

Municipality of Jasper
Committee of the Whole Meeting Agenda

August 22, 2023 | 9:30 am

Jasper Library & Cultural Centre – Quorum Room

Notice: Council members and a limited number of staff are in Council chambers for meetings. Members of the public can attend meetings in person; view meetings through the Zoom livestream; or view archived Council meetings on YouTube at any time. To live-stream this meeting starting at 9:30 am, use the following Zoom link: <https://us02web.zoom.us/j/87657457538>

1. Call to order Deputy Mayor Kelleher-Empey to chair meeting

2. Additions to agenda

3. Approval of agenda

3.1 August 22, 2023 Committee of the Whole agenda attachment

4. August 8, 2023 Committee of the Whole minutes (approved on August 15, 2023) attachment

4.1 Business arising from minutes

5. Delegations

5.1 Kim Stark – a) Parking Zone b) Indoor Track attachment

6. Correspondence

6.1 RCMP Quarterly Report attachment

7. New business

7.1 Fruit Trees on Municipal Properties verbal

7.2 Code of Conduct in Municipal Facilities attachment

7.3 Reallocation of Capital Funds attachment

8. Motion Action List

attachment

9. Councillor upcoming meetings

[9.1 Council appointments to boards and committees](#)

10. Upcoming events

Jasper Yellowhead Historical Society Homecoming 2023 – August 27-29

Jasper Park Chamber of Commerce AGM – 5:30pm, August 31, Pyramid Lake Lodge

Jasper Crisis Team Fundraising Golf Tournament – September 8, Fairmont Jasper Park Lodge

Jasper Folk Music Festival – September 8-9, Commemoration Park

Alberta Tourism Advocacy Summit, September 25, Calgary Telus Convention Centre

Alberta Municipalities' Convention & Trade Show – September 27-29, Edmonton Convention Centre

11. Adjournment

All regular and committee meetings of Council are video-recorded and archived on YouTube.

Municipality of Jasper
Committee of the Whole Meeting Minutes
Tuesday, August 8, 2023 | 9:30am
Jasper Library and Cultural Centre, Quorum Room

| | | | |
|---|--|-------------------------|---------|
| Virtual viewing and participation | Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through Zoom livestreaming and in person attendance. | | |
| Present | Mayor Richard Ireland, Deputy Mayor Helen Kelleher-Empey, Councillors Kathleen Waxer, Wendy Hall, Scott Wilson, Rico Damota, and Ralph Melnyk | | |
| Absent | none | | |
| Also present | Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services John Greathead, Director of Operations & Utilities Amanda Stevens, Communication Manager Emma Acorn, Legislative Services Coordinator Bob Covey, The Jasper Local Peter Shokeir, The Fitzhugh 6 observers | | |
| Call to Order | Deputy Mayor Kelleher-Empey called the August 8, 2023 Committee of the Whole meeting to order at 9:30am and began with a Traditional Land Acknowledgement . | | |
| Additions/ deletions to the agenda #339/23 | Mayor Ireland requested the addition of two items. MOTION by Councillor Waxer that Committee add the following two items requested by Mayor Ireland: <ul style="list-style-type: none">• 10.1 In-camera - Strategic Priorities FOIP, S. 29(1)(b)• 7.4 Jasper Leaseholds Assets Society | | |
| | FOR 6 Councillors | AGAINST 0 Councillor | CARRIED |
| Approval of agenda #340/23 | MOTION by Councillor Hall that Committee approve the agenda for the August 8, 2023 Committee of the Whole meeting as amended. | | |
| | FOR 6 Councillors | AGAINST 0 Councillor | CARRIED |
| Business arising from July 11, 2023 minutes | none | | |
| Delegations | none | | |
| Correspondence | none | | |

Councillor Melnyk joined the meeting at 9:33am

B-020
Procurement
Policy Revisions
#341/23

Committee received a draft revised Procurement Policy from Administration and discussed potential revisions.

MOTION by Councillor Damota that Committee recommend Council approve Policy B-120: Procurement Policy with the following amendments:

- Section 4.1 – Be edited to read “In addition to meeting all advertising requirements of provincial legislation and relevant trade agreements, the municipality shall make available to the local Jasper market notice of procurement opportunities issued through Alberta Purchasing Connection”.
- Section 4.2(a) – add “within 48 hours of being issued on APC”
- Section 8, subsection 3a, 4a, and 5a – add “and must follow all requirements listed under section 4 (Local Notice) of this policy”
- Section 8, subsection 3b, 4b, 5b - add “*Subject to the application of relevant administrative procedures”

FOR
7 Councillors

AGAINST
0 Councillor

CARRIED

Global Covenant
of Mayors for
Climate & Energy
#342/23

Committee received a report from Administration detailing the purpose of the Global Covenant of Mayors for Climate & Energy and the roles & responsibilities of members.

MOTION by Mayor Ireland that Committee refer the matter of joining the Global Covenant of Mayors for Climate & Energy, to a committee meeting following the 2024 budget discussions.

FOR
7 Councillors

AGAINST
0 Councillor

CARRIED

Mission
Statement Policy
#343/23

Committee received a draft of an updated Mission Statement Policy from Administration which was discussed by the Legislative Committee at the July 18th meeting.

MOTION by Councillor Hall that Committee recommend Council approve Policy A-102: Mission Statement as presented.

FOR
7 Councillors

AGAINST
0 Councillor

CARRIED

Respect and
Dignity Policy
#344/23

Committee received a draft of an updated Respect & Dignity Policy from Administration which was discussed by the Legislative Committee at the July 18th meeting.

MOTION by Councillor Hall that Committee recommend Council approve the Policy B-105: Respect and Dignity with the addition of a definition for dignity.

FOR
7 Councillors

AGAINST
0 Councillor

CARRIED

| | | | |
|--|--|--------------------------|---------|
| Jasper Municipal Leasehold Assets Society #345/23 | MOTION by Mayor Ireland that Committee refer to the Legislative Committee a request to consider the possibility of dissolution of the Jasper Municipal Leasehold Assets Society including the legal, political, and financial implications of such dissolution. | | |
| | FOR 7 Councillors | AGAINST 0 Councillor | CARRIED |
| Motion Action List | Administration reviewed the Motion Action List. | | |
| #346/23 | MOTION by Councillor Melnyk that Committee approve the updated Motion Action List with the removal of the following items: <ul style="list-style-type: none"> • Second section of S-Block Parking item • B-020 Procurement Policy Revisions • Global Covenant of Mayors for Climate & Energy • Public Transit Contract • First section of Paid Parking Correspondence item • First & second part of Jasper Folk Music Festival 2023 item | | |
| | FOR 7 Councillors | AGAINST 0 Councillors | CARRIED |
| Councillor upcoming meetings | Mayor Ireland has a meeting next Wednesday which will include MLA Martin Long, Minister of Tourism Joseph Schow, and Travel Alberta CEO & Deputy Minister of Tourism & Sport David Goldstein. Councillor Kelleher-Empey will be attending an Evergreens Foundation meeting over Zoom tomorrow. | | |
| Upcoming Events | Council reviewed a list of upcoming events. | | |
| In-camera #347/23 | MOTION by Councillor Waxer at 11:16am to move in-camera to discuss item 10.1 In-camera discussion – Strategic Priorities FOIP, S. 29(1)(b) | | |
| | FOR 7 Councillors | AGAINST 0 Councillors | CARRIED |
| | Mr. Given also attended the in-camera session. | | |
| Revert to open meeting #348/23 | MOTION by Councillor Hall at 11:35am that Committee revert to open meeting at 11:35pm. | | |
| | FOR 7 Councillors | AGAINST 0 Councillors | CARRIED |

Adjournment
#349/23

MOTION by Councillor Wilson that, there being no further business, the Committee of the Whole meeting of August 8, 2023 be adjourned at 11:35am.

FOR

7 Councillors

AGAINST

0 Councillors

CARRIED

Dear Mayor & Council,

AGENDA ITEM 5.1a



Hi!

I am excited to have the opportunity to come speak with you all next week. I am wanting to bring to attention a traffic/pedestrian safety issue that I experience daily in the downtown core.

There are many issues all surrounding this little area so I will try to break it down best I can.

There is a bus parking area on Patricia Street, in front of the Kiosks (The Jasper Adventure Centre), this parking area clearly states bus parking only.

I will systematically go through the issues.

Issue #1.

I have attached a photo of what I see majority of the time I am downtown or some

variation of this. One really problematic variation I see is cars parked in the bus zone and then the busses park in the first driving lane, sadly I haven't had the time to safely photograph this but I am sure you can picture what that looks like.

Why is this an issue? It is a bus zone, not a parking zone, people are breaking the bylaws. I have spoken with a bylaw personnel and this is an issue for them.

Furthermore, when cars are parked where busses are told to park they can't park there, so they then park in the driving lane. This is an issue obviously as well, a compounded issue. It disrupts the traffic flow and also makes it very challenging to access the little side street that leads to parking for the kiosks and other businesses located at that location.

This road is also the access point to and from the back alleys of businesses located on Patricia and Connaught Drive. It is a busy little street. It doesn't have a name anywhere that I can see which is why I have not called it by a proper name.

Issue #2

There is a cross walk at the top of that little side street and then there is another cross walk on Patricia immediately to the right.







Now picture where this small bus is parked, a tour bus, a big, tall tour bus, or even worse as mentioned in issue #1 cars parked in the bus parking and a bus parked in the first driving lane.

When this happens and you come up to the stop sign you cannot see oncoming traffic at all. Then you have to nudge in to the crosswalk disrupting pedestrians, and sneak out as best you can while also trying to turn right but right there is another crosswalk with other pedestrians. Before you know it you are effectively blocking pedestrians in two locations, likely cutting off someone in the driving lane and this is all the best case scenario IF you are a conscientious, careful driver who has some idea of the lay of the land in Jasper. If you are from out of town - oh boy!!!

But I have a solution! I didn't want to come talk to you with just a problem but rather also armed with a solution. I look forward to further discussion and presenting my solution at the meeting.

Thank you for your time,

Kimberley Stark

Dear Mayor & Council,

The issue I would like to discuss is one that I reached out to each councillor about earlier this year in April.

Please see below a copy of the letter that was sent out. I did receive some feedback and have continued to work on this idea and would like to take it further with you.

I have continually brought this concept up with a variety of individuals in the community and have had very positive feedback about this concept. I will continue to reach out as I am very interested and committed to making this little dream a reality for my community.

April 22, 2023

Dear Councillor,

I am writing today to propose the idea of an indoor track in Jasper. My preliminary thoughts are to build an elevated track around the arena or use the Gymnastics Club space though you may know of other spaces that could work for this structure.

An indoor track would benefit every demographic in our town, especially our seniors. In winter, cold and ice are a debilitating factor and in summer, wildlife encounter and as of recent, air quality due to forest fires, can inhibit outdoor pursuits. People of all ages and abilities would benefit from a safe place to walk and run.

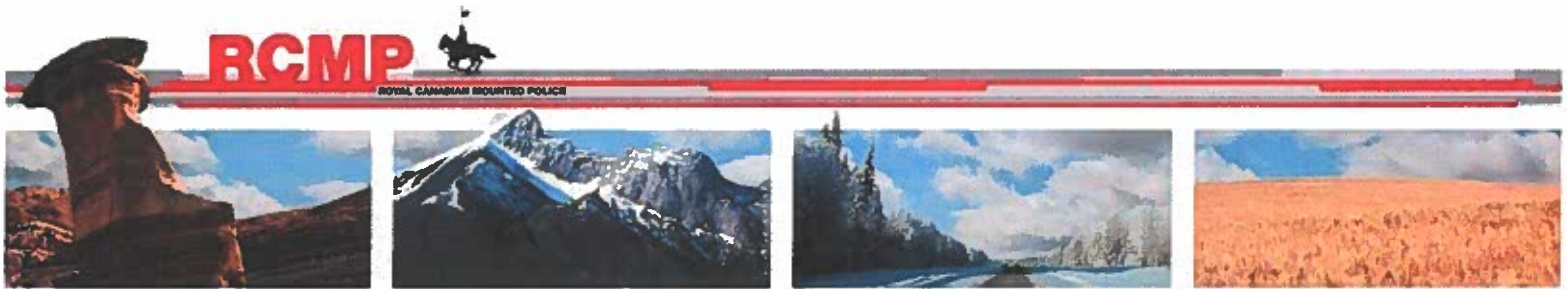
Research has shown that activity and socialization are mandatory for a healthy aging population; the benefits of these two things multiply when done together. A track provides a safe and comfortable place for people of all ages to walk and talk and explore and improve fitness.

The town has a gym that houses treadmills, but treadmills do not provide the same benefits that a track does for socialization and accessibility. Nor do treadmills provide the same impact for strengthening bones and improving mental health.

I would be interested in having a further conversation on the idea of an indoor track. Please let me know a time that would allow for this conversation.

Respectfully,

Kimberley Stark



August 11, 2023

AGENDA ITEM 6.1

**Mayor & Council
Municipality of Jasper**

Jasper, Alberta

To Mayor and Council,

Please find the quarterly Community Policing Report attached that covers the April 1st to June 30th, 2023 reporting period. The attached report outlines a quarterly snapshot of the human resources, financial data and crime statistics for the Jasper Detachment.

As part of the Alberta RCMP's ongoing priority to ensure public safety, encouraging citizens to report all crimes plays a vital role in building community well-being. We recognize that non-urgent crimes such as minor thefts and property crime may go unreported due to various reasons such as perceived insignificance or fear of inconvenience. Thus, the Alberta RCMP continues to engage citizens on the importance of reporting non-urgent crimes to help us optimize our crime prevention efforts.

To help facilitate this, we have made reporting of non-urgent crime easier through the Alberta RCMP APP (available as a free download on the [Apple App Store](#) or [Google Play](#)). Online crime reporting offers a convenient way for citizens to report non-emergent crime to Alberta RCMP from their computer or smartphone without having to phone or visit the police detachment.

An informed community is a safer community. Here are some reasons why online reporting of non-urgent crimes matters:

- Alberta RCMP police officers in the Call Back Unit are responsible for investigating online crime reports, thus reducing the need for frontline police officers to respond. Encouraging the public to use online crime reporting gives the Detachment frontline officers an opportunity to spend more of their time for proactive policing activities in the community.**
- Non-urgent online crime reporting also has the potential to reduce those same non-urgent phone calls to our 911 Operators (OCCS) and Detachment Staff.**



- The Alberta RCMP encourages citizens to report every crime to allow us to leverage reliable data to identify patterns and trends in criminal activities in our communities. We also use this intelligence to distribute our resources strategically and ensure that our police officers are deployed where they are most needed.

Thank you for your ongoing support and continued guidance in ensuring that we are consistently meeting your community's evolving policing needs. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.

Sgt. Rick Bidaisee
Detachment Commander
Jasper Detachment



RCMP Provincial Policing Report

| | |
|-----------------------------|-----------------------|
| Detachment | Jasper |
| Detachment Commander | Sgt. Rick K. Bidaisee |
| Quarter | Q1 |
| Date of Report | 2023-08-11 |

Community Consultations

| | |
|-------------------------|--|
| Date | 2023-04-23 |
| Meeting Type | Community Connection |
| Topics Discussed | Education Session |
| Notes/Comments | Completed a radar operation for the young athletes of the Jasper Ski Team on the Ski Hill. |

| | |
|-------------------------|---|
| Date | 2023-04-29 |
| Meeting Type | Community Connection |
| Topics Discussed | Traffic management and ensuring safety of race participants and public. |
| Notes/Comments | Jasper RCMP assisted with traffic management, enforcement and road crossing for the Jasper Half Marathon. |

| | |
|-------------------------|---|
| Date | 2023-06-28 |
| Meeting Type | Community Connection |
| Topics Discussed | Education Session |
| Notes/Comments | Attended the High School graduation ceremony. Post ceremony, conducted Red Serge duties in the downtown core. |



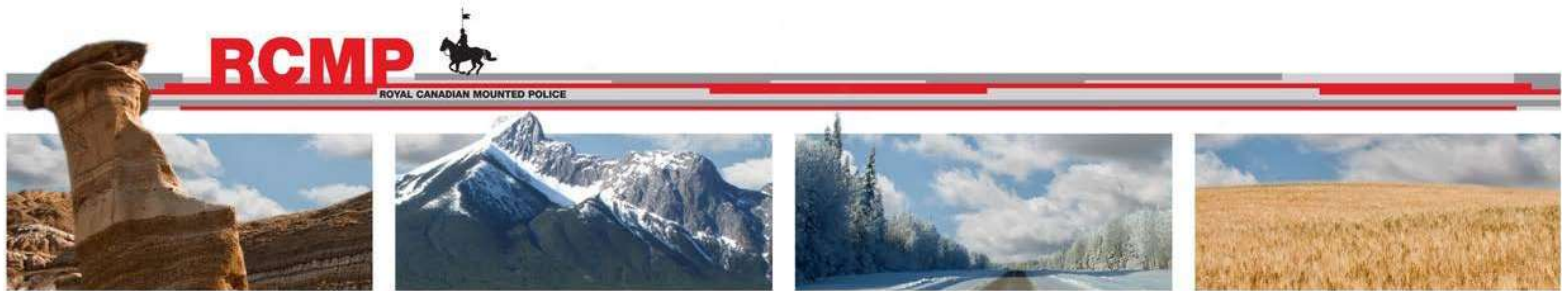
| | |
|-------------------------|---|
| Date | 2023-06-03 |
| Meeting Type | Community Connection |
| Topics Discussed | Traffic management and ensuring safety of race participants and public. |
| Notes/Comments | Assisted with route management and traffic control for the Jasper Gran Fondo. Enhanced policing to augment the existing shift resources. |

| | |
|-------------------------|---|
| Date | 2023-06-19 |
| Meeting Type | Community Connection |
| Topics Discussed | RCMP Musical Ride |
| Notes/Comments | Historically significant milestone year for RCMP in our country and in Jasper National Park. 50 years since last performance in Jasper. Reconciliation activities with Indigenous Groups including Pipe Ceremony. |



Community Priorities

| | |
|-------------------------------------|--|
| Priority 1 | Increase Education/Enforcement to Reduce Driving Complaints |
| Current Status & Results | <p>In consultation with both Parks Canada Jasper National Park and the Municipality of Jasper Mayor, the concern with respect to Traffic Safety was identified as a unit priority. Education and enforcement was identified as potential avenues to address the ongoing reduction of related calls for service. Same would also hopefully lend to the reduction of fatalities, related injuries and significant property claims stemming from motor vehicle collisions. Each year, Jasper Detachment personnel responds to significant calls for service as it pertains to motor vehicle collisions. The direct correlation is attributed to speeding, driving undue care and attention and increased tourism visitation. Inclement weather conditions during the winter months lends to increased calls for service; however, motorists driving for the road conditions would mitigate some of these unfortunate incidents. Public education via media releases and community engagement would also assist in addressing the reduction in related incidents and calls for service. Jasper RCMP Detachment and Edson Integrated Traffic Unit will continue safety initiatives with the goal of increased policing visibility and public awareness and safety.</p> |
| Priority 2 | Police Visibility |
| Current Status & Results | <p>Both the Municipality of Jasper and Parks Canada Jasper National Park agencies have indicated the need for increased community engagement and Red Serge community engagements in the national park. Policing in this international tourism destination is unique, diverse and center stage for promoting the RCMP and the community in a positive manner. Initiatives requires a significant level of community minded and inter agency consultation to facilitate these approaches. Parks Canada JNP continues to forecast increased tourism visitation anticipated for this fiscal year. Both Parks Canada and the MOJ have indicated Red Serge duties are a fantastic mechanism to promote the RCMP and community policing relations in a very positive light. With that being said, the unit have endeavored to excel in this area and have surpassed expectations for this quarter. Members participated in Red Serge duties for the Jasper Pride Festival Flag raising Ceremony, the local high school graduation ceremony, RCMP Musical Ride and the Canada Day ceremonies (K Division Pipes and Drums). The unit received significant positive feedback from the community, including local media coverage and a plethora of appreciation from various community stakeholders. The challenge at the moment is balancing the demand for Red Serge duties with operational demands. The unit will continue to endeavor to meet these obligations and does have the support of "K" Division management moving forward.</p> |



Crime Statistics¹

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

| Category | April - June | | | January - December | | |
|---------------------------------|--------------|------|-------------------------|--------------------|-------|-------------------------|
| | 2022 | 2023 | % Change Year-over-Year | 2021 | 2022 | % Change Year-over-Year |
| Total Criminal Code | 216 | 175 | -19% | 375 | 447 | 19% |
| <i>Persons Crime</i> | 85 | 54 | -36% | 109 | 129 | 18% |
| <i>Property Crime</i> | 94 | 76 | -19% | 194 | 221 | 14% |
| <i>Other Criminal Code</i> | 37 | 45 | 22% | 72 | 97 | 35% |
| Traffic Offences | | | | | | |
| <i>Criminal Code Traffic</i> | 23 | 33 | 43% | 41 | 50 | 22% |
| <i>Provincial Code Traffic</i> | 1,571 | 782 | -50% | 3,169 | 2,749 | -13% |
| <i>Other Traffic</i> | 4 | 1 | -75% | 3 | 14 | 367% |
| CDSA Offences | 11 | 8 | -27% | 16 | 17 | 6% |
| Other Federal Acts | 19 | 15 | -21% | 23 | 34 | 48% |
| Other Provincial Acts | 102 | 97 | -5% | 169 | 194 | 15% |
| Municipal By-Laws | 15 | 19 | 27% | 50 | 46 | -8% |
| Motor Vehicle Collisions | 90 | 90 | 0% | 210 | 234 | 11% |

¹ Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest

Increased tourism visitation results in increased calls for service. Increased special events at this time of the year warrants enhanced policing resources.



Provincial Police Service Composition Table²

| Staffing Category | Established Positions | Working | Soft Vacancies ³ | Hard Vacancies ⁴ |
|--------------------|-----------------------|---------|-----------------------------|-----------------------------|
| Police Officers | 9 | 7 | 2 | 0 |
| Detachment Support | 3 | 3 | 0 | 0 |

² Data extracted on June 30, 2023 and is subject to change.

³ Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

⁴ Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers: During this quarter, of the nine established positions, seven officers were working with two on special leave (one Medical and one Parental Leave). There is no hard vacancy at this time.

Detachment Support: Of the three established positions, three resources are working. There is no vacancy detected at this time.

Quarterly Financial Drivers

Increased overtime costs to facilitate enhanced policing for special events and increased tourism visitations.



Jasper Provincial Detachment Crime Statistics (Actual) Q1: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

July 4, 2023

| CATEGORY | Trend | 2019 | 2020 | 2021 | 2022 | 2023 | % Change 2019 - 2023 | % Change 2022 - 2023 | Avg File +/- per Year |
|----------------------------------|-------|------------|-----------|-----------|-----------|-----------|-------------------------|-------------------------|--------------------------|
| Offences Related to Death | | 0 | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Robbery | | 0 | 0 | 1 | 0 | 0 | N/A | N/A | 0.0 |
| Sexual Assaults | | 4 | 1 | 1 | 4 | 2 | -50% | -50% | -0.1 |
| Other Sexual Offences | | 0 | 0 | 0 | 0 | 1 | N/A | N/A | 0.2 |
| Assault | | 15 | 19 | 9 | 25 | 10 | -33% | -60% | -0.4 |
| Kidnapping/Hostage/Abduction | | 3 | 0 | 1 | 0 | 0 | -100% | N/A | -0.6 |
| Extortion | | 0 | 0 | 0 | 1 | 1 | N/A | 0% | 0.3 |
| Criminal Harassment | | 4 | 1 | 3 | 4 | 4 | 0% | 0% | 0.3 |
| Uttering Threats | | 8 | 9 | 5 | 7 | 3 | -63% | -57% | -1.2 |
| TOTAL PERSONS | | 34 | 30 | 20 | 41 | 21 | -38% | -49% | -1.5 |
| Break & Enter | | 8 | 3 | 2 | 2 | 3 | -63% | 50% | -1.1 |
| Theft of Motor Vehicle | | 2 | 2 | 0 | 1 | 2 | 0% | 100% | -0.1 |
| Theft Over \$5,000 | | 1 | 0 | 0 | 1 | 0 | -100% | -100% | -0.1 |
| Theft Under \$5,000 | | 24 | 13 | 7 | 6 | 15 | -38% | 150% | -2.5 |
| Possn Stn Goods | | 1 | 1 | 0 | 3 | 1 | 0% | -67% | 0.2 |
| Fraud | | 10 | 10 | 4 | 7 | 6 | -40% | -14% | -1.1 |
| Arson | | 0 | 1 | 0 | 0 | 0 | N/A | N/A | -0.1 |
| Mischief - Damage To Property | | 0 | 12 | 14 | 13 | 8 | N/A | -38% | 1.7 |
| Mischief - Other | | 17 | 5 | 11 | 11 | 6 | -65% | -45% | -1.6 |
| TOTAL PROPERTY | | 63 | 47 | 38 | 44 | 41 | -35% | -7% | -4.7 |
| Offensive Weapons | | 3 | 1 | 1 | 0 | 1 | -67% | N/A | -0.5 |
| Disturbing the peace | | 11 | 5 | 8 | 3 | 4 | -64% | 33% | -1.6 |
| Fail to Comply & Breaches | | 19 | 2 | 6 | 8 | 6 | -68% | -25% | -2.0 |
| OTHER CRIMINAL CODE | | 8 | 3 | 5 | 1 | 6 | -25% | 500% | -0.6 |
| TOTAL OTHER CRIMINAL CODE | | 41 | 11 | 20 | 12 | 17 | -59% | 42% | -4.7 |
| TOTAL CRIMINAL CODE | | 138 | 88 | 78 | 97 | 79 | -43% | -19% | -10.9 |



Crime Statistics (Actual)

Q1: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

July 4, 2023

| CATEGORY | Trend | 2019 | 2020 | 2021 | 2022 | 2023 | % Change 2019 - 2023 | % Change 2022 - 2023 | Avg File +/- per Year |
|--|-------|------------|------------|------------|--------------|------------|-------------------------|-------------------------|--------------------------|
| Drug Enforcement - Production | | 0 | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Drug Enforcement - Possession | | 8 | 2 | 2 | 4 | 4 | -50% | 0% | -0.6 |
| Drug Enforcement - Trafficking | | 9 | 0 | 7 | 0 | 2 | -78% | N/A | -1.4 |
| Drug Enforcement - Other | | 0 | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Total Drugs | | 17 | 2 | 9 | 4 | 6 | -65% | 50% | -2.0 |
| Cannabis Enforcement | | 2 | 1 | 0 | 1 | 0 | -100% | -100% | -0.4 |
| Federal - General | | 3 | 0 | 3 | 4 | 2 | -33% | -50% | 0.2 |
| TOTAL FEDERAL | | 22 | 3 | 12 | 9 | 8 | -64% | -11% | -2.2 |
| Liquor Act | | 13 | 1 | 11 | 5 | 10 | -23% | 100% | -0.2 |
| Cannabis Act | | 2 | 1 | 6 | 7 | 7 | 250% | 0% | 1.6 |
| Mental Health Act | | 8 | 10 | 6 | 15 | 15 | 88% | 0% | 1.9 |
| Other Provincial Stats | | 20 | 25 | 23 | 22 | 32 | 60% | 45% | 2.1 |
| Total Provincial Stats | | 43 | 37 | 46 | 49 | 64 | 49% | 31% | 5.4 |
| Municipal By-laws Traffic | | 0 | 3 | 0 | 0 | 0 | N/A | N/A | -0.3 |
| Municipal By-laws | | 19 | 9 | 12 | 7 | 16 | -16% | 129% | -0.8 |
| Total Municipal | | 19 | 12 | 12 | 7 | 16 | -16% | 129% | -1.1 |
| Fatals | | 0 | 0 | 0 | 1 | 0 | N/A | -100% | 0.1 |
| Injury MVC | | 5 | 3 | 9 | 4 | 2 | -60% | -50% | -0.5 |
| Property Damage MVC (Reportable) | | 28 | 10 | 35 | 26 | 36 | 29% | 38% | 3.2 |
| Property Damage MVC (Non Reportable) | | 11 | 3 | 6 | 9 | 8 | -27% | -11% | 0.0 |
| TOTAL MVC | | 44 | 16 | 50 | 40 | 46 | 5% | 15% | 2.8 |
| Roadside Suspension - Alcohol (Prov) | | N/A | N/A | N/A | N/A | 13 | N/A | N/A | N/A |
| Roadside Suspension - Drugs (Prov) | | N/A | N/A | N/A | N/A | 0 | N/A | N/A | N/A |
| Total Provincial Traffic | | 816 | 266 | 908 | 1,085 | 411 | -50% | -62% | 0.9 |
| Other Traffic | | 12 | 4 | 0 | 4 | 1 | -92% | -75% | -2.2 |
| Criminal Code Traffic | | 25 | 12 | 11 | 11 | 16 | -36% | 45% | -1.9 |
| Common Police Activities | | | | | | | | | |
| False Alarms | | 13 | 8 | 8 | 10 | 11 | -15% | 10% | -0.2 |
| False/Abandoned 911 Call and 911 Act | | 17 | 10 | 7 | 8 | 9 | -47% | 13% | -1.8 |
| Suspicious Person/Vehicle/Property | | 27 | 25 | 14 | 20 | 14 | -48% | -30% | -3.1 |
| Persons Reported Missing | | 16 | 4 | 4 | 5 | 7 | -56% | 40% | -1.7 |
| Search Warrants | | 0 | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |
| Spousal Abuse - Survey Code (Reported) | | 11 | 14 | 16 | 19 | 8 | -27% | -58% | -0.1 |
| Form 10 (MHA) (Reported) | | 0 | 0 | 0 | 0 | 0 | N/A | N/A | 0.0 |

AGENDA ITEM 7.2

REQUEST FOR DECISION

Subject: Code of Conduct in Municipal Facilities
From: Bill Given, Chief Administrative Officer
Prepared by: Lisa Riddell, Community Development Manager
Angella Franklin, Jasper Activity Centre Manager
Reviewed by: Emma Acorn, Legislative Services Coordinator
Date: August 22, 2023



Recommendation:

That Committee direct Administration to return to a future committee of the whole meeting with a draft Code of Conduct in Municipal Facilities Policy written in plain language for review.

Options:

That committee direct administration to utilize the existing Bylaw #070 and build internal capacity to take action when conduct by the public is in contravention of that bylaw.

Background:

At the March 21, 2023 Regular meeting, Council received the correspondence regarding the Jasper Hockey League conduct for information; and directed Administration to come back to a future Committee meeting with recommendations. Since March, Administration has reviewed what documents (bylaws, policies, procedures) we have internally related to this topic. Then, administration also looked at what other municipalities do to ensure safe, welcoming public spaces.

Currently, the Municipality of Jasper does not have a policy specific to code of conduct within municipal facilities. [The Conduct in Public Spaces Bylaw #070](#) outlines expectations for the public's conduct in any public space within the townsite. In that bylaw there are clear expectations about conduct which would apply to the situation Council heard about in March at the Jasper Arena:

"3.1 No Person shall, in the Town of Jasper, participate in a fight or other physical confrontation in any Public Place.

3.2 No Person shall, in the Town of Jasper, yell, shout, scream or call out profanities or obscenities in a Public Place or in any place such that such profanities or obscenities can be heard in a Public Place."

To successfully implement the Bylaw, administration created a Jasper Arena Conduct in Public Spaces Policy in 2017 which is a more simplified version of the bylaw that the public can read and understand. That policy is posted within the Jasper Arena and emailed to all facility renters. The policy does go into what is considered unacceptable conduct. It also lists the individuals who have the authority to remove patrons who are acting in such a manner. However, the policy has not been formally reviewed or adopted by Council.

Section D of the Policy Manual covers Facilities and Properties. [Policy D-010 Community Use of Municipal Facilities](#) stops short of setting out expectations around behaviour within municipal facilities.

After a review of what bylaws and policies are already in place, Administration looked at what other municipalities have in place to address conduct within facilities. Several municipalities have documents of this nature in place including: Code of Conduct Policies, Facility Guidelines, Conditions of Use etc.

Here is a list of documents administration reviewed in detail:

- Zero Tolerance Corporate Policy, City of Burlington
- Code of Conduct, City of Fort St. John
- Patron Code of Conduct, City of Powell River
- Code of Conduct, City of Burnaby
- Arena Use Guidelines, City of Edmonton
- Code of Conduct, City of Coquitlam

The documents vary in format but drive home a similar point – zero tolerance for inappropriate behaviour within a municipal facility. Each community then takes a unique approach to defining appropriate or inappropriate behaviour.

Discussion:

A key consideration for Council is whether the current documentation is sufficient, or whether Council wishes to see Administration draft more documentation to support appropriate behaviour within municipal facilities. Administration could focus on ensuring staff are aware of their existing authority and duty to uphold Bylaw #070. Administration could also draft a policy specific to code of conduct within municipal facilities for Council's review.

Relevant Legislation:

- [Bylaw #070: Conduct in Public Spaces Bylaw](#)
- [Policy E-115: Equity, Diversity and Inclusion Policy](#)

Inclusion Considerations:

Efforts to foster safe, welcoming and inclusive public spaces free from hate, discrimination, inappropriate or offensive conduct enhances Council's commitment to Equity, Diversity and Inclusion.

Strategic Relevance:

Community Health

- Promote and enhance recreational and cultural opportunities and spaces.

Financial:

All costs associated with the recommendation are within the 2023 Operating Budget.

AGENDA ITEM 7.3

REQUEST FOR DECISION

Subject: Reallocation of Capital Funds
From: John Greathead, Director of Operations and Utilities
Reviewed by: Natasha Malenchak, Director of Finance and Administration
Date: August 22, 2023



Recommendation:

That Council direct Administration to proceed with the purchase of a new Tractor and implements for winter sidewalk maintenance.

That Council direct Administration to proceed with the purchase of a 10 ton dump truck for snow removal operations.

Alternatives:

- Delaying the purchase of another tractor is feasible, but will delay any enhanced level of service regarding winter sidewalk maintenance.
- The purchase of the 10 ton dump truck could be deferred, but we will continue to incur contractor costs even during small snow fall events.

Background:

The Capital Budget approved for 2023 included 2 items, a loader mounted snow blower used for our winter road clearing and a Snow Cat used for maintaining the snow dump, that Administration was able to purchase for much less than anticipated. The savings on these 2 items are \$103,000.

During budget planning this year, the concept of increasing our level of sidewalk clearing was discussed, and Administration is preparing to present the anticipated cost for the service during the 2024 budget presentations. In order to be able to provide this service there needs to be a secondary crab steer tractor added to the fleet. Quotes for this item are \$80,000 including a hydraulic broom and all necessary implements, and delivery could take place within a few weeks.

Another item that Administration would like to reallocate funds is for the purchase of a 10 ton dump truck to supplement our fleet.

We were successful in hiring experienced qualified Heavy Equipment Operators this year and with this new staffing level there is more work that can be performed in-house. Administration is seeking to delete the purchase of a 4x4 1 ton pickup truck (\$100,000) and the purchase of the ¾ ton pickup truck (\$70,000). The funds from these 2 items would be used to purchase an additional 10 ton dump truck not to exceed \$170,000.

Relevant Legislation:

N/A

Strategic Relevance:

Organizational Excellence - Ensure residents receive quality service that provides strong value for dollar.

Inclusion Considerations:

N/A

Financial:

There would be a net underspending of ~\$23,000 reflected in the 2023 Capital Budget.

Attachments:

N/A

MOTION ACTION LIST

| SHORT TITLE | REQUESTED (DATE) | RESPONSIBLE (WHO) | COUNCIL MOTION (DESCRIPTION) | TARGET (DATE) | STATUS |
|-----------------------------------|---------------------|---|--|------------------|---|
| Fruit Trees on Municipal Property | August 23, 2022 | CAO and Director of Operations & Utilities | That Committee direct Administration to return to a future committee of the whole meeting with proposed alternatives on how to deal with fruit trees on municipal land. | August 2023 | Recommend to be removed – Problem trees to be removed by Parks Canada |
| Clean Energy Improvement Program | December 13, 2022 | Director of Operations & Utilities and Director of Finance & Administration | That Committee direct Administration to work with Alberta Municipalities and develop the following and present them at a future committee of the whole meeting: <ul style="list-style-type: none"> • A Clean Energy Improvement Program business case for Jasper • Draft Clean Energy Improvement Tax bylaw | September 2023 | |
| Hakone, Japan Initiatives 2023 | February 14, 2023 | Director of Protective & Legislative Services | 1. That Committee direct Administration to re-evaluate the High School Student Exchange Program and develop recommendations for Council's consideration for 2024 and beyond. 2. That Committee direct Administration to explore alternate delivery models for managing the Twinned Municipalities and Hospitality Committee and provide a recommendation at a future meeting. | October 2023 | |
| S-Block Parking 2023 | March 14, 2023 | Director of Protective & Legislative Services | That Committee direct Administration to develop a program for the S-Block parking lot where unused commercial stalls are made available to residents for winter seasonal vehicle storage, and summer seasonal and overnight paid parking. | September 2023 | |

Municipality of Jasper

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| Jasper Hockey League | March 21, 2023 | Director of Community Development | That Council receive the correspondence regarding the Jasper Hockey League conduct for information; and direct Administration to come back to a future Committee meeting with recommendations. | August 2023 | Recommend to be removed |
| Community-wide Internet Access | April 11, 2023 | Director of Community Development | That Committee direct Administration to seek out and apply for opportunities for partnerships and/or grants for small scale, vulnerable population specific internet access solutions. | September 2023 | |
| Free Recreation Access Policy | April 18, 2023 | Director of Community Development | That Council direct Administration to return to a future Committee of the Whole meeting with a draft Free Recreation Access Policy. | September 2023 | |
| Early Learning and Child Care Strategy | April 25, 2023 | Director of Community Development | That Committee direct Administration to return to a future Committee of the Whole meeting with a revised document (The Early Learning and Child Care Action Plan) which reflects today's discussion particularly focused on the strategic element. That Committee direct Administration to determine the need for 7 days a week daycare and extended hours for daycare and return to a future Committee of the Whole meeting. | September 2023 | |
| Business License Review | May 9, 2023 | Director of Protective & Legislative Services | That Committee direct Administration to return to a future meeting with a recommendation for an updated fee structure for business licensing in Jasper. | September 2023 | |
| Public Transit RFP Award | May 16, 2023 | CAO | That Council direct Administration to pursue partner contributions to offset the cost of public transportation and return to a future Council meeting with a report. | September 2023 | |
| Municipally Controlled Corporation | June 27, 2023 | CAO and Housing Coordinator | That Committee direct Administration to initiate the Public Hearing process as required by the Municipal Government Act, for Council to consider the establishment of a Municipally | August 15, 2023 | Recommend to be removed |

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| | | | Controlled Corporation for the purposes of developing community housing | | |
| Connaught Drive Crosswalks | July 11, 2023 | Director of Operations & Utilities, and Director of Protective & Legislative | That Committee refer the matter of safety concerns at Connaught Drive crosswalk locations to Administration for a report back at a future Committee of the Whole meeting. | September 2023 | |
| Paid Parking Correspondence | July 18, 2023 | Director of Protective & Legislative Services | That Council direct Administration to refer the matter of resident and paid parking along Geikie Street to a Committee of the Whole meeting following the conclusion of the 2023 Paid Parking Program. | November 2023 | |
| Jasper Folk Music Festival 2023 | July 18, 2023 | Director of Community Development, Director of Protective & Legislative Services | That Council defer discussion of appointing board members to societies to a future Committee of the Whole meeting, prior to the Organizational meeting in October 2023. | September 2023 | |
| Global Covenant of Mayors for Climate & Energy | August 8, 2023 | Director of Protective & Legislative Services | That Committee refer the matter of joining the Global Covenant of Mayors for Climate & Energy to a committee meeting following the 2024 budget discussions. | December 2023 | |
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