

MUNICIPALITY OF JASPER
REGULAR COUNCIL MEETING AGENDA

July 6, 2021 | 9:30 am
Conducted virtually through Zoom



Notice: Meetings are currently being conducted virtually. Public viewing and public participation during Council meetings will continue through Zoom live-streaming. Council meetings are also archived on YouTube for viewing anytime. **To live-stream this meeting starting at 9:30 am, use the following Zoom link: <https://us02web.zoom.us/j/87657457538>**

- 1 CALL TO ORDER**
- 2 APPROVAL OF AGENDA**
 - 2.1 Regular meeting agenda, July 6, 2021 attachment
- 3 APPROVAL OF MINUTES**
 - 3.1 Regular meeting minutes, June 15, 2021 attachment
- 4 PRESENTATIONS**
- 5 BUSINESS ARISING FROM PREVIOUS MINUTES**
- 6 DEPARTMENT REPORTS**
- 7 REQUESTS FOR DECISION**
 - 7.1 Development of a Traditional Land Acknowledgement attachment
 - 7.2 Equity, Diversity and Inclusion Policy attachment
 - 7.3 Culture and Recreation Services Review attachment
 - 7.4 Covid Relief Restricted Reserve – Transportation Service attachment
 - 7.5 Jasper Connaught Offsite Services (JCOS) attachment
- 8 BYLAWS**
 - 8.1 Bylaw Summary attachment
 - 8.2 Connaught Utilities Borrowing Bylaw 2021 – 1st reading attachment
 - 8.3 Connaught Utilities Local Improvement Levy Bylaw 2021 – 1st reading attachment
- 9 CORRESPONDENCE FOR INFORMATION, CONSIDERATION OR ACTION**
 - 9.1 Alberta Provincial Police Services - Ministry of Justice and Solicitor General attachment
- 10 OTHER NEW BUSINESS**
- 11 COUNCILLOR REPORTS**
 - [11.1 Council's appointments to boards and committees](#)
- 12 UPCOMING EVENTS**
- 13 ADJOURNMENT**

Please note: All regular and committee meetings of Council are video recorded and archived on YouTube.

Municipality of Jasper

Strategic Priorities 2018-2022

Council's aspiration is the continued enhancement of Community Health within the framework of the effective, efficient and fiscally responsible provision of municipal services.

To achieve that aspiration, Council has identified six priority areas on which to focus its efforts during the next four years.

Council's Mission

Council's mission is to advance the community's vision and interests by:

- fostering positive relationships;
- responsibly managing municipal finances and assets (through committed adherence to the municipal Asset Management Plan); and
- delivering municipal service levels effectively, efficiently and affordably.



Municipality of Jasper
Regular Council Meeting Minutes
Tuesday, June 15, 2021 | 9:30 am
Conducted virtually through Zoom

Virtual viewing and participation	This meeting was conducted virtually through Zoom. Public viewing and public participation during Council meetings is through Zoom livestreaming.		
Present	Mayor Richard Ireland, Deputy Mayor Jenna McGrath, Councillors Paul Butler, Bert Journault, Scott Wilson, Helen Kelleher-Empey and Rico Damota		
Also present	Bill Given, Chief Administrative Officer Mathew Conte, Fire Chief Christine Nadon, Legislative Services Manager Natasha Malenchak, Director of Finance and Administration Kayla Byrne, Legislative Services Coordinator John Greathead, Director of Operations Paul Hardy, SunDog Tour Co. 16 observers		
Call to order	Mayor Ireland called the meeting to order at 9:31am.		
Approval of agenda #263/21	MOTION by Councillor Journault – BE IT RESOLVED that Council approve the agenda for the June 15, 2021 meeting as presented.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Approval of regular minutes #264/21	MOTION by Councillor Wilson – BE IT RESOLVED that Council approve the minutes of the June 1, 2021 regular meeting as presented.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Jasper Connaught Offsite Services Project Update	The Director of Operations notified Council that Administration expects to present a ratification to the Jasper Connaught Offsite Services Project contract at a special meeting of Council. Following a request for qualifications (RFQ) for the project, Administration submitted a request for proposal (RFP) to three contractors. Administration expects timelines and traffic disruptions will be the main challenges associated with this project. Administration is working on a communications plans for any traffic disruptions.		
Fire Department Update	New fire chief, Mathew Conte, introduced himself to Council. The chief has been getting acquainted with the community and is transitioning into the role of chief.		
Bylaw Summary	Council received a summary of bylaws currently in force and those in various stages of readings.		
Code of Conduct for Elected	MOTION by Councillor Butler – BE IT RESOLVED that Council read for the third and final time, Bylaw #235: Code of Conduct for Elected Officials Bylaw, being a bylaw		

Officials Bylaw – 3 rd reading #265/21	of the Specialized Municipality of Jasper in the province of Alberta to establish a Code of Conduct for members of Council.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Rotation of Ballots Bylaw 2021 – 1 st reading #266/21	MOTION by Councillor McGrath – BE IT RESOLVED that Council read for the third and final time, Bylaw #237 – Rotation of Ballots Bylaw 2021, being a bylaw of the Specialized Municipality of Jasper in the province of Alberta to provide for the printing of ballots in lots for the 2021 municipal election.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Temporary Compulsory Face Covering Repeal Bylaw – 1 st reading #267/21	MOTION by Councillor Journault – BE IT RESOLVED that Council read for the first time Bylaw #238, the Temporary Compulsory Face Covering Repeal Bylaw, being a bylaw of the Specialized Municipality of Jasper in the province of Alberta to repeal the Temporary Compulsory Face Covering Bylaws #228, #230 and #231.		
	FOR 6 Councillors	AGAINST 1 Councillor (Councillor McGrath)	CARRIED
Temporary Compulsory Face Covering Repeal Bylaw – 2 nd reading #268/21	MOTION by Councillor Butler – BE IT RESOLVED that Council read for the second time Bylaw #238, the Temporary Compulsory Face Covering Repeal Bylaw, being a bylaw of the Specialized Municipality of Jasper in the province of Alberta to repeal the Temporary Compulsory Face Covering Bylaws #228, #230 and #231.		
	FOR 6 Councillors	AGAINST 1 Councillor (Councillor McGrath)	CARRIED
Third reading #269/21	MOTION by Councillor Wilson – BE IT RESOLVED that Council agree to all three readings of Bylaw #238, the Temporary Compulsory Face Covering Repeal Bylaw, at the June 15, 2021 regular meeting.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Temporary Compulsory Face Covering Repeal Bylaw – 3 rd reading #270/21	MOTION by Councillor Butler – BE IT RESOLVED that Council read for the third and final time Bylaw #238, the Temporary Compulsory Face Covering Repeal Bylaw, being a bylaw of the Specialized Municipality of Jasper in the province of Alberta to repeal the Temporary Compulsory Face Covering Bylaws #228, #230 and #231.		
	FOR 6 Councillors	AGAINST 1 Councillor (Councillor McGrath)	CARRIED
Recess	Mayor Ireland called a recess from 10:45am – 10:55am.		

Municipal Face
Covering
Mandates –
Conduct in Public
Places Bylaw
#271/21

Mayor Ireland relinquished the chair to Deputy Mayor McGrath, and made the following motion:

MOTION by Mayor Ireland – BE IT RESOLVED that Council rescind motions #212/20 and #326/20; such recessions to be effective and commence on such date as the Province of Alberta moves to Stage 3 of its Open for Summer Plan, and to continue for so long as the Province of Alberta remains in Stage 3 of its Open for Summer Plan.

FOR
7 Councillors

AGAINST
0 Councillors

CARRIED

Should active COVID-19 cases increase, Council will adhere to public health directives and may take further action to help prevent the spread of the virus.

As Alberta works towards reopening, Council is encouraging all residents to get vaccinated when they can and, after mask mandates are lifted, to wear masks where they feel it is prudent to do so.

Mayor Ireland resumed the role of meeting chair.

Input for Draft
JNP Management
Plan
#272/21

MOTION by Councillor Butler – BE IT RESOLVED that Council formally approve a submission of input to Parks Canada on the Draft Management Plan for Jasper National Park, based on the material presented in the June 15, 2021 Council agenda.

FOR
7 Councillors

AGAINST
0 Councillors

CARRIED

Appointments to
Regional
Assessment
Review Board
#273/21

MOTION by Councillor McGrath – BE IT RESOLVED that Council appoint Michelle Deschene as the Designated Clerk for the West Yellowhead Regional Assessment Review Board starting immediately, and ending on April 30, 2022; and

That Council appoint Paul Butler as the Designated Chair of the West Yellowhead Regional Assessment Review Board starting immediately, and ending on April 30, 2022. The Designated Chair's remuneration and expenses will follow the Municipality of Jasper Council Member Compensation & Benefits Policy (B004) and Staff and Councillor Expenses Policy (B-007).

FOR
7 Councillors

AGAINST
0 Councillors

CARRIED

Correspondence:
2021
Transit/Shuttle
Proposal

As an employee of SunDog Tour, Councillor Kelleher-Empey declared a conflict of interest and left the meeting at 11:20am.

Council received a letter from SunDog Tour Co., proposing a shuttle service between the largest campgrounds, busy outlying areas of Jasper and downtown.

SunDog Tour Co. requested that the Municipality of Jasper partner with it and Tourism Jasper to provide this service.

Paul Hardy, Manager of SunDog Tour Co., answered questions from councillors.

Proposal
recommendation
s
#274/21

MOTION by Councillor McGrath – BE IT RESOLVED that Council receive this correspondence as information and direct Administration to return at the next Committee of the Whole meeting with recommendations.

FOR
6 Councillors

AGAINST
0 Councillors

CARRIED

Council also received a letter from Tourism Jasper in support of the proposed transportation service.

Councillor Kelleher-Empey returned to the meeting at 11:53am.

Other new
business

Councillors requested that communications staff use social media and the municipal website to encourage residents to get vaccinated and to wear masks in crowded places or wherever it may be appropriate to still wear a mask once municipal and provincial mask mandates are lifted.

Council reports

Councillor Kelleher-Empey and Mayor Ireland attended a tasting for Community Futures' upcoming Lemonade Day.

Councillor Journault attended a TransCanada Yellowhead Highway Association meeting.

Councillor McGrath continues to attend weekly Community Conversations and will attend an upcoming Yellowhead Regional Library meeting. The Communities in Bloom Committee, local volunteers and municipal staff planted two Hope Gardens near the Servus Credit Union – this is an international Communities in Bloom initiative.

Councillor Butler attended an Evergreens Foundation meeting. The foundation has received a grant from the Government of Alberta to support building Indigenous seniors housing. All six Councils represented on the board can expect a report on any possible changes to the foundation's capital plans and future requisitions.

Councillor Damota attended a Culture and Recreation Board meeting, where facility reopening plans were discussed and staff provided various updates.

Upcoming events

Council received a brief list of upcoming events.

Adjournment
#275/21

MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that, there being no further business, the regular meeting of June 15, 2021 be adjourned at 12:12pm.

FOR
7 Councillors

AGAINST
0 Councillors

CARRIED

Mayor

Chief Administrative Officer



AGENDA ITEM 7.1

REQUEST FOR DIRECTION

Subject: Development of a Traditional Land Acknowledgement

Prepared by: Lisa Riddell, Community Development Manager

Reviewed by: Bill Given, Chief Administrative Officer
Municipality of Jasper Inclusion Committee

Date – Discussion: June 22, 2021

Date – Decision: July 6, 2021

Recommendation:

- That Council approve the development of a traditional land acknowledgement for use by the Municipality of Jasper, and;
- That Council direct administration to develop a land acknowledgement policy for review at a future Committee of the Whole meeting.

Background:

The 57th Call to Action in the Truth and Reconciliation Commission reads:

“Professional Development and Training for Public Servants: We call upon federal, provincial, territorial, and municipal governments to provide education to public servants on the history of Aboriginal peoples, including the history and legacy of residential schools, the United Nations Declaration on the Rights of Indigenous Peoples, Treaties and Aboriginal rights, Indigenous law, and Aboriginal–Crown relations. This will require skills-based training in intercultural competency, conflict resolution, human rights, and anti-racism.”

Traditional land acknowledgements are being used as a practice of reconciliation aimed at recognizing the traditional or Treaty territories of Indigenous peoples. The statements are sometimes made at the introduction of meetings, gatherings, events, or presentations. Some are also featured on organization websites or email signatures. Across Canada, land acknowledgements are used by governments, schools, post-secondary institutions, non-governmental organizations, and other civic institutions. Land acknowledgement statements are commonly modelled after Indigenous protocols and are a way to recognize what is known of past Indigenous usage and occupancy of land.

In Jasper, Jasper National Park is within Treaty 6 and 8 territories. This land is the traditional territory for the Dane-zaa (Beaver), Nêhiyawak (Cree), Anishinaabe (Ojibway), Secwépemc (Shuswap), Nakota (Stoney), and Métis Nations. The railway and Jasper National Park (created in 1907) were created in part through the expropriation of this land and the forcible expulsion of Indigenous and Métis people from this land – the same land that had been utilized and lived on by generations of Indigenous people for thousands of years.

“The creation of a forest reserve in 1907 paved the way for Jasper National Park in 1910. While many Indigenous peoples used and lived in the area up to 1907, they were progressively moved by authorities once the area became a forest reserve. Only five extended families remained by 1909. The heads of these families were Ewan Moberly, John Moberly, Isadore Findlay, Adam Joachim, and non-Indigenous, American born, Louis Swift.”

“The Indigenous heads-of-family experienced different treatment from Canadian authorities than did Louis Swift, who, despite marrying Suzette Chalifoux (a Métis woman from Edmonton), received title to his home and stayed in Jasper until his death. This discrepancy in treatment reflects the place of Indigenous people of that time.

Discussion

This recommendation is coming to Committee of the Whole from the Municipality’s internal Inclusion Committee, a group comprised of members from every department and all levels of the organization (elected officials, CAO, directors, managers and front-line staff). The work of engaging and supporting the Internal Inclusion Committee is funded through a grant from the Alberta Urban Municipalities Association (AUMA) called the Measuring Municipal Inclusion Grant (MMIG). AUMA provided \$50,000 in funding to complete this 28-month project and the time municipal staff have spent participating in the Internal Inclusion Committee; taking training and/or discussing priorities related to inclusion is the Municipality’s in-kind contribution to this project. The Inclusion Committee has met 10 times since August of 2020 and has taken steps to address several priority areas with the broad goal of increasing the Municipality’s overall level of inclusivity.

Developing and utilizing a land acknowledgement would be a step towards reconciliation and in line with the Municipality of Jasper’s vision of fostering a Welcoming and Inclusive Community. The Inclusion Committee has identified that an initial step towards addressing the above call to action can be the development and implementation of a traditional land acknowledgement for use by the Municipality of Jasper.

Relevant Legislation - Strategic Relevance:

- *Community Vision* (Jasper Community Sustainability Plan, September 2011 - Strategic Priorities 2018-2022 – Municipality of Jasper, pg. 3) “Jasper offers accessible services and cultural amenities, lifelong learning opportunities affordable housing and a safe and supportive living environment for all residents.”
- Governance and Social Equity. Specifically, “Develop and nurture mutually beneficial relationships and partnerships at the federal, provincial, local and international level to enhance community health and address issues and opportunities...”
- *Jasper’s Municipal Mission* (Strategic Priorities 2018-2022 – Municipality of Jasper, pg. 12) “Council has proclaimed Jasper to be a Welcoming and Inclusive Community and has committed to making decisions through the lens of inclusion, keeping the interests of the community as a whole in mind, and advancing basic respect, truth and human dignity.”

Financial:

Outside of staff time, administration does not foresee any additional costs associated with the recommendations contained in this report.



AGENDA ITEM 7.2

REQUEST FOR DECISION

Subject: Equity, Diversity and Inclusion Policy

Prepared by: Lisa Riddell, Community Development Manager

Reviewed by: Bill Given, Chief Administrative Officer
Municipal Inclusion Committee

Date – Discussion: June 22, 2021

Date – Decision: July 6, 2021

Recommendation:

- That Council approve the Equity, Diversity and Inclusion policy as presented, and;
- That Council direct administration to return to Committee with a plan for policy implementation at a future Committee of the Whole meeting.

Background:

The work of engaging and supporting the Internal Inclusion Committee is funded through a grant from the Alberta Urban Municipalities Association called the Measuring Municipal Inclusion Grant (MMIG). This recommendation is coming to Committee of the Whole from the Municipality's internal Inclusion Committee, a group comprised of members from every department and all levels of the organization (elected officials, CAO, directors, managers and front-line staff). The Inclusion Committee has met 10 times since August of 2020 and has taken steps to address several priority areas with the broad goal of increasing the Municipality's overall level of inclusivity.

One of the first things the committee did was review the process through which incidents of discrimination are handled by the organization as well as any policies related to diversity and inclusion. This process involved a review of the Respectful Workplaces Policy (E-003). The Respectful Workplace Policy exists "to create awareness, educate, promote harassment free environments in the workplace, prevent harassment of any type, including sexual harassment of its employees and to deal quickly and effectively with any incident that might occur."

Discussion:

The Inclusion Committee identified that while the Respectful Workplace Policy outlines parameters around internal workplace or harassment issues, it does not include an outward-facing component.

The Inclusion Committee wishes to recommend to recommend the adoption of another policy, one that encompasses not only the organization as a workplace, but also the organization in its service to the public and its role in the community "modelling organizational equity, inclusion and diversity to more effectively serve its diverse community through equitable policy and operations that allow every citizen to participate in all aspects of community life."

The draft Equity, Diversity and Inclusion Policy is the culmination of months of collaborative work between Inclusion Committee members. Adoption of the policy would allow administration to take steps to ensure that organizational strategic planning and business planning are done through an equity, diversity and inclusion lens and that the organization's priorities are in line with its vision.

Strategic Relevance:

- *Community Vision* (Jasper Community Sustainability Plan, September 2011 - Strategic Priorities 2018-2022 – Municipality of Jasper, pg. 3) "Jasper offers accessible services and cultural amenities, lifelong learning opportunities affordable housing and a safe and supportive living environment for all residents."
- Governance and Social Equity. Specifically, "Develop and nurture mutually beneficial relationships and partnerships at the federal, provincial, local and international level to enhance community health and address issues and opportunities..."
- *Jasper's Municipal Mission* (Strategic Priorities 2018-2022 – Municipality of Jasper, pg. 12) "Council has proclaimed Jasper to be a Welcoming and Inclusive Community and has committed to making decisions through the lens of inclusion, keeping the interests of the community as a whole in mind, and advancing basic respect, truth and human dignity."

Financial:

- AUMA provided \$50,000 in funding to complete this 28-month project which ends on December 31, 2021. Beyond this date, administration would return to Council with a request for decision to allocate resources to continued equity, diversity and inclusion work.
- Community Development undertakes the document preparation and reporting for this project.
- The time municipal staff have spent participating in the Internal Inclusion Committee, taking training and/or discussing priorities related to inclusion is the Municipality's in-kind contribution to this project.

Communications:

- Community Development engages all departments of the organization in working together on this project. The main contact is Lisa Riddell: 780-852-6540, lriddell@town.jasper.ab.ca.

Attachments:

- Draft Equity, Diversity & Inclusion Policy

Policy Title: Equity, Diversity & Inclusion Policy**Policy #:****Date adopted by Council:** _____**1. POLICY STATEMENT**

The Municipality of Jasper recognizes that a successful community is one in which unique contributions by residents of different backgrounds, abilities and orientations are welcomed, invited and actively sought.

The Municipality of Jasper is committed to model organizational equity, inclusion and diversity to more effectively serve its diverse community through equitable policy and operations that allow every citizen to participate in all aspects of community life.

The Municipality of Jasper will continuously strive to identify and then reduce or remove impediments to equity, inclusion and diversity within its workplace, and to reduce barriers to public participation in municipal facilities, programs, services, and engagement opportunities.

2. PURPOSE

To provide informed, authentic leadership for organizational equity, the Municipality of Jasper will, by adopting this policy:

- recognize diversity, inclusion, and equity as critical to ensuring the well-being of staff and the community we serve;
- identify, acknowledge and dismantle inequities within our policies, systems, programs, and services, and continually update and report on organization progress;
- identify and address underlying assumptions which interfere with inclusiveness;
- advocate for and support organization-wide thinking about how systemic inequities impact our organization's work, and how best to address this in a way that is consistent with Council's Strategic Priorities and the Municipality of Jasper's Vision Statement;
- commit time and resources towards identifying inequities and removing barriers within the organization;
- ensure all activities of the Municipality of Jasper and those of its Agencies, Boards and Committees will be inclusive in nature; and
- lead with respect and tolerance.

3. RELATED INFORMATION

The *Alberta Human Rights Act* prohibits discrimination in employment based on the protected grounds of race, colour, ancestry, place of origin, religious beliefs, gender, gender identity, gender expression, age, physical disability, mental disability, marital status, family status, source of income and sexual orientation.

Under the *AHR Act*, employers have an obligation to create an inclusive workplace. This includes removing discriminatory barriers that prevent individuals from getting a job or promotion; accommodating employees who have special needs; and ensuring that the work environment is free from discrimination.

The *Canadian Human Rights Act* of 1977 states that all Canadians have the right to equality, equal opportunity, fair treatment, and an environment free of discrimination on the basis of sex, sexual orientation, marital status and family status.

Policy Title: Equity, Diversity & Inclusion Policy

Policy #:

Date adopted by Council: _____

4. DEFINITIONS

Accessibility: the term for making a facility usable by people with physical disabilities. Examples of accessibility include self-opening doors, elevators for multiple levels, raised lettering on signs and entry ramps

Accountability: refers to ways individuals and communities hold themselves accountable to their goals and actions, while acknowledging the values and groups to which they are responsible.

Barrier: anything that keeps someone from participating fully in society; can be economic, social, cognitive, physical or systemic.

Bias: means to have a prejudice against groups that are not similar to you or to show preference for people that are similar to you.

Diversity: is the range of human differences, including but not limited to race, ethnicity, gender, gender identity, sexual orientation, age, social class, physical ability or attributes, religious or ethical values system, national origin, and political beliefs.

Discrimination: is behavior that consists of differential treatment of an individual based on prohibited grounds, or that uses stereotyped images or language that suggest that all or most members of a group are the same, thereby denying their individuality as persons.

Equity: refers to fairness and justice and is distinguished from equality. Whereas equality means providing the same to all, equity means recognizing that we do not all start from the same place and must make adjustments to make up for those imbalances.

Inclusion - is involvement and empowerment, where the inherent worth and dignity of all people are recognized.

Systemic – relates to a system or structure, especially as opposed to a particular part.

Systemic Barriers – are policies, practices or procedures that result in some people receiving unequal access or being excluded.

5. RESPONSIBILITIES

All Staff

- Create and maintain a workplace free from discrimination, racism, and prejudice.
- Understand and adhere to all parts of the Respectful Workplace Policy and Equity, Diversity and Inclusion Policy.
- Ensure barriers and biases to inclusive hiring are mitigated by following the Equity, Diversity and Inclusion Policy.

All Management Staff, Including Directors and CAO

- Create and maintain a workplace free from discrimination, racism and prejudice.
- Ensure that all staff are oriented to the Equity and Diversity and Inclusion Policy.

Policy Title: Equity, Diversity & Inclusion Policy

Policy #:

Date adopted by Council: _____

- Make a shared commitment to role-model purposeful, authentic and inclusive leadership for the rest of the organization.
- Ensure that all staff read, understand and sign off on the Respectful Workplace and Equity, Diversity and Inclusion policies.
- Work with CUPE Local 1458 to support the implementation of the Municipality of Jasper's Equity, Diversity and Inclusion Policy.

CAO

- Approve any procedures related to the policy.

Council

- Include the Equity, Diversity and Inclusion policy in elected official orientations and training.
- Ensure that the Municipality of Jasper's senior leadership team are prioritizing equity, diversity and inclusion through referencing the policy and utilization of the policy in all organizational functions and objectives.

AGENDA ITEM 7.3 REQUEST FOR DECISION



Subject: Culture and Recreation Services and Facilities Review
From: Bill Given, Chief Administrative Officer
Prepared by: Christine Nadon, Legislative Services Manager
Reviewed by: Yvonne McNabb, Director of Culture and Recreation
Date – Discussion: June 22, 2021
Date – Decision: July 6, 2021

Recommendation:

- That Council adopt the Culture and Recreation Services and Facilities Review as presented.

Background:

At the February 23 committee meeting, Council directed Administration to solicit external stakeholder input on the draft Culture and Recreation Services and Facility Review before bringing the report back to committee of the whole for final review.

In 2019 and 2020, the Municipality of Jasper undertook a review of Culture and Recreation services and facilities to inform priority setting and guide investments in aging recreation infrastructure. Jasper residents were asked to complete a community survey to help identify which services and facilities Jasperites value most and whether any new offerings should be added. Through facility panels set-up at municipal buildings and at Community Conversation pop-up events, residents were also given the opportunity to provide feedback and speak to members of the project team (RC Strategies). The team also conducted engagement directly with community organizations and other external stakeholders through facilitated discussion sessions and questionnaires.

In the latest round of public engagement, the draft Culture and Recreation Services and Facilities Review was made available for public review on the municipal website, asking residents to submit their thoughts and feedback on the draft report. This engagement initiative ran from May 11 to June 3, 2021 and was advertised through the municipal website, Facebook posts and ads, as well as advertised in both local newspapers.

Discussion:

A total of 18 respondents completed the brief online survey, all of whom were Jasper residents. While 13 respondents indicated they participated in previous engagement on this item, five indicated they had not. The common themes or values identified by respondents are presented in the adjacent table. While most of the comments noted in the latest public engagement were already captured in the draft report, outdoor volleyball emerged as a new theme, as a league was created after the initial engagement on this initiative took place in 2019.

Administration's recommendation on this item is that Committee recommend Council adopt the draft report as

Theme or Value	# of mentions
Need better communications on services and facilities available	4
Participation costs are prohibitive	3
Importance of gymnastics	2
Need more focus on culture	2
Volleyball is more important than stated	2
There should be a focus on large capital improvements (tear down and rebuild)	2
The department should be engaged in programming	2

presented. This step would effectively make the document become a source of reference and guidance for Administration to present improvements or proposals related to the Culture and Recreation department in the future. Any items with a budgetary impact or change in service levels would return to Council through the regular approval processes.

Attachments:

- Open ended comments from the May 2021 public engagement initiative
- [Draft Culture and Recreation Services and Facilities Review](#)

Q3 Do you have any comments or concerns you would like to share with us about the draft report?

Answered: 15 Skipped: 3

#	RESPONSES	DATE
1	I see that the Gymnastics was noted as not being used 90% of the time from people that replied to the survey. I just want to express that I don't think this is an accurate number if more people had replied, or maybe a different demographic. The program runs Mon to Fri after schools from Sept to end of June, and has several short summer camps for the Competitive Program athletes during July and August. It fills a need for many kids currently 5yrs to 17yrs, and some adults too. There are past gymnasts that are learning how to coach also. We have a wonderful facility and club, but I just wanted you to know that it is definitely used, and is an asset to the community. Thank-you.	6/1/2021 8:47 PM
2	no	5/27/2021 8:19 PM
3	The arena needs more change rooms for female hockey players. It is not fair the sometimes female hockey players from different teams have to share the same dressing room. The town needs outdoor skating areas, both boarded and unboarded and the need to be maintained properly and not just flooded by the fire department.	5/27/2021 3:15 PM
4	Did the C&R Board or staff review the initial survey that was used to create this report? Do we have more detailed demographics information? Can we correlate age groups to facility use/ programs? What "paved trails or nature surface trails" is this report talking about? pg. vi – From Key Finding: A number of individuals believe that the popularity of Jasper has enabled the community to provide facilities and programming that would not otherwise be possible in a community of a similar size. However, there was also a belief that priorities should be set first and foremost based on local resident needs. This is very important! pg. xi & 80 – Additional Recommendations Highlights how important a C&R Strategic Plan would be... pg. 9 – 2018 to 2019 Library and cultural expenses went up \$200,000.00 "The increase in expenditures for the Jasper Library and Cultural Centre in 2019 appears to be due to an change in how some expenditures were attributed from previous years" Things like this should not be happening for such a large sum of money! pg. 13 – Note the reasons for participation- Socializing, stress relief very high! pg. 15/16/17 – note the "did not use" column - Arena pretty high percent in the last 12 months. Hopefully this will change now that arena has been renovated. Pg 17 – notes that awareness is a problem - Can this be fixed?! pg. 19 – Note that Libraries and museum/ heritage spaces have a high percent for highly valued pg. 23 – Additional Revenue - Increase in user fees for non-local individuals and user groups, 80% from both surveys agree Also Expanded use of community partnerships pg. 26 – strengthen communication and collaboration centralized calendar or asset inventory/ database is a wonderful idea and should be implemented. pg. 27 - Need for Coordinating / Administrative Support , need for a staff person to help community groups (Very important!) Pg. 28 - Priority Settings (Very important!) Resident needs should be prioritized Balance of opportunities (supporting groups & local participation) Efficient with staffing levels Pg 61 - Not sure what the "T" rankings are. Cannot find explanation in the review so assumed it was an error Pg. 72 - Programming evaluation tool good resource for future opportunities Pg 74-78 - programming Looks like the library offers programs with partners Habitat does not? I was not aware of MOST of what Habitat offers. This is NOT good. Pg. 80-83 - All recommendations are great and I hope to see some introduced soon as they are vital to C&R running properly!	5/26/2021 10:37 AM
5	I would really like to see the town do some culture and rec programming in town.	5/22/2021 8:24 PM
6	No	5/18/2021 8:37 PM
7	There is a lot of valuable information here. I am glad that participation costs have been identified as an issue. As someone who does not use social media, I am pleased that there are others who find newspapers important for advertising programs. Thank you.	5/18/2021 8:26 PM
8	No	5/14/2021 11:23 PM

Culture and Recreation Services and Facilities Review

9	I would like to see more on the volleyball courts beside the aquatic centre and possible updates on them because as they are fun they are not up to date and very user friendly.	5/13/2021 8:41 AM
10	I think a performing arts venue is a wonderful idea which would enhance the cultural profile of Jasper, as local arts programs, festival staged events, visiting lecturers, as well as event space revenue could add value to our community and generate economic growth. It is disheartening to see that so many new buildings, or recently renovated buildings such as the activity centre, need multi million dollar investments just for basic upgrades and maintenance. The skate park is a poor investment for this town. There are less than 6000 people in this town and fewer tax payers...we need to be more frugal with our money and invest in basic infrastructure before niche projects such as a skate park. We have a decent skate park already. Jasper is a small rural town, not a large city with endless tax revenue. I would encourage the society to raise the money themselves. Making the activity centre more affordable to working adults would be helpful. Including group fitness classes would meet a community need, especially in the winter months. Working adults often get left out of affordable local public programming (which focuses on youth and seniors) and pay more than seniors, even though we haven't their savings, investments, have more financial obligations and the cost of living increases while wages are stagnant.	5/12/2021 7:05 PM
11	I would like to see a permanent space for the gymnastics club. It's been years since my child was involved, but as a parent it was a challenge to remove all of the equipment for someone else to use the space for a day or two and then have to set everything back up.	5/12/2021 6:52 AM
12	All of it should be knocked down and started over with - less costly than repairing everything peacemeal	5/11/2021 6:50 PM
13	I think recreational volleyball is far more important than what these results show. Our high school has 4 volleyball teams of teenagers who play indoor and outdoor in our rec league out of school, in addition the the adult players. I feel like volleyball was not represented fully in this review. With only 1 fully operational outdoor court, we will need more space for players once AHS allows us to play again. Along with locals, JVL has made connections with Hinton's volleyball league and pre-covid, Hinton would bring in 2 teams to play against our local adult teams. Our last winter indoor tournament hosted approx 42 players and we averaged 36 players per night on league nights. Also, pre-covid, a vast majority of foreign workers (Countries where volleyball is more common as a recreational sport) in town were very ecstatic to have courts available to play on and highly increased our number of players. As of right now JVL "Active Players" group on Fb has 264 members. - E McLachlan	5/11/2021 3:06 PM
14	I believe that if the Municipality would reach out and work with Parks Canada even CN and see if we can built a new centre for hockey, curling, camps, indoor walking track. Spending 10 million every few years to up keep is I understand the most affordable but not the most ideal. Also most participates and sports on the survey needs were outdoors. Maybe also due to directors and managers that we aren't offering better swim courses, better courses for children, high cost of rental in the Activity Centre. All these things need to improve. With a better Activity Centre, sport camp rooms and space we can then offer more tournaments in town which increases money all around. Nice big colorful signs in the park in all parking lots can then give tourist information on where to find library, museum, pool or colored stamped sidewalks leading the way. More cross country ski tracks like around the town park, more skating rinks in winter are needed for more elder folks who can't get out of town.	5/11/2021 11:44 AM
15	The most important feedback I can provide is this: the Municipality needs to communicate about its culture and recreation programs. Whether you're a long-term resident or a newcomer to Jasper, there isn't a single place to go, whether it be a physical guide or online landing page, where we can learn about what happens in our municipal buildings. It is a nightmare to figure out how to put your child in swimming lessons or to find out about community events. We must do better if we want our community to be healthy and welcoming. I hope that the new Communications position will result in big strides forward in this department and that soon Jasperites new and old will know what is going on in town and how to get involved.	5/11/2021 11:43 AM

AGENDA ITEM 7.4 REQUEST FOR DECISION



Subject: Covid Relief Restricted Reserve: Transpiration Service

From: Bill Given, Chief Administrative Officer

Reviewed by: Christine Nadon, Legislative Services Manager

Date – Discussion: June 22, 2021

Date – Decision: July 6, 2021

Recommendation:

That Council approve a maximum of up to \$24,000 to be funded from the Covid Relief Reserve to support a public transportation service pilot project for the summer season of 2021.

Alternatives:

- That Council receive the report for information and take no further action at this time.
- That Council propose changes to the funding amount or project term.

Background:

Council has established a Covid Relief Reserve in the amount of \$1,171,712. This reserve is flexible in that it may be used for any purpose Council sees fit. Council has received a presentation from the Economic Recovery Task Force outlining the group's recommendations on how the municipality might support recovery from the pandemic and improved economic resiliency in the future. On June 8, Council reviewed an initial scope inquiry on potential uses of the Covid Relief Reserve and directed administration to bring forward an additional level of detail on the following categories: Utility Rate Credits, Tax Rate Mitigation, Transportation, Fees and Economic Development.

The July 6, 2021 recommendation only focuses on the transportation category. Administration will develop program proposals for other categories to be considered at a future Committee of the Whole meeting.

Discussion:

Transportation - Partner to Establish Local Public Transit

Description: Enabling both visitors and residents to move around the community as well as to and from major attractions outside the community. On June 15, Council received a presentation from a private operator who proposed a partnership to establish a transit/shuttle service. The operator states that this service could be up and running within a matter of weeks.

Cost: Up to \$24,000/year (municipal contribution)

Next Steps: Council approve the use and direct administration to assess project timeliness, including the operator's ability to acquire appropriate permits from Parks Canada; and to formalize an agreement with the operator.

Strategic Relevance:

Council's Mission

- fostering positive relationships;
- responsibly managing municipal finances and assets;...

Economic Health and Fiscal Equity

- Continue to support tourism and economic development,...
- Where appropriate, improve equitable distribution of municipal service costs and ease the tax burden...

Relevant Legislation:

Policy B-012: Debt Reserves Policy

Council shall establish and maintain appropriate debt and reserve limits

Financial:

The amount of the Covid Relief Reserve is \$1,171,712. This reserve is flexible and may be used in any year.

Administration is recommending a maximum of up to \$24,000 to be funded from the Covid Relief Reserve to support a public transportation service pilot project for the summer season of 2021.

AGENDA ITEM 7.5 REQUEST FOR DECISION



Subject: Jasper Connaught Offsite Services (JCOS)

From and prepared by: Bill Given, Chief Administrative Officer

Reviewed by: Natasha Malenchak, Director of Finance and Administration

Date: July 6, 2021

Recommendations:

- That Council approve the changes in scope for the Connaught Drive utility installation and approve the revised project budget of \$7,150,000.
- That Council approve award of the RFP for Connaught Drive utility installation to GS Construction in the amount of \$5,798,435.
- That Council give first reading to Bylaw #239 Connaught Utilities Borrowing Bylaw.
- That Council give first reading to Bylaw #240 Connaught Utilities Local Improvement Levy Bylaw.

Alternatives:

- Approve the project with at 25 year borrowing term.
- Defer installation of utilities to until spring/summer of 2022 and re-issue a revised RFP.
- Cancel installation of utilities to service lots GA, GB, and GC.

Background:

Jasper has systemic housing affordability, suitability, adequacy, and risk of homelessness issues along with a complex process for securing land to fulfil affordable housing needs. The town has had a 0.0% vacancy since at least 2014 with approximately 37% of residents overpaying for shelter. A 2021 analysis by Parks Canada identified that since 2017, just 46 new housing units have been constructed in the municipality.

For several years Council and the JCHC have advocated to Parks Canada for the release of parcels GC, GB and GA to support the development of new housing units for the community. Recently there have been significant steps taken to enable public development on parcel GC and private development on parcel GB. For housing development to occur on either site municipal utilities (water and wastewater) will need to be extended to the parcels.

Public Development

JCHC has been developing a concept that would see 80 units of new housing developed on parcel GC through a “co-investment model” with local businesses. In 2020 the JCHC reimagined its project and applied to the federal Rapid Housing Initiative (RHI) grant program for funds to support a 40-unit affordable housing build on the site. Parks supported the application by agreeing to make parcel GC available. While unfortunately the RHI

application was unsuccessful, JCHC continues to pursue the development of new housing on lot GC.

Private Development

In 2019 Parks issued a notice for a private apartment development opportunity on parcel GB. The notice stated that lot was in an unserved state, and that Parks intended the land to be used to create between 41 and 122 units of new housing. The opportunity has attracted interest and on June 17, 2021, a private developer presented a proposal for the development of two apartment buildings with a total of approximately 142 units of housing.

Utilities

On March 2nd, 2021, Council approved the installation of utility services to the GC, GB & GA parcels in 2021 and directed Administration to develop the required zoning bylaws to fund the project to a maximum of \$3,647,000. On May 4th, Council approved WSP for the detailed design and project management for the installation of Water and Sewer services and while the detailed design was being completed administration issued a Request for Qualifications for construction contractors.

Early steps of this project included the initial design and feasibility study completed and then presenting to Council a budgetary estimate and scope work for this project. After a public procurement process, WSP was selected to provide a detailed design and documents for the Request for Qualification (RFQ) and the Request for Proposals (RFP) which will form the construction contract. The RFP included two separate schedules of work: Schedule A (Connaught Drive, Spruce Avenue and Pine Avenue) and Schedule B (Connaught Drive, Willow Avenue). The RFP closed at 2 pm on 18 June 2021. The results have been reviewed by a preselected evaluation committee which includes members from Administration, Collier's PL, and WSP. The highest evaluated submission was from GS Construction with a total construction cost of \$7,851,000.

This amount did not include other required associated project costs such as Project Management Services, Engineering Services, Shallow Utilities, Squirrel Relocation, Tree Clearing, Fees and Permits or a contingency. These associated project costs total \$1,351,565.

Discussion:

After the evaluation of RFP submissions administration and the project team engaged with GS Construction to conduct a value engineering review of the project and identified the following potential cost savings:

Initial RFP Construction Cost	\$7,851,000
Delete Schedule B (Connaught Drive, Willow Avenue)	-\$1,475,065
Delete Site Occupancy Payments	-\$346,500
<u>Other Design or Process Changes</u>	<u>-\$231,000</u>
Total Reductions	- \$1,861,440
 Revised Construction Cost after Reductions	 \$5,798,435

The most significant change is the deletion of Schedule B which would have provided utility services to parcel GA. Council previously questioned the need to do this portion of the project. Upon a technical review and a cost/benefit analysis that acknowledges that this site is not likely to face development pressures in the next 15 years, administration agrees that it is the best financial decision to remove this section of work. With the revisions above administration is recommending Council award the construction RFP to GS Construction in the

amount of \$5,798,435.

Financial:

Together the revised construction cost and associated project costs combine for a total project cost as shown below:

Revised Construction Cost	\$5,798,435
<u>Associated Project Costs</u>	<u>\$1,351,565</u>
Total Project Cost	\$7,150,000

Given the long-lived nature of the physical infrastructure (45+ years) Administration is proposing to finance the project with borrowing, a portion of which would be funded through a local improvement levy applied to parcels GC and GB (Benefitting Owners) and the balance through general tax revenue (Municipality at Large).

AUMA describes a local improvement levy as a tax on properties within a defined area for the purpose of funding an improvement that is applicable to that area only. Examples of local improvements may include sidewalks, lane lighting, or paving of roads or alleys. Local improvement taxes are charged annually over a set number of years.

After a detailed analysis of the project costs, administration is proposing that 54.7% (\$3,913,607) of the total project is attributable directly to the Benefiting owners while 45.3% (\$3,236,393) is attributable to the Municipality at Large. This breakdown is shown in the attached borrowing and local improvement bylaws and administration is recommending that the borrowing be for a 30-year term. Annual payments for the Benefitting Owners would be ~\$194,000 (principal and interest) for both properties over the 30-year term. Payments required from the Municipality at Large would be ~ \$160,000 (principal and interest) annually over the 30-year term **(both subject to change due to rate secured on debenture borrowing date).**

Borrowing Bylaw #239 (Connaught Utilities Borrowing Bylaw) and Bylaw #240 (Connaught Utilities Local Improvement Levy Bylaw), meet all requirements of the Municipal Government Act.

Relationship to Council Priorities

Housing: Dedicated to improve and expand the supply of housing in Jasper, focused on greatest need, affordability and health and safety, Council will: Turn sod on at least one Community Housing Project...

Municipality of Jasper Bylaw Summary

Updated: 2021-07-01

	Bylaw	Date Repealed	Repeals Bylaw	Replaced by Bylaw	Scheduled date for next reading				
					First Reading	Second Reading	Third Reading & Approval	Date Forwarded	Date Certified
240	Connaught Utilities Local Improvement Levy Bylaw				2021-July-6				
239	Connaught Utilities Borrowing Bylaw 2021				2021-July-6				
238	Temporary Compulsory Face Covering Repeal Bylaw		228, 230 & 231		2021-Jun-15	2021-Jun-15	2021-Jun-15	2021-Jun-10	2021-Jun-11
237	Rotation of Ballots Bylaw 2021		204		2021-Jun-01	2021-Jun-01	2021-Jun-15	2021-May-26	2021-May-28
236	Taxation Rates Bylaw 2021		227		2021-May-18	2021-Jun-01	2021-Jun-01	2021-May-26	2021-May-28
235	Code of Conduct for Elected Officials Bylaw				2021-May-18	2021-Jun-01	2021-Jun-15	2021-May-26	2021-May-28
234	Supplementary Tax Bylaw 2021		225		2021-Jan-19	2021-Jan-19	2021-Feb-02	2021-Jan-20	2021-Jan-22
233	Supplementary Assessment of Improvements 2021		224		2021-Jan-19	2021-Jan-19	2021-Feb-02	2021-Jan-20	2021-Jan-22
232	Utility Fees Levy and Collection Bylaw 2021		226		2021-Jan-05	2021-Jan-05	2021-Jan-05	2020-Dec-24	2020-Dec-24
231	Temporary Compulsory Face Covering Amending Bylaw #2				2020-Dec-08	2020-Dec-08	2021-Jan-05	2020-Dec-09	2020-Dec-10
230	Jasper Temporary Compulsory Face Covering Bylaw Amending Bylaw				2020-Sept-08	2020-Sept-08	2020-Sept-15	2020-Sept-08	2020-Sept-10
229	CMHC Borrowing Bylaw 2020				2020-Aug-18	2020-Aug-18	2020-Sept-01	2020-Aug-18	2020-Aug-19
228	Temporary Compulsory Face Covering Bylaw				2020-Aug-04	2020-Aug-04	2020-Aug-04	2020-Aug-04	2020-Aug-04
227	Tax Rates Bylaw 2020		217	236	2020-May-19	2020-May-19	2020-May-26	2020-May-19	2020-May-20
226	Utility Fees Levy and Collection Bylaw 2020 A	2021-Jan-05	223	232	2020-Apr-07	2020-Apr-07	2020-Apr-14	2020-Apr-07	2020-Apr-08
225	Supplementary Tax Bylaw 2020		214		2020-Jan-21	2020-Jan-21	2020-Feb-04	20-Jan-22	20-Jan-23
224	Supplementary Assessment of Improvements 2020		213		20-Jan-21	2020-Jan-21	2020-Feb-04	20-Jan-22	20-Jan-23
223	Utility Fees Levy and Collection Bylaw 2020		212		19-Dec-17	19-Dec-17	20-Jan-07	19-Dec-19	19-Dec-23

**MUNICIPALITY OF JASPER
BYLAW #239**

BEING A BYLAW OF THE MUNICIPALITY OF JASPER IN THE PROVINCE OF ALBERTA TO AUTHORIZE THE COUNCIL OF THE MUNICIPALITY TO INCUR INDEBTEDNESS BY THE ISSUANCE OF DEBENTURE IN THE AMOUNT OF \$7,150,000 FOR THE PURPOSE OF SERVICING PARCELS GB AND GC IN THE MUNICIPALITY OF JASPER.

WHEREAS The Council of the Municipality has decided to issue a bylaw pursuant to Section 263 of the *Municipal Government Act* to authorize the financing, undertaking and completion of Jasper GB and GC Parcel Service local improvement project as described in the local improvement plan authorized by council.

AND WHEREAS Jasper National Park owns Parcels GB and GC;

AND WHEREAS the requirement for safe and efficient operation of developments on the parcels depend on services provided to the parcels of land;

AND WHEREAS plans and specifications have been prepared and the total cost of the project is estimated to be \$7,150,000;

AND WHEREAS the Municipality estimates the following grants and contributions will be applied to the project:

Municipality at Large	\$3,236,393
Benefitting Owners	<u>\$3,913,607</u>
Total Costs	\$7,150,000

AND WHEREAS in order to complete the project it will be necessary for the Municipality to borrow the sum of \$7,150,000 for a period not to exceed THIRTY (30) years from the Province of Alberta or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw;

AND WHEREAS the estimated lifetime of the project financed under this bylaw is equal to, or in excess of FOURTY-FIVE (45) years;

AND WHEREAS the principal amount of outstanding debt of the Municipality of Jasper at December 31st, 2020 is \$6,581,402, and no part of the principal or interest is in arrears;

AND WHEREAS all required approvals for the project have been obtained and the project is in compliance with all Acts and Regulations of the Government of Canada and the Province of Alberta.

NOW, THEREFORE, the Council of the Municipality of Jasper in the Province of Alberta, duly assembled enacts as follows:

1. CITATION

- 1.1 This Bylaw may be cited as Municipality of Jasper Bylaw #239, "Connaught Utilities Borrowing Bylaw 2021".

2. DEFINITIONS

2.1 In this Bylaw:

- 2.1.1 "*Council*" shall mean the Council of the Municipality of Jasper;
- 2.1.2 "*Municipality*" and "*Municipality of Jasper*" shall mean the Municipality of Jasper in Jasper National Park in the Province of Alberta;
- 2.1.3 "*Parcel Servicing*" shall mean the project of the same name to be serviced for water and sewer connections by the Municipality of Jasper on or about Parcel GB and GC in the Town of Jasper in Jasper National Park of Canada;

3. BORROWING

- 3.1 That for the purpose of completing services to Parcel GB and GC local improvement project sum of SEVEN MILLION ONE HUNDRED AND FIFTY THOUSAND DOLLARS (\$7,150,000) be borrowed from the Province of Alberta or another authorized financial institution by way of debenture on the credit and security of the Municipality of Jasper at large.
- 3.2 The amount THREE MILLION TWO HUNDRED THIRTY-SIX THOUSAND THREE HUNDRED AND NINETY-THREE DOLLARS (\$3,236,393) is to be paid by the Municipality at large and THREE MILLION NINE HUNDRED AND THIRTEEN THOUSAND SIX HUNDRED AND SEVEN DOLLARS (\$3,913,607) is to be collected by way of local improvement tax imposed pursuant to the Connaught Utilities Local Improvement Levy Bylaw #240.
- 3.3 The net amount borrowed under the bylaw shall be applied only to the project specified by this bylaw.

4. DEBENTURES

- 4.1 The proper officers of the Municipality of Jasper are hereby authorized to issue debenture(s) on behalf of the Municipality for the amount and purpose authorized by this bylaw, namely the servicing of Parcels GB and GC local improvement project.
- 4.2 The debentures to be issued under this Bylaw may be in any denomination not exceeding the amount authorized by this Bylaw and shall be dated having regard to the date of the borrowing but shall in no event be dated later than 31 December 2021.
- 4.3 The indebtedness shall be contracted on the credit and security of the Municipality.

5. REPAYMENT

- 5.1 The Municipality shall repay the indebtedness according to the repayment structure in effect, namely annual or semi-annual equal payments of combined principal and interest instalments not to exceed THIRTY (30) years calculated at a rate not exceeding the interest rate fixed by the Province of Alberta or another authorized financial institution on the date of the borrowing, and not to exceed EIGHT (8) percent.

6. SEVERANCE

- 6.1 If any provision herein is adjudged by a Court of competent jurisdiction to be invalid for any reason, then that provision shall be severed from the remainder of this Bylaw and all other provisions of this Bylaw shall remain valid and enforceable.

7. COMING INTO EFFECT

- 7.1 This Bylaw shall come into force and effect on the final day of passing thereof.
- 7.2 If any provision herein is adjudged to be repugnant to any federal regulation or legislation, this Bylaw shall continue in full force and effect, but any such repugnant provision shall be of no force or effect until such time as the repugnancy is removed by repeal or amendment of the federal legislation or regulation.

GIVEN FIRST READING THIS __ DAY OF _____, 2021.

GIVEN SECOND READING THIS __ DAY OF _____, 2021.

GIVEN THIRD AND FINAL READING THIS __ DAY OF _____, 2021.

Mayor

Chief Administrative Officer

MUNICIPALITY OF JASPER

BYLAW #240

BEING A BYLAW OF THE MUNICIPALITY OF JASPER IN THE PROVINCE OF ALBERTA TO IMPOSE A LOCAL IMPROVEMENT TAX IN RESPECT OF LANDS THAT DIRECTLY BENEFIT FROM THE CONNAUGHT UTILITIES LOCAL IMPROVEMENT PROJECT.

WHEREAS the Municipality of Jasper has decided to issue a bylaw pursuant to Section 397 of the *Municipal Government Act*, being Chapter M-26, RSA 2000 as amended, to authorize a local improvement tax levy to pay for the Servicing Parcels GB and GC local improvement project;

AND WHEREAS a local improvement plan has been prepared and the required notice of the project given to the benefiting owners in accordance with the attached Schedule A and Schedule B and no sufficient objection to the Connaught utilities local improvement project has been filed with the Municipality's Chief Administrative Officer;

AND WHEREAS the Council has decided to set a uniform tax rate based on the number of units of frontage assessed against the benefiting owners;

AND WHEREAS plans and specifications have been prepared and the total cost of the project is estimated at \$7,150,000, and the local improvement plan estimates that the following contributions will be applied to the project:

Municipality at Large	\$ 3,236,393
Benefitting Owners	<u>\$ 3,913,607</u>
Total	\$ 7,150,000

AND WHEREAS the local improvement tax will be collected for thirty (30) years and the total amount levied annually against the benefiting owners is \$193,935.84;

AND WHEREAS all required approvals for the project have been obtained and the project is in compliance with all Acts and Regulations of the Province of Alberta.

NOW THEREFORE, the Council of the Municipality of Jasper in the Province of Alberta, duly assembled, enacts as follows:

1. CITATION

- 1.1 This Bylaw may be cited as Municipality of Jasper Bylaw #240 "Connaught Utilities Local Improvement Tax Bylaw".

2. DEFINITIONS

- 2.1 In this Bylaw:

2.1.1 "Act" shall mean the *Municipal Government Act*, Chapter M-26, Revised Statutes of Alberta 2000 as amended.

- 2.1.2 "*Council*" shall mean the council of the *Municipality of Jasper*.
- 2.1.3 "*Leaseholder*" shall mean a grantee or a person or other legal entity holding a valid lease or licence of occupation with the federal Crown for the use or occupation of land in Jasper National Park and shall mean Jasper National Park of Canada in respect of lots or land parcels held by the Crown.
- 2.1.4 "*Local Improvement*" and "*Local Improvement Tax*" shall have the meanings ascribed to them in Division 7 of *Municipal Government Act* (Alberta) RSA 2000, Chapter M-26 as amended.
- 2.1.5 "*Chief Administrative Officer*" shall mean the Chief Administrative Officer of the Municipality of Jasper and includes any person authorized to act for or in the name of the Chief Administrative Officer.
- 2.1.6 "*Municipality of Jasper*" and "*Municipality*" shall mean the Municipality of Jasper in Jasper National Park of Canada as described in the Agreement for the Establishment of Local Government in Jasper, June 13th, 2001.
- 2.1.7 "*Town*" and "*Town of Jasper*" shall mean the Town of Jasper as defined in the Agreement for the Establishment of Local Government in Jasper dated June 13th, 2001.
- 2.1.8 Words importing the masculine gender only include the feminine gender whenever the context so requires and vice versa.
- 2.1.9 Words importing the singular shall include the plural whenever the context so requires and vice versa.

3. LOCAL IMPROVEMENT

- 3.1 That for the purpose of completing installation Connaught utilities local improvement project the sum of THREE MILLION NINE HUNDRED AND THIRTEEN THOUSAND SIX HUNDRED AND SEVEN DOLLARS (\$3,913,607) be collected by way of an annual, uniform local improvement tax rate assessed against the benefiting owners as provided in Schedule A and Schedule B attached.
- 3.2 The net amount levied under the bylaw shall be applied only to the local improvement project specified by the bylaw.

4. SEVERANCE

- 4.1 If any provision herein is adjudged by a Court of competent jurisdiction to be invalid for any reason, then that provision shall be severed from the remainder of this Bylaw and all other provisions of this Bylaw shall remain valid and enforceable.
- 4.2 If any provision herein is adjudged to be repugnant to any federal regulation or legislation, this Bylaw shall continue in full force and effect but any such repugnant provision shall be of no force or effect until such time as the repugnancy is removed by repeal or amendment of the federal legislation or regulation.

5 COMING INTO EFFECT

5.1 This Bylaw shall come into force and effect on the final day of passing thereof.

GIVEN FIRST READING THIS __ DAY OF _____, 2021.

GIVEN SECOND READING THIS __ DAY OF _____, 2021.

GIVEN THIRD AND FINAL READING THIS __ DAY OF _____, 2021.

Mayor

Chief Administrative Officer

SCHEDULE "A"

Annual levy for Connaught Utilities Local Improvement Project.

1. Properties to be Assessed:

Parcel	Leaseholder	Legal Land Description	Total Frontage in Metres
Parcel GC	Parks Canada	86103 CLSR AB	238.911
Parcel GB	Parks Canada	86103 CLSR AB	179.487

- 2. Total Frontage** 418.398
- 3. Total Levy** \$5,818,130.40
- 4. Total Levy per Front Metre** \$13,905.73
- 5. Annual Unit Rate per Front Metre Payable for a Period of Thirty (30) years at 2.81%** \$463.52
- 6. Total Yearly Assessment Against all Properties to be Assessed** \$193,935.84

SCHEDULE "B"

Annual Levy for Servicing Parcel GB and GC Local Improvement Project

1. Properties to be assessed:

Parcels	Annual Rate of Assessment Per Front Metre	Amount of Annual Assessment
GC	\$463.52	\$110,740.03
GA	\$463.52	\$ 83,195.81

2. Total Number of Parcels: 2
3. Total Annual Assessments: \$193,935.84
4. Term of Annual Assessments: 30
5. Total Assessment Against all Parcels: \$5,818,130.40



ALBERTA
JUSTICE AND SOLICITOR GENERAL

*Office of the Minister
Deputy Government House Leader
MLA, Edmonton - South West*

AR 46381

JUN 22 2021

His Worship Richard Ireland
Mayor
Municipality of Jasper
Box 520
303 Bonhomme Street
Jasper AB T0E 1E0

Dear Mayor Ireland:

Thank you for your letter of June 4, 2021, regarding the Government of Alberta's commitment to conduct a detailed study into the costs, benefits, and structure of a potential Alberta provincial police service. I appreciate the opportunity to provide the following information.

The Fair Deal Panel consulted with tens of thousands of Albertans and heard about many rural Albertans' frustrations with the RCMP and additionally, consulted with policy experts and undertook research to inform its recommendations. As indicated in the Fair Deal Panel's report, that although many Albertans express their appreciation and respect for the work of hardworking rank and file members in the RCMP who serve our communities, many Albertans are also frustrated with the challenges of a police force that is ultimately managed in Ottawa.

The Government of Alberta has an obligation to listen to the concerns of its citizens, undertake a thorough study of the topic, and make an informed decision on whether an Alberta provincial police service can improve the safety and security of Albertans and their property. Justice and Solicitor General, along with its project contractor PricewaterhouseCoopers (PwC), has concluded a feasibility study on the costs, benefits, and structure of a potential Alberta provincial police service. Through this study, we also have a responsibility to see if there are new approaches to provincial policing that can provide greater value for taxpayers, while strengthening the connection between police and the communities they serve.


.../2

Police have an essential role in protecting our communities – which is why we will ensure police funding is used to keep Albertans safe. As part of the study, PwC has been asked to develop a model of provincial policing that increases citizen input, enhances connections to the community, improves services, leverages efficiencies, reduces bureaucracy, and does not impose additional costs on municipalities.

PwC delivered their report to the provincial government on April 30, 2021. The Government of Alberta is currently reviewing the report. If the Alberta government decides to proceed with further analysis, Justice and Solicitor General will conduct further study and engagement, which will include local policing perspectives from municipal partners.

Thank you again, for taking the time to write. I look forward to working with you further as we ensure all Albertans feel safe, secure, and protected in their communities.

Yours very truly,



Kaycee Madu, QC
Minister

cc: Honourable Jason Kenney, Premier of Alberta
Honourable Ric McIver, Minister of Municipal Affairs
Martin Long, MLA, West Yellowhead

June 4, 2021

Office of the Minister
Justice and Solicitor General
424 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6



Attention: Honourable Kaycee Madu

Dear Minister,

RE: Letter in Support of Continuation of RCMP Services

I write to add the support of Council of the Municipality of Jasper to the growing number of Alberta municipalities voicing support for the continuation of RCMP services in and for Alberta, and in opposition to the proposal by the Government of Alberta to create a Provincial Police Force.

While we share the view of our numerous colleagues that no economic case has been made to justify the proposed change, and agree with others that the proposal, if implemented, will undoubtedly and significantly increase the financial burden on already strapped municipalities, we also express our deep concern over the prospective loss to our community of an iconic Canadian symbol.

Jasper has been and continues to be well served by the RCMP. We respect and appreciate the level of community policing and community rapport which has been established and fostered by our local detachment and its commander. We acknowledge that although we are a 'remote' community, we are not a 'rural' community in the traditional sense, and do not, therefore, experience concerning response times as may be experienced elsewhere. We do, however, express concern that the number of officers allotted to our local detachment appears predicated on our stable residential population (approximately 5,000) and is not adjusted, even seasonally, to account for the influx of visitors which can swell the volume of people requiring policing to 20,000 – 25,000. Despite that significant systemic limitation, our small local detachment adapts as best it can to provide effective and appreciated policing to our community.

Beyond that, the RCMP continues to be a recognized, intangible, and valuable contributor to our social dynamic and to our international reputation as a visitor destination. RCMP officers regularly don their red serge and attend community functions, including Remembrance Day services, graduations, flag raisings, investitures, dedications, openings, parades and other events. Their presence adds an irreplaceable element of pageantry, dignity and decorum, and contributes immeasurably to a sense of community pride and well-being.

Our visitors – particularly international visitors – are thrilled to see, and have their photographs taken, with Canadian "Mounties". Recognizing the added value of the RCMP to our local tourism product, we have in previous years and in collaboration with our local Chamber of Commerce, instituted a "Red Serge" program whereby off-duty RCMP officers have taken time to 'patrol' our downtown core to the fascination and delight of our visitors. Recognizing the value of positive public interactions, our local detachment commanders have, on occasion, had on-duty officers spend part of their shift patrolling our downtown area in their red serge uniforms.

These incalculable community benefits are irreplaceable. Worse, if lost, they will be lost at an as-yet-unknown financial cost. It does not add up. We implore you to reconsider, and to abandon the initiative to establish a Provincial Police Force for Alberta. Instead, we urge you to work collaboratively with your federal counterparts to continue and to bolster the service provided to our community and to Alberta by the RCMP.

Yours truly,

Richard Ireland
Mayor
Municipality of Jasper

Cc: The Honourable Jason Kenney, Premier
The Honourable Ric McIver, Minister of Municipal Affairs
Mr. Martin Long, MLA West Yellowhead
Mr. Gerald Soroka, MP Yellowhead
Mr. Barry Morishita, AUMA President
Mr. Paul McLauchlin, RMA President
Mr. Curtis Zablocki, Commanding Officer for Alberta, RCMP
Sgt. Rick Bidaisee, Detachment Commander, RCMP Jasper
Mr. Alan Fehr, Jasper National Park Superintendent

Municipality of Jasper



List of recommendations

Regular meeting, Tuesday, July 6, 2021

Additions to agenda

That Council agree to add/delete the following items to the July 6, 2021 regular meeting agenda:

Approval of agenda

That Council approve the agenda for the regular meeting of July 6, 2021 as presented.

Approval of minutes

That Council approve the minutes of the June 15, 2021 regular Council meeting as presented.

Development of a Traditional Land Acknowledgement

That Council approve the development of a traditional land acknowledgement for use by the Municipality of Jasper; and

That Council direct administration to develop a land acknowledgement policy for review at a future Committee of the Whole meeting.

Equity, Diversity and Inclusion Policy

That Council approve the Equity, Diversity and Inclusion policy as presented; and

That Council direct administration to return to Committee with a plan for policy implementation at a future Committee of the Whole meeting.

Culture and Recreation Services Review

That Council adopt the Culture and Recreation Services and Facilities Review as presented.

Covid Relief Restricted Reserve – Transportation Service

That Council approve a maximum of up to \$24,000 to be funded from the Covid Relief Reserve to support a public transportation service pilot project for the summer season of 2021.

Jasper Connaught Offsite Services (JCOS)

That Council approve the changes in scope for the Connaught Drive utility installation and approve the revised project budget of \$7,150,000.

That Council approve award of the RFP for Connaught Drive utility installation to GS Construction in the amount of \$5,798,435.

Connaught Utilities Borrowing Bylaw 2021 – 1st reading

That Council read for the first time, Bylaw #239: Connaught Utilities Borrowing Bylaw 2021, being a bylaw of the Municipality of Jasper in the province of Alberta to authorize the Council of the Municipality to incur indebtedness by the issuance of debenture in the amount of \$7,150,000 for the purpose of servicing Parcels GB and GC in the Municipality of Jasper.

Municipality of Jasper

List of recommendations

Regular meeting, Tuesday, July 6, 2021



Connaught Utilities Local Improvement Levy Bylaw 2021 – 1st reading

That Council read for the first time, Bylaw #240: Connaught Utilities Local Improvement Levy Bylaw 2021, being a bylaw of the Municipality of Jasper in the province of Alberta to impose a local improvement tax in respect of lands that directly benefit from the Connaught utilities local improvement project.

Adjournment

That, there being no further business, the regular meeting of July 6, 2021 be adjourned at _____.