

MUNICIPALITY OF JASPER
REGULAR COUNCIL MEETING AGENDA
June 3, 2025 | 1:30 pm
Jasper Library & Cultural Centre – Quorum Room
[Municipality of Jasper Strategic Priorities 2022-2026](#)



Notice: Council members and staff are at the Jasper Library and Cultural Centre. Members of the public can attend meetings in person; view meetings through the Zoom livestream; or view archived Council meetings on YouTube at any time. **To live-stream this meeting starting at 1:30 pm, use this Zoom link:**
<https://us02web.zoom.us/j/87657457538>

1 CALL TO ORDER

2 APPROVAL OF AGENDA

2.1 Regular meeting agenda, June 3, 2025 attachment

Recommendation: That Council approve the agenda for the regular meeting of June 3, 2025 as presented.

3 APPROVAL OF MINUTES

3.1 Regular meeting minutes, May 20, 2025 attachment

Recommendation: That Council approve the minutes of the May 20, 2025 Regular Council meeting as presented.

3.2 Committee of the Whole meeting minutes, May 27, 2025 attachment

Recommendation: That Council approve the minutes of the May 27, 2025 Committee of the Whole meeting as presented.

4 DELEGATIONS

5 CORRESPONDENCE

5.1 Jasper Filipino-Canadian Society – Flag Raising Request attachment

Recommendation: That Council approve the Jasper Filipino-Canadian Society flag raising request as presented.

6 NEW BUSINESS

6.1 Jasper Recovery Coordination Centre Progress Update attachment

Recommendation: That Council receive the report for information.

6.2 Director's Report – Community Development attachment

Recommendation: That Council receive the report for information.

6.3 Seniors' Week Proclamation attachment

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Recommendation: That Council proclaim June 2-8, 2025 as Seniors' Week in Jasper.

6.4 Jasper Taxation Rates Bylaw 2025 attachment

Recommendation: That Council give third reading to the Jasper Taxation Rates Bylaw 2025. 6.5

Jasper Fire Department Bylaw 2025 attachment

Recommendation: That Council give third reading to the Jasper Fire Department Bylaw 2025.

6.6 Jasper Rotation of Ballots Bylaw 2025 attachment

Recommendation: That Council give third reading to the Jasper Rotation of Ballots Bylaw 2025.

6.7 Waiving of Water Utility Bill – Jasper United Church

Recommendation: That Council, in accordance with their general authority under the Municipal Government Act, approve a one-time waiver of \$5,586.88 in outstanding water utility fees for the United Church.

6.8 Establishment of New Public EV Charging Stations Update

Recommendation: That Council approve the establishment of two new electric vehicle (EV) charging stations in the off-street parking lot across from the Activity Center on Bonhomme Street; with minimal disruption to current uses of the parking lot, through an agreement with SureCharge Corp. for a term of up to 15 years.

6.9 Regional Recovery Transit Service RFP Award attachment

Administrative Recommendation: That Council award the turnkey operation of the Jasper Regional Recovery Transit Service to SunDog Tours.

6.10 Construction Coordinator – Recovery

Recommendation: That Council approve the establishment of a full-time, two-year term Construction Coordinator–Recovery position, subject to confirmation of DRP eligibility.

6.11 Council Meeting Schedule – July 2025

Recommendation: That Council amend the Council meeting schedule to hold a regular meeting on July 8, 2025 at 1:30pm and a Committee of the Whole meeting on July 15, 2025 at 9:30am.

6.11 CN Rail Letter of Support Request verbal

Recommendation: That Council direct the Mayor to provide a letter to CN Rail confirming Municipality of Jasper support for CN Rail employees remaining in Jasper.

MUNICIPALITY OF JASPER
REGULAR COUNCIL MEETING AGENDA

June 3, 2025 | 1:30 pm

Jasper Library & Cultural Centre – Quorum Room

[Municipality of Jasper Strategic Priorities 2022-2026](#)

7 NOTICES OF MOTION

8 COUNCILLOR REPORTS

9 UPCOMING EVENTS

[Alberta Seniors' Week](#) – June 2-8

[“Town Values & Residential Density and Parking Policies”](#) In-person Open House – 11am-1pm and 5pm-7pm, June 4, Jasper Activity Centre

[“Town Values & Residential Density and Parking Policies”](#) Online Open House – 5pm-6pm, June 5, RSVP required

[Community Summer Celebration](#) – 11am-6pm, June 8, Commemoration Park

[Jasper Park Chamber of Commerce Annual General Meeting](#) – 4pm, June 9, Jasper Inn

[Seniors' Week Tea](#) – 2:30-4pm, June 5, Jasper Activity Centre

[National Indigenous History Month](#) & [National Indigenous Peoples Day](#) – June 21

[Filipino Heritage Month](#) – June

Canada Day Pancake Breakfast – July 1

10 ADJOURNMENT

Recommendation: That, there being no further business, the regular meeting of June 3, 2025 be adjourned at _____.

Please note: All regular and committee meetings of Council are video recorded and archived on YouTube.

Municipality of Jasper
Regular Council Meeting Minutes
Tuesday, May 20, 2025 | 1:30pm
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through both Zoom livestreaming and in-person attendance.		
Present	Deputy Mayor Scott Wilson, Councillors Ralph Melnyk, Helen Kelleher-Empey, Kathleen Waxer, Rico Damota, and Wendy Hall.		
Absent	Mayor Richard Ireland		
Also present	Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services Michael Fark, Director of Recovery Natasha Malenchak, Director of Finance & Administration Vidal Michaud, Utilities Manager Emma Acorn, Legislative Services Coordinator Paul Butler, Jasper Park Chamber of Commerce Melody Gaboury, Resident Bob Covey, The Jasper Local Jacqui Sundquist, CBC Edmonton Peter Shokeir, The Fitzhugh 22 observers		
Call to order	Deputy Mayor Wilson called the May 20, 2025 Regular Council meeting to order at 1:30pm.		
Additions or deletions to agenda	none		
Approval of agenda #227/25	MOTION by Councillor Waxer – BE IT RESOLVED that Council approve the agenda for the May 20, 2025 Regular Council meeting as presented.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Regular minutes #228/25	MOTION by Councillor Hall – BE IT RESOLVED that Council approve the minutes of the May 6, 2025 Regular Council meeting as presented.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Committee of the Whole Meeting minutes #229/25	MOTION by Councillor Waxer – BE IT RESOLVED that Council approve the minutes of the May 13, 2025 Committee of the Whole meeting as presented.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Delegations – Jasper Park Chamber of Commerce	Executive Director Paul Butler of the Jasper Park Chamber of Commerce spoke to Council regarding tax rates, budget review, and past motions regarding the approved budget.		
Correspondence – Melody Gaboury	Council received correspondence from resident Melody Gaboury appealing a recent decision on an application to operate a mobile ice cream bicycle service in Jasper this summer.		
#230/25	MOTION by Councillor Hall – BE IT RESOLVED that Council receive the correspondence for information.		
	FOR	AGAINST	

	6 Councillors	0 Councillors	CARRIED
Correspondence – ATCO Letter of Support Request #231/25	<p>MOTION by Councillor Melnyk – BE IT RESOLVED that Council receive the correspondence for information; and</p> <p>That Council provide a letter of support as requested by ATCO.</p>		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Jasper Recovery Coordination Centre Progress Update	Council received a Jasper Recovery Coordination Centre progress update from Director of Recovery Michael Fark. Highlights include information on interim housing; demolition permits; Pathfinder training; stakeholder engagement with the Economic Developers of Alberta; Seasonal Resident Camping Program; and more.		
#232/25	<p>MOTION by Councillor Damota – BE IT RESOLVED that Council receive the progress update for information.</p>		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Jasper Municipal Library Board #233/25	<p>MOTION by Councillor Hall – BE IT RESOLVED that Council accept the Financial Review for the Municipality of Jasper Library Board.</p>		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Director’s Report – Finance & Administration	Council received a report from Director of Finance & Administration Natasha Malenchak. The report included updates on major projects in information technology; the yearly audit; staffing; utilities and taxes; business licenses and renewals; parking and sidewalk seating programs; and more.		
#234/25	<p>MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council receive the report for information.</p>		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Jasper Taxation Rates Bylaw 2025	Ms. Malenchak reviewed the proposed Jasper Taxation Rates Bylaw 2025 and changes from previous years.		
#235/25	<p>MOTION by Councillor Melnyk – BE IT RESOLVED that Council give first reading to Bylaw #270, the Jasper Taxation Rates Bylaw 2025.</p>		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#236/25	<p>MOTION by Councillor Melnyk – BE IT RESOLVED that Council give second reading to Bylaw #270, the Jasper Taxation Rates Bylaw 2025.</p>		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#237/25	<p>MOTION by Councilor Hall – BE IT RESOLVED that Council direct Administration to incorporate increased non-property tax revenue into the development of the 2026 budget.</p>		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#238/25	<p>MOTION by Councilor Kelleher-Empey – BE IT RESOLVED that Council direct Administration to set up a workshop to look at the residential/business taxation split.</p>		

	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Recess	Deputy Mayor Wilson called a recess from 3:13pm to 3:25pm.		
2025 Capital Expense Re-allocation Operations & Utilities #239/25	MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council approve the reallocation of capital funds within the 2025 Operations Department capital budget as presented.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
2025 Bulk Water Incentive Program #240/25	MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council approve the 2025 Bulk Water Rate Incentive Program as presented.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Commercial Continuity Initiative Grant Implementation #241/25	MOTION by Councillor Waxer – BE IT RESOLVED that Council approve the expenditure of \$1,982,258 to implement the Commercial Continuity Initiative, to be funded by the federal Community Economic Development and Diversification (CEDD) grant and cost-recovery revenue.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Moving Traffic Enforcement #242/25	MOTION by Councillor Hall – BE IT RESOLVED that Council approve a change in service level to allow Community Peace Officers to conduct moving traffic enforcement within municipal limits.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Jasper Fire Department Bylaw 2025 #243/25	MOTION by Councillor Waxer – BE IT RESOLVED that Council give first reading to Bylaw #268, the Jasper Fire Department Bylaw 2025.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#244/25	MOTION by Councillor Waxer – BE IT RESOLVED that Council give second reading to Bylaw #268, the 2025 Jasper Fire Department Bylaw 2025.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
2025 Municipal Election #245/25	MOTION by Councillor Hall – BE IT RESOLVED that Council provide for Special Ballots for the 2025 municipal election pursuant to the Local Authorities Election Act. <ul style="list-style-type: none"> • Applications for Special Ballots may be made to the Returning Officer in writing; by telephone; in person; or by email. • Applications for Special Ballots must be submitted between September 1, 2025 and October 10, 2025. • The Special Ballot sealed outer envelope must be forwarded so that it reaches the Returning Officer not later than October 17, 2025. 		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#246/25	MOTION by Councillor Damota – BE IT RESOLVED that Council provide for holding an Advance Vote for the 2025 municipal election, pursuant to the Local Authorities Election Act.		
	FOR	AGAINST	

	6 Councillors	0 Councillors	CARRIED
#247/25	MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council authorize the Returning Officer to designate the location of one or more institutional voting stations for the 2025 municipal election, pursuant to the Local Authorities Election Act.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#248/25	MOTION by Councillor Waxer – BE IT RESOLVED that Council give first reading to Bylaw #269, the Jasper Rotation of Ballots Bylaw 2025.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#249/25	MOTION by Councillor Waxer – BE IT RESOLVED that Council give second reading to Bylaw #269, the Jasper Rotation of Ballots Bylaw 2025.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Notices of Motion	none		
Councillor Reports	<p>Councillor Hall attended a Jasper Municipal Library Board meeting last Tuesday and also celebrated the painting of the rainbow sidewalks on Patricia Street.</p> <p>Councillor Melnyk will be attending a monthly board meeting of the Jasper-Yellowhead Historical Society this week and the Alberta/Japan Twinned Municipalities Conference May 23rd-24th in Stony Plain.</p> <p>Councillor Melnyk will be at a Recovery Advisory Committee meeting on May 26th.</p> <p>Councillor Kelleher-Empey will be in Hinton this Thursday for an Evergreens Foundation meeting, in Edmonton on Friday for a Trans Canada Yellowhead Highway Association meeting, and in Jasper for the Evergreens Foundation 65th Anniversary celebration at the Alpine Summit Seniors Lodge on Saturday.</p>		
Upcoming events	Council received a list of upcoming events for information.		
Adjournment #250/25	MOTION by Councillor Hall – BE IT RESOLVED that, there being no further business, the Regular Council meeting of May 20, 2025 be adjourned at 3:48pm.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED

Mayor

Chief Administrative Officer

Municipality of Jasper
Committee of the Whole Meeting Minutes
Tuesday, May 27, 2025 | 9:30am
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through Zoom livestreaming and in person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Scott Wilson, Councillors Kathleen Waxer, Wendy Hall, and Ralph Melnyk		
Absent	Councillors Rico Damota and Helen Kelleher-Empey		
Also present	Beth Sanders, Director of Urban Design & Standards, Acting Chief Administrative Officer Michael Fark, Director of Recovery Courtney Donaldson, Director of Operations & Utilities Mona El Dabee, Energy & Environment Manager Emma Acorn, Legislative Services Coordinator Peter Shokeir, The Fitzhugh Bob Covey, The Jasper Local 5 observers		
Call to Order	Deputy Mayor Wilson called the May 27, 2025 Committee of the Whole meeting to order at 9:30am.		
Approval of agenda #251/25	MOTION by Councillor Waxer that Committee approve the agenda for the May 27, 2025 Committee of the Whole meeting as presented.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Business arising from May 13, 2025 minutes	none		
Delegations	none		
Correspondence – RCMP Quarterly Report	Committee received a Quarterly Report sent by Sergeant Rick Bidaisee of the Jasper RCMP. The report covered the period from January 1, 2025 to March 31, 2025 and shared information in human resources, financial data, and crime statistics.		
#252/25	MOTION by Councillor Melnyk that Committee receive the RCMP Quarterly Report for information.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED

Correspondence – Yellowhead Regional Library #253/25	<p>Committee received the 2024 Annual Report from the Yellowhead Regional Library.</p> <p>MOTION by Councillor Hall that Committee receive the correspondence for information.</p> <p>FOR 5 Councillors</p> <p>AGAINST 0 Councillors</p> <p>CARRIED</p>
Correspondence – Jasper Seniors Society #254/25	<p>Committee received correspondence from the Jasper Seniors Society requesting that they be included in discussions regarding future plans for a seniors’ centre in Jasper.</p> <p>MOTION by Councillor Hall that Committee receive the correspondence for information; and</p> <p>That Committee direct Administration to forward the correspondence to the Evergreens Foundation.</p> <p>FOR 5 Councillors</p> <p>AGAINST 0 Councillors</p> <p>CARRIED</p>
Seniors Week Proclamation #255/25	<p>Committee received a request for a proclamation from the Community Development Department.</p> <p>MOTION by Mayor Ireland that Committee recommend Council proclaim June 2-8, 2025 as Seniors’ Week in Jasper.</p> <p>FOR 5 Councillors</p> <p>AGAINST 0 Councillors</p> <p>CARRIED</p>
Waiving of Water Utility Bill – Jasper United Church #256/25	<p>Committee received a report from Director of Recovery Michael Fark with recommendations and alternatives regarding an outstanding utility bill for the Jasper United Church which was lost in the 2024 wildfire.</p> <p>MOTION by Councillor Melnyk that Committee recommend Council, in accordance with their general authority under the Municipal Government Act, approve a one-time waiver of \$5,586.88 in outstanding water utility fees for the United Church.</p> <p>FOR 5 Councillors</p> <p>AGAINST 0 Councillors</p> <p>CARRIED</p>
Construction Coordinator – Recovery #257/25	<p>Committee received recommendations and alternatives for consideration regarding an additional recovery staff position. Director of Operations & Utilities Courtney Donaldson reviewed the background, job description and the financial implications.</p> <p>MOTION by Councillor Waxer that Committee recommend Council approve the establishment of a full-time, two-year term Construction Coordinator–Recovery position, subject to confirmation of DRP eligibility.</p> <p>FOR</p> <p>AGAINST</p>

	5 Councillors	0 Councillors	CARRIED
Establishment of New Public EV Charging Stations Update #258/25	<p>Energy & Environment Manager Mona El Dabee reviewed the request for decision presented to Committee for consideration.</p> <p>MOTION by Councillor Hall that Committee recommend Council approve the establishment of two new electric vehicle (EV) charging stations in the off-street parking lot across from the Activity Center on Bonhomme Street; with minimal disruption to current uses of the parking lot, through an agreement with SureCharge Corp. for a term of up to 15 years.</p>		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Recess	Deputy Mayor Wilson called a recess from 10:32am to 10:42am.		
Regional Recovery Transit Service RFP Award #259/25	<p>Mayor Ireland noted that Quorum would be lost for this item as two of the Councillors present were prepared to recuse themselves due to a conflict of interest in the matter.</p> <p>MOTION by Mayor Ireland that Committee direct that this matter appear at the next Regular Council meeting on the agenda without recommendation from Committee of the Whole.</p>		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Addition to agenda #260/25	<p>Director of Recovery Michael Fark requested the addition of a closed session item and offered apologies for not asking at the beginning of the meeting.</p> <p>MOTION by Councillor Hall that Committee add the following item to the May 27, 2025 Committee of the Whole meeting agenda:</p> <ul style="list-style-type: none"> 11.1 In-camera item – Legal Matter 		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Council Meeting Schedule – July 2025 #261/25	<p>MOTION by Councillor Waxer that Committee recommend Council amend the Council meeting schedule to hold a regular meeting on July 8, 2025 at 1:30pm and a Committee of the Whole meeting on July 15, 2025 at 9:30am.</p>		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Motion Action List #262/25	<p>Administration reviewed the Motion Action List.</p> <p>MOTION by Councillor Melnyk that Committee approve the updated Motion Action List with the removal of the following item:</p> <ul style="list-style-type: none"> Advocacy at FCM 		

- Fire Bylaw & Communication

And date changes for the following items:

- Wildfire Recovery Strategic Priorities

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

Councillor upcoming meetings Council will be in attendance at the Federation of Canadian Municipalities Conference in Ottawa this week.

Upcoming Events Council reviewed a list of upcoming events.

Move In-camera #263/25 MOTION by Mayor Ireland to move in-camera at 10:51am to discuss agenda items:

- 11.1 In-camera item – Legal Matter

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

Ms. Sanders, Ms. Donaldson, and Mr. Fark also attended the in-camera session.

Move out of camera #264/25 MOTION by Mayor Ireland to move out of camera at 11:24am.

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

Adjournment #265/25 MOTION by Councillor Melnyk that, there being no further business, the Committee of the Whole meeting of May 27, 2025 be adjourned at 11:25am.

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED



JASPER FILIPINO-CANADIAN SOCIETY

May 26, 2025

Honorable Mayor and Council
Municipality of Jasper, Alberta

Dear Sirs and Madams,

Greetings!

After the wildfire last year, many of our fellow Jasperites—approximately 400 of whom are Filipinos—were deeply affected, with half of them losing their homes. Some are still displaced and have been forced to leave our beautiful town and community.

As one of the leaders of the Filipino Society, I had the honor of planting the seed for our first flag-raising ceremony last year, which was a historic moment for many of us. We believe that continuing this event will offer a sense of home and hope and provide a healing journey toward recovery for our fellow Filipinos, Filipino-Canadians, and the Jasper community.

It is with a humble heart that I am writing to respectfully request permission from the Mayor and Council to hold another flag-raising ceremony on **June 12, Thursday**, from **11:00 a.m. to 3:00 p.m.** We would be happy to host the event at Commemoration Park.

Please let us know if this would be possible so I can coordinate with my fellow Filipinos.

Thank you for your time, and we look forward to hearing from you soon.

Best regards,

Clara Adriano - President
Jasper Filipino-Canadian Society
Cell: 780-931-2882

JASPER RECOVERY COORDINATION CENTRE (JRCC)

- June 3, 2025

PROGRESS UPDATE

JRCC EXECUTIVE SUMMARY

- **Interim Housing:** 220 households (442 individual residents) have moved into Interim Housing as of May 28, 2025. Housing units on all 4 in-town interim housing site are now tied into municipal water utilities. Contracting for serving of additional interim housing sites is in process, with work to begin in June.
- **Demolition Permits:** 100% of demolition permits issued, 97% physical debris removed, 42 close-out permits issued, and 73 soil testing reports submitted for Parks Canada review.
- **Town Rebuild:** 347 pre-application meetings since the end of October, over 2,000 emails and phone calls responded to from lessees and contractors since the beginning of December. 135 Development Permits, and 47 Building Permits have been issued since August.
- **Social Recovery:** 31 Pathfinders have completed their training as recovery peer supporters. Funding has been secured for the full scope of that program. The Recovery Needs Assessment Report is complete and undergoing internal review. The Social Recovery Working Group is coordinating community plans for the 1-year commemoration of the wildfire.
- **Economic Recovery:** 6 businesses moved into the pop-up village.
- **Communications:** Contractor Camping Program promoted. Applications will open online June 9 with Wabasso Campground opening June 23.

INTERIM HOUSING

- As of May 28, 2025, 220 interim housing units are occupied by 442 residents. A further 33 households (68 residents) are in various stages of lease-signing and move-in process with the Canadian Red Cross.
- All existing interim housing units have been offered to applicants, with some outstanding offers awaiting confirmation of eligibility, lease signing, and move-in.
- 178 applicant households have not received offers of housing and 65 more are on a waitlist for options that better suit their needs (unmet needs = 243 households)
- Contracting is in progress for site preparation and servicing on additional interim housing sites within the Jasper town boundary. This work will begin in June.
- All in-town interim housing units are now tied-in to municipal water utilities.

DEBRIS MANAGEMENT

- **Demolition permits:** 100% of demolition permits have been issued.
- **Physical debris removal complete by Spring 2025:** Over 97% of lots having debris removed. Sampling analysis and administrative work continues to ensure sites are clean and safe for rebuild.
- **Confirmatory soil sampling:** 73 reports have been submitted; 28 have been confirmed contamination-free and passed for Certificate of Completion; 5 were returned for more information; the remainder are under review.
- **Demolition Close-out Permits:** 42 close-out permits have been issued.
- While the post-debris removal sampling process occurs, lessees can submit development permit applications for review and approval; however, building permits cannot be issued until the demolition close-out permit is finalized.

JOINT TOWN REBUILD

- **Development activity:**
 - 347 pre-application meetings since October 28, 2024, over 2,000 emails/phone calls answered between December 1, 2024, and May 23, 2025, from lessees and contractors.
 - 135 Development Permits issued since August, including rebuilds of 23 fire-impacted homes, 1 condo complex, 1 apartment building, 3 outlying hotels, 6 commercial properties, 1 cabin and 1 other structure at Lake Edith
 - 47 Building Permits issued since August, including rebuilds for 4 in-town commercial properties, 1 outlying hotel, 4 in-town residential properties and 1 apartment building
 - Construction has begun to rebuild Sunwapta Apartments (900 Block Geikie).
 - Residents are using temporary use policy permissions to allow RVs on leaseholds.
- **Streamlining development review and approvals**
 - 41% of permit applications received since August are complete and conforming.
 - 36 business days to review complete and conforming applications, on average (incomplete/non-conforming applications take an average of 97 business days).
- **Community support**
 - Accessory Dwelling Unit Incentive Program open on June 2, 2025. Details to come.
 - Additional community engagement on town values, residential density and parking from June 2 to 6, 2025.

SOCIAL RECOVERY

- **Recovery Pathfinders:** 31 community members have completed training as Pathfinders, with another five in progress. Pursuit has committed to providing funding for the full scope of the program through 2027, with additional support already received from the Jasper Rotary Club, Samaritan's Purse, and Arc'teryx.
- **Needs assessment:** A detailed report based on a random sample survey distributed to 800 Jasper households is undergoing internal review in preparation for publication. The report provides evidence-based direction for programs, activities and interventions in support of Jasper's recovery.
- **Commemoration of 1 Year post-wildfire:** the JRCC is convening a weekly meeting of community partners to coordinate planned activities in conjunction with the 1 year commemoration of the wildfire.
- **Recovery Outreach:** 620 residents have opened files with Recovery Outreach Services for case-managed recovery supports

ECONOMIC RECOVERY

- Hosted a Parks Commercial Rebuild Lunch and Learn for business support organizations to provide an overview of the development review and approval process, highlight recent changes aimed at streamlining post-wildfire rebuilds, and strengthen their capacity to support business owners navigating these requirements.
- Economic Recovery Working group undergoing chartering objective review to ensure it continues to align with developing recovery needs.
- **Commerce Continuity Initiative (CCI):**
 - **Pop-Up Village:** 6 businesses now on-site. ATCO proceeding with power infrastructure install. Coordination ongoing for secondary electrical install. Wayfinding signage being developed.
 - **Interim Industrial Park:** Vet Clinic has received conditional occupancy permit and is now operational. It is the first operational business in the interim industrial park. 20 businesses applied for rental sea can space, 90% of tenant slots confirmed. Underground water, sewer, and gas servicing scheduled.
 - **Contractor Laydown Areas:** laydown needs survey has closed. Preparing application for laydown spaces. Cost recovery fee table as approved in previous RFD to council will be incorporated; official communications and internal standards of operation in development now.

COMMUNICATIONS

- Contractor Camping Program promoted. Applications will open online June 9 with planned occupancy at Wabasso Campground starting on June 23.
- Communications have been issued regarding survey work to re-establish 1,500+ boundary markers. Crews will be active town-wide for the next eight months, and residents are advised not to disturb markers on leaseholds.
- Work to reinstall essential utilities to Cabin Creek will begin in July. Residents of Cabin Creek have been informed.
- Official application process for laydown sites will be available by Friday, June 6 through Engage Jasper. Businesses involved in rebuild-related construction activities looking for laydown space are encouraged to apply.



DIRECTOR'S REPORT

Lisa Daniel and Lisa Riddell, Acting Assistant Directors

Community Development

April – May 2025

Major Projects

- **Outreach/Settlement/Recovery:** The team has supported 1344 households since re-entry back in September. Outreach and Settlement saw 149 new clients in March and 105 in April.
- **Fire Recovery Supports:** Recovery Outreach Workers have supported 629 households since September 2024. Recovery supported 171 new households in March, 84 in April and 41 in May.
- **Fire Recovery Funding:** \$983,000 in funds for household financial relief has been released to the Municipality of Jasper to support residents in 2025. To date, \$506,000 has been distributed to individuals and families.
- **Funding:** The Canadian Red Cross has funded a Program Coordinator and Program Support Worker position. Jasper Community Team Society has also released \$40,000 towards recovery programming in Jasper.
- **Programming & Community Dinners:** March marked the end of the Community Dinner season with 5500 meals served. Regular COS programming is seeing high attendance. Neighbourhood-focused program launching soon.
- **Emergency Support Services:** Working collaboratively with Protective and Legislative Services to better integrate ESS planning with broader efforts. The new ESS framework from the province also offers some guidance.
- **Recreation Facilities Renovation Project** – Carlson continues to address a few outstanding items that did not meet specifications. Integrated Systems Testing was completed, confirming that the new fire panel and related safety systems are functioning as intended.
- **Happy Little Trees Project** – The Childcare programs are helping care for the “Happy Little Trees” on Snape’s Hill, again this year. This community project, started in 2023 by local historian Danny Frechette, supports local greenspace restoration.

Staffing

- Recruitment in progress for Arena Operator, Lifeguards and 2 more Early Childhood Educators to support Summer Fun and Wildflowers Childcare. Summer terms started at the Aquatic Centre this month.
- All branches are experiencing increased staff turnover and a continued shortage of applicants for vacant positions. Facility hours may vary over the coming months, including temporary changes to service delivery standards.

Service Trends

- Financial stress, overwhelm with fire/insurance processes, loneliness/isolation and household tensions are challenges.
- Higher than typical attendance and demand for accessible, drop-in style programming that fosters connection.
- ATCO/Oilers Hockey Camp was a huge success. Over 100 youth from Jasper and area were able to participate.
- Some facilities have already experienced fluctuations in operating hours and adjustments to service delivery, driven by ongoing staffing challenges.
- Arena closed for the season, plan to re-open for ice users on August 18
- **Childcare Waitlist:** Currently 100 families on waitlist – 41 of those are either pregnant or planning to be pregnant, 42 are looking for space sometime in the next 18mths, and 18 want care in the next few months.
- **Fitness & Aquatic Centre:** Creation and startup of Indoor Cycling classes. 4884 facility uses in April and 4625 facility uses in May

Communications & Engagement

- **NEW:** [The Employer Toolkit](#) and the [handout on supporting newcomers post fire](#)
- **NEW – Welcome to Jasper App:** This tool helps newcomers learn about their new community.
- Jasper Local Food Society Market will operate weekly from Robson Park this season.
- **Engagement:** 15 Community Conversations have taken place so far this year. 523 residents filled in the annual social



Proclamation

Seniors' Week June 2-8, 2025

WHEREAS, older adulthood should be universally celebrated and valued, celebrating seniors is an important way to promote positive images of aging, of those who helped to build our country and continue to contribute to its success; and

WHEREAS, seniors in our lives and communities are rich in experience and abilities, they are positive contributors with a magnitude of knowledge, insight and wisdom – our greatest resource; and

WHEREAS, acknowledging seniors' contributions ensures that Jasper is an age-friendly inclusive society regardless of generation; and

WHEREAS, the year marks the 39th anniversary of Seniors' Week in Alberta to honour the enormous contributions of seniors in the Municipality of Jasper, as well as across the province;

THEREFORE, in honour of the past, present, and future contributions of seniors in our community, I, Mayor Richard Ireland, on behalf of Council and the Municipality of Jasper, do hereby proclaim June 2-8, 2025 as Seniors' Week in Jasper, Alberta.

DATE: June 3, 2025

SIGNATURE:

Richard Ireland
Mayor
Municipality of Jasper



AGENDA ITEM 6.4

**Certification of Municipality of Jasper
Bylaw #270
Jasper Taxation Rates Bylaw 2025**

I, Amy Cairn, Acting Field Unit Superintendent of Jasper National Park of Canada, pursuant to Article 4.4 of the Agreement for the Establishment of Local Government in the Town of Jasper (“Local Government Agreement”) have reviewed the Municipality of Jasper Bylaw #270, which received its first and second reading on the 20th of May 2025 by the Council of the Municipality hereby certify with respect to Bylaw #270 that:

- 1) there are no impacts on the environment, or that any environmental impacts can be appropriately mitigated; and
- 2) there is no encroachment on Canada’s authority in the areas of land use planning and development.

Dated at the Town of Jasper, in the Province of Alberta, this 28th day of May 2025



Amy Cairns
A/Field Unit Superintendent of
Jasper National Park of Canada

MUNICIPALITY OF JASPER
Bylaw #270

BEING A BYLAW OF THE MUNICIPALITY OF JASPER IN THE PROVINCE OF ALBERTA TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE MUNICIPALITY OF JASPER FOR THE 2025 TAXATION YEAR.

Contents

1. Citation
2. Definitions
3. Taxation Rates
4. Severance

WHEREAS at its meeting of December 17, 2024, the Council of the Municipality of Jasper prepared and adopted detailed estimates of the municipal revenues, expenditures and requisitions required for year 2025.

AND WHEREAS the estimated expenditures, requisitions, services and surplus set out in the operating budget for the Municipality of Jasper for 2025 total \$33,552,909.

AND WHEREAS the 2025 estimated municipal revenues and transfers from all sources other than taxation are estimated at \$21,709,588 and the balance of \$11,843,321 to be raised by general municipal taxation.

	2025 Municipal Requisition	Prior Year (Over)/Under-levy	Total
Residential	\$2,592,847	\$0	\$2,592,847
Non-Residential	\$9,250,474	\$0	\$9,250,474
Total	\$11,843,321	\$0	\$11,843,321

AND WHEREAS the 2025 Alberta School Foundation requisition is \$6,680,393 and collected as follows:

	2025 ASFF Requisition	Prior Year (Over)/Under-levy	Total
Residential	\$3,244,828	\$0	\$3,244,828
Non-Residential	\$3,435,565	\$0	\$3,435,565
Total	\$6,680,393	\$0	\$6,680,393

AND WHEREAS the Council of the Municipality of Jasper has received a requisition in 2025 in the amount of \$1,203,836 from the Evergreens Foundation to be collected as follows:

	2025 Evergreen Requisition	Prior Year (Over)/Under-levy	Total
Operating	\$599,682	\$0	\$599,682
Capital	\$604,154	\$0	\$604,154
Total	\$1,203,836	\$0	\$1,203,836

AND WHEREAS for the purposes of collecting the portion of the requisition defined in section 326(1)(a)(vi) of the *Municipal Government Act* (RSA 2000, cM-26) and amendments thereto, the Chief Administrative Officer is hereby authorized to impose the tax rate set by the Minister in accordance with section 359.3 of the Act on the assessed value of all taxable Designated Industrial Property (DIP) shown on the 2024 assessment roll of the Municipality of Jasper for 2025 total \$5,240.67 (after prior year over levy applied).

AND WHEREAS the Council of the Municipality of Jasper is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and requisitions;

AND WHEREAS the Council of the Municipality of Jasper is required each year to levy on the assessed value of all property, tax rates sufficient to meet the Alberta School Foundation (ASFF) requisition;

AND WHEREAS the Council of the Municipality of Jasper is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property subject to the *Municipal Government Act* (RSA 2000, cM-26) and amendments thereto;

AND WHEREAS the assessed value of all property in the Municipality of Jasper as shown on the current assessment roll is:

<u>Assessment for</u>	<u>Education</u>	<u>Municipal</u>	<u>Evergreens</u>	<u>DIP</u>
Residential	\$936,357,720	\$944,693,620	\$936,357,720	
Residential Lake Edith	\$84,023,000	\$84,023,000	\$84,023,000	
Non-Residential	\$816,707,590	\$819,624,780	\$832,106,380	
Electric Power Generation Machinery & Equipment GIL – Parklands		\$17,997,120		
DIP Assessment Requisition Properties				\$89,520,680
Total	\$1,837,088,310	\$1,866,338,520	\$1,852,487,100	\$89,520,680

NOW THEREFORE be it resolved that the Council of the Municipality of Jasper in the Province of Alberta, duly assembled, enacts:

1. CITATION

- 1.1 This Bylaw may be cited as Municipality of Jasper Bylaw #270 the “Jasper Taxation Rates Bylaw 2025”.
- 1.2 The Municipality of Jasper Bylaw #261 the “Jasper Taxation Rates Bylaw 2024” is hereby repealed.

2. DEFINITIONS

2.1 In this Bylaw:

- 2.1.1 “*Chief Administrative Officer*” shall mean the individual duly appointed to that position for the Municipality of Jasper at any given time and includes any person authorized to act for and in the name of that individual;
- 2.1.2 “*Council*” shall mean the Council of the Municipality of Jasper;
- 2.1.3 “*Municipality*” and “*Municipality of Jasper*” shall mean the Municipality of Jasper in Jasper National Park in the Province of Alberta;
- 2.1.4 “*Rural Properties*” shall mean those properties located outside the boundaries of the Town of Jasper but inside the boundaries of the Municipality of Jasper as defined in the Agreement for the Establishment of Local Government in Jasper dated June 13, 2001; and
- 2.1.5 “*Urban Properties*” shall mean those properties located within the Town of Jasper as defined in the Agreement for the Establishment of Local Government in Jasper dated June 13, 2001.

3. TAXATION RATES

- 3.1 The Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property shown on the assessment roll of the Municipality of Jasper:

	Urban	Rural
Residential		
Evergreens	0.000550	0.000550
Education	0.002652	0.002652
Municipal	0.002416	0.000976
	0.005619	0.004179
Lake Edith		
Evergreens	-	0.000550
Education	-	0.002652
Municipal	-	0.000569
		0.003772
Non-Residential		
Evergreens	0.000550	0.000550
Education	0.003620	0.003620
Municipal	0.012081	0.004881
	0.016251	0.009051
M&E Electrical Residual PILT		
Evergreens	0.000550	0.000550
Education (Exempt)	-	-
Municipal	0.012081	0.004881
	0.012631	0.005431
DIP Assessment Requisition on DIP Properties		
DIP Requisition Applied to DIP Properties	-	0.000070
	-	0.000070

4. SEVERANCE

4.1 If any section in this bylaw is found to be invalid by a court of competent jurisdiction, it shall be severed from the remainder of the bylaw and shall not invalidate the whole bylaw.

5. COMING INTO EFFECT

5.1 This Bylaw shall come into force and effect on the final day of passing thereof.

GIVEN FIRST READING THIS 20th DAY OF MAY, 2025.

GIVEN SECOND READING THIS 20th DAY OF MAY, 2025.

GIVEN THIRD AND FINAL READING THIS DAY OF , 2025.

Mayor

Chief Administrative Officer



AGENDA ITEM 6.5

**Certification of Municipality of Jasper
Bylaw #268
Jasper Fire Department Bylaw 2025**

I, Amy Cairns, Acting Field Unit Superintendent of Jasper National Park of Canada, pursuant to Article 4.4 of the Agreement for the Establishment of Local Government in the Town of Jasper (“Local Government Agreement”) have reviewed the Municipality of Jasper Bylaw #268, which received its first and second reading on the 20th of May 2025 by the Council of the Municipality hereby certify with respect to Bylaw #268 that:

- 1) there are no impacts on the environment, or that any environmental impacts can be appropriately mitigated; and
- 2) there is no encroachment on Canada’s authority in the areas of land use planning and development.

Dated at the Town of Jasper, in the Province of Alberta, this 28th day of May 2025

Amy Cairns
A/Field Unit Superintendent of
Jasper National Park of Canada

MUNICIPALITY OF JASPER
BYLAW #268

BEING A BYLAW OF THE MUNICIPALITY OF JASPER IN THE PROVINCE OF ALBERTA TO PROVIDE FOR DELIVERY OF STRUCTURAL FIRE PROTECTION AND EMERGENCY SERVICES.

CONTENTS:

- 1. CITATION**
- 2. DEFINITIONS**
- 3. FIRE CHIEF**
- 4. APPOINTMENTS, POWERS AND RESPONSIBILITIES OF MEMBERS**
- 5. APPOINTMENTS, POWERS AND RESPONSIBILITIES OF DEPUTY CHIEF**
- 6. FIRE PROTECTION AND INCIDENT CHARGES**
- 7. PERMITS**
- 8. NOTICE**
- 9. APPEAL**
- 10. INTERFERENCE WITH DUTIES**
- 11. OFFENCES**
- 12. PENALTIES**
- 13. MISCELLANEOUS**
- 14. VIOLATION TICKETS**
- 15. SEVERANCE**
- 16. COMING INTO EFFECT**

WHEREAS the Council of the Municipality of Jasper wishes to provide for the safety and security of Jasper residents and visitors;

AND WHEREAS the Council of the Municipality of Jasper wishes to provide Fire Protection Service within the Municipality, and provide for the operation of such a service, all pursuant to the laws of the Province of Alberta and the Agreement for the Establishment of Local Government in Jasper dated June 13th, 2001;

AND WHEREAS the Council of the Municipality of Jasper wishes to regulate the use and setting of fires within the Town of Jasper;

NOW THEREFORE, the Council of the Municipality of Jasper in the Province of Alberta, duly assembled, enacts:

1. CITATION

- 1.1 This Bylaw may be cited as the “Jasper Fire Department Bylaw 2025”.
- 1.2 Municipality of Jasper Bylaw #189, the “Jasper Fire Department Bylaw 2015”, is hereby repealed.

2. DEFINITIONS

- 2.1 In this Bylaw:
 - 2.1.1 “Acceptable Fire Receptacle” means an outdoor receptacle that meets the following specifications:
 - 2.1.1.1 a required minimum of 3m (9.84’) clearance, measured to the nearest fire pit edge to buildings, property lines or other combustible material;
 - 2.1.1.2 the fire pit edge does not exceed 0.6m (1.97’) when measured from the surrounding grade to the top of the pit opening;
 - 2.1.1.3 the fire pit does not exceed 1m (3.28’) in width or diameter when measured between the widest points or outside edges;
 - 2.1.1.4 The fire pit installation has enclosed sides made from bricks, concrete blocks, heavy gauge metal or other materials acceptable to the Fire Chief; and
 - 2.1.1.5 a spark arrestor screen with openings no larger than 1.25cm (0.5”) and constructed of non-combustible mesh is used to cover the fire pit opening at all times when a fire is present in a manner which will contain and reduce the hazards of airborne sparks and embers.
 - 2.1.2 “Acceptable Outdoor Fireplace” means an outdoor receptacle that meets the following specifications:
 - 2.1.2.6 a required minimum of 3m (9.84’) clearance, measured to the nearest fireplace edge to buildings, property lines or other combustible material;
 - 2.1.2.7 the fireplace is constructed of materials such as metal, bricks or rocks that are heat and flame-resistant;

- 2.1.2.8 the fireplace is equipped with a chimney that is not less than 2.5m (8.2') in height when measured from the base of the fire-burning area;
- 2.1.2.9 the fireplace chimney is equipped with a screen;
- 2.1.2.10 the base of the fire-burning area is not less than 0.3m (0.98') above the surrounding grade; and
- 2.1.2.11 the fire chamber does not exceed 1.25m (4.1') in width, not more than 0.6m (1.97') in depth and is no more than 0.4m (1.31') in height.
- 2.1.3 "*Apparatus*" shall mean any vehicle provided with machinery, devices, equipment or materials for firefighting and any vehicles used for transporting firefighters or supplies.
- 2.1.4 "Burnable Debris" shall mean those materials permitted to be burned upon obtaining a "Fire Permit." It shall include:
 - 2.1.4.12 Clean, dry lumber which does not contain preservatives;
 - 2.1.4.13 Trunks, branches and sawdust resulting from tree removal;
 - 2.1.4.14 Standing grass and weeds; and
 - 2.1.4.15 Other combustible materials that are acceptable to the Fire Chief.
- 2.1.5 "CAO" shall mean the Chief Administrative Officer of the Municipality of Jasper or any person authorized to act on their behalf.
- 2.1.6 "*Combustible*" shall mean any material that can ignite, burn, and support combustion, or release flammable vapours when exposed to fire or heat.
- 2.1.7 "*Contained Fire*" shall mean a Fire confined within a non-combustible structure or container and ventilated in such a manner as to preclude the escape of combustible materials, including ash.
- 2.1.8 "*Council*" shall mean the Council of the Municipality of Jasper.
- 2.1.9 "*Duty Officer*" shall mean a Fire Department member who provides command coverage and will act as the officer in charge of all fire department incidents.
- 2.1.10 "*Emergency Services*" shall mean all services the Jasper Fire Department provides for emergency response.
- 2.1.11 "*Equipment*" shall mean any tools, contrivances, devices or materials used by the Fire Department to combat fire or respond to an incident or other emergency.
- 2.1.12 "*False Alarm*" shall mean any notification to the Fire Department or any Member regarding a condition, circumstance or event containing an imminent danger to Persons or property wherein such a condition, circumstance or event is not in existence.
- 2.1.13 "*Fire*" shall mean any combustible material in a state of combustion, a situation where a Fire or explosion is imminent, or any other situation presenting a Fire or a danger or possible danger to life or Property from Fire.
- 2.1.14 "*Fire Chief*" shall mean the person appointed by the CAO as head of the Fire Department.
- 2.1.15 "*Fire Department*" shall mean the Department established by this Bylaw and includes any person duly appointed to the Fire Department by the CAO or the Fire Chief.
- 2.1.16 "*Fire Department Property*" shall mean all Property owned or controlled by the Municipality and designated for use by the Fire Department, regardless of the source of that Property.
- 2.1.17 "*Fire Permit*" shall mean a document allowing an Outdoor Fire at a specified location, for a specified period, with such conditions as may be attached by Council, and issued by the Fire Chief at the direction of Council.
- 2.1.18 "*Fire Protection*" shall mean all aspects of Fire safety, including but not limited to, Fire prevention, firefighting or suppression, pre-Fire planning, Fire inspection, Fire investigation, public education and information, training or other staff development, advising, and responding to requests for Fire Protection including legitimate emergencies and false alarms.
- 2.1.19 "*Fire Protection Charge*" shall mean a charge equal to any or all costs incurred by the Fire Department in providing Fire Protection.

- 2.1.20 "*Fireworks*" shall mean the fireworks listed in Class 7, Division 1 and Class 7, Division 2 of the Explosives Act (Canada) and regulations under that Act.
- 2.1.21 "*Incident*" shall mean a situation or occurrence, not limited to a Fire, but which presents a danger or possible danger to life or Property and to which the Fire Department responds.
- 2.1.22 "*Incident Charge*" shall mean a charge equal to any or all costs incurred by the Fire Department in responding to an Incident which presents a danger, real or imagined, to life or Property.
- 2.1.23 "*Lease*" shall mean a lease for the use or occupation of land in Jasper National Park of Canada;
- 2.1.24 "*Leaseholder*" shall mean a grantee or a Person or other legal entity holding a valid lease or licence of occupation with the federal Crown for the use or occupation of land in Jasper National Park, and shall mean Canadian National Railway concerning lots or land parcels held by Canadian National Railway, and shall mean Jasper National Park of Canada concerning lots or land parcels held by the Crown.
- 2.1.25 "*Licence of Occupation*" shall mean a licence for the use or occupation of land in Jasper National Park of Canada;
- 2.1.26 "*Member*" shall mean any person duly appointed a Member of the Fire Department.
- 2.1.27 "*Municipality*" shall mean the physical area of the Municipality of Jasper as defined in the Agreement for the Establishment of Local Government in Jasper, June 13th, 2001 or the municipal entity of the same name as the context requires.
- 2.1.28 "*Municipal Offence Ticket*" shall mean a municipal offence ticket issued pursuant to the *Provincial Offences Procedures Act* (Alberta);
- 2.1.29 "*Officer*" shall mean a person duly appointed as the Fire Chief, Deputy Fire Chief, Captain or Lieutenant and includes a person duly appointed to act temporarily in the place of the Fire Chief, Deputy Fire Chief, Captain or Lieutenant.
- 2.1.30 "*Outdoor Fire*" shall mean any Fire not contained within a building or structure and shall include Fire involving humus soil, piles of coal, farm produce, waste, bush, grass, seed, straw or any Fire that has escaped or spread from a building, structure, machine or vehicle and any Fire set for the purpose of thawing frozen ground.
- 2.1.31 "*Open Fire*" shall mean a Fire burning without proper control or any person's control.
- 2.1.32 "*Person*" shall mean an individual, society, partnership or corporation, or in the case of a vehicle, the lessee, registered owner, and/or their agents or insurance provider;
- 2.1.33 "*Policy*" shall mean the policy duly established by the Council of the Municipality of Jasper.
- 2.1.34 "*Property*" shall mean any real or personal Property, which includes land and structures without limiting the generality of the foregoing.
- 2.1.35 "*Recreational Fire*" shall mean a Fire which is set for the purpose of cooking, obtaining warmth or viewing for pleasure and which is:
- 2.1.35.16 fuelled by propane or natural gas and contained within a commercially obtained propane or natural gas barbecue; or
- 2.1.35.17 on land leased by the Municipality or its agents and used for recreational purposes, and confined to a non-combustible container supplied by the Municipality and approved by the Fire Chief, such Fire to be fuelled only with seasoned wood, charcoal or coal; or
- 2.1.35.18 on the property of a Lessee and which is contained in an Acceptable Fire Receptacle, Acceptable Outdoor Fireplace, commercially obtained outdoor barbeque, or other structure approved by the Fire Chief, and which provides not less than 3 meters clearance from buildings, property lines and combustible material except where otherwise approved by the Fire Chief; and is fuelled only with seasoned wood, charcoal or coal.
- 2.1.36 "*Security Charge*" shall mean a charge equal to any or all costs incurred by the Fire Department after it has responded to an incident, when the integrity of the property is vulnerable to theft, vandalism or other unlawful acts, and when there is a need for the Fire Department to keep the property secure.

- 2.1.37 “*Senior Member*” shall mean the member who holds the most senior rank in the Jasper Fire Department.
 - 2.1.38 “*Structure Fire*” shall mean a fire confined to and within any building or structure which will or is likely to cause the destruction of or damage to such building or structure, excluding an incinerator Fire.
 - 2.1.39 “*Training Fire*” shall mean a fire set by the Fire Chief or their designate for the purpose of training members or members of the general public.
 - 2.1.40 “*Violation Ticket*” shall mean a violation ticket issued pursuant to the *Provincial Offences Procedures Act* (Alberta).
 - 2.1.41 Words importing the masculine gender only include the feminine gender whenever the context requires it and vice versa.
 - 2.1.42 Words importing the singular shall include the plural and vice versa whenever the context requires.
- 3. FIRE CHIEF**
- 3.1 The CAO or their designate shall appoint the Fire Chief.
 - 3.2 The Fire Chief has complete responsibility and authority over the Fire Department, subject always to the direction and control of the CAO or their designate, and in particular, shall carry out all fire protection activities and such other activities as directed, including but not limited to:
 - 3.2.1 motor vehicle incidents;
 - 3.2.2 medical first response;
 - 3.2.3 structural firefighting;
 - 3.2.4 Fire prevention, including fire inspections, fire investigations, public education and fire preplanning;
 - 3.2.5 emergency management planning;
 - 3.2.6 emergency response to dangerous goods posing or likely to pose an immediate danger to the health and well-being of residents or visitors in the Municipality; and
 - 3.2.7 wildland urban interface preventative patrols and inspections.
 - 3.3 The Fire Chief appointed, designated and engaged pursuant to this Bylaw shall be a safety codes officer as described in the *Safety Codes Act* (Alberta) and the *Fire Code* (Alberta). It shall enforce the provisions of the *Safety Codes Act* (Alberta) and the *Fire Code* (Alberta) within the Municipality.
 - 3.4 The Fire Chief, subject to the direction and control of the CAO or their designate, may establish rules, policies and committees necessary for the proper organization and administration of the Fire Department, including, but not limited to:
 - 3.4.1 use, care and protection of Fire Department Property;
 - 3.4.2 conduct and discipline of Officers and Members of the Fire Department pursuant to the provisions of the Jasper Fire Department Policies, or the Municipality of Jasper Policies (as applicable);
 - 3.4.3 efficient and safe operations of the Fire Department; and
 - 3.4.4 training of all Members of the Fire Department.
 - 3.5 The Fire Chief, or in their absence the Deputy Fire Chief, or in the absence of both the Fire Chief and the Deputy Fire Chief, the highest-ranking Member present at a Fire or an Incident:
 - 3.5.1 shall have control, direction and management of any Fire Department Apparatus, Equipment or personnel assigned to a Fire or an Incident and, where a Member is in charge, they shall continue to act until relieved by the Fire Chief, the Deputy Fire Chief, or a higher-ranking Member;
 - 3.5.2 may, at their discretion, establish boundaries or limits and keep persons from entering the area within the prescribed boundaries or limits unless authorized to enter by them; and
 - 3.5.3 may request peace officers to enforce restrictions on persons entering within the boundaries of the limits outlined in Section 3.5.2 herein.
 - 3.6 The Fire Chief, or in their absence the Deputy Fire Chief, or in the absence of both the Fire Chief and the Deputy Fire Chief, the highest-ranking member present at a Fire or an Incident, is empowered to undertake all reasonable actions they deem necessary to directly or indirectly combat, control or deal with a Fire or an Incident, including:

- 3.6.1 passing through or over buildings or Property adjacent to a Fire or an Incident and causing Members of the Fire Department and the Apparatus and Equipment of the Fire Department to enter or pass through or over the buildings or Property;
 - 3.6.2 causing a building, structure or object to be pulled down, demolished, or otherwise removed; and
 - 3.6.3 commandeering and authorizing payment for the possession or use of any equipment required, in their sole judgment, to combat, control or deal with a Fire or an Incident.
- 3.7 The Fire Chief may compel assistance from officials and employees of the Municipality as they deem necessary to discharge their duties and responsibilities concerning Fires and Incidents.
- 3.8 Regulations, rules or policies made pursuant to Section 3.4 of this Bylaw shall not be inconsistent with the legislation and regulations of the Province of Alberta and the *Canada National Parks Act*.
- 3.9 The limits of the jurisdiction of the Fire Chief, Officers and Members of the Fire Department will extend to the area and boundaries of the Municipality, and no part of the fire Apparatus or Equipment shall be used beyond the limits of the jurisdiction except:
- 3.9.1 with the express authorization of a written contract or agreement authorized by Council and providing for the supply of Fire Protection outside the Municipality's boundaries; or
 - 3.9.2 in accordance with approved Policy.
- 3.10 The Fire Chief shall have all authority necessary to ban the starting and maintaining of all Fires, including all Recreational Fires and all fireworks, in the Municipality of Jasper and shall do so upon:
- 3.10.1 request of competent authorities in the Province of Alberta; or
 - 3.10.2 upon request of the Superintendent of Jasper National Park of Canada.
- 3.11 The Fire Chief may, at any reasonable time, enter any building, structure or land in the Municipality of Jasper for the purpose of carrying out a fire prevention inspection on that land.
- 3.12 The Fire Chief may order any alterations, renovations or repairs necessary to prevent fire to any building, structure or place in the Municipality of Jasper.

4. APPOINTMENT, POWERS AND RESPONSIBILITIES OF MEMBERS

- 4.1 The Volunteer members shall be appointed in accordance with the following:
- 4.1.1 the Jasper Fire Department hiring policies, and
 - 4.1.2 the Jasper Fire Department Volunteer Firefighter Recruitment Package.
- 4.2 Members shall report to and be responsible to the Duty Officer during a Fire or an Incident.
- 4.3 Each Member shall, subject to the control and authority of the Fire Chief and the provisions of this Bylaw, have the authority and power to:
- 4.3.1 extinguish or control Fire;
 - 4.3.2 enter onto any Property to mitigate any Fire or Incident;
 - 4.3.3 enter into operations to preserve life and Property; and
 - 4.3.4 take reasonable measures to prevent interference with the efforts of persons engaged in the extinguishing of Fires or preventing the spread thereof by regulating the conduct of the public at or in the vicinity of any Fire.

5. APPOINTMENT, POWERS AND RESPONSIBILITIES OF DEPUTY FIRE CHIEF

- 5.1 The Deputy Fire Chief shall be appointed the CAO.
- 5.2 The Deputy Fire Chief shall report to, and be responsible to, the Fire Chief.
- 5.3 Subject to the direction and control of the Fire Chief and the provisions of this Bylaw, the Deputy Fire Chief shall have the authority and power to:
- 5.3.1 undertake any and all actions within the powers and authorities of Members;
 - 5.3.2 undertake any and all actions within the powers and authorities of the Fire Chief when duly appointed to act temporarily in the place of the Fire Chief or during a Fire or an Incident when the Fire Chief is absent or incapacitated; and
 - 5.3.3 undertake such action or actions as fall within the powers and authorities of the Fire Chief when so directed by the Fire Chief.

6. FIRE PROTECTION AND INCIDENT CHARGES

- 6.1 Upon providing Fire Protection or other services within or outside the Municipality's boundaries, the Municipality may, in its absolute discretion, levy:
- 6.1.1 a Fire Protection Charge to the owner or occupant of a Property in respect of which Fire Protection services have been provided;
 - 6.1.2 a Fire Protection Charge to a Person causing or contributing to the Fire, concerning which Fire Protection services have been provided;
 - 6.1.3 an Incident Charge to the owner or occupant of a Property concerning which the Fire Department has responded to an Incident; or
 - 6.1.4 an Incident Charge to a Person causing or contributing to the Incident concerning which the Fire Department has responded.
- 6.2 The fee schedule for Fire Protection Charges and Incident Charges shall be as set out in Schedule "A".
- 6.3 A Fire Protection Charge and an Incident Charge shall be paid within sixty (60) days of being levied.
- 6.4 Collection of unpaid Fire Protection Charges and Incident Charges may be undertaken by civil action in a court of competent jurisdiction. Any civil action does not invalidate any lien which the Municipality is entitled to on the Property in respect of which the indebtedness was incurred, and failing payment such unpaid Fire Protection Charges and Incident Charges shall be a municipal account due and payable by the owner of a Property or the lessee of a land parcel concerning which such Fire Protection Charges and Incident Charges were incurred. It shall be recovered in the same manner as other municipal fees and taxes.
- 6.5 The owner of a Property or the lessee of a land parcel to which Fire Protection is provided is liable for Fire Protection Charges incurred, and the Municipality may add to the tax roll of a parcel of land all unpaid Fire Protection Charges and Incident Charges.
- 6.6 Notwithstanding Section 6.5 herein, Council may establish by policy exemptions from Fire Protection Charges and Incident Charges.
- 6.7 The property owner is liable for Security Charges from the time an Incident is completed until they take control of the Property from the Fire Department. The cost thereof shall be paid to the Municipality. Failing payment of such cost shall be a municipal account due and payable by the property owner concerning which such Security Charges were incurred. It shall be recovered in the same manner as other municipal fees and taxes.

7. PERMITS

- 7.1 No Person may ignite in the Municipality of Jasper or allow to be ignited in the Municipality of Jasper an Outdoor Fire unless that Person is in possession of a valid Fire Permit as described herein.
- 7.2 The Fire Chief may permit an Outdoor Fire within the Town of Jasper if the fire is in an approved receptacle and only burnable debris is used.
- 7.3 No Person may ignite or discharge Fireworks within the Municipality of Jasper or allow Fireworks to be ignited or discharged within the Municipality of Jasper unless that Person is in possession of a valid Fireworks Permit as described herein.
- 7.4 The Fire Chief may, with approval of the CAO and with approval of the Superintendent of Jasper National Park of Canada, issue a permit to allow the discharge of Fireworks within the Municipality of Jasper, and may attach to that permit such conditions as are necessary for the safe discharge of Fireworks and such conditions as are necessary to specify the time, location and duration of the Fireworks discharge.

8. NOTICE

- 8.1 Any notice provided for in this Bylaw shall be in writing.
- 8.2 Service of any notice provided for in this Bylaw shall be made as follows:
- 8.2.1 personally, upon the Person to be served; or
 - 8.2.2 by mailing the copy to the Person to be served by double registered mail or certified mail to the last known post office address of the Person to be served, and service shall be deemed to be effected at the time the copy is delivered by an official of the post office to the Person to be served or to any Person receiving it on their behalf;
 - 8.2.3 where the Property is not occupied, by mailing the notice by double registered mail or certified mail to the mailing address noted on the Municipality's tax roll for that Property, and service shall be deemed to be effected at the time the copy is delivered

- by an official of the post office to the Person to be served or to any Person receiving it on their behalf; or
- 8.2.4 as directed by the Court.

9. APPEAL

- 9.1 A Person who considers themselves aggrieved by a written order given pursuant to this Bylaw may appeal the direction to the Council, under the terms prescribed by the *Municipal Government Act*.

10. INTERFERENCE WITH DUTIES

- 10.1 No Person shall obstruct the CAO or any person authorized by the CAO from inspecting Property, performing any work necessary to remedy a condition, or performing their duties under this Bylaw.

11. OFFENCES

- 11.1 No Person shall:
 - 11.1.1 impede, obstruct or hinder the Fire Chief or the Deputy Fire Chief, or a Member of the Fire Department or other person assisting or acting under the direction of the Fire Chief or the Deputy Fire Chief, or the Member in charge at any Fire or Incident;
 - 11.1.2 damage or destroy fire department apparatus or equipment;
 - 11.1.3 at a Fire or an Incident, drive a vehicle over any equipment without permission of the Fire Chief, the Deputy Fire Chief or the Member in charge;
 - 11.1.4 at an Incident, enter the boundaries or limits of an area prescribed in accordance with Section 3.5 herein unless they have been authorized to enter by the Fire Chief, the Deputy Fire Chief or the Member in charge;
 - 11.1.5 obstruct a Member from carrying out any function or activity related in any way to mitigate a Fire or Incident;
 - 11.1.6 falsely represent themselves as a Member or wear or display any Fire Department badge, cap, button, insignia, or other trappings for the purpose of such false representation;
 - 11.1.7 obstruct or otherwise interfere with access roads or streets or other approaches to any fire alarm, fire hydrant, cistern or body of water designated for fire-fighting purposes or other connections provided to a fire main, pipe, stand pipe, sprinkler system, cistern or other body of water designated for fire-fighting purposes;
 - 11.1.8 light any Fire, including an Outdoor Fire or Structure Fire, unless that Person is the holder of a subsisting Fire Permit, unless:
 - 11.1.8.1 the Fire is a Recreational Fire;
 - 11.1.8.2 the Fire is a Contained Fire; or
 - 11.1.8.3 the Fire is a Training Fire.
 - 11.1.9 permit an Outdoor Fire or a Structure Fire except when such Fire is allowed under this Bylaw;
 - 11.1.10 fail to report a Fire that is not a Recreational Fire, a Contained Fire or a Fire set by a member for the purpose of training Members;
 - 11.1.11 either directly or indirectly, personally or through an agent, servant, or employee, kindle a Fire or allow an Open Fire on any land with respect to which they are not the holder of a Lease or a Licence of Occupation, or allow an Open Fire to pass across the boundaries of said land;
 - 11.1.12 light a Fire without first taking sufficient precautions to ensure that the Fire will be kept under control at all times;
 - 11.1.13 light a fire when winds exceed 25 km/hr, gusting or are conducive to creating an Open Fire;
 - 11.1.14 fail to take reasonable steps to control a Fire for the purpose of preventing it from becoming an Open Fire or from spreading outside the boundaries of their Lease or Licence of Occupation;

- 11.1.15 deposit, discard or leave any burning matter or substance where it might ignite other materials and cause a Fire;
- 11.1.16 conduct any activity that might reasonably be expected to cause a Fire unless that Person exercises reasonable care to prevent the Fire from occurring;
- 11.1.17 knowingly make a false statement in a Fire Permit application;
- 11.1.18 use a Fire to burn anything other than burnable debris, such as:
 - 11.1.18.1 manure, food waste, or animal carcasses;
 - 11.1.18.2 material that will result in the production of dense black smoke, including but not limited to insulation from electrical wiring or equipment, asphalt roofing materials, hydrocarbons, plastics or creosoted wood;
 - 11.1.18.3 herbicides, pesticides, or other toxic materials or substances.
- 11.1.19 conduct any activity that involves the use of Fire where smoke from the Fire will impede visibility of the vehicular and pedestrian traffic on any road or street or on any highway as defined in the *Highway Traffic Act*, R.S.A. 1980 c.H-7;
- 11.1.20 light a Fire or burn any material contrary to federal, provincial or municipal legislation or regulations;
- 11.1.21 use a Fire to burn normal waste which results from the operation of a household or commercial business or occupation, and which shall include paper, rags, lawn and hedge clippings, packaging materials, and waste from the preparation of food;
- 11.1.22 leave a Fire unattended except when reporting an uncontrolled Fire; or
- 11.1.23 fail to extinguish a Fire when it is no longer required.
- 11.2 No Person shall be in possession of more than 250 litres of fuel or other flammable liquid unless:
 - 11.2.1 the fuel or liquid is stored in the tank of a vehicle, and that tank is a component of the fuel system of the vehicle;
 - 11.2.2 the fuel or liquid is stored in a tank that is a component of the heating system of a building;
 - 11.2.3 the fuel or liquid is being carried in a vehicle intended for the transportation of fuel or flammable liquid;
 - 11.2.4 the fuel or liquid is stored in an underground and above-ground tank intended for the storage of fuel or flammable liquid; or
 - 11.2.5 the Fire Chief has authorized the possession of and means of storage of such fuel or flammable liquid.
- 11.3 Where Property does not comply with this Bylaw or a Person contravenes this Bylaw, the Municipality may pursue its enforcement alternatives in accordance with any Act, or common law right, including issuance of an order to remedy contraventions, remedying contraventions by the Municipality, adding amounts to the tax roll, and pursuing injunctions pursuant to the *Municipal Government Act* (Alberta).

12. PENALTIES

- 12.1 Any Person who:
 - 12.1.1 violates any provision of this Bylaw;
 - 12.1.2 suffers or permits any act or thing to be done in contravention of or in violation of any provision of this Bylaw;
 - 12.1.3 neglects to do or refrains from doing anything required to be done by the provisions of this Bylaw; or
 - 12.1.4 does any act or thing, or omits any act or thing, thus violating any provision of this Bylaw;
- is guilty of an offence under this Bylaw and upon conviction is liable to a fine of not less than \$250.00 and not more than \$2500.00 as specified in Schedule B herein.

13. MISCELLANEOUS

- 13.1 Nothing in this Bylaw shall be construed to give the Fire Department or the Fire Chief control or authority respecting ambulance services.
- 13.2 Nothing in this Bylaw shall be construed so as to prevent Council from entering into agreements for the provision of Fire Protection services within or outside the boundaries of the Municipality of Jasper.

14. VIOLATION TICKETS

- 14.1 Violation tickets will be issued in the following fashion and will have force and effect as follows:
- 14.1.1 A Bylaw Enforcement Officer, a Peace Officer, the Fire Chief and the Deputy Fire Chief are hereby authorized and empowered to issue a Municipal Offence Ticket to any Person where there are reasonable and probable grounds to believe that Person has contravened any provision of this Bylaw.
- 14.1.2 A Municipal Offence Ticket may be issued to a Person:
- 14.1.2.1 personally; or
- 14.1.2.2 by mailing a copy to such Person at their last known post office address.
- 14.2 Municipal Offence Tickets shall be in a form approved by the CAO and shall state:
- 14.2.1 the name of the Person;
- 14.2.2 the offence;
- 14.2.3 the appropriate penalty for the offence as specified in Schedule “B” herein;
- 14.2.4 that the penalty shall be paid within thirty (30) days of the issuance of the Municipal Offence Ticket; and
- 14.2.5 any other information as may be required by the Municipality.
- 14.3 Where an offence to this Bylaw continues for more than one day, the Bylaw Enforcement Officer or Peace Officer may issue one Municipal Offence Ticket for each day the offence continues.
- 14.4 Where a Municipal Offence Ticket is issued pursuant to this Bylaw, the Person to whom the Municipal Offence Ticket is issued may, in lieu of being prosecuted for the offence, pay to the Municipality the penalty specified in the Municipal Offence Ticket.
- 14.5 Nothing in this Bylaw shall prevent a Bylaw Enforcement Officer or a Peace Officer from immediately issuing a Violation Ticket for the mandatory court appearance of any Person who contravenes any provision of this Bylaw.
- 14.6 If the penalty specified in the Municipal Offence Ticket is not paid within the prescribed time period, then a Bylaw Enforcement Officer or a Peace Officer may issue a Violation Ticket pursuant to Part II of the Provincial Offences Procedure Act.

15. SEVERANCE

- 15.1 If any provision herein is adjudged by a Court of competent jurisdiction to be invalid for any reason, then that provision shall be severed from the remainder of this Bylaw and all other provisions of this Bylaw shall remain valid and enforceable.

16. COMING INTO EFFECT

- 16.1 This Bylaw shall come into effect upon the date of the third reading thereof.

GIVEN FIRST READING THIS 20th DAY OF MAY 2025

GIVEN SECOND READING THIS 20th DAY OF MAY 2025.

GIVEN THIRD AND FINAL READING THIS DAY OF 2025

Mayor

Chief Administrative Officer

SCHEDULE A: Fire Protection Charges

Emergency and Incident Responses:

	Rescue vehicle and crew	
	\$630.00/hr	
	Pumper truck and crew	\$630.00/hr
	Ladder truck and crew	\$630.00/hr
	Command vehicle and crew	\$210.00/hr
Alarm Responses	First, Second and Third false-alarm occurrences in any 6-month period	N/C
	Subsequent false-alarm occurrences in any 6-month period	\$200.00
Incident/Scene Security	Crew charge	\$100.00 hr/ per person
	Contractors	Actual
Rates		
Fire Investigation Services (on request)		\$100.00 / hr
Fire Inspections	Licensing	No Charge
	On Request	\$100.00
	Non-Compliant Re-Inspections	\$200.00
Occupant load calculation and permit (on request)		\$50.00
Fireworks discharge permit		\$10.00
File search and letter response (on request)		\$100.00
Fire Training Services		\$100.00/hr
Plus GST		

SCHEDULE B: Specified Penalties

Section	Offence	
11.1.1	impede, obstruct or hinder the Fire Chief or the Deputy Fire Chief, or a Member of the Fire Department or other person assisting or acting under the direction of the Fire Chief or the Deputy Fire Chief, or the Member in charge at any Fire or Incident.	\$2,500
11.1.2	damage or destroy Fire Department Apparatus or Equipment.	\$2,500
11.1.3	at a Fire or an Incident, drive a vehicle over any Apparatus or Equipment without permission from the Fire Chief or the Deputy Chief or the Duty Officer in charge.	\$2,500
11.1.4	at an Incident, enter the boundaries or limits of an area prescribed in accordance with Section 3.5 herein unless they have been authorized to enter by the Fire Chief, the Deputy Fire Chief or the Duty Officer in charge.	
	First offence	\$500
	Second offence within one (1) calendar year of any previous offence	\$1,000
	Third or subsequent offence within one (1) calendar year of any previous offence	\$2,500
11.1.5	obstruct a Member from carrying out any function or activity related in any way to Fire protection.	
	First offence	\$250
	Second offence within one (1) calendar year of any previous offence	\$500.00
	Third or subsequent offence within one (1) calendar year of any previous offence	\$1,000
11.1.6	falsely represent themselves as a Member or wear or display any Fire Department badge, cap, button, insignia, or other trappings for the purpose of such false representation.	
	First offence	\$250
	Second offence within one (1) calendar year of any previous offence	\$500
	Third or subsequent offence within one (1) calendar year of any previous offence	\$1,000
11.1.7	obstruct or otherwise interfere with access roads or streets, or other approaches to any fire alarm, fire hydrant, cistern or body of water designated for fire-fighting purposes or other connections provided to a fire main, pipe, stand pipe, sprinkler system, cistern or other body of water designated for firefighting purposes.	
	First offence	\$250
	Second offence within one (1) calendar year of any previous offence	\$500
	Third or subsequent offence within one (1) calendar year of any previous offence	\$1,000
11.1.8	light any Fire, including an Outdoor Fire or Structure Fire, unless that Person is the holder of a subsisting Fire Permit.	
	First offence	\$250
	Second offence within one (1) calendar year of any previous offence	\$500
	Third or subsequent offence within one	

	(1) calendar year of any previous offence	\$1,000
11.1.9	permit an Outdoor Fire or a Structure Fire except when such Fire is allowed under this Bylaw.	
	First offence	\$250
	Second offence within one (1) calendar year of any previous offence	\$500
	Third or subsequent offence within one (1) calendar year of any previous offence	\$1,000
11.1.10	fail to report a Fire that is not a Recreational Fire, a Contained Fire or a Fire set by a member for the purpose of training Members.	
	First offence	\$250
	Second offence within one (1) calendar year of any previous offence	\$500
	Third or subsequent offence within one (1) calendar year of any previous offence	\$1,000
11.1.11	either directly or indirectly, personally or through an agent, servant, or employee kindle a Fire or allow an Open Fire on any land in respect of which they are not the holder of a Lease or a Licence of Occupation, or allow an Open Fire to pass across the boundaries of said land.	
	First offence	\$500
	Second offence within one (1) calendar year of any previous offence	\$1,000
	Third or subsequent offence within one (1) calendar year of any previous offence	\$2,500
11.1.12	light a Fire without first taking sufficient precautions to ensure that the Fire will be kept under control at all times.	
	First offence	\$250
	Second offence within one (1) calendar year of any previous offence	\$500
	Third or subsequent offence within one (1) calendar year of any previous offence	\$1,000
11.1.13	light a fire when weather conditions are conducive to creating an Open Fire.	
	First offence	\$250
	Second offence within one (1) calendar year of any previous offence	\$500
	Third or subsequent offence within one (1) calendar year of any previous offence	\$1,000
11.1.14	fail to take reasonable steps to control a Fire for the purpose of preventing it from becoming an Open Fire or from spreading outside the boundaries of their Lease or Licence of Occupation.	
	First offence	\$250
	Second offence within one (1) calendar year of any previous offence	\$500
	Third or subsequent offence within one (1) calendar year of any previous offence	\$1,000
11.1.15	deposit, discard or leave any burning matter or substance where it might ignite other materials and cause a Fire.	

	First offence	\$250
	Second offence within one (1) calendar year of any previous offence	\$500
	Third or subsequent offence within one (1) calendar year of any previous offence	\$1,000
11.1.16	conduct any activity that might reasonably be expected to cause a Fire unless that Person exercises reasonable care to prevent the Fire from occurring.	
	First offence	\$250
	Second offence within one (1) calendar year of any previous offence	\$500
	Third or subsequent offence within one (1) calendar year of any previous offence	\$1,000
11.1.17	knowingly make a false statement in a Fire Permit application.	
	First offence	\$500
	Second offence within one (1) calendar year of any previous offence	\$1,000
	Third or subsequent offence within one (1) calendar year of any previous offence	\$2,500
11.1.18	use a Fire to burn prohibited substances.	
	First offence	\$250
	Second offence within one (1) calendar year of any previous offence	\$500
	Third or subsequent offence within one (1) calendar year of any previous offence	\$1,000
11.1.19	conduct any activity that involves the use of Fire where smoke from the Fire will impede visibility of the vehicular and pedestrian traffic on any road or street or on any highway as defined in the <i>Traffic Safety Act, R.S.A. 2000</i> .	
	First offence	\$250
	Second offence within one (1) calendar year of any previous offence	\$500
	Third or subsequent offence within one (1) calendar year of any previous offence	\$1,000
11.1.20	light a Fire or burn any material contrary to federal, provincial, or municipal legislation or regulations.	
	First offence	\$250
	Second offence within one (1) calendar year of any previous offence	\$500
	Third or subsequent offence within one (1) calendar year of any previous offence	\$1,000
11.1.21	use a Fire to burn normal waste, which results from the operation of a household, commercial business, or occupation.	
	First offence	\$250
	Second offence within one (1) calendar year of any previous offence	\$500
	Third or subsequent offence within one (1) calendar year of any previous offence	\$1,000

11.1.22 leave a Fire unattended except when reporting an uncontrolled Fire.

First offence	\$250
Second offence within one (1) calendar year of any previous offence	\$500
Third or subsequent offence within one (1) calendar year of any previous offence	\$1,000

11.1.23 fail to extinguish a Fire when it is no longer required.

First offence	\$250
Second offence within one (1) calendar year of any previous offence	\$500
Third or subsequent offence within one (1) calendar year of any previous offence	\$1,000

11.2 Possess more than 250 litres of fuel or other flammable liquid in contravention of this Bylaw.

First offence	\$500
Second offence within one (1) calendar year of any previous offence	\$1,000
Third or subsequent offence within one (1) calendar year of any previous offence	\$2,500

11.3 Any other offence in contravention of this Bylaw.

First offence	\$250
Second offence within one (1) calendar year of any previous offence	\$500
Third or subsequent offence within one (1) calendar year of any previous offence	\$1,000



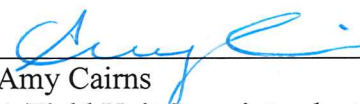
AGENDA ITEM 6.6

**Certification of Municipality of Jasper
Bylaw #269
Jasper Rotation of Ballots Bylaw 2025**

I, Amy Cairns, Acting Field Unit Superintendent of Jasper National Park of Canada, pursuant to Article 4.4 of the Agreement for the Establishment of Local Government in the Town of Jasper (“Local Government Agreement”) have reviewed the Municipality of Jasper Bylaw #269, which received its first and second reading on the 20th of May 2025 by the Council of the Municipality hereby certify with respect to Bylaw #269 that:

- 1) there are no impacts on the environment, or that any environmental impacts can be appropriately mitigated; and
- 2) there is no encroachment on Canada’s authority in the areas of land use planning and development.

Dated at the Town of Jasper, in the Province of Alberta, this 28th day of May 2025



Amy Cairns
A/Field Unit Superintendent of
Jasper National Park of Canada

MUNICIPALITY OF JASPER
Bylaw #269

**BEING A BYLAW OF THE MUNICIPALITY OF JASPER IN THE PROVINCE OF ALBERTA TO
PROVIDE FOR THE PRINTING OF BALLOTS IN LOTS FOR THE 2025 MUNICIPAL ELECTION.**

WHEREAS a general municipal election will be conducted in Jasper during the year 2025; and

WHEREAS the *Municipal Government Act*, RSA 2000, cM-26 as amended provides for Council to pass bylaws for municipal purposes; and

WHEREAS pursuant to the provisions of the *Local Authorities Election Act*, RSA 2000, cL-21 as amended, it is necessary that a municipal bylaw be passed not less than two months before an election to allow for the printing of ballots in lots providing for the rotation of the names of candidates;

NOW THEREFORE, the Council of the Municipality of Jasper in the Province of Alberta, duly assembled, enacts:

1. CITATION

- 1.1 This bylaw may be cited as the “Jasper Rotation of Ballots Bylaw 2025.”
- 1.2 The Municipality of Jasper Bylaw #237, the “Jasper Rotation of Ballots Bylaw 2021” is hereby repealed.

2. DEFINITIONS

- 2.1 In this bylaw:
 - 2.1.1 “*Council*” shall mean the Council of the Municipality of Jasper;
 - 2.1.2 “*Returning Officer*” shall mean the person duly appointed to that position by Council for the 2025 municipal election.

3. PRINTING OF BALLOTS

- 3.1 Council hereby directs the Returning Officer to ensure that ballots to be used during the 2025 municipal election shall be printed as follows:
 - 3.1.1 each ballot shall contain the name of each candidate;
 - 3.1.2 the names of the candidates on each ballot shall be arranged alphabetically in order of the surnames and, if two or more candidates have the same surname, the names of those candidates shall be arranged alphabetically in the order of their given names;
 - 3.1.3 ballots shall be printed in as many lots as there are candidates for the office;
 - 3.1.4 in the first lot the names of the candidates shall appear in alphabetical order;
 - 3.1.5 in the second lot the names shall appear in the same order, except that the first name in the first lot shall be placed last;
 - 3.1.6 in each succeeding lot, the order shall be the same as that of the preceding lot, except that the first name in the preceding lot shall be placed last; and
 - 3.1.7 tablets of ballots to be used at each voting station shall be made up by combining ballots from the different lots in regular rotations so that no two consecutive electors may receive ballot papers from the same lot, and so that each candidate’s name shall appear first and in each other position substantially the same number of times on the ballot used.

4. SEVERANCE

- 4.1 If any section of the bylaw is found to be invalid, it shall be severed from the remainder of the bylaw and shall not invalidate the whole bylaw.

5. COMING INTO EFFECT

- 5.1 This bylaw shall come into force and effect on the final day of passing thereof.

GIVEN FIRST READING THIS 20th DAY OF MAY 2025

GIVEN SECOND READING THIS 20th DAY OF MAY 2025.

GIVEN THIRD AND FINAL READING THIS DAY OF 2025

Mayor

Chief Administrative Officer

AGENDA ITEM 6.9 - Report from May 27, 2025 Committee of Whole meeting

REQUEST FOR DECISION

Subject: Regional Recovery Transit Service RFP Award
From: Bill Given, Chief Administrative Officer
Reviewed by: Michael Fark, Director of Recovery
Jasper Transit Manager
Date: May 27, 2025



Recommendation:

That Committee recommend Council award the turnkey operation of the Jasper Regional Recovery Transit Service to SunDog Tours.

Alternatives:

- That Committee recommend Council postpone the start of Regional Recovery Transit Service and seek additional information from the potential vendors.
- That Committee receive the report for information and take no further action on establishing a Regional Recovery Transit service.

Background:

The 2011 Jasper Community Sustainability Plan and the 2018 Transportation Master Plan include recommendations to explore the opportunity of future internal and regional transit connections for the town.

In early 2023 Council received the [Transportation Strategy & Action Plan](#) (the Transit Strategy); and directed administration to begin the next steps to establish a fixed-route bus service beginning September 5, 2023.

In Spring 2025, the Alberta Ministry of Municipal Affairs granted the Municipality with \$2 Million in operating funding for interim regional transit services between the Town of Hinton and Jasper, to support a regional approach to interim housing. The term of the grant ends June 30, 2029.

In March and April 2025, there were 17.5% more fixed-route Jasper Transit boardings than in March and April of 2024. School Bus boardings in March and April of 2025 remain lower than in 2024 by 13.4% and this is likely due to the significant reduction in dwelling units within the school bus catchment. Particularly in the context of community recovery, the increase in fixed route boardings over 2024 continues to be a success.

Discussion:

The Regional Recovery Transit Service procurement process met all expectations of the approved Council policy.

The RFP requested respondents to supply proposals meeting a service level of five round trips per day between Hinton and Jasper and seven round trips per day between Jasper and Marmot Meadows. This service level is estimated by Administration to be approximately 5,000 annual transit service hours, and this was the basis for proponents to provide service delivery budgets. For comparison, the existing Jasper Transit system delivers approximately 3,710 annual transit service hours.

Scoring Components & Evaluation

Proposals were evaluated in the categories shown below and the information provided by through the RFP process resulted in the following scoring:

Evaluation categories		Proponent	Final Score
Related Project Experience	25%	SunDog Tours	85
Service Proposal	15%		
Fleet	30%	PWTransit Canada	84
Budget	30%		

SunDog Tours Submission Details

SunDog Tours is a long-standing transportation provider based in Jasper, with experience providing both private and public transportation services. SunDog Tours has successfully operated a daily scheduled regional transportation service connecting Jasper – Hinton – Edson – Edmonton since 2006. Other service delivery experience relevant to this assignment includes Rocky Mountaineer contracted transfers, sub-contracting to Pacific Western Transportation to operate local Jasper Transit services from November 2023 to March 2024, and the Jasper SkyTram – Jasper Park Lodge Shuttle.

The proposed Regional Recovery Service operation would consist of one (1) Supervising Contact and one (1) to three (3) drivers per day. SunDog Tours has a roster of 45 local Transit Operators, of which two local experienced operators were named and dedicated to the Regional Recovery service.

The SunDog Tours proposal satisfies all fleet and other requirements specified through the RFP, including wheelchair accessibility, bicycle accommodation and consistent size and colouring as the existing Jasper Transit fleet. Their proposal includes value added considerations such as the offer for flexibility about where the service is dispatched from (Jasper or Hinton) and to flex service levels depending on the rider demand.

The proposal from SunDog Tours is detailed and demonstrates solid policy and practice. Administration is confident that SunDog Tours can meet the service expectations of the Municipality for Regional Recovery Transit Service.

Strategic Relevance:

- Recognize the fundamental importance of our tourism economy.
- Take proactive steps to reduce the risk of people becoming vulnerable and respond when they are vulnerable.
- Communicate and engage with residents.
- Increase opportunities for active transportation and transportation alternatives.

Inclusion Considerations:

The provision of transit within the community supports equitable access to transportation and supports mobility for residents who may not own a private automobile. This mobility enables more individual autonomy and increases access to work and social events.

Relevant Legislation:

- [Alberta Traffic Safety Act and Commercial Vehicle Regulations](#)
- [Policy F-114 Transit Service Standards](#)
- [Policy B-120 Procurement Policy](#)

Financial:

Based on 5,000 service hours per year the annual cost of **operating** Regional Recovery service proposed by SunDog Tours is as follows:

Year 1 - \$560,000 Year 2 - \$552,500 *Year 3 - \$555,000 *Year 4 - \$560,000

**To establish a baseline for comparison, Years 3 and 4 were considered optional in the proposal evaluation and were not part of the evaluated pricing.*

Fuel costs for the operation of Regional Recovery service will be additional and covered by the Municipality. Fuel is estimated to cost \$65,000 to \$100,000 annually for the operation of Regional Recovery service, per the current service concept.

Other eligible expenses under the Provincial funding contract include the following activities which are estimated to cost up to \$75,000 per year, in total.

- Service Implementation and Ongoing Planning (\$30,000 Annually)
 - Developing a communication plan
 - Establishing an integrated fare structure
 - Integration and exchange of transit-related data between services
 - Planning and prioritizing regional transit services based on need
- Ongoing project administration (\$30,000 Annually)
- Public and municipal consultation, such as on-board surveys (\$15,000 Annually)

Work on a fare structure for the Regional Recovery service is underway. Principals include ensuring that the service is available for free for displaced residents of Jasper and ensuring that other community members and visitors are charged an appropriate fare to reinvest in the provision of service.

With the annual cost of service proposed by SunDog Tours, the estimated costs of eligible expenses outlined above, and fare revenue, the \$2 Million Provincial grant is expected to cover Regional Recovery service, at this service level, for approximately three years.