and the red lines indicate sidewalks.

Please rate your level of support of this change.

Proposed change 2: Banning tobacco consumption at all City of Edmonton attractions (The Zoo, Muttart Conservatory, Sir Winston Churchill Square, Fort Edmonton, John Janzen Nature Centre etc)

Please rate your level of support of this change.

Proposed change 3: Banning tobacco consumption at all City of Edmonton City owned golf-courses and ski hills.

Please rate your level of support of this change.

Proposed change 4: Banning tobacco consumption in all parks that have children's amenities present. This will include approximately two thirds ($\frac{2}{3}$) of the +1000 parks in Edmonton. Consumption is banned in locations that are considered key attractions including: Hawrelak Park, Rundle Park, etc.

Please rate your level of support of this change.

- If smoking were allowed in parks, a designated smoking area could be set up within the park. This would be a designated specific location that would be screened/away from public view i.e. an uncovered fenced off area. (Parks that are eligible for designated smoking areas will be determined based on criteria on a case by case basis.)
- Please rate your level of support with allowing designated smoking areas within parks/attractions.
- Please provide any comments you may have on the proposed bylaw changes regarding smoking.



Municipality of Jasper

Cannabis Smoking and Vaping Survey Results, Consumption Only

August 2018

The following document has been condensed to show the survey results that relate to cannabis consumption only. The full report (including retail) is available in previous Council agendas.

In May and June of 2018, the Municipality of Jasper and Parks Canada invited Jasper residents to complete an online survey on recreational cannabis sale, smoking and vaping ahead of recreational cannabis legalization in Canada later this year.

A total of 460 individuals completed the survey, which is a record number for the Municipality of Jasper. Respondents were also younger than usual, with 18 to 44 year-olds representing 65% of respondents, as opposed to 45% in the 2016 Resident Satisfaction Survey.

Following the principles of the municipal Public Engagement policy, this initiative was designed to help Council identify community values and make local decisions around recreational cannabis sale, smoking and vaping. This topic evoked rather polarized views from respondents, highlighting the need for values that bring the community together as we transition into this new area of municipal legislation.

While useful and insightful, the open-ended comments should be considered with prudence as they may not represent the views of respondents as a whole. Please keep in mind that not all open-ended comments can be categorized. When in doubt with regards to whether a comment fit a category or not, it was left out of the count.

A full copy of the 888 individual comments received as part of the survey are available to the public on the municipal website at jasper-alberta.com/cannabis.

Report submitted by:

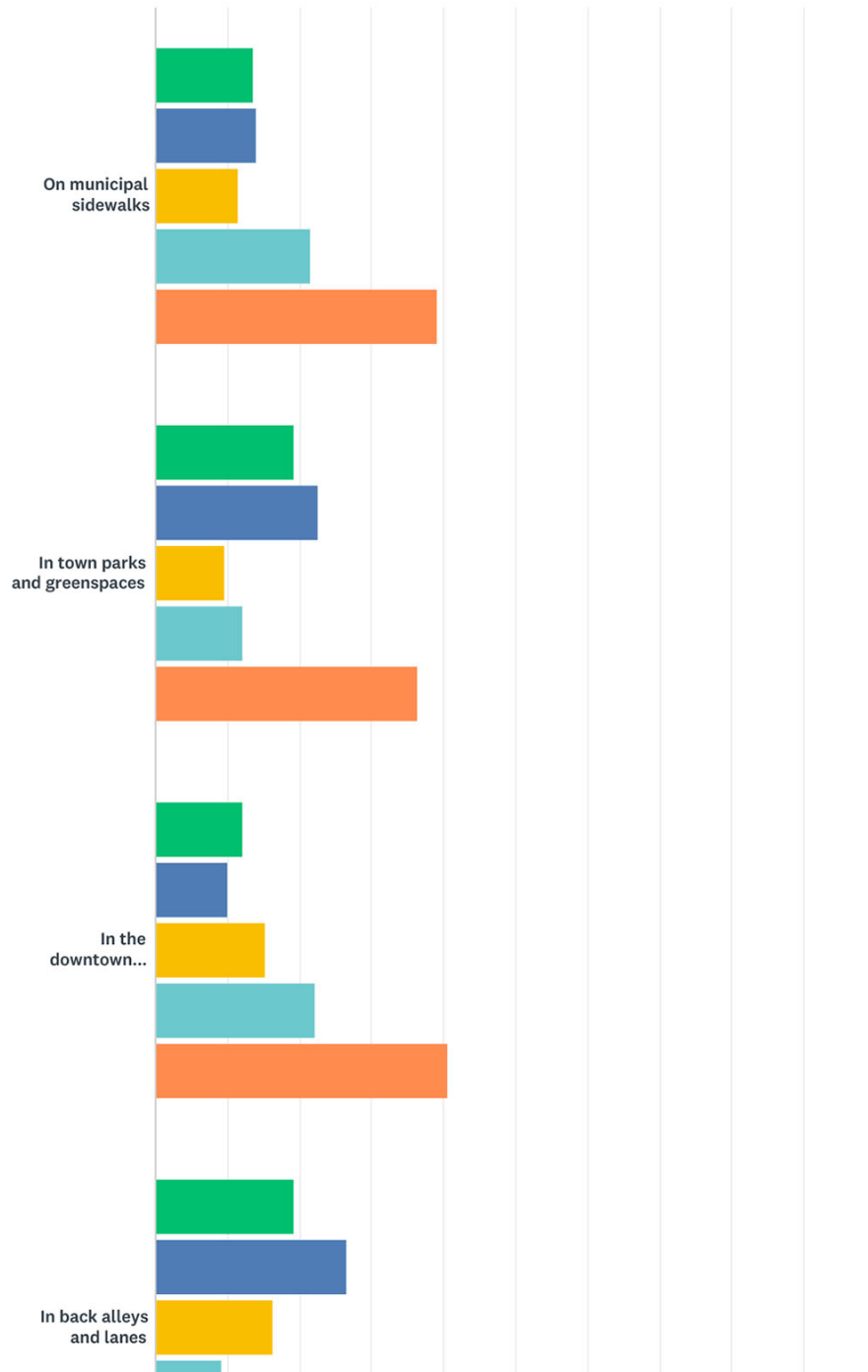
Christine Nadon

Legislative Services Manager

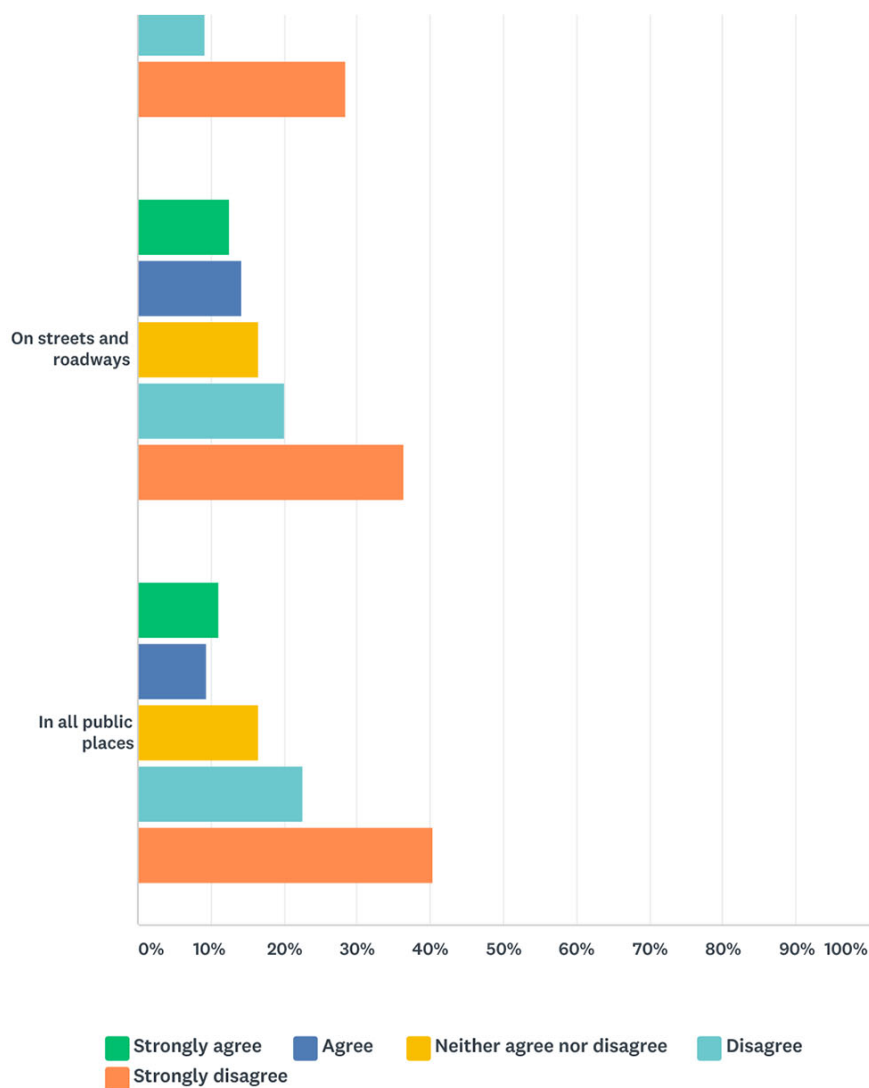
Municipality of Jasper

June 22, 2018

Q8. The Municipality of Jasper should allow cannabis smoking and vaping in the following public places:



Cannabis Smoking and Vaping Survey Results, Consumption Only, August 2018



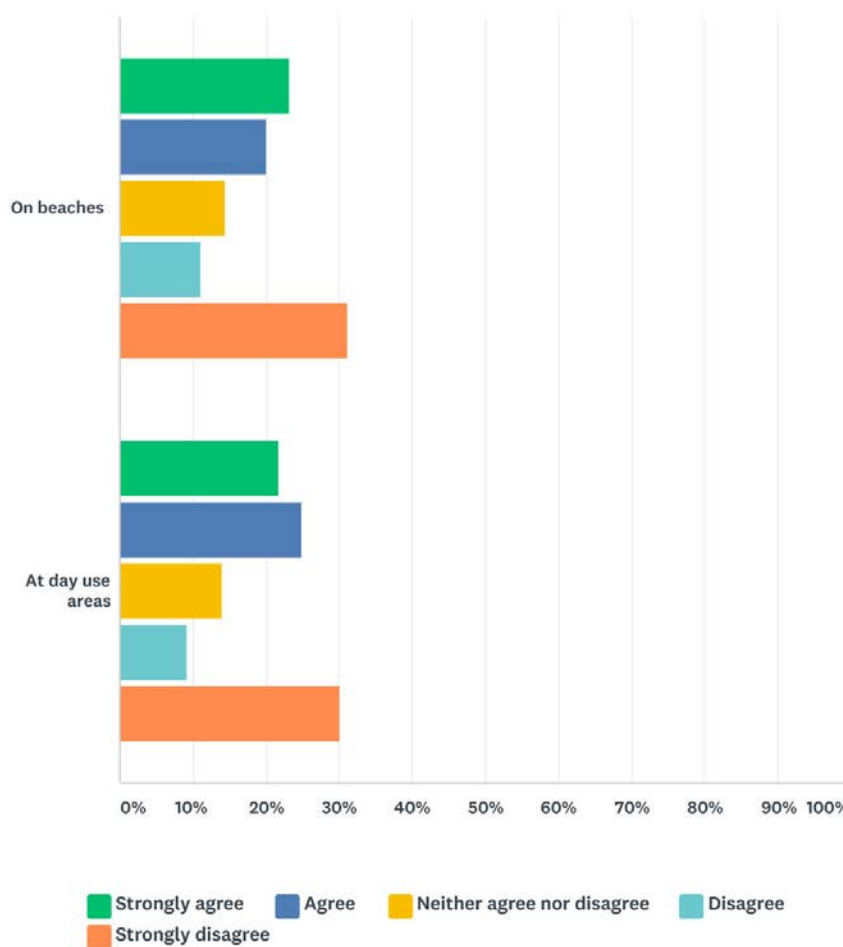
	STRONGLY AGREE	AGREE	NEITHER AGREE NOR DISAGREE	DISAGREE	STRONGLY DISAGREE	TOTAL
On municipal sidewalks	13.66% 62	14.10% 64	11.45% 52	21.59% 98	39.21% 178	454
In town parks and greenspaces	19.16% 87	22.69% 103	9.69% 44	12.11% 55	36.34% 165	454
In the downtown central business district (CBD)	12.17% 55	9.96% 45	15.27% 69	22.12% 100	40.49% 183	452
In back alleys and lanes	19.25% 87	26.55% 120	16.37% 74	9.29% 42	28.54% 129	452
On streets and roadways	12.64% 57	14.19% 64	16.63% 75	20.18% 91	36.36% 164	451
In all public places	11.04% 50	9.49% 43	16.56% 75	22.52% 102	40.40% 183	453

Q8. The Municipality of Jasper should allow cannabis smoking and vaping in the following public places (continued):

Other (please specify): (131 answers)

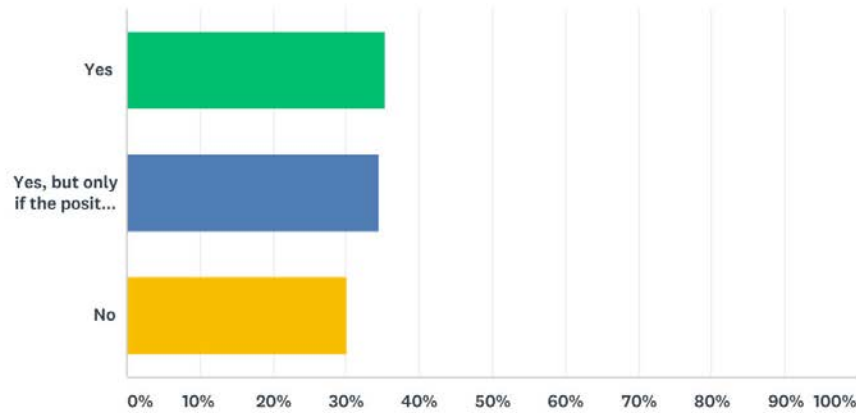
Answer	#
Private homes only	28
Follow the alcohol model	22
Follow the tobacco model	18
Away from children	17
Designated smoking areas	14
No public smoking	8

Q9. Parks Canada should allow cannabis smoking and vaping in the following places:



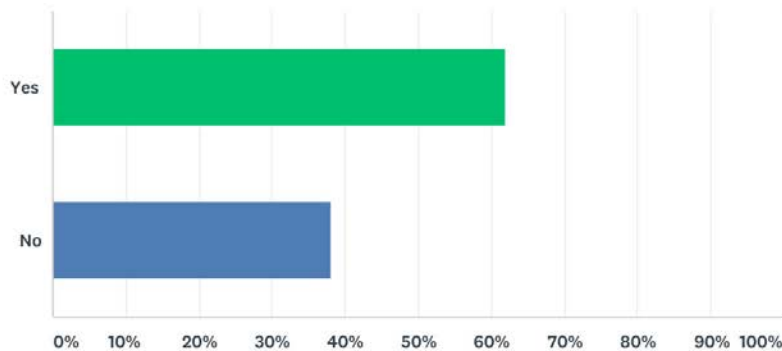
	STRONGLY AGREE	AGREE	NEITHER AGREE NOR DISAGREE	DISAGREE	STRONGLY DISAGREE	TOTAL
On beaches	23.23% 102	20.05% 88	14.35% 63	11.16% 49	31.21% 137	439
At day use areas	21.71% 99	25.00% 114	14.04% 64	9.21% 42	30.04% 137	456

Q10. Do you think it is important that the Municipality of Jasper has the resources to enforce cannabis smoking and vaping rules, even if it means hiring an additional bylaw officer?



ANSWER CHOICES	RESPONSES	
Yes	35.37%	162
Yes, but only if the position is paid for by cannabis-related revenue	34.50%	158
No	30.13%	138
TOTAL		458

Q11. Do you think it is important that the RCMP has the resources to enforce cannabis smoking and vaping rules, even if it means hiring an additional RCMP officer?



ANSWER CHOICES	RESPONSES	
Yes	61.89%	281
No	38.11%	173
TOTAL		454

Q12. Do you have any other comments regarding recreational cannabis smoking and vaping in Jasper? (162 responses + 20 from Q7)

- **Against public smoking and vaping** (47 answers)
 - o “I think people should continue smoking it like they do now, discreetly and away from busy areas because not everyone wants to smell that”; “It’s bad enough to walk downtown with cigarette smokers and vaporizers being used but to add pot to that is just a disaster!”; “No smoking in indoor or outdoor public places.”
- **Public consumption should follow liquor rules** (36 answers)
 - o Essentially same as “against public smoking and vaping” bullet above, but with specific reference to current liquor rules
 - o “Cannabis should not be considered like cigarettes, the use should be limited to private properties like alcohol”; “You cannot drink beer in public spaces. Same for smoking weed.”; “Rules should be the same as for open liquor. The province has got it wrong.”
- **Enforcement** (33 answers)
 - o 21 respondents indicated no additional enforcement should be necessary/considered
 - “We do not need to over police this. Stop being closed minded. Pot smokers are not dangerous”; “The culture is not going to change with legalization. You do not need additional enforcement”; “Should be an RCMP issue. Bylaw shouldn’t be involved.”
 - o 6 respondents were for more enforcement
 - “Would also like to see tobacco smoking be more restrictive”; “(...) Please have strict enforcement of any bylaw so that people know it’s not a joke”;
 - o 5 respondents were concerned about the cost of enforcement
 - “The cost of the business license should reflect the additional resource costs for enforcement. These costs should not be borne by the tax payers”; “To each their own so to speak. However, I don’t want to be affected by it at all. I don’t want to smell it or see intoxicated/stoned people around town. I especially don’t want my taxes to go up any further regarding cannabis enforcement!!!”
- **Expressing concerns for youth** (24 answers)
 - o “(...) I am especially concerned about the effects on youth. Normalizing marijuana use in Jasper will do no good for the youth of Jasper”; “Should not be allowed around children so I strongly disagree with it in public places”; “Jasper is a family oriented community. Please consider our children when making a decision on this issue.”
- **Public consumption should follow tobacco rules** (16 answers)
 - o “If you can smoke ciggys there you should be able to smoke weed there”; “Recreational cannabis smoking should be treated the same as smoking cigarettes (...)”; “Treat it like tobacco.”

- **For designated smoking and vaping areas** (8 answers)
 - o “Like alcohol... not in public – designated areas”; “I don’t think people should be walking down the street smoking a joint. But I’m not opposed to ‘smoking sections’ that are away from children at beaches and parks. And vaping is different. It’s hard to distinguish pot vape from nicotine vape. Neither are worth regulating.”

Subject: SFU CED: Bursaries available for Jasper residents

Dear Jasper Mayor and Council,

My name is Jeremy and I'm the director of the Community Economic Development programs at Simon Fraser University. Our professional certificate program is currently accepting applications, and we have a special bursary program targeting applicants from communities on the Trans Mountain pipeline route. I've included information here which will give you a better idea of what the certificate is about, and details about the bursaries:

https://www.sfu.ca/ced/news_events/sponsored_tuition2018.html

I've also included some information about our economic resilience and accelerator programs, just in case there is any interest on your part in those.

I'm here in town through the weekend and would be happy to grab coffee with any of you if you want to talk more about our certificate, or other programming. If you could pass on the information about the certificate to local residents, that would be great as well.

Thanks so much,
Jeremy

Jeremy Stone

Director, Community Economic Development Programs

Faculty of Environment
Simon Fraser University
TASC2 8800
Burnaby, BC, Canada, V5A 1S6

CED PROFESSIONAL CERTIFICATE COMMUNITY ECONOMIC DEVELOPMENT

The professional certificate in Community Economic Development (CED) from Simon Fraser University's Faculty of Environment prepares students to enhance and expand their work in local economies. Applying the principles of a triple-bottom-line approach (economic growth, environmental sustainability, and social equity) graduates of the certificate program are able to design and implement CED strategies and social enterprise solutions for a variety of pressing challenges. The CED program focuses on the local economy, but is designed to complement the work of practitioners in a variety of non-profit, governmental, Indigenous, and business roles.

WHAT DO STUDENTS LEARN

The CED certificate program strikes a balance between theory and practice, ensuring that students can develop an intuition for using CED principles while having a large set of case studies and tools to work from.

Courses change each year, but typically include:

- Indigenous economic development
- Sustainable economies
- Rural economic development
- Structuring social enterprises and cooperatives
- CED governance and community organizing



BENEFITS OF CED PROGRAM

In addition to receiving the certificate itself, there are a number of benefits from the program:

- All students will participate in an 8-month design lab in their own communities that focus on developing a **CED strategy, plan, or framework** (or a social enterprise business canvas if they prefer). These design projects integrate learnings from each course, and ensure that every student has a tangible product to take back to their employers, community members, Nations, or partner organizations.
- Membership in the **SFU CED Alumni Community of Practice** which includes networking events, access to online tools, and further professional development opportunities.
- **Potential for academic credits** if accepted into SFU CED partner degree programs.
- Increased **potential for employment or promotion** in CED and related fields.

HOW IT WORKS

The CED program is designed to give students maximum learning and hands-on experience, while maintaining their other life obligations. The program is mostly online with two one-week Vancouver-based intensives in October and May. The online portion includes two hours of class-time each week and another one to four hours of homework or preparation time. There are breaks between courses and holiday weeks. Students usually complete all program requirements in eight months.



WHO TYPICALLY ENROLS IN THE PROGRAM?

CED students come from a wide-variety of backgrounds and careers. The types of students that usually thrive in the program include:

- Non-profit and municipal staff who work on business issues;
- First Nations councillors or staff that have economic development in their portfolios;
- Recent graduates who desire an applied certification to increase job opportunities.

WHAT ARE THE REQUIREMENTS?

Typically we look for a mix of education and experience in community development that may come from many sources. While we prefer at least an undergrad degree and two years of experience, we evaluate students on a case-by-case basis and will accept many forms of informal qualifications. Just share your story and we will help you think through your fit.

Need more information?
Contact us!

Jeremy Stone, Program Director
(778) 782-5275
ceddir@sfu.ca
sfu.ca/ced

LEAP! LOCAL ENTREPRENEURSHIP ACCELERATOR PROGRAM

The Local Entrepreneurship Accelerator Program (LEAP!) is an eight week cohort-based enterprise development program that provides training to emerging entrepreneurs. It is a fully customizable program that can be tailored to different skill levels and different sectors. It specializes in social enterprise development but is applicable to traditional businesses as well.

LEAP! PROGRAM OBJECTIVES

LEAP! is focused both on enterprise development as well as local capacity-building. The objectives of the program include:

1. Building long-term capacity in community-based organizations and First Nations to deliver their own LEAP! programs over time.
2. Growing the local social enterprise ecosystem by connecting banks, non-profits, and governments with new entrepreneurs.
3. Guiding entrepreneurs through an efficient and effective start-up method while testing their aptitude and dedication to business ownership.



Ilana Cameron took LEAP! in 2015, winning the people's choice award at the final gala event for Lark Coffee Roasters which supports sustainable farming practices by sourcing beans ethically.

OUTCOMES OF LEAP!

Typical LEAP! implementations result in the following:

- 5-8 new enterprise ideas fully examined and tested.
- 1-3 enterprises launched within 1 year.
- Several entrepreneurs choosing not to launch. This is important – not every idea should become a business. LEAP! creates a safe space for failure and for deciding whether to allocate precious resources to alternate endeavours.
- A strengthened and more visible social venture ecosystem that empowers sustainable economic growth.

HOW IT WORKS

SFU's Community Economic Development program offers LEAP! in partnership with a local partner organization. This model allows for small towns, First Nations, and rural regions to get their feet wet testing the social enterprise waters without risking a large investment of time and money. SFU supports the local organization while providing content through qualified practitioner-instructors. Typical roles taken by SFU and the local partners are as follows:

LOCAL PARTNER	SIMON FRASER UNIVERSITY
Solicit applications from at least 25 entrepreneur-participants.	Provide Lean Startup Method content and additional content if requested.
Co-select 5 - 8 entrepreneurs.	Co-select 5 - 8 entrepreneurs.
Provide classroom space & distance learning equipment (computer, webcam).	Provide instructor and deliver training via video link. Can co-select local instructor if desired.
Connect entrepreneurs with local banks and business support entities.	Build local capacity through coaching of instructors or staff.
Host a final community celebration.	Provide follow-on advisory assistance and program evaluation

Instruction is delivered through a “flipped classroom” model where participants review course materials on their own time, while completing real-world activities to help build their business model. The course utilizes the Lean Startup Method which structures the business’s value proposition and delivery channels, while preparing entrepreneurs for financing and launching a minimum viable product. Weekly sessions with instructors fill in gaps in understanding while enhancing peer support and learning over 8 weeks.

LEAP! & LONG TERM CED

LEAP! is the foundation for entrepreneurial development and can be enhanced by adding ongoing business coaching, networking events, and increased relationships with local finance and technical assistance providers. Our goal is to maintain relationships with our partners in these endeavours by providing periodic workshops, refreshers, and further capacity building to ensure that they can become leaders in their local entrepreneurial community. We consider our partnerships as long-term collaborations in community economic development.

Need more information?
Contact us!

Jeremy Stone, Program Director
(778) 782-5275
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COMMUNITY ECONOMIC RESILIENCE

The majority of our lives are wrapped up in the private sector in some way. Our food, clothes, medicine, building materials, transportation, and other core livelihood functions are usually produced or provided by a range of businesses, which may also happen to employ us, our family, or our friends.

However, in an era of increasing forest fires, floods, and related impacts of climate change, local economies are continually being impacted by natural disasters. Similarly, the changing nature of rural economies including industrial downsizing and shifting policy environments around resource exploration are making long-term economic viability and growth unpredictable. Whether it is a mill closure, an earthquake, or the relocation of a neighbourhood anchor business, local economies need to be prepared for disruption.

OUR APPROACH

The SFU Faculty of Environment's Community Economic Resilience program engages with municipal and First Nations leaders, emergency managers, local non-profits, and the business community to provide planning and recovery support for economic disruption.

We believe in a few core principles:

1. Economic resilience should be strengths-based, building off of what is already in the community.
2. Economic development and economic resilience are symbiotic. They depend on each other and are enhanced by principles of environmental sustainability and social inclusion.
3. Economic resilience planning can be relatively inexpensive, and usually pays short-term dividends even in the absence of a disaster or disruption.
4. Everyone has a role to play. Planning should be a total community exercise.



WHAT THE PROGRAM OFFERS

There are multiple offerings through the Community Economic Resilience Program including:

- **Workshops and seminars:** We assist partners in convening key stakeholders for workshops, roundtables, or other sessions to learn about principles and tools for economic resilience. The goal of these sessions is to increase awareness and commitment to economic resilience priorities in a community.
- **Planning and engagement:** We support key leaders in developing economic resilience plans for communities, and doing the appropriate outreach and engagement with the business community and local workforce.
- **Research and tool-kit development:** We engage in research of local economic resilience issues or challenges to help stakeholders better understand needs or circumstances. We also provide customized case studies, business continuity planning tools, and local economy resilience planning tool-kits to aid in preparation and mitigation activities.
- **Rapid response deployments:** We provide rapid response teams of practitioners to engage in immediate post-disaster support to local jurisdictions and business leaders for economic stabilization and recovery planning.

We also work with a network of practitioners, both internal and external to SFU, to whom we can make referrals for specific needs or types of engagements that go beyond our core offerings and activities.

OUR LEAD PRACTITIONER

Jeremy Stone has more than 17 years of community economic development experience and over a decade of experience in economic recoveries following disasters. He has worked on various disaster recoveries including Hurricane Katrina, 9/11, the BP Oil Spill, Hurricane Harvey, the Marathassa Oil Spill, and the 2013 Colorado Floods. Jeremy has worked with numerous governments and organizations on issues of economic resilience and social justice, and teaches a variety of courses at SFU, UBC, and Tulane on social justice, sustainable development, and disaster resilience.



Need more information?
Contact us!

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Municipality of Jasper

List of recommendations
Regular meeting, Tuesday, August 21, 2018



1. Additions to agenda

BE IT RESOLVED THAT Council agree to add/delete the following items to today's regular meeting agenda.

2. Approval of agenda

BE IT RESOLVED THAT Council approve the agenda for the regular meeting of Tuesday, August 21, 2018 as presented.

3. Approval of minutes

BE IT RESOLVED THAT Council approve the minutes for the August 14, 2018 regular Council meeting as presented.

4. CUPE Local 1458 Collective Agreement 2018 to 2020

BE IT RESOLVED THAT Council approve the memorandum of agreement signed by the members of CUPE local 1458 and the Municipality of Jasper negotiating committees on July 20, 2018.

5. Adjournment

BE IT RESOLVED THAT, there being no further business, the regular meeting of August 21, 2018 be adjourned at _____.