

MUNICIPALITY OF JASPER
REGULAR COUNCIL MEETING AGENDA
May 20, 2025 | 1:30 pm
Jasper Library & Cultural Centre – Quorum Room
[Municipality of Jasper Strategic Priorities 2022-2026](#)



Notice: Council members and staff are at the Jasper Library and Cultural Centre. Members of the public can attend meetings in person; view meetings through the Zoom livestream; or view archived Council meetings on YouTube at any time. **To live-stream this meeting starting at 1:30 pm, use this Zoom link:**
<https://us02web.zoom.us/j/87657457538>

1 CALL TO ORDER

2 APPROVAL OF AGENDA

2.1 Regular meeting agenda, May 20, 2025 attachment

Recommendation: That Council approve the agenda for the regular meeting of May 20, 2025 as presented.

3 APPROVAL OF MINUTES

3.1 Regular meeting minutes, May 6, 2025 attachment

Recommendation: That Council approve the minutes of the May 6, 2025 Regular Council meeting as presented.

3.2 Committee of the Whole meeting minutes, May 13, 2025 attachment

Recommendation: That Council approve the minutes of the May 13, 2025 Committee of the Whole meeting as presented.

4 DELEGATIONS

4.1 Jasper Park Chamber of Commerce verbal

5 CORRESPONDENCE

5.1 Melody Gaboury attachment

Recommendation: That Council receive the correspondence for information.

5.2 ATCO – Letter of Support Request attachment

Recommendation: That Council receive the correspondence for information; and that Council provide a letter of support as requested.

6 NEW BUSINESS

6.1 Jasper Recovery Coordination Centre Progress Update attachment

Recommendation: That Council receive the report for information.

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6.2 Jasper Municipal Library Board

Recommendation: That Council accept the Financial Review for the Municipality of Jasper Library Board.

6.3 Director's Report – Finance & Administration attachment

Recommendation: That Council receive the report for information.

6.4 Jasper Taxation Rates Bylaw 2025 attachment

Recommendation: That Council give first and second reading to the Jasper Taxation Rates Bylaw 2025.

6.5 2025 Capital Expense Re-allocation Operations & Utilities

Recommendation: That Council approve the reallocation of capital funds within the 2025 Operations Department capital budget as presented.

6.6 2025 Bulk Water Incentive Program

Recommendation: That Council approve the 2025 Bulk Water Rate Incentive Program as presented.

6.7 Commercial Continuity Initiative Grant Implementation

Recommendation: That Council approve the expenditure of \$1,982,258 to implement the Commercial Continuity Initiative, to be funded by the federal Community Economic Development and Diversification (CEDD) grant and cost-recovery revenue.

6.8 Moving Traffic Enforcement

Recommendation: That Council approve a change in service level to allow Community Peace Officers to conduct moving traffic enforcement within municipal limits.

6.9 Jasper Fire Department Bylaw 2025 attachment

Recommendation: That Council give first and second reading to the Jasper Fire Department Bylaw 2025.

6.10 2025 Municipal Election attachment

Recommendations:

- *That Council provide for Special Ballots for the 2025 municipal election pursuant to the Local Authorities Election Act.*
 - *Applications for Special Ballots may be made to the Returning Officer in writing; by telephone; in person; or by email.*

MUNICIPALITY OF JASPER
REGULAR COUNCIL MEETING AGENDA

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[Municipality of Jasper Strategic Priorities 2022-2026](#)

- *Applications for Special Ballots must be submitted between September 1, 2025 and October 10, 2025.*
- *The Special Ballot sealed outer envelope must be forwarded so that it reaches the Returning Officer not later than October 17, 2025.*
- *That Council provide for holding an Advance Vote for the 2025 municipal election, pursuant to the Local Authorities Election Act.*
- *That Council authorize the Returning Officer to designate the location of one or more institutional voting stations for the 2025 municipal election, pursuant to the Local Authorities Election Act.*
- *That Council give first and second reading to the Rotation of Ballots Bylaw 2025.*

7 NOTICES OF MOTION

8 COUNCILLOR REPORTS

9 UPCOMING EVENTS

Jasper Community Team Society Annual General Meeting – 5pm-8:30pm, May 21, Jasper Library & Cultural Centre

[Alberta/Japan Twinned Municipalities Conference](#) – May 23-24, Stony Plain

[The Evergreens Foundation 65th Anniversary Party](#) – 11am-2pm, May 24, Alpine Summit Seniors Lodge

[Federation of Canadian Municipalities Annual Conference & Tradeshow](#) – May 29 - June 1, Ottawa

[57th Annual Jasper United Church Spring Plant Sale](#) – 10am-6pm, May 30 & 31, Jasper-Yellowhead Museum & Archives

10 ADJOURNMENT

Recommendation: That, there being no further business, the regular meeting of May 20, 2025 be adjourned at _____.

Please note: All regular and committee meetings of Council are video recorded and archived on YouTube.

Municipality of Jasper
Regular Council Meeting Minutes
 Tuesday, May 6, 2025 | 1:30pm
 Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through both Zoom livestreaming and in-person attendance.					
Present	Mayor Richard Ireland, Deputy Mayor Scott Wilson, Councillors Ralph Melnyk, Kathleen Waxer, Helen Kelleher-Empey, Rico Damota, and Wendy Hall.					
Absent	none					
Also present	Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services Michael Fark, Director of Recovery Natasha Malenchak, Director of Finance & Administration Emma Acorn, Legislative Services Coordinator Robert Fougere, Resident Sergeant Rick Bidaisee, Jasper RCMP Bob Covey, The Jasper Local Peter Shokeir, The Fitzhugh Jacqui Sundquist, CBC Edmonton 16 observers					
Call to order	Mayor Ireland called the May 6, 2025 Regular Council meeting to order at 1:31pm and began with thanks to the organizers of yesterday's Red Dress installation on the 600 block of Patricia Street to honour and recognize May 5 th as a National Day of Awareness for Missing and Murdered Indigenous Women, Girls, 2SLGBTQI+ individuals, and Two-Spirit people (MMIWG2S).					
Additions or deletions to agenda #198/25	MOTION by Councillor Damota – BE IT RESOLVED that Council add the following item to the May 6, 2025 Regular Council meeting agenda: <ul style="list-style-type: none"> • 10.1 In-camera – Personal Matter <table border="0" style="width: 100%;"> <tr> <td style="width: 33%;">FOR 7 Councillors</td> <td style="width: 33%;">AGAINST 0 Councillors</td> <td style="width: 33%; text-align: right;">CARRIED</td> </tr> </table>			FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
FOR 7 Councillors	AGAINST 0 Councillors	CARRIED				
Approval of agenda #199/25	MOTION by Councillor Waxer – BE IT RESOLVED that Council approve the agenda for the May 6, 2025 Regular Council meeting as amended: <ul style="list-style-type: none"> • Add 10.1 In-camera – Personal Matter <table border="0" style="width: 100%;"> <tr> <td style="width: 33%;">FOR 7 Councillors</td> <td style="width: 33%;">AGAINST 0 Councillors</td> <td style="width: 33%; text-align: right;">CARRIED</td> </tr> </table>			FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
FOR 7 Councillors	AGAINST 0 Councillors	CARRIED				
Approval of Regular minutes #200/25	MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council approve the minutes of the April 15, 2025 Regular Council meeting as presented. <table border="0" style="width: 100%;"> <tr> <td style="width: 33%;">FOR 7 Councillors</td> <td style="width: 33%;">AGAINST 0 Councillors</td> <td style="width: 33%; text-align: right;">CARRIED</td> </tr> </table>			FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
FOR 7 Councillors	AGAINST 0 Councillors	CARRIED				
Approval of Committee of the Whole Meeting minutes #201/25	MOTION by Councillor Melnyk – BE IT RESOLVED that Council approve the minutes of the April 22, 2025 Committee of the Whole meeting as presented. <table border="0" style="width: 100%;"> <tr> <td style="width: 33%;">FOR 7 Councillors</td> <td style="width: 33%;">AGAINST 0 Councillors</td> <td style="width: 33%; text-align: right;">CARRIED</td> </tr> </table>			FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
FOR 7 Councillors	AGAINST 0 Councillors	CARRIED				
Delegations – Robert Fougere	Council received a presentation from resident Robert Fougere who wished to share his concerns regarding parking enforcement.					

#202/25	MOTION by Councillor Melnyk – BE IT RESOLVED that Council receive the presentation from Robert Fougere for information.			
	FOR 7 Councillors	AGAINST 0 Councillors		CARRIED
Correspondence	none			
Order to Remedy Review	Council received information from Administration regarding an Order to Remedy. CAO Bill Given reviewed the legal background information and Director of Protective & Legislative Services Christine Nadon shared steps taken throughout the process and answered Council’s clarifying questions.			
Move In-camera #203/25	MOTION by Councillor Hall to move in-camera at 2:28pm to discuss agenda item: <ul style="list-style-type: none"> • 6.1 Order to Remedy Review 			
	FOR 7 Councillors	AGAINST 0 Councillors		CARRIED
	Mr. Given also attended the in-camera session.			
Move out of camera #204/25	MOTION by Councillor Damota to move out of camera at 2:53pm.			
	FOR 7 Councillors	AGAINST 0 Councillors		CARRIED
#205/25	MOTION by Councillor Wilson – BE IT RESOLVED that Council confirm the Order to Remedy; and			
	That Council direct Administration to provide written confirmation that the order had been complied on the date of inspection by registered letter to the leaseholder as soon as practical.			
	FOR 7 Councillors	AGAINST 0 Councillors		CARRIED
	Councillor Wilson left the meeting at 3:01pm.			
Recess	Mayor Ireland called a recess from 3:01pm to 3:11pm.			
Director’s Report – Protective & Legislative Services	Council received a report from Director of Protective & Legislative Services Christine Nadon. The report included information on the residential space renovation project at the Fire Hall; the 2024 Jasper Wildfire After-Action Review; paid parking and sidewalk seating program start dates; staffing updates; and details for Emergency Preparedness Week. Sergeant Rick Bidaisee with the Jasper RCMP was also in attendance to share an update with Council; review service trends; show Council the new body cameras being utilized; and answer any questions.			
#206/25	MOTION by Councillor Waxer – BE IT RESOLVED that Council receive the report for information.			
	FOR 6 Councillors	AGAINST 0 Councillors		CARRIED
Jasper Recovery Coordination Centre Progress Update	Council received a Jasper Recovery Coordination Centre progress update from Director of Recovery Michael Fark. Highlights include updates on interim housing; demolition permits and the debris removal process; the joint town rebuild; social and economic recovery initiatives; and more.			
#207/25	MOTION by Councillor Hall – BE IT RESOLVED that Council receive the progress update for information.			

	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Capital Budget Carry Forward to 2025 #208/25	MOTION by Councillor Waxer – BE IT RESOLVED that Council approve the carry forward capital list of incomplete 2024 projects to the 2025 capital budget as presented; and That Council add the completion of site servicing for interim housing to the budget as presented.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Notices of Motion	none		
Councillor Reports	<p>Councillor Kelleher-Empey attended an Evergreens Foundation meeting last week and also completed the Pathfinders program training.</p> <p>Councillors Hall, Melnyk, and Waxer attended a Recovery Advisory Committee meeting yesterday.</p> <p>Councillor Waxer will be attending two Community Conversations tomorrow.</p> <p>Councillor Melnyk and Councillor Damota were in Hinton on April 24th for a Community Futures West Yellowhead meeting.</p> <p>Councillor Melnyk attended the April 23rd Wildfire Preparedness Information Session.</p> <p>Councillor Waxer and Councillor Melnyk attended NETMA at the Jasper-Yellowhead Museum & Archives.</p> <p>Mayor Ireland spoke at the Seniors’ dinner on April 30th. Councillor Melnyk was also in attendance. Both were also present at Peter Bridge’s retirement party at the Jasper Legion on May 2nd.</p> <p>Mayor Ireland and most of Council met with ATCO on May 1st to receive a presentation on addressing climate risk and enhancing reliability.</p> <p>On May 2nd Mayor Ireland spoke with a group called the “Jasper Ladies Amazing Race” who are annual visitors to Jasper; and also gave welcoming remarks at an ATCO BBQ and training camp with the Oilers Entertainment Group & Oil Kings.</p> <p>Mayor Ireland attended a Jasper Community Team Society meeting on May 5th and spoke with the NAIT Student Association this morning.</p>		
Upcoming events	Council received a list of upcoming events for information.		
Move In-camera #209/25	MOTION by Councillor Damota to move in-camera at 4:09pm to discuss agenda item: <ul style="list-style-type: none"> • 10. 1 In-camera – Personal Matter 		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
	Mr. Given also attended the in-camera session.		
Move out of camera #210/25	MOTION by Councillor Damota to move out of camera at 4:21pm.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED

Adjournment
#211/25

MOTION by Councillor Waxer – BE IT RESOLVED that, there being no further business, the Regular Council meeting of May 6, 2025 be adjourned at 4:22pm.

FOR
6 Councillors

AGAINST
0 Councillors

CARRIED

Mayor

Chief Administrative Officer

Municipality of Jasper
Committee of the Whole Meeting Minutes
Tuesday, May 13, 2025 | 9:30am
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through Zoom livestreaming and in person attendance.
Present	Mayor Richard Ireland, Deputy Mayor Scott Wilson, Councillors Kathleen Waxer, Helen Kelleher-Empey, Wendy Hall, and Ralph Melnyk
Absent	Councillor Rico Damota
Also present	Bill Given, Chief Administrative Officer Natasha Malenchak, Director of Finance & Administration Courtney Donaldson, Director of Operations & Utilities Christine Nadon, Director of Finance & Administration Michael Fark, Director of Recovery Mathew Conte, Fire Chief Neil Jones, Licensing & Enforcement Manager Emma Acorn, Legislative Services Coordinator Angie Thom & Joyce Melnyk, Jasper Municipal Library Peter Shokeir, The Fitzhugh Jacqui Sundquist, CBC Edmonton 18 observers
Call to Order	Deputy Mayor Wilson called the May 13, 2025 Committee of the Whole meeting to order at 9:30am and began with a Traditional Land Acknowledgement .
Additions/ Deletions	none
Approval of agenda #212/25	MOTION by Mayor Ireland that Committee approve the agenda for the May 13, 2025 Committee of the Whole meeting as presented. FOR 6 Councillors AGAINST 0 Councillors CARRIED
Business arising from April 22, 2025 minutes	none
Delegations – Jasper Municipal Library	Committee received a presentation from Director of Library Services Angie Thom and Chairperson for the Municipality of Jasper Library Board Joyce Melnyk. The presentation included information on staffing; operations; services; visitor and circulation numbers; programs and events; board accomplishments; as well as details for the 2024 financial review.

#213/25	MOTION by Councillor Kelleher-Empy that Committee recommend Council accept the Financial Review for the Municipality of Jasper Library Board.			
	FOR	AGAINST		
	6 Councillors	0 Councillors		CARRIED
Correspondence	none			
2025 Budget Review Implications	Committee received a report from Administration regarding the implications of budget reductions. Chief Administrative Officer Bill Given and Director of Finance & Administration Natasha Malenchak reviewed the background, timelines, and factors influencing the capital and operating budget which was passed by Council on December 17, 2024.			
#214/25	MOTION by Councillor Melnyk that Committee receive the report for information and direct Administration to bring forward the 2025 Tax Rate Bylaw reflecting the approved 2025 Budget.			
	FOR	AGAINST		
	6 Councillors	0 Councillors		CARRIED
2025 Capital Expense Re-allocation Operations & Utilities	Committee received a report from Director of Operations & Utilities Courtney Donaldson requesting a reallocation of funds to address the condition of the street sweeper as well as the bathroom facilities at the compound.			
#215/25	MOTION by Councillor Waxer that Committee recommend Council approve the reallocation of capital funds within the 2025 Operations Department capital budget as presented.			
	FOR	AGAINST		
	6 Councillors	0 Councillors		CARRIED
2025 Bulk Water Incentive Program	Committee received recommendations and alternatives for consideration regarding the 2025 Bulk Water Incentive Program. Ms. Donaldson addressed past practices; the current bylaw; and financial implications.			
#216/25	MOTION by Councillor Hall that Committee recommend Council approve the 2025 Bulk Water Rate Incentive Program as presented.			
	FOR	AGAINST		
	5 Councillors	1 Councillor (Mayor Ireland)		CARRIED
Recess	Deputy Mayor Wilson called a recess from 10:56am to 11:06am.			
Commercial Continuity Initiative Grant	Committee received a request for decision from Administration concerning the implementation of the Commercial Continuity Initiative Grant. The report included a proposed fee and rate structure to offset both the municipal contribution and lost			

Implementation	revenues from displaced parking and RV storage uses. Director of Recovery Michael Fark reviewed the initiatives involved in the grant and many financial considerations.		
#217/25	MOTION by Mayor Ireland that Committee recommend Council approve the expenditure of \$1,982,258 to implement the Commercial Continuity Initiative, to be funded by the federal Community Economic Development and Diversification (CEDD) grant and cost-recovery revenue.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
In-Town Contractor Camps, Interim Residences & Laydown Requests	Mr. Given delivered a verbal report on In-Town Contractor Camps, Interim Residences & Laydown Requests in response to a motion made at the January 28, 2025 Committee of the Whole meeting. There are no legislative changes needed to accommodate In-Town Contractor Camps, Interim Residences & Laydown Requests from Administration's perspective.		
#218/25	MOTION by Councillor Waxer that Committee receive the verbal report for information.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Moving Traffic Enforcement	Committee received a report from Administration as a follow up to a motion made at the July 9, 2024 Committee of the Whole meeting. Director of Protective & Legislative Services Christine Nadon reviewed the current scope of work of Peace Officers in Jasper; occupational health and safety considerations; financial implications; a draft Traffic Safety Plan and process overview; and more. Neil Jones, Licensing & Enforcement Manager, was also in attendance to answer questions if needed.		
#219/25	MOTION by Mayor Ireland that Committee recommend Council approve a change in service level to allow Community Peace Officers to conduct moving traffic enforcement within municipal limits.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Jasper Fire Department Bylaw 2025	Committee received a draft Jasper Fire Department Bylaw 2025 for consideration. Ms. Nadon and Fire Chief Mathew Conte reviewed the proposed updates which included improved definitions; up-to-date information on current employment practices; changes to the offences and penalties schedule; and more.		
#220/25	MOTION by Councillor Hall that Committee direct Administration to amend the draft bylaw by adding gender neutral pronouns and a definition for the word "combustible"; and		
	That Committee recommend Council give first and second reading to the Jasper Fire Department Bylaw 2025.		

	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
2025 Municipal Election	Committee received a report from Administration intended to help prepare for the upcoming 2025 Municipal Election which is set to take place in October. The report requested direction from Council regarding special ballots, advance voting, institutional voting, and the rotation of ballots. Ms. Nadon reviewed the report and processes for the upcoming election this fall.		
#221/25	MOTION by Councillor Waxer that Committee recommend Council provide for Special Ballots for the 2025 municipal election pursuant to the Local Authorities Election Act. <ul style="list-style-type: none"> • Applications for Special Ballots may be made to the Returning Officer in writing; by telephone; in person; or by email. • Applications for Special Ballots must be submitted between September 1, 2025 and October 10, 2025. • The Special Ballot sealed outer envelope must be forwarded so that it reaches the Returning Officer not later than October 17, 2025. 		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#222/25	MOTION by Councillor Melnyk that Committee recommend Council provide for holding an Advance Vote for the 2025 municipal election, pursuant to the Local Authorities Election Act.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#223/25	MOTION by Mayor Ireland that Committee recommend Council authorize the Returning Officer to designate the location of one or more institutional voting stations for the 2025 municipal election, pursuant to the Local Authorities Election Act.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#224/25	MOTION by Councillor Kelleher-Empey that Committee recommend Council give first and second reading to the Rotation of Ballots Bylaw 2025.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Motion Action List	Administration reviewed the Motion Action List.		
#225/25	MOTION by Councillor Waxer that Committee approve the updated Motion Action List with the removal of the following item: <ul style="list-style-type: none"> • 2025 Capital and Operating Budgets • In-Town Contractor Camps, Interim Residences & Laydown Requests 		

- Moving Traffic Enforcement
- Rockaboo Climbing Facility

And date changes for the following items:

- Jasper Skatepark Committee
- Parcel CH Access Road & Spruce Avenue Development Tender Award
- Transit Bus RFP
- Recovery Advisory Committee Recommendations
- Jasper Artists Guild Lease

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Councillor
upcoming
meetings

Councillor Hall will be attending a Library Board meeting this evening.

Councillor Melnyk will be at the Jasper-Yellowhead Museum & Archives for a sub-committee meeting this evening as well as the Jasper Park Chamber of Commerce event tomorrow.

Upcoming Events

Council reviewed a list of upcoming events.

Adjournment
#226/25

MOTION by Councillor Waxer that, there being no further business, the Committee of the Whole meeting of May 13, 2025 be adjourned at 12:13pm.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

April 29 2025

Mayor and Council Municipality of Jasper P.O. Box 520 Jasper, Alberta T0E 1E0

Dear Mayor and Council Members,

Re: Appeal for Special Consideration – Mobile Ice Cream Bicycle Service

I hope this letter finds you well during these challenging times of rebuilding our beloved Jasper. My name is Melody Gaboury, owner of My Jasper Nanny, a local childcare service that has been proudly serving our community and visitors for 12 years.

Like many Jasper residents, my family lost our home in last summer's devastating wildfire. After months of displacement, we have recently returned to the community through temporary rental housing while awaiting the reconstruction of our home. Throughout this difficult period, I have been searching for ways to sustain my entrepreneurial spirit and contribute positively to our recovering community.

I am writing to appeal the recent decision denying my application to operate a mobile ice cream bicycle service in Jasper this summer. I understand that my request was denied based on Bylaw 2008A, Section 6.5 regarding street vendors. However, I believe there are several compelling reasons why my proposal warrants special consideration:

Community Healing Through Simple Pleasures

The sound of an ice cream bicycle bell ringing through a neighborhood is a nostalgic experience that brings joy to children and adults alike. In the aftermath of such profound community trauma, these small moments of delight can be powerful healing tools. The simple pleasure of buying ice cream in the park on a hot summer day creates lasting positive memories—something our community desperately needs as we rebuild.

Distinct Differences from Food Trucks and Street Vendors

My proposed service is fundamentally different from the food trucks that Bylaw 2008A was designed to regulate:

1. **Minimal Footprint:** Unlike food trucks that occupy significant space and can create congestion, an ice cream bicycle is small, mobile, and leaves no trace.
2. **No On-Site Food Preparation:** I would only be selling pre-packaged frozen treats that require no preparation, eliminating health and safety concerns associated with mobile food preparation.
3. **Environmentally Friendly:** The bicycle creates no emissions, noise pollution, or waste typically associated with motorized food trucks.

4. **Traditional Character:** An ice cream bicycle aligns with Jasper's commitment to preserving a charming, small-town atmosphere that visitors cherish.

Supporting the Spirit of Temporary Concessions

I understand the municipality has made concessions to allow temporary food trucks for restaurants affected by the wildfire. While my business wasn't a restaurant, my family was directly impacted by the fire, and this initiative represents my effort to remain economically viable in Jasper while creating something positive for our community.

A Bridge Between Residents and Visitors

As someone who works closely with both tourists and locals through my childcare business, I've witnessed firsthand how shared experiences can build bridges. An ice cream bicycle would create natural gathering points where residents and visitors can connect, fostering the community spirit that has been so crucial to Jasper's recovery efforts.

I am committed to operating this service with the utmost respect for our town's regulations and natural environment. If granted approval, I would:

- Operate only in designated areas and times
- Maintain impeccable cleanliness standards
- Carry appropriate insurance
- Contribute a percentage of proceeds to Jasper's wildfire recovery efforts

In closing, I ask that you consider this proposal not simply as a business venture, but as a small yet meaningful contribution to our community's healing process. The past year has shown us that Jasper's greatest strength lies in our ability to support one another through difficult times. This ice cream bicycle represents my personal commitment to that ongoing effort.

I would welcome the opportunity to discuss this proposal further and address any questions or concerns you might have.

With deep appreciation for your service to our community,

Melody Gaboury
Owner, My Travel Nanny
myjaspernanny@gmail.com
780-852-9766

Melody Owner /Operator of My Travel Nanny

"Today is your day, your mountain is waiting. So get on your way."



May 3, 2025

Hello all,

Thanks again for agreeing to meet and allowing me to provide an overview of ATCO's Transmission Capital Maintenance program. As I mentioned, the program includes significant investments aimed at enhancing the reliability of our services and the resilience of our assets. As you know, the importance of reliable and safe electricity cannot be overstated, especially for our customers and communities. With the ever-increasing unpredictability of weather patterns, we are taking proactive steps to address these risks and ensure our networks remain safe, reliable, and resilient.

Support from our municipal partners is crucial to program approval by the Alberta Utilities Commission and we would very much appreciate your support for the Transmission Capital Maintenance program. I have enclosed a template letter for your convenience. Please feel free to make any changes you see fit.

Please do not hesitate to reach out to me if you have any questions or if you require any assistance.

Best regards,

Jolene Colbourne (she/her)
Stakeholder Relations Manager/ Operations Services Supervisor
Wood Buffalo & Central West Region
ATCO Electric

C. 587 516 5430

E. Jolene.Colbourne@atco.com

A. 10035 105 Street, Edmonton, AB, Canada, T5J 1C8



ATCO.com [LinkedIn](#) [Facebook](#) [Instagram](#) [Twitter](#)

In the spirit of reconciliation, we acknowledge the traditional territories and homelands on which many of our ATCO operations and facilities are located. We honour and respect the diverse history, languages, ceremonies, and culture of the Indigenous Peoples who call these areas home.

MUNICIPALITY TEMPLATE LETTER:

To whom it may concern,

XXXX is writing to express support for ATCO Electric's climate reliability and wildfire mitigation work.

Unplanned outages due to climate events could have broad impacts on our community, including disruptions in municipal services and infrastructure and increased risks to vulnerable citizens. Local businesses and supply chains could also be negatively impacted by a sudden loss of electricity.

Outages caused by weather and wildfires could have far-reaching effects on our community. Losing electrical infrastructure to extreme weather events and wildfires could result in delays in restoring power and can exacerbate community evacuations.

We have had recent discussions with ATCO regarding its climate reliability and wildfire mitigation work, including right of way widening and removal of hazard trees, upgrading power poles and cross arms, and installing fire mesh on power poles. We believe this work contributes to safe and reliable electricity by mitigating risks to electrical infrastructure and the risk of wildfire ignition.

XXXX therefore supports ATCO Electric continuing to implement reliability and wildfire mitigation work.

Sincerely,

ATCO Energy Systems

Addressing Climate Risk Enhancing Reliability



ATCO Service Territory

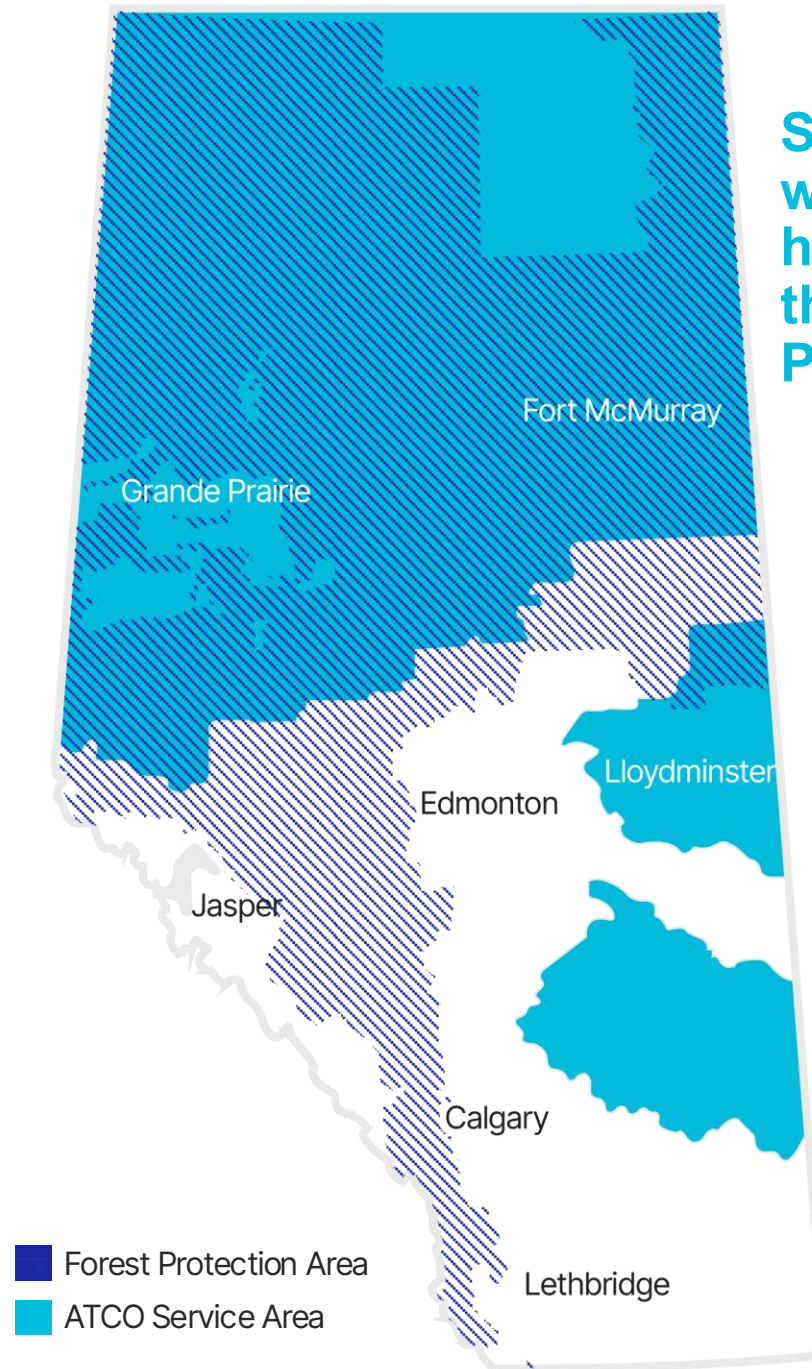
in forest protection area

43% of ATCO's powerline ROW
or 28,379 km

by comparison

AltaLink: 2,300 km or 19%

Fortis: 13,200 km or 25%



Significant wildfire impacts have dominated the Forest Protection Area

ATCO's Vision for Climate Adaptation and Reliability

- **Ensure leading grid resilience and preparedness for major weather events (heat, cold, wildfire, storm)**
- **Unite existing climate strategies while delivering new and robust climate strategies**
- **Construct climate resilient assets**

Jasper Wildfire 2024

ATCO's Response, Recovery and Rebuild



2024 JASPER RESPONSE AND RECOVERY



ATCO's Timeline

July 22: First fire breaks out

July 24: Fire devastates town – unsafe to enter the park for 2 days.

July 30: Crews arrive to tackle the challenges ahead.

Aug. 15: 100% of undamaged residential homes restored, bringing power back to ~1,800 of 2,077 customers.

98% of undamaged properties had natural gas restored

July 22: ATCO Stood up IMT

July 27: Assessments underway, with early power restoration efforts.

Aug. 13: All 48 critical infrastructure sites restored (majority by Aug. 5).

Aug. 30: 1,863 of 2,077 customers energized. 100% of residential

Reentry

- Re-entry for residents was announced for August 16, 2024
- Team ATCO was prepared to welcome Jasperites home
- Our team members were part of the re-entry team working alongside other members of ATCO to help answer questions for residents
- ATCO sponsored a dinner for residents & responders Thursday, August 22 at the Legion



Building back stronger

- Marmot Basin undergrounding project
- Reenergized lower and upper sky tram
- Significant and complex conversion work and clean-up salvage operations
- On December 18, we successfully completed all the work in the Jasper area impacted by the fire.
- Nearing the commencement of the critical electricity and gas work required for the rebuilding Cabin Creek



By the Numbers



25,000

number of people evacuated due to the Jasper wildfire



350+

structures destroyed out of approximately 1,100



1/3

the portion of the Town of Jasper that was destroyed



\$880 million+

the cost of insurance payouts, making it the 9th most expensive disaster in Canadian history



800+

ATCO electric and gas assets damaged



2

kilometers of new cable installed for the upper portion of the Sky Tram



400+

members of the Incident Management Teams involved in the response



1,863

customers out of 2,077 that had power by August 30



16

construction days needed to reconnect 100% of undamaged residential properties to electricity



8

kilometers of new underground line installed for the Marmot Basin project



98%

undamaged properties with gas service restored within three weeks

Jasper Wildfires 2024

Throughout this crisis, over 400 Electric and Gas members of the Incident Management Teams, based in Hinton and Jasper, alongside remote support staff, demonstrated an unwavering commitment to their work. Their efforts ensured energy access and safety for the community while also showcasing the importance of resilient and adaptable infrastructure in facing extreme weather challenges.



ATCO's Climate Adaptation and Reliability Efforts



implement **lessons learned** from previous wildfire seasons (emergency preparedness)



harden assets and make system improvements (e.g., bury distribution lines)



advance technologies line condition monitoring, cameras & weather stations



Enhance **vegetation management** for powerline hazard reduction



ATCO's **Wildfire Mitigation Plan**

Future Work: Transmission Capital Maintenance

- **TCM is a program aimed at mitigating climate risk and enhancing reliability and safety**
- **Significant investments being made to harden the electrical system, proactively address climate risk, ensuring safe, reliable electricity**
- **TCM work and investment are tied to approval by AUC**
- **Support from our customers demonstrates stakeholder approval**

ADDRESSING CLIMATE RISK FOR OUR CUSTOMERS

Study: Climate Adaptation & Vulnerability Assessment

Assesses climate-related risk to the electrical system under a range of climate scenarios, identifies related risks and provides recommendations for high-risk areas.

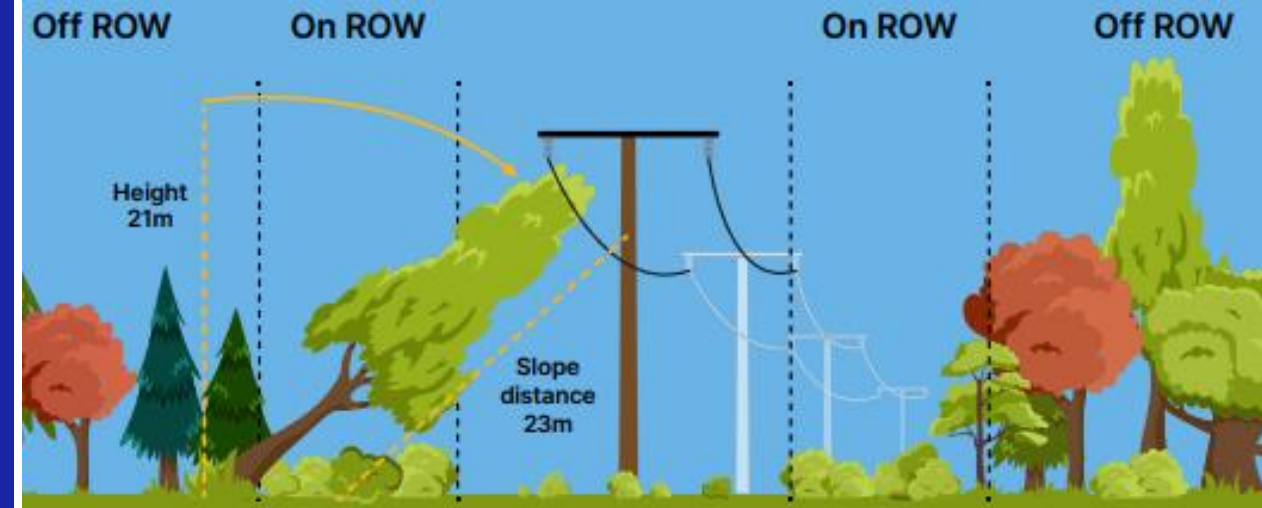
Risk = Probability × Impact
Determined for our entire system

Study is expected to drive mitigating solutions to minimize asset loss and outage times in these higher risk zones.



Vegetation Management

Wildfire risk reduction focuses on managing off-right-of-way vegetation around system infrastructure.



ADDRESSING CLIMATE RISK FOR OUR CUSTOMERS

Wood Power Pole Fire Protection Program

Protecting power poles by wrapping coated wire mesh around wooden poles.



ADDRESSING CLIMATE RISK FOR OUR CUSTOMERS

Cross-Arm Replacement Program

Replacing wood cross-arms with steel on transmission structures in wildfire prone areas



Interphase Spacer Program

Interphase spacers are installed to keep powerlines vertically separated in various weather conditions.



ADDRESSING CLIMATE RISK FOR OUR CUSTOMERS

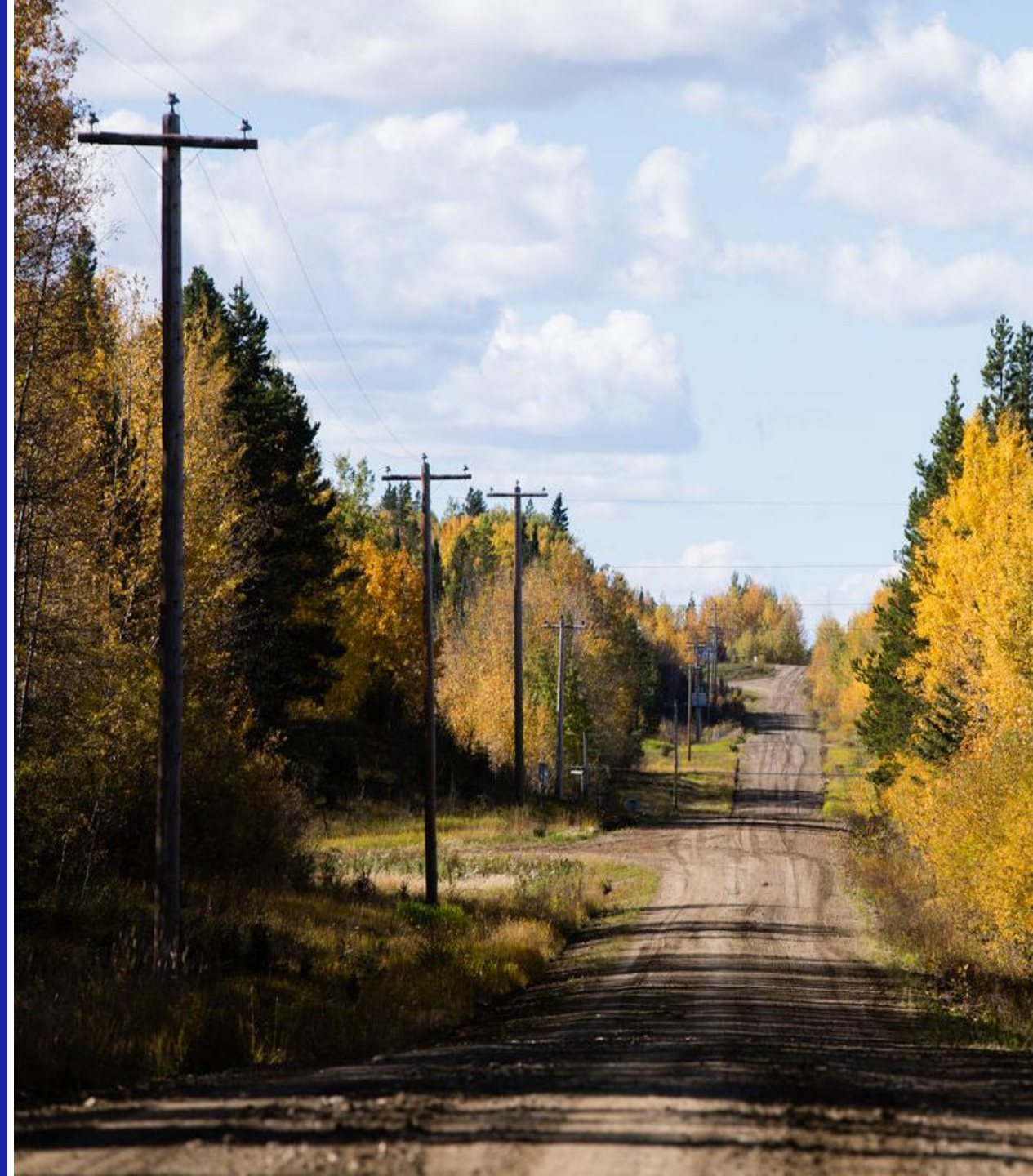
Wildlife Mitigation Program

Installing equipment to mitigate the impacts of wildlife interactions with power infrastructure.



Powerline Risk Mitigation

Assessing overhead powerlines that pose reliability and safety risks. Mitigative measures include covering, relocating, or burying high-risk sections of powerlines.



Future Work: Customer Support

- **ATCO is committed to maintaining safe, reliable electricity**
- **We are working to proactively mitigate climate risks, enhance the reliability of our services and the resiliency of our systems**
- **Your support helps ensure a safe, reliable, climate resilient electrical system**

The image features a blue background on the left side with a white grid pattern that fades into a photograph of two utility workers in orange safety gear working on a wooden power pole. The workers are positioned vertically, with one higher than the other, both focused on their tasks. The sky is clear and blue with some light clouds. The ATCO Energy Systems logo is prominently displayed in the upper left corner.

ATCO Energy Systems

Thank you

[ATCO.com/EnergySystems](https://www.atco.com/energy-systems)

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Canada

ATCO

2024 Jasper wildfire response and recovery



Executive Summary

ATCO Electric's exemplary response to the unprecedented Jasper wildfire, one of the most devastating in Canadian history, showcases our leadership, emergency response expertise, operational excellence, innovation, and commitment to building back better with higher resiliency for the benefit of all. Despite extreme conditions, including the evacuation of 25,000 people and the destruction of nearly 1/3 of the Town, our teams swiftly restored critical infrastructure needed to support the safe re-entry of Jasperites. We reconnected 100 per cent of undamaged properties within 16 days and implemented innovative solutions like undergrounding and non-combustible composite poles to enhance the resilience of the electrical grid and mitigating risks against future wildfire events. The quick restoration allowed residents to safely return and begin rebuilding their lives, while restoring energy to businesses and local attractions was crucial for Jasper's survival, preventing significant economic losses and supporting the community's recovery.

Description of the Achievement

The Jasper wildfire, which ignited on July 22, 2024, stands as the most devastating wildfire to hit Jasper National Park in over a century. This catastrophic event led to large-scale evacuations, extensive infrastructure damage, and significant environmental consequences, making it a standout in recent wildfire history.

The fire forced the evacuation of 25,000 people and destroyed more than 350 of the town's approximately 1,100 structures, including homes, businesses, and historic landmarks. It also caused severe damage to over 800 of our ATCO electric and gas assets. Additionally, the wildfire damaged several bridges and other critical infrastructure, further complicating recovery efforts.

The impact on Jasper National Park's ecosystem was also profound. The Park's mixed-conifer forests faced significant challenges, and the destruction of large areas of forest and wildlife habitat underscores the need for proactive measures to protect these environments. The Park is home to a diverse range of species, including elk, bighorn sheep, mountain goats, grizzly bears, and the endangered woodland caribou, which also added complexity to response efforts.

The fire was identified as Canada's ninth most expensive disaster for insurance payouts, totaling \$880 million.

Reflecting on ATCO's response to the Jasper wildfire and the ongoing recovery efforts, we are filled with immense pride in our team. The wildfire had a profound impact not only on the Town of Jasper, but on our entire province and for Canada, as a national treasure and classified World Heritage Site. One of the key roles in our response was leveraging our extensive experience with wildfires in Alberta to collaborate effectively with Parks Canada and the Municipality of Jasper, ensuring the safety and well-being of the community while swiftly rebuilding critical infrastructure. Our response highlighted the strength, dedication, leadership, and resilience of ATCO's emergency response teams and our frontline heroes.



Immediate Response and Recovery Efforts

On July 22, the wildfire was first reported near Jasper. Wind gusts of 20-30 km/h merged the fires south of the town into one large wildfire, quickly growing beyond the capacity of firefighters to control. The fire continued to spread rapidly, leading to an evacuation order for the entire park issued on the same day.

As the wildfire advanced, ATCO's teams were among the last to leave the community, working tirelessly to isolate natural gas systems and maintain electricity for as long as possible. With extreme smoke and unsafe wildfire conditions, they were eventually forced to leave the community, and re-entering Jasper National Park was not possible for over two days.

Despite extreme smoke and unsafe conditions, our team received permission to re-enter Jasper National Park on July 27 to begin damage assessments and prepare for the challenging task ahead. Once the damaged areas were made safe, our immediate priority was to restore energy to critical facilities that keep the community functioning—hospitals, municipal buildings, police stations, fire halls, and gas stations. Our next priority was to restore energy to homes and businesses that had survived the fires. By July 30, our teams were hard at work in Jasper, determined to repair, restore, and rebuild.



We are incredibly proud to share some of the impressive accomplishments of our teams:

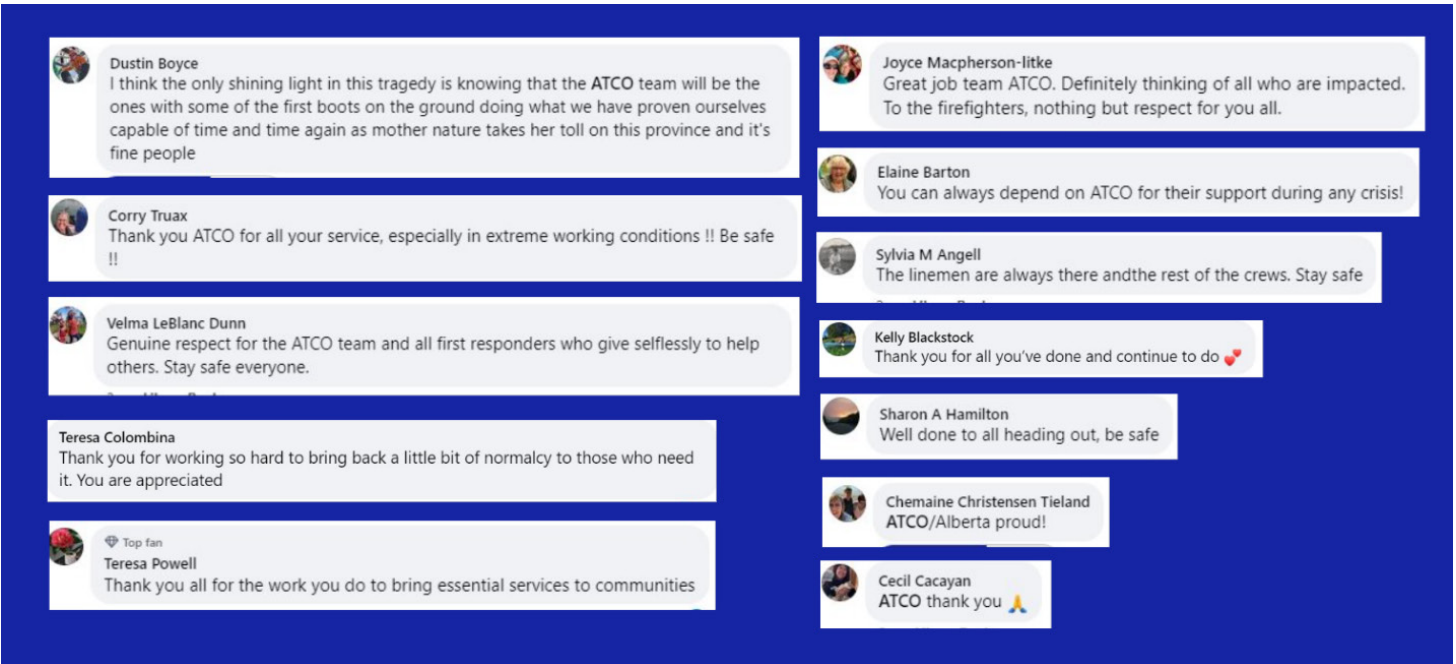
- Within just 16 construction days, 100 per cent of undamaged residential properties were reconnected to electricity, with 1,863 of 2,077 customers having power by August 30.
- A major electrical feed serving areas south of Jasper, including Alpine Lodge and nearby cabins, was quickly replaced with non-combustible composite poles and Hendrix conductors, a new and innovative approach in the design to improve the strength, reliability, and adaptability to harsh environments and challenging conditions.
- Our Electric teams repaired or replaced 116 structures, addressed 440 damaged assets, and made significant design improvements, including undergrounding infrastructure to enhance resilience.
- In the weeks following, they restored power to Edith Lake, Maligne Canyon, Tekkara Lodges, and a critical power line essential to the town's electricity supply.
- Meanwhile, our Gas teams worked diligently, assessing individual properties and reducing pressure on transmission lines affected by nearby fire activity. Within three weeks, they restored gas service to 98 per cent of undamaged properties, benefiting over 1,000 customers in Edith Lake, Jasper Park Lodge, and the Town of Jasper.



Facilitating Residents Return and Supporting Economic Recovery

Before anxious residents could return home to survey the damage and start the recovery process, it was imperative to restore energy. This allowed them to safely return and begin rebuilding their lives.

For the town to survive the recovery, it needed services, supplies, and the ability to operate its key industries. Restoring power was a fundamental step in enabling businesses to reopen and provide essential services to residents and visitors. This not only helped stabilize the local economy but ensured the community could access necessary supplies and services during the recovery period.



Commitment to Resilience

Throughout this crisis, over 250 members of the Incident Management Teams, based in Hinton and Jasper, alongside remote support staff, demonstrated an unwavering commitment to their work. Their efforts ensured energy access and safety for the community while also showcasing the importance of resilient and adaptable infrastructure in facing extreme weather challenges.



Building Back Stronger - Commitment to Resilience and Innovation

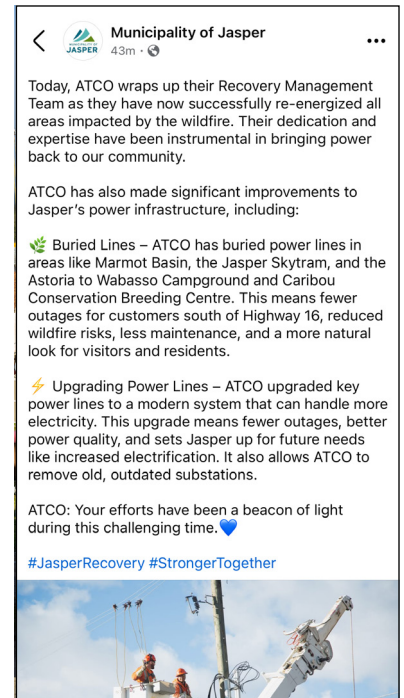
ATCO's commitment to ongoing investments in infrastructure is evident in projects like the Marmot Basin undergrounding project, which involved installing nearly eight kilometers of new underground line to energize the ski hill, an integral facility supporting Jasper's economy and tourism industry. This project enhances reliability, mitigates wildfire risks, and minimizes environmental impact within Jasper National Park. The team worked diligently to ensure the work was completed safely, on budget and ahead of schedule.

In November 2024, our crews successfully reenergized the Lower Sky Tram, restoring a vital service for the community and visitors. In December, work began on the upper portion, installing 2km of new cable up Whistlers Mountain. Due to the steep terrain, the team used kellam grips and rock anchors, and all equipment had to be flown to the site. Two cables were run for reliability, and the route passed through a Parks Canada "Zone II Wilderness Area," requiring strict environmental protection practices. Despite early winter challenges, the project was completed successfully, including a conversion from 5kV to 14.4kV to improve reliability and voltage. Parks Canada was very satisfied with our work.

Early December we completed significant conversion work that was required, and our dedicated crews worked diligently on clean-up and salvage operations. This project, which spanned for three months, required overlapping shifts and continuous work seven days a week. Despite the complexity of the tasks, including cutover work in tight spaces like back alleys, our team demonstrated exceptional planning and execution.

On December 18, we successfully completed all of the work in the Jasper area impacted by the fire. It was our primary goal to ensure the infrastructure was built to a higher standard than before for the residents and the town of Jasper - we undergrounded many of our lines, and the ones we couldn't underground were built with non-flammable materials.

All of these projects were crucial as the town heavily relies on tourism, and these attractions are vital for drawing visitors and generating revenue. Without power, these businesses couldn't operate and ensuring these attractions were quickly restored was important to our team.



Future Investments

As our teams continue to hone our expertise in emergency response, ATCO is committed to prioritizing investments in our systems to make our infrastructure more reliable and resilient to better withstand and recover from these ever-increasing weather extremes. Furthermore, in response to these ongoing events, we've developed a climate, adaptation, and reliability team focused on enhancing the reliability of our energy systems.

ATCO Electric's response to the Jasper wildfire exemplifies distinguished leadership, innovation, and contribution to the advancement of the electric industry. Our efforts ensured immediate recovery, enhanced long-term resilience, and demonstrated a commitment to proactive solutions in the face of climate challenges.

These fires should reinforce, to leaders in business and governments, the critical need to build infrastructure, including our energy systems, to a higher standard of resiliency than before and always remember our shared obligation and purpose to make the places we live and the communities we serve as safe as possible.



JASPER RECOVERY COORDINATION CENTRE (JRCC)

- May 20, 2025

PROGRESS UPDATE

JRCC EXECUTIVE SUMMARY

- **Interim Housing:** 184 households (381 individual residents) have moved into Interim Housing as of May 14, 2025. Work to improve servicing and livability of interim housing sites continues, including direct tie-in to municipal water utilities in town and connection to the electrical grid at Marmot Meadows. Servicing work will begin on additional interim housing sites in June.
- **Demolition Permits:** 99% of demolition permits issued, 97% physical debris removed, 32 close-out permits issued, and 56 soil testing reports submitted for Parks Canada review.
- **Town Rebuild:** 321 pre-application meetings since the end of October, over 1,900 emails and phone calls responded to from lessees and contractors since the beginning of December. 123 Development Permits, and 34 Building Permits have been issued since August.
- **Social Recovery:** Pathfinder training continues with the expectation that 35 community members will complete the training by the end of May. A needs assessment report has been drafted and is being finalized. The Social Recovery Working Group is turning its attention to the 1-year commemoration of the wildfire, with an eye to supporting the psychological safety of residents.
- **Economic Recovery:** Economic Developers of Alberta (EDA) completed business and economic recovery related stakeholder engagement, thank you to those who were able, including Council, for participating. Commerce Continuity Initiative (CCI) fee structure approved.
- **Communications:** Seasonal Resident Camping Program launched online: [Jasper seasonal resident program application](#). Working on an application for contractor camping option.

INTERIM HOUSING

- As of May 14, 2025, 184 interim housing units are occupied by 381 residents. A further 64 households (118 residents) are in various stages of lease-signing and move-in process with the Canadian Red Cross.
- We expect to achieve full assignment of existing interim housing units by the end of May.
- Site preparation and servicing of additional interim housing sites within the Jasper town boundary will begin in June. Arrival of additional interim housing units is expected to begin in July 2025.
- In total, the interim housing program by the end of 2025 will include 162 trailers units of single, double and triple unit configurations, a 120-room dorm-style complex and 24 prefabricated houses. This represents housing for between 300-400 households.

DEBRIS MANAGEMENT

- **Demolition permits:** 99% of demolition permits have been issued.
- **Physical debris removal complete by Spring 2025:** Over 97% of lots having debris removed. Sampling analysis and administrative work continues to ensure sites are clean and safe for rebuild.
- **Confirmatory soil sampling:** 56 reports have been submitted; 21 have been confirmed contamination-free and passed for Certificate of Completion; 10 were returned for more information; the remainder are under review.
- **Demolition Close-out Permits:** 32 close-out permits have been issued.
- **Dust Mitigation:** An increase in dust mobilization within the townsite is anticipated throughout the summer, and mitigation measures are being explored. While the post-debris removal sampling process occurs, lessees can submit development permit applications for review and approval; however, building permits cannot be issued until the demolition close-out permit is finalized.
- Outreach to sites that have not completed debris removal took place in April.

JOINT TOWN REBUILD

- **Responding to development inquiries and reviewing applications:**
 - 321 pre-application meetings since October 28, 2024, over 1,900 emails/phone calls answered between December 1, 2024, and May 9, 2025, from lessees and contractors.
 - 123 Development Permits issued since August, including rebuilds of 19 fire-impacted homes, 1 condo complex, 1 apartment building, 3 outlying hotels, 6 commercial properties, 1 cabin and 1 other structure at Lake Edith
 - 34 Building Permits issued since August, including rebuilds for 3 in-town commercial properties, 2 in-town residential properties, and 1 outlying hotel.
 - The [Wildfire Recovery Information](#) webpage displays up-to-date information on permit status of fire-affected properties within the townsite
- **Streamlining development review and approvals**
 - Only 41% of permit applications received since August are complete and conforming. Complete and conforming applications take an average of 37 business days to review. Incomplete/non-conforming applications take an average of 103 business days to review.
 - Four new staff hired to support rebuilding.
- **Community support**
 - Accessory Dwelling Unit Incentive Program Approved on April 15. Details to come.
 - Additional community engagement on town values, residential density and parking to occur early June.

SOCIAL RECOVERY

- **Recovery Pathfinders:** There has been a groundswell of community interest in Pathfinders training. Discussions continue with a major donor that has expressed interest in supporting the full roll-out for the program . Concurrently, JRCC staff are exploring low-cost marketing strategies to ensure community awareness of the 35 Pathfinders who will have completed training by the end of May.
- **Needs assessment:** A report summarizing key findings of the Jasper Wildfire Recovery Needs Assessment Survey is in final draft form and will be circulated later this month.
- **Commemoration of 1 Year post-wildfire:** Work is ongoing to coordinate community-led initiatives marking 1 year since the wildfire. Key concerns include ensuring psychological safety for residents as media attention and events bring up challenging memories or emotions.

ECONOMIC RECOVERY

- **Economic Developers of Alberta (EDA):** Completed in-person stakeholder engagement. Their Economic Recovery and Resiliency Recommendation Report will be available July 2025, and they will offer some short-term recommendations prior.
- **Business Recovery Lunch and Learn Series Feedback:**
 - 95% agreed the session they attended enhanced their "ability to navigate post-wildfire recovery, adapt to changes in the economy, and/or strengthen their business operations."

Thank you to the members of the Local Economic Recovery Working Group (Chamber, Community Futures, Employment Centre, and Tourism Jasper) for helping put this together.

- **Commerce Continuity Initiative (CCI):**
 - **Pop-Up Village:** Second business moved in! Support for the other interested businesses as well as beautification planning continues.
 - **Interim Industrial Park:** finalizing site plan with focus on maximizing access, safety, and functionality for participating tenants. Initial tenants have been identified, and space allocations will be confirmed following final coordination. Anticipate delivery and placement of sea cans by late July.
 - **Contractor Laydown Areas:** laydown needs survey has closed. We are reviewing results and intend to issue a formal laydown application process shortly.

COMMUNICATIONS

- Seasonal Resident Camping Program launched online: [Jasper seasonal resident camping program application](#). Working on an application for contractor camping option.
- Laydown site needs survey closed on May 11, 2025, the responses will help guide the formal laydown sites program. A formal application process will follow.



DIRECTOR'S REPORT

Natasha Malenchak, Director of Finance & Administration

March 1, 2025, to May 15, 2025

***Reports to May 15, 2025**

Major Projects

Information Technology

- Currently exploring new internet options for the Firehall and installed Firewall.
- Installed new switches at the Activity Centre and a new Wifi access point at the Pool.
- Set up auditors with remote access.
- In process of installing antennas to Transit building.
- Obtained SharePoint files from Parks Canada.
- Upgraded 3g parking kiosks to 5g.

Budget and Planning

- 2024 Year End Audit occurred March 24-28, 2025. Finance and Administration office is currently working through audit queries, many relating to the 2024 wildfire event. Audited Financials to be expected by mid-June 2025.
- Brought capital budget carry forward to 2025 to council on May 6, 2025.
- 3rd meeting to occur on June 3rd to finalize property tax rates.

Staffing

- Finance Manager retired April 11, 2025, and new Finance Manager started on May 5, 2025.
- JRCC Finance Recovery Coordinator posting to go out and be hired under DRP funding until September 2027.

Service

Utilities-Taxes

- March/April Utility bills to be mailed in the third week of May and due mid-June.
- All Tax relief credits are complete & applied to all tax rolls. These credits will be seen on the 2025 tax notices.
- There continues to be movements in housing – utility billing changes, tenants moving and houses selling.
- Properties that were in arrears have been sorted. One property in arrears since 2017 paid their taxes in full and signed on to a monthly tax plan. Another property in arrears since 2020 paid their taxes in full and 3 properties were sent to Land Titles and a caveat has been placed on their account.
- Experiencing a spike for tax certificate requests due to increased property sales following the fire.

Business Licenses and Renewals

- Have experienced a high volume of renewals and new business licenses.
- Several businesses have been formally inactivated due to non-renewal decisions following the fire.
- Businesses affected by the 2024 wildfire have been flagged in our system. Businesses that have renewed without securing physical space following a Parks Canada decision are marked as pending and retain associate status with the JHAA while they determine rebuild decisions.

Jasper Wildfire Response

- Biweekly meetings occurring with the DRP team to ensure we have open communication about incoming expenses.
- We have 3 pending invoices of 72 from structural protection assistance during the 2024 wildfire.
- Hotel invoices for transitional housing are complete to date and paid.
- Still waiting on invoices from 3 evacuation centers, roughly \$12 million. Once paid we will have spent over 90% of our first advance.
- Expecting to submit multiple DRP reconciliations over the summer months to be eligible for our second advance.

Communications & Engagement

- 2025 Tax Notices to be mailed out by June 15, 2025, with payments due by July 15, 2025.
- Reminder that enrollment for Preauthorized Payment Plans ensures that payments will occur monthly.
- There is an increase in calls to the Municipality for rebuilding job opportunities. These inquiries are being directed to BILD Alberta as a central resource.
- HotSpot Parking is in full operation, and we are currently renewing displaced residents parking passes.
- The 2025 season process for sidewalk seating is complete

AGENDA ITEM 6.4

REQUEST FOR DECISION

Subject: Jasper Taxation Rates Bylaw 2025
From: Bill Given, Chief Administrative Officer
Reviewed by: Natasha Malenchak, Director of Finance & Administration
Date: May 20, 2025



Recommendation:

- That Council give first and second readings to the Jasper Taxation Rates Bylaw 2025 as presented.

Alternatives:

- That Council give first reading to the Jasper Taxation Rates Bylaw 2025, and provide amendments prior to second and third readings.

Background:

The Tax Rate Bylaw is amended on an annual basis to reflect adjustments in tax rates. In the approved 2025 budget the total expenditures are \$33,552,909 - of this amount, Municipal taxes support \$11,843,321, or 35.3%

The other 64.7% of the Municipal expenses in the tax supported budget are recovered through grants and user fees.

Of the \$11,843,321 the Municipality will be required to collect \$379,080 that will go to the Government of Alberta for Policing. This alone is 3.2% of Municipal taxes.

The Municipality of Jasper is a requisitioning body for Alberta School Foundation Fund (ASFF), Designated Industrial Property (DIP) and for the Evergreens Foundation Senior Housing.

The 2025 requisitions are for the following:

- ASFF is \$6,680,392.73 (as per letter of intent dated March 14, 2025)
- DIP is \$6,275.38 (as per Ministerial Order dated March 26, 2025) and,
- Evergreen Foundation requisition is \$1,203,836.45 (as per email received March 21, 2025).

Discussion:

Presented below is a comparison of the 2024 tax rates vs the new 2025 tax rates.

As shown, Municipal tax rates have gone down in urban areas and up slightly in rural areas. Those of Alberta School Foundation have had an increase and so has Evergreens for 2025.

The rates applied to the 2024 Assessed Property Values will show a tax loss of approximately 2.8M. To calculate this loss, administration had to work with the assessor to determine what the value of the destroyed properties would have been should there not have been a fire. This was done by applying the inflation back to the prior 2023 assessed values and calculating what the tax rates would have been and applying those rates back to the current 2024 lowered assessed values.

2024			2025			2025 vs 2024		
	Urban	Rural		Urban	Rural		Urban	Rural
Residential			Residential			Residential		
Evergreens	0.000496	0.000496	Evergreens	0.000550	0.000550	Evergreens	0.000054	0.000054
Education	0.002428	0.002428	Education	0.002652	0.002652	Education	0.000224	0.000224
Municipal	0.002548	0.000894	Municipal	0.002416	0.000976	Municipal	-0.000132	0.000083
	0.005472	0.003818		0.005619	0.004179		0.000146	0.000361
Lake Edith			Lake Edith			Lake Edith		
Evergreens	-	0.000496	Evergreens	-	0.000550	Evergreens		0.000054
Education	-	0.002428	Education	-	0.002652	Education		0.000224
Municipal	-	0.000521	Municipal	-	0.000569	Municipal		0.000048
	0.000000	0.003446		0.000000	0.003772		0.000000	0.000326
Non-Residential			Non-Residential			Non-Residential		
Evergreens	0.000496	0.000496	Evergreens	0.000550	0.000550	Evergreens	0.000054	0.000054
Education	0.003422	0.003422	Education	0.003620	0.003620	Education	0.000198	0.000198
Municipal	0.012741	0.004468	Municipal	0.012081	0.004881	Municipal	-0.000660	0.000413
	0.016659	0.008386		0.016251	0.009051		-0.000408	0.000665
M&E Electrical Residual PILT			M&E Electrical Residual PILT			M&E Electrical Residual PILT		
Evergreens	0.000496	0.000496	Evergreens	0.000550	0.000550	Evergreens	0.000054	0.000054
Education (Exempt)	-	-	Education (Exempt)	-	-	Education (Exempt)		
Municipal	0.012741	0.004468	Municipal	0.012081	0.004881	Municipal	-0.000660	0.000413
	0.013236	0.004964		0.012631	0.005431		-0.000606	0.000467
DIP Assessment Requisition on DIP Properties			DIP Assessment Requisition on DIP Properties			DIP Assessment Requisition on DIP Properties		
DIP Requisition Applied to DIP Properties	-	0.000071	DIP Requisition Applied to DIP Properties	-	0.000070	DIP Requisition Applied to DIP Properties		-0.000001
	-	0.000071		-	0.000070			-0.000001

Below is an example of the 2025 Municipal Taxation for Residential and Non-Residential Properties

Year	Residential Urban Tax Rate	Per 100k Assessed Value	Non-Residential Urban Mill Rate	Per 100k Assessed Value
2025	0.002416	\$242	0.012081	\$1,208
Residential/Urban Assessed Value	100,000	350,000	500,000	750,000
2025 Taxes	\$242	\$846	\$1,208	\$1,812
Non-Residential Urban Mill Rate	1,000,000	2,500,000	5,000,000	10,000,000
2025 Taxes	\$12,081	\$30,201	\$60,403	\$120,806

Below is an example of ALL 2025 taxes applied to sample property assessed values

Residential Urban		2024	Difference	
Assessed at			2025	Annually
800,000	Evergreens	\$397	\$440	\$44
	ASFF	\$1,943	\$2,122	\$179
	Municipal	\$2,038	\$1,933	-\$106
	Total	\$4,378	\$4,495	\$117

Commercial Urban		2024	Difference	
Assessed at			2025	Annually
10,000,000	Evergreens	\$4,959	\$5,503	\$544
	ASFF	\$34,224	\$36,202	\$1,978
	Municipal	\$127,406	\$120,806	-\$6,600
	Total	\$166,589	\$162,510	-\$4,078

Strategic Relevance:

- Communicate and engage with residents.
- Ensure residents receive quality service that provides strong value for dollar.
- Pursue alternative revenue sources and equitable distribution of costs.

Inclusion Considerations:

Property taxes fund essential services that benefit the entire community and support equitable access to municipal programs, facilities, and infrastructure. By investing tax revenue in services that serve diverse needs, the municipality provides services and supports to individuals and businesses that enable full participation in community life and contribute to Jasper’s social and economic resilience.

Relevant Legislation:

Alberta Municipal Government Act
 Property tax bylaw

353(1) Each council must pass a property tax bylaw annually.

(2) The property tax bylaw authorizes the council to impose a tax in respect of property in the municipality to raise revenue to be used toward the payment of

- (a) the expenditures and transfers set out in the budget of the municipality, and
- (b) the requisitions.

Financial:

Once the Tax Rate Bylaw for 2025 receives three readings from Council, the tax rates will be applied against the 2024 assessments to formulate the 2025 taxes. The Tax Notices will then be sent out by June 14, 2025, and payment is due by July 15, 2025, in order to not incur penalties.

Attachments:

- Bylaw #270 Jasper Taxation Rates Bylaw 2025

MUNICIPALITY OF JASPER
Bylaw #270

BEING A BYLAW OF THE MUNICIPALITY OF JASPER IN THE PROVINCE OF ALBERTA TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE MUNICIPALITY OF JASPER FOR THE 2025 TAXATION YEAR.

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WHEREAS at its meeting of December 17, 2024, the Council of the Municipality of Jasper prepared and adopted detailed estimates of the municipal revenues, expenditures and requisitions required for year 2025.

AND WHEREAS the estimated expenditures, requisitions, services and surplus set out in the operating budget for the Municipality of Jasper for 2025 total \$33,552,909.

AND WHEREAS the 2025 estimated municipal revenues and transfers from all sources other than taxation are estimated at \$21,709,588 and the balance of \$11,843,321 to be raised by general municipal taxation.

	2025 Municipal Requisition	Prior Year (Over)/Under-levy	Total
Residential	\$2,592,847	\$0	\$2,592,847
Non-Residential	\$9,250,474	\$0	\$9,250,474
Total	\$11,843,321	\$0	\$11,843,321

AND WHEREAS the 2025 Alberta School Foundation requisition is \$6,680,393 and collected as follows:

	2025 ASFF Requisition	Prior Year (Over)/Under-levy	Total
Residential	\$3,244,828	\$0	\$3,244,828
Non-Residential	\$3,435,565	\$0	\$3,435,565
Total	\$6,680,393	\$0	\$6,680,393

AND WHEREAS the Council of the Municipality of Jasper has received a requisition in 2025 in the amount of \$1,203,836 from the Evergreens Foundation to be collected as follows:

	2025 Evergreen Requisition	Prior Year (Over)/Under-levy	Total
Operating	\$599,682	\$0	\$599,682
Capital	\$604,154	\$0	\$604,154
Total	\$1,203,836	\$0	\$1,203,836

AND WHEREAS for the purposes of collecting the portion of the requisition defined in section 326(1)(a)(vi) of the *Municipal Government Act* (RSA 2000, cM-26) and amendments thereto, the Chief Administrative Officer is hereby authorized to impose the tax rate set by the Minister in accordance with section 359.3 of the Act on the assessed value of all taxable Designated Industrial Property (DIP) shown on the 2024 assessment roll of the Municipality of Jasper for 2025 total \$5,240.67 (after prior year over levy applied).

AND WHEREAS the Council of the Municipality of Jasper is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and requisitions;

AND WHEREAS the Council of the Municipality of Jasper is required each year to levy on the assessed value of all property, tax rates sufficient to meet the Alberta School Foundation (ASFF) requisition;

AND WHEREAS the Council of the Municipality of Jasper is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property subject to the *Municipal Government Act* (RSA 2000, cM-26) and amendments thereto;

AND WHEREAS the assessed value of all property in the Municipality of Jasper as shown on the current assessment roll is:

<u>Assessment for</u>	<u>Education</u>	<u>Municipal</u>	<u>Evergreens</u>	<u>DIP</u>
Residential	\$936,357,720	\$944,693,620	\$936,357,720	
Residential Lake Edith	\$84,023,000	\$84,023,000	\$84,023,000	
Non-Residential	\$816,707,590	\$819,624,780	\$832,106,380	
Electric Power Generation Machinery & Equipment GIL – Parklands		\$17,997,120		
DIP Assessment Requisition Properties				\$89,520,680
Total	\$1,837,088,310	\$1,866,338,520	\$1,852,487,100	\$89,520,680

NOW THEREFORE be it resolved that the Council of the Municipality of Jasper in the Province of Alberta, duly assembled, enacts:

1. CITATION

- 1.1 This Bylaw may be cited as Municipality of Jasper Bylaw #270 the “Jasper Taxation Rates Bylaw 2025”.
- 1.2 The Municipality of Jasper Bylaw #261 the “Jasper Taxation Rates Bylaw 2024” is hereby repealed.

2. DEFINITIONS

2.1 In this Bylaw:

- 2.1.1 “*Chief Administrative Officer*” shall mean the individual duly appointed to that position for the Municipality of Jasper at any given time and includes any person authorized to act for and in the name of that individual;
- 2.1.2 “*Council*” shall mean the Council of the Municipality of Jasper;
- 2.1.3 “*Municipality*” and “*Municipality of Jasper*” shall mean the Municipality of Jasper in Jasper National Park in the Province of Alberta;
- 2.1.4 “*Rural Properties*” shall mean those properties located outside the boundaries of the Town of Jasper but inside the boundaries of the Municipality of Jasper as defined in the Agreement for the Establishment of Local Government in Jasper dated June 13, 2001; and
- 2.1.5 “*Urban Properties*” shall mean those properties located within the Town of Jasper as defined in the Agreement for the Establishment of Local Government in Jasper dated June 13, 2001.

3. TAXATION RATES

3.1 The Chief Administrative Officer is hereby authorized to levy the following rates of taxation on the assessed value of all property shown on the assessment roll of the Municipality of Jasper:

	Urban	Rural
Residential		
Evergreens	0.000550	0.000550
Education	0.002652	0.002652
Municipal	0.002416	0.000976
	0.005619	0.004179
Lake Edith		
Evergreens	-	0.000550
Education	-	0.002652
Municipal	-	0.000569
		0.003772
Non-Residential		
Evergreens	0.000550	0.000550
Education	0.003620	0.003620
Municipal	0.012081	0.004881
	0.016251	0.009051
M&E Electrical Residual PILT		
Evergreens	0.000550	0.000550
Education (Exempt)	-	-
Municipal	0.012081	0.004881
	0.012631	0.005431
DIP Assessment Requisition on DIP Properties		
DIP Requisition Applied to DIP Properties	-	0.000070
	-	0.000070

4. SEVERANCE

4.1 If any section in this bylaw is found to be invalid by a court of competent jurisdiction, it shall be severed from the remainder of the bylaw and shall not invalidate the whole bylaw.

5. COMING INTO EFFECT

5.1 This Bylaw shall come into force and effect on the final day of passing thereof.

GIVEN FIRST READING THIS DAY OF , 2025.

GIVEN SECOND READING THIS DAY OF , 2025.

GIVEN THIRD AND FINAL READING THIS DAY OF , 2025.

 Mayor

 Chief Administrative Officer

MUNICIPALITY OF JASPER
BYLAW #268

BEING A BYLAW OF THE MUNICIPALITY OF JASPER IN THE PROVINCE OF ALBERTA TO PROVIDE FOR DELIVERY OF STRUCTURAL FIRE PROTECTION AND EMERGENCY SERVICES.

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WHEREAS the Council of the Municipality of Jasper wishes to provide for the safety and security of Jasper residents and visitors;

AND WHEREAS the Council of the Municipality of Jasper wishes to provide Fire Protection Service within the Municipality, and provide for the operation of such a service, all pursuant to the laws of the Province of Alberta and the Agreement for the Establishment of Local Government in Jasper dated June 13th, 2001;

AND WHEREAS the Council of the Municipality of Jasper wishes to regulate the use and setting of fires within the Town of Jasper;

NOW THEREFORE, the Council of the Municipality of Jasper in the Province of Alberta, duly assembled, enacts:

1. CITATION

- 1.1 This Bylaw may be cited as the "Jasper Fire Department Bylaw 2025".
- 1.2 Municipality of Jasper Bylaw #189, the "Jasper Fire Department Bylaw 2015", is hereby repealed.

2. DEFINITIONS

- 2.1 In this Bylaw:
 - 2.1.1 "Acceptable Fire Receptacle" means an outdoor receptacle that meets the following specifications:
 - 2.1.1.1 a required minimum of 3m (9.84') clearance, measured to the nearest fire pit edge to buildings, property lines or other combustible material;
 - 2.1.1.2 the fire pit edge does not exceed 0.6m (1.97') when measured from the surrounding grade to the top of the pit opening;
 - 2.1.1.3 the fire pit does not exceed 1m (3.28') in width or diameter when measured between the widest points or outside edges;
 - 2.1.1.4 The fire pit installation has enclosed sides made from bricks, concrete blocks, heavy gauge metal or other materials acceptable to the Fire Chief; and
 - 2.1.1.5 a spark arrestor screen with openings no larger than 1.25cm (0.5") and constructed of non-combustible mesh is used to cover the fire pit opening at all times when a fire is present in a manner which will contain and reduce the hazards of airborne sparks and embers.
 - 2.1.2 "Acceptable Outdoor Fireplace" means an outdoor receptacle that meets the following specifications:
 - 2.1.2.6 a required minimum of 3m (9.84') clearance, measured to the nearest fireplace edge to buildings, property lines or other combustible material;
 - 2.1.2.7 the fireplace is constructed of materials such as metal, bricks or rocks that are heat and flame-resistant;

- 2.1.2.8 the fireplace is equipped with a chimney that is not less than 2.5m (8.2') in height when measured from the base of the fire-burning area;
- 2.1.2.9 the fireplace chimney is equipped with a screen;
- 2.1.2.10 the base of the fire-burning area is not less than 0.3m (0.98') above the surrounding grade; and
- 2.1.2.11 the fire chamber does not exceed 1.25m (4.1') in width, not more than 0.6m (1.97') in depth and is no more than 0.4m (1.31') in height.
- 2.1.3 "*Apparatus*" shall mean any vehicle provided with machinery, devices, equipment or materials for firefighting and any vehicles used for transporting firefighters or supplies.
- 2.1.4 "Burnable Debris" shall mean those materials permitted to be burned upon obtaining a "Fire Permit." It shall include:
 - 2.1.4.12 Clean, dry lumber which does not contain preservatives;
 - 2.1.4.13 Trunks, branches and sawdust resulting from tree removal;
 - 2.1.4.14 Standing grass and weeds; and
 - 2.1.4.15 Other combustible materials that are acceptable to the Fire Chief.
- 2.1.5 "CAO" shall mean the Chief Administrative Officer of the Municipality of Jasper or any person authorized to act on their behalf.
- 2.1.6 "*Combustible*" shall mean any material that can ignite, burn, and support combustion, or release flammable vapours when exposed to fire or heat.
- 2.1.7 "*Contained Fire*" shall mean a Fire confined within a non-combustible structure or container and ventilated in such a manner as to preclude the escape of combustible materials, including ash.
- 2.1.8 "*Council*" shall mean the Council of the Municipality of Jasper.
- 2.1.9 "*Duty Officer*" shall mean a Fire Department member who provides command coverage and will act as the officer in charge of all fire department incidents.
- 2.1.10 "*Emergency Services*" shall mean all services the Jasper Fire Department provides for emergency response.
- 2.1.11 "*Equipment*" shall mean any tools, contrivances, devices or materials used by the Fire Department to combat fire or respond to an incident or other emergency.
- 2.1.12 "*False Alarm*" shall mean any notification to the Fire Department or any Member regarding a condition, circumstance or event containing an imminent danger to Persons or property wherein such a condition, circumstance or event is not in existence.
- 2.1.13 "*Fire*" shall mean any combustible material in a state of combustion, a situation where a Fire or explosion is imminent, or any other situation presenting a Fire or a danger or possible danger to life or Property from Fire.
- 2.1.14 "*Fire Chief*" shall mean the person appointed by the CAO as head of the Fire Department.
- 2.1.15 "*Fire Department*" shall mean the Department established by this Bylaw and includes any person duly appointed to the Fire Department by the CAO or the Fire Chief.
- 2.1.16 "*Fire Department Property*" shall mean all Property owned or controlled by the Municipality and designated for use by the Fire Department, regardless of the source of that Property.
- 2.1.17 "*Fire Permit*" shall mean a document allowing an Outdoor Fire at a specified location, for a specified period, with such conditions as may be attached by Council, and issued by the Fire Chief at the direction of Council.
- 2.1.18 "*Fire Protection*" shall mean all aspects of Fire safety, including but not limited to, Fire prevention, firefighting or suppression, pre-Fire planning, Fire inspection, Fire investigation, public education and information, training or other staff development, advising, and responding to requests for Fire Protection including legitimate emergencies and false alarms.
- 2.1.19 "*Fire Protection Charge*" shall mean a charge equal to any or all costs incurred by the Fire Department in providing Fire Protection.

- 2.1.20 "*Fireworks*" shall mean the fireworks listed in Class 7, Division 1 and Class 7, Division 2 of the Explosives Act (Canada) and regulations under that Act.
- 2.1.21 "*Incident*" shall mean a situation or occurrence, not limited to a Fire, but which presents a danger or possible danger to life or Property and to which the Fire Department responds.
- 2.1.22 "*Incident Charge*" shall mean a charge equal to any or all costs incurred by the Fire Department in responding to an Incident which presents a danger, real or imagined, to life or Property.
- 2.1.23 "*Lease*" shall mean a lease for the use or occupation of land in Jasper National Park of Canada;
- 2.1.24 "*Leaseholder*" shall mean a grantee or a Person or other legal entity holding a valid lease or licence of occupation with the federal Crown for the use or occupation of land in Jasper National Park, and shall mean Canadian National Railway concerning lots or land parcels held by Canadian National Railway, and shall mean Jasper National Park of Canada concerning lots or land parcels held by the Crown.
- 2.1.25 "*Licence of Occupation*" shall mean a licence for the use or occupation of land in Jasper National Park of Canada;
- 2.1.26 "*Member*" shall mean any person duly appointed a Member of the Fire Department.
- 2.1.27 "*Municipality*" shall mean the physical area of the Municipality of Jasper as defined in the Agreement for the Establishment of Local Government in Jasper, June 13th, 2001 or the municipal entity of the same name as the context requires.
- 2.1.28 "*Municipal Offence Ticket*" shall mean a municipal offence ticket issued pursuant to the *Provincial Offences Procedures Act* (Alberta);
- 2.1.29 "*Officer*" shall mean a person duly appointed as the Fire Chief, Deputy Fire Chief, Captain or Lieutenant and includes a person duly appointed to act temporarily in the place of the Fire Chief, Deputy Fire Chief, Captain or Lieutenant.
- 2.1.30 "*Outdoor Fire*" shall mean any Fire not contained within a building or structure and shall include Fire involving humus soil, piles of coal, farm produce, waste, bush, grass, seed, straw or any Fire that has escaped or spread from a building, structure, machine or vehicle and any Fire set for the purpose of thawing frozen ground.
- 2.1.31 "*Open Fire*" shall mean a Fire burning without proper control or any person's control.
- 2.1.32 "*Person*" shall mean an individual, society, partnership or corporation, or in the case of a vehicle, the lessee, registered owner, and/or their agents or insurance provider;
- 2.1.33 "*Policy*" shall mean the policy duly established by the Council of the Municipality of Jasper.
- 2.1.34 "*Property*" shall mean any real or personal Property, which includes land and structures without limiting the generality of the foregoing.
- 2.1.35 "*Recreational Fire*" shall mean a Fire which is set for the purpose of cooking, obtaining warmth or viewing for pleasure and which is:
- 2.1.35.16 fuelled by propane or natural gas and contained within a commercially obtained propane or natural gas barbecue; or
 - 2.1.35.17 on land leased by the Municipality or its agents and used for recreational purposes, and confined to a non-combustible container supplied by the Municipality and approved by the Fire Chief, such Fire to be fuelled only with seasoned wood, charcoal or coal; or
 - 2.1.35.18 on the property of a Lessee and which is contained in an Acceptable Fire Receptacle, Acceptable Outdoor Fireplace, commercially obtained outdoor barbecue, or other structure approved by the Fire Chief, and which provides not less than 3 meters clearance from buildings, property lines and combustible material except where otherwise approved by the Fire Chief; and is fuelled only with seasoned wood, charcoal or coal.
- 2.1.36 "*Security Charge*" shall mean a charge equal to any or all costs incurred by the Fire Department after it has responded to an incident, when the integrity of the property is vulnerable to theft, vandalism or other unlawful acts, and when there is a need for the Fire Department to keep the property secure.

- 2.1.37 “*Senior Member*” shall mean the member who holds the most senior rank in the Jasper Fire Department.
- 2.1.38 “*Structure Fire*” shall mean a fire confined to and within any building or structure which will or is likely to cause the destruction of or damage to such building or structure, excluding an incinerator Fire.
- 2.1.39 “*Training Fire*” shall mean a fire set by the Fire Chief or their designate for the purpose of training members or members of the general public.
- 2.1.40 “*Violation Ticket*” shall mean a violation ticket issued pursuant to the *Provincial Offences Procedures Act (Alberta)*.
- 2.1.41 Words importing the masculine gender only include the feminine gender whenever the context requires it and vice versa.
- 2.1.42 Words importing the singular shall include the plural and vice versa whenever the context requires.
- 3. FIRE CHIEF**
- 3.1 The CAO or their designate shall appoint the Fire Chief.
- 3.2 The Fire Chief has complete responsibility and authority over the Fire Department, subject always to the direction and control of the CAO or their designate, and in particular, shall carry out all fire protection activities and such other activities as directed, including but not limited to:
- 3.2.1 motor vehicle incidents;
 - 3.2.2 medical first response;
 - 3.2.3 structural firefighting;
 - 3.2.4 Fire prevention, including fire inspections, fire investigations, public education and fire preplanning;
 - 3.2.5 emergency management planning;
 - 3.2.6 emergency response to dangerous goods posing or likely to pose an immediate danger to the health and well-being of residents or visitors in the Municipality; and
 - 3.2.7 wildland urban interface preventative patrols and inspections.
- 3.3 The Fire Chief appointed, designated and engaged pursuant to this Bylaw shall be a safety codes officer as described in the *Safety Codes Act (Alberta)* and the *Fire Code (Alberta)*. It shall enforce the provisions of the *Safety Codes Act (Alberta)* and the *Fire Code (Alberta)* within the Municipality.
- 3.4 The Fire Chief, subject to the direction and control of the CAO or their designate, may establish rules, policies and committees necessary for the proper organization and administration of the Fire Department, including, but not limited to:
- 3.4.1 use, care and protection of Fire Department Property;
 - 3.4.2 conduct and discipline of Officers and Members of the Fire Department pursuant to the provisions of the Jasper Fire Department Policies, or the Municipality of Jasper Policies (as applicable);
 - 3.4.3 efficient and safe operations of the Fire Department; and
 - 3.4.4 training of all Members of the Fire Department.
- 3.5 The Fire Chief, or in their absence the Deputy Fire Chief, or in the absence of both the Fire Chief and the Deputy Fire Chief, the highest-ranking Member present at a Fire or an Incident:
- 3.5.1 shall have control, direction and management of any Fire Department Apparatus, Equipment or personnel assigned to a Fire or an Incident and, where a Member is in charge, they shall continue to act until relieved by the Fire Chief, the Deputy Fire Chief, or a higher-ranking Member;
 - 3.5.2 may, at their discretion, establish boundaries or limits and keep persons from entering the area within the prescribed boundaries or limits unless authorized to enter by them; and
 - 3.5.3 may request peace officers to enforce restrictions on persons entering within the boundaries of the limits outlined in Section 3.5.2 herein.
- 3.6 The Fire Chief, or in their absence the Deputy Fire Chief, or in the absence of both the Fire Chief and the Deputy Fire Chief, the highest-ranking member present at a Fire or an Incident, is empowered to undertake all reasonable actions they deem necessary to directly or indirectly combat, control or deal with a Fire or an Incident, including:

- 3.6.1 passing through or over buildings or Property adjacent to a Fire or an Incident and causing Members of the Fire Department and the Apparatus and Equipment of the Fire Department to enter or pass through or over the buildings or Property;
 - 3.6.2 causing a building, structure or object to be pulled down, demolished, or otherwise removed; and
 - 3.6.3 commandeering and authorizing payment for the possession or use of any equipment required, in their sole judgment, to combat, control or deal with a Fire or an Incident.
- 3.7 The Fire Chief may compel assistance from officials and employees of the Municipality as they deem necessary to discharge their duties and responsibilities concerning Fires and Incidents.
- 3.8 Regulations, rules or policies made pursuant to Section 3.4 of this Bylaw shall not be inconsistent with the legislation and regulations of the Province of Alberta and the *Canada National Parks Act*.
- 3.9 The limits of the jurisdiction of the Fire Chief, Officers and Members of the Fire Department will extend to the area and boundaries of the Municipality, and no part of the fire Apparatus or Equipment shall be used beyond the limits of the jurisdiction except:
- 3.9.1 with the express authorization of a written contract or agreement authorized by Council and providing for the supply of Fire Protection outside the Municipality's boundaries; or
 - 3.9.2 in accordance with approved Policy.
- 3.10 The Fire Chief shall have all authority necessary to ban the starting and maintaining of all Fires, including all Recreational Fires and all fireworks, in the Municipality of Jasper and shall do so upon:
- 3.10.1 request of competent authorities in the Province of Alberta; or
 - 3.10.2 upon request of the Superintendent of Jasper National Park of Canada.
- 3.11 The Fire Chief may, at any reasonable time, enter any building, structure or land in the Municipality of Jasper for the purpose of carrying out a fire prevention inspection on that land.
- 3.12 The Fire Chief may order any alterations, renovations or repairs necessary to prevent fire to any building, structure or place in the Municipality of Jasper.
- 4. APPOINTMENT, POWERS AND RESPONSIBILITIES OF MEMBERS**
- 4.1 The Volunteer members shall be appointed in accordance with the following:
- 4.1.1 the Jasper Fire Department hiring policies, and
 - 4.1.2 the Jasper Fire Department Volunteer Firefighter Recruitment Package.
- 4.2 Members shall report to and be responsible to the Duty Officer during a Fire or an Incident.
- 4.3 Each Member shall, subject to the control and authority of the Fire Chief and the provisions of this Bylaw, have the authority and power to:
- 4.3.1 extinguish or control Fire;
 - 4.3.2 enter onto any Property to mitigate any Fire or Incident;
 - 4.3.3 enter into operations to preserve life and Property; and
 - 4.3.4 take reasonable measures to prevent interference with the efforts of persons engaged in the extinguishing of Fires or preventing the spread thereof by regulating the conduct of the public at or in the vicinity of any Fire.
- 5. APPOINTMENT, POWERS AND RESPONSIBILITIES OF DEPUTY FIRE CHIEF**
- 5.1 The Deputy Fire Chief shall be appointed the CAO.
- 5.2 The Deputy Fire Chief shall report to, and be responsible to, the Fire Chief.
- 5.3 Subject to the direction and control of the Fire Chief and the provisions of this Bylaw, the Deputy Fire Chief shall have the authority and power to:
- 5.3.1 undertake any and all actions within the powers and authorities of Members;
 - 5.3.2 undertake any and all actions within the powers and authorities of the Fire Chief when duly appointed to act temporarily in the place of the Fire Chief or during a Fire or an Incident when the Fire Chief is absent or incapacitated; and
 - 5.3.3 undertake such action or actions as fall within the powers and authorities of the Fire Chief when so directed by the Fire Chief.

6. FIRE PROTECTION AND INCIDENT CHARGES

- 6.1 Upon providing Fire Protection or other services within or outside the Municipality's boundaries, the Municipality may, in its absolute discretion, levy:
- 6.1.1 a Fire Protection Charge to the owner or occupant of a Property in respect of which Fire Protection services have been provided;
 - 6.1.2 a Fire Protection Charge to a Person causing or contributing to the Fire, concerning which Fire Protection services have been provided;
 - 6.1.3 an Incident Charge to the owner or occupant of a Property concerning which the Fire Department has responded to an Incident; or
 - 6.1.4 an Incident Charge to a Person causing or contributing to the Incident concerning which the Fire Department has responded.
- 6.2 The fee schedule for Fire Protection Charges and Incident Charges shall be as set out in Schedule "A".
- 6.3 A Fire Protection Charge and an Incident Charge shall be paid within sixty (60) days of being levied.
- 6.4 Collection of unpaid Fire Protection Charges and Incident Charges may be undertaken by civil action in a court of competent jurisdiction. Any civil action does not invalidate any lien which the Municipality is entitled to on the Property in respect of which the indebtedness was incurred, and failing payment such unpaid Fire Protection Charges and Incident Charges shall be a municipal account due and payable by the owner of a Property or the lessee of a land parcel concerning which such Fire Protection Charges and Incident Charges were incurred. It shall be recovered in the same manner as other municipal fees and taxes.
- 6.5 The owner of a Property or the lessee of a land parcel to which Fire Protection is provided is liable for Fire Protection Charges incurred, and the Municipality may add to the tax roll of a parcel of land all unpaid Fire Protection Charges and Incident Charges.
- 6.6 Notwithstanding Section 6.5 herein, Council may establish by policy exemptions from Fire Protection Charges and Incident Charges.
- 6.7 The property owner is liable for Security Charges from the time an Incident is completed until they take control of the Property from the Fire Department. The cost thereof shall be paid to the Municipality. Failing payment of such cost shall be a municipal account due and payable by the property owner concerning which such Security Charges were incurred. It shall be recovered in the same manner as other municipal fees and taxes.

7. PERMITS

- 7.1 No Person may ignite in the Municipality of Jasper or allow to be ignited in the Municipality of Jasper an Outdoor Fire unless that Person is in possession of a valid Fire Permit as described herein.
- 7.2 The Fire Chief may permit an Outdoor Fire within the Town of Jasper if the fire is in an approved receptacle and only burnable debris is used.
- 7.3 No Person may ignite or discharge Fireworks within the Municipality of Jasper or allow Fireworks to be ignited or discharged within the Municipality of Jasper unless that Person is in possession of a valid Fireworks Permit as described herein.
- 7.4 The Fire Chief may, with approval of the CAO and with approval of the Superintendent of Jasper National Park of Canada, issue a permit to allow the discharge of Fireworks within the Municipality of Jasper, and may attach to that permit such conditions as are necessary for the safe discharge of Fireworks and such conditions as are necessary to specify the time, location and duration of the Fireworks discharge.

8. NOTICE

- 8.1 Any notice provided for in this Bylaw shall be in writing.
- 8.2 Service of any notice provided for in this Bylaw shall be made as follows:
- 8.2.1 personally, upon the Person to be served; or
 - 8.2.2 by mailing the copy to the Person to be served by double registered mail or certified mail to the last known post office address of the Person to be served, and service shall be deemed to be effected at the time the copy is delivered by an official of the post office to the Person to be served or to any Person receiving it on their behalf;
 - 8.2.3 where the Property is not occupied, by mailing the notice by double registered mail or certified mail to the mailing address noted on the Municipality's tax roll for that Property, and service shall be deemed to be effected at the time the copy is delivered

- by an official of the post office to the Person to be served or to any Person receiving it on their behalf; or
8.2.4 as directed by the Court.

9. APPEAL

- 9.1 A Person who considers themselves aggrieved by a written order given pursuant to this Bylaw may appeal the direction to the Council, under the terms prescribed by the *Municipal Government Act*.

10. INTERFERENCE WITH DUTIES

- 10.1 No Person shall obstruct the CAO or any person authorized by the CAO from inspecting Property, performing any work necessary to remedy a condition, or performing their duties under this Bylaw.

11. OFFENCES

- 11.1 No Person shall:

- 11.1.1 impede, obstruct or hinder the Fire Chief or the Deputy Fire Chief, or a Member of the Fire Department or other person assisting or acting under the direction of the Fire Chief or the Deputy Fire Chief, or the Member in charge at any Fire or Incident;
- 11.1.2 damage or destroy fire department apparatus or equipment;
- 11.1.3 at a Fire or an Incident, drive a vehicle over any equipment without permission of the Fire Chief, the Deputy Fire Chief or the Member in charge;
- 11.1.4 at an Incident, enter the boundaries or limits of an area prescribed in accordance with Section 3.5 herein unless they have been authorized to enter by the Fire Chief, the Deputy Fire Chief or the Member in charge;
- 11.1.5 obstruct a Member from carrying out any function or activity related in any way to mitigate a Fire or Incident;
- 11.1.6 falsely represent themselves as a Member or wear or display any Fire Department badge, cap, button, insignia, or other trappings for the purpose of such false representation;
- 11.1.7 obstruct or otherwise interfere with access roads or streets or other approaches to any fire alarm, fire hydrant, cistern or body of water designated for fire-fighting purposes or other connections provided to a fire main, pipe, stand pipe, sprinkler system, cistern or other body of water designated for fire-fighting purposes;
- 11.1.8 light any Fire, including an Outdoor Fire or Structure Fire, unless that Person is the holder of a subsisting Fire Permit, unless:
- 11.1.8.1 the Fire is a Recreational Fire;
- 11.1.8.2 the Fire is a Contained Fire; or
- 11.1.8.3 the Fire is a Training Fire.
- 11.1.9 permit an Outdoor Fire or a Structure Fire except when such Fire is allowed under this Bylaw;
- 11.1.10 fail to report a Fire that is not a Recreational Fire, a Contained Fire or a Fire set by a member for the purpose of training Members;
- 11.1.11 either directly or indirectly, personally or through an agent, servant, or employee, kindle a Fire or allow an Open Fire on any land with respect to which they are not the holder of a Lease or a Licence of Occupation, or allow an Open Fire to pass across the boundaries of said land;
- 11.1.12 light a Fire without first taking sufficient precautions to ensure that the Fire will be kept under control at all times;
- 11.1.13 light a fire when winds exceed 25 km/hr, gusting or are conducive to creating an Open Fire;
- 11.1.14 fail to take reasonable steps to control a Fire for the purpose of preventing it from becoming an Open Fire or from spreading outside the boundaries of their Lease or Licence of Occupation;

- 11.1.15 deposit, discard or leave any burning matter or substance where it might ignite other materials and cause a Fire;
- 11.1.16 conduct any activity that might reasonably be expected to cause a Fire unless that Person exercises reasonable care to prevent the Fire from occurring;
- 11.1.17 knowingly make a false statement in a Fire Permit application;
- 11.1.18 use a Fire to burn anything other than burnable debris, such as:
 - 11.1.18.1 manure, food waste, or animal carcasses;
 - 11.1.18.2 material that will result in the production of dense black smoke, including but not limited to insulation from electrical wiring or equipment, asphalt roofing materials, hydrocarbons, plastics or creosoted wood;
 - 11.1.18.3 herbicides, pesticides, or other toxic materials or substances.
- 11.1.19 conduct any activity that involves the use of Fire where smoke from the Fire will impede visibility of the vehicular and pedestrian traffic on any road or street or on any highway as defined in the *Highway Traffic Act*, R.S.A. 1980 c.H-7;
- 11.1.20 light a Fire or burn any material contrary to federal, provincial or municipal legislation or regulations;
- 11.1.21 use a Fire to burn normal waste which results from the operation of a household or commercial business or occupation, and which shall include paper, rags, lawn and hedge clippings, packaging materials, and waste from the preparation of food;
- 11.1.22 leave a Fire unattended except when reporting an uncontrolled Fire; or
- 11.1.23 fail to extinguish a Fire when it is no longer required.
- 11.2 No Person shall be in possession of more than 250 litres of fuel or other flammable liquid unless:
 - 11.2.1 the fuel or liquid is stored in the tank of a vehicle, and that tank is a component of the fuel system of the vehicle;
 - 11.2.2 the fuel or liquid is stored in a tank that is a component of the heating system of a building;
 - 11.2.3 the fuel or liquid is being carried in a vehicle intended for the transportation of fuel or flammable liquid;
 - 11.2.4 the fuel or liquid is stored in an underground and above-ground tank intended for the storage of fuel or flammable liquid; or
 - 11.2.5 the Fire Chief has authorized the possession of and means of storage of such fuel or flammable liquid.
- 11.3 Where Property does not comply with this Bylaw or a Person contravenes this Bylaw, the Municipality may pursue its enforcement alternatives in accordance with any Act, or common law right, including issuance of an order to remedy contraventions, remedying contraventions by the Municipality, adding amounts to the tax roll, and pursuing injunctions pursuant to the *Municipal Government Act* (Alberta).

12. PENALTIES

- 12.1 Any Person who:
 - 12.1.1 violates any provision of this Bylaw;
 - 12.1.2 suffers or permits any act or thing to be done in contravention of or in violation of any provision of this Bylaw;
 - 12.1.3 neglects to do or refrains from doing anything required to be done by the provisions of this Bylaw; or
 - 12.1.4 does any act or thing, or omits any act or thing, thus violating any provision of this Bylaw;
- is guilty of an offence under this Bylaw and upon conviction is liable to a fine of not less than \$250.00 and not more than \$2500.00 as specified in Schedule B herein.

13. MISCELLANEOUS

- 13.1 Nothing in this Bylaw shall be construed to give the Fire Department or the Fire Chief control or authority respecting ambulance services.
- 13.2 Nothing in this Bylaw shall be construed so as to prevent Council from entering into agreements for the provision of Fire Protection services within or outside the boundaries of the Municipality of Jasper.

14. VIOLATION TICKETS

14.1 Violation tickets will be issued in the following fashion and will have force and effect as follows:

14.1.1 A Bylaw Enforcement Officer, a Peace Officer, the Fire Chief and the Deputy Fire Chief are hereby authorized and empowered to issue a Municipal Offence Ticket to any Person where there are reasonable and probable grounds to believe that Person has contravened any provision of this Bylaw.

14.1.2 A Municipal Offence Ticket may be issued to a Person:

14.1.2.1 personally; or

14.1.2.2 by mailing a copy to such Person at their last known post office address.

14.2 Municipal Offence Tickets shall be in a form approved by the CAO and shall state:

14.2.1 the name of the Person;

14.2.2 the offence;

14.2.3 the appropriate penalty for the offence as specified in Schedule "B" herein;

14.2.4 that the penalty shall be paid within thirty (30) days of the issuance of the Municipal Offence Ticket; and

14.2.5 any other information as may be required by the Municipality.

14.3 Where an offence to this Bylaw continues for more than one day, the Bylaw Enforcement Officer or Peace Officer may issue one Municipal Offence Ticket for each day the offence continues.

14.4 Where a Municipal Offence Ticket is issued pursuant to this Bylaw, the Person to whom the Municipal Offence Ticket is issued may, in lieu of being prosecuted for the offence, pay to the Municipality the penalty specified in the Municipal Offence Ticket.

14.5 Nothing in this Bylaw shall prevent a Bylaw Enforcement Officer or a Peace Officer from immediately issuing a Violation Ticket for the mandatory court appearance of any Person who contravenes any provision of this Bylaw.

14.6 If the penalty specified in the Municipal Offence Ticket is not paid within the prescribed time period, then a Bylaw Enforcement Officer or a Peace Officer may issue a Violation Ticket pursuant to Part II of the Provincial Offences Procedure Act.

15. SEVERANCE

15.1 If any provision herein is adjudged by a Court of competent jurisdiction to be invalid for any reason, then that provision shall be severed from the remainder of this Bylaw and all other provisions of this Bylaw shall remain valid and enforceable.

16. COMING INTO EFFECT

16.1 This Bylaw shall come into effect upon the date of the third reading thereof.

GIVEN FIRST READING THIS DAY OF 2025

GIVEN SECOND READING THIS DAY OF 2025.

GIVEN THIRD AND FINAL READING THIS DAY OF 2025

Mayor

Chief Administrative Officer

SCHEDULE A: Fire Protection Charges

Emergency and Incident Responses:

	Rescue vehicle and crew	
	\$630.00/hr	
	Pumper truck and crew	\$630.00/hr
	Ladder truck and crew	\$630.00/hr
	Command vehicle and crew	\$210.00/hr
Alarm Responses	First, Second and Third false-alarm occurrences in any 6-month period	N/C
	Subsequent false-alarm occurrences in any 6-month period	\$200.00
Incident/Scene Security	Crew charge	\$100.00 hr/ per person
	Contractors	Actual
Rates		
Fire Investigation Services (on request)		\$100.00 / hr
Fire Inspections	Licensing	No Charge
	On Request	\$100.00
	Non-Compliant Re-Inspections	\$200.00
Occupant load calculation and permit (on request)		\$50.00
Fireworks discharge permit		\$10.00
File search and letter response (on request)		\$100.00
Fire Training Services		\$100.00/hr
Plus GST		

SCHEDULE B: Specified Penalties

Section	Offence	
11.1.1	impede, obstruct or hinder the Fire Chief or the Deputy Fire Chief, or a Member of the Fire Department or other person assisting or acting under the direction of the Fire Chief or the Deputy Fire Chief, or the Member in charge at any Fire or Incident.	\$2,500
11.1.2	damage or destroy Fire Department Apparatus or Equipment.	\$2,500
11.1.3	at a Fire or an Incident, drive a vehicle over any Apparatus or Equipment without permission from the Fire Chief or the Deputy Chief or the Duty Officer in charge.	\$2,500
11.1.4	at an Incident, enter the boundaries or limits of an area prescribed in accordance with Section 3.5 herein unless they have been authorized to enter by the Fire Chief, the Deputy Fire Chief or the Duty Officer in charge.	
	First offence	\$500
	Second offence within one (1) calendar year of any previous offence	\$1,000
	Third or subsequent offence within one (1) calendar year of any previous offence	\$2,500
11.1.5	obstruct a Member from carrying out any function or activity related in any way to Fire protection.	
	First offence	\$250
	Second offence within one (1) calendar year of any previous offence	\$500.00
	Third or subsequent offence within one (1) calendar year of any previous offence	\$1,000
11.1.6	falsely represent themselves as a Member or wear or display any Fire Department badge, cap, button, insignia, or other trappings for the purpose of such false representation.	
	First offence	\$250
	Second offence within one (1) calendar year of any previous offence	\$500
	Third or subsequent offence within one (1) calendar year of any previous offence	\$1,000
11.1.7	obstruct or otherwise interfere with access roads or streets, or other approaches to any fire alarm, fire hydrant, cistern or body of water designated for fire-fighting purposes or other connections provided to a fire main, pipe, stand pipe, sprinkler system, cistern or other body of water designated for firefighting purposes.	
	First offence	\$250
	Second offence within one (1) calendar year of any previous offence	\$500
	Third or subsequent offence within one (1) calendar year of any previous offence	\$1,000
11.1.8	light any Fire, including an Outdoor Fire or Structure Fire, unless that Person is the holder of a subsisting Fire Permit.	
	First offence	\$250
	Second offence within one (1) calendar year of any previous offence	\$500
	Third or subsequent offence within one	

	(1) calendar year of any previous offence	\$1,000
11.1.9	permit an Outdoor Fire or a Structure Fire except when such Fire is allowed under this Bylaw.	
	First offence	\$250
	Second offence within one (1) calendar year of any previous offence	\$500
	Third or subsequent offence within one (1) calendar year of any previous offence	\$1,000
11.1.10	fail to report a Fire that is not a Recreational Fire, a Contained Fire or a Fire set by a member for the purpose of training Members.	
	First offence	\$250
	Second offence within one (1) calendar year of any previous offence	\$500
	Third or subsequent offence within one (1) calendar year of any previous offence	\$1,000
11.1.11	either directly or indirectly, personally or through an agent, servant, or employee kindle a Fire or allow an Open Fire on any land in respect of which they are not the holder of a Lease or a Licence of Occupation, or allow an Open Fire to pass across the boundaries of said land.	
	First offence	\$500
	Second offence within one (1) calendar year of any previous offence	\$1,000
	Third or subsequent offence within one (1) calendar year of any previous offence	\$2,500
11.1.12	light a Fire without first taking sufficient precautions to ensure that the Fire will be kept under control at all times.	
	First offence	\$250
	Second offence within one (1) calendar year of any previous offence	\$500
	Third or subsequent offence within one (1) calendar year of any previous offence	\$1,000
11.1.13	light a fire when weather conditions are conducive to creating an Open Fire.	
	First offence	\$250
	Second offence within one (1) calendar year of any previous offence	\$500
	Third or subsequent offence within one (1) calendar year of any previous offence	\$1,000
11.1.14	fail to take reasonable steps to control a Fire for the purpose of preventing it from becoming an Open Fire or from spreading outside the boundaries of their Lease or Licence of Occupation.	
	First offence	\$250
	Second offence within one (1) calendar year of any previous offence	\$500
	Third or subsequent offence within one (1) calendar year of any previous offence	\$1,000
11.1.15	deposit, discard or leave any burning matter or substance where it might ignite other materials and cause a Fire.	

	First offence	\$250
	Second offence within one (1) calendar year of any previous offence	\$500
	Third or subsequent offence within one (1) calendar year of any previous offence	\$1,000
11.1.16	conduct any activity that might reasonably be expected to cause a Fire unless that Person exercises reasonable care to prevent the Fire from occurring.	
	First offence	\$250
	Second offence within one (1) calendar year of any previous offence	\$500
	Third or subsequent offence within one (1) calendar year of any previous offence	\$1,000
11.1.17	knowingly make a false statement in a Fire Permit application.	
	First offence	\$500
	Second offence within one (1) calendar year of any previous offence	\$1,000
	Third or subsequent offence within one (1) calendar year of any previous offence	\$2,500
11.1.18	use a Fire to burn prohibited substances.	
	First offence	\$250
	Second offence within one (1) calendar year of any previous offence	\$500
	Third or subsequent offence within one (1) calendar year of any previous offence	\$1,000
11.1.19	conduct any activity that involves the use of Fire where smoke from the Fire will impede visibility of the vehicular and pedestrian traffic on any road or street or on any highway as defined in the <i>Traffic Safety Act, R.S.A. 2000</i> .	
	First offence	\$250
	Second offence within one (1) calendar year of any previous offence	\$500
	Third or subsequent offence within one (1) calendar year of any previous offence	\$1,000
11.1.20	light a Fire or burn any material contrary to federal, provincial, or municipal legislation or regulations.	
	First offence	\$250
	Second offence within one (1) calendar year of any previous offence	\$500
	Third or subsequent offence within one (1) calendar year of any previous offence	\$1,000
11.1.21	use a Fire to burn normal waste, which results from the operation of a household, commercial business, or occupation.	
	First offence	\$250
	Second offence within one (1) calendar year of any previous offence	\$500
	Third or subsequent offence within one (1) calendar year of any previous offence	\$1,000

11.1.22 leave a Fire unattended except when reporting an uncontrolled Fire.

First offence	\$250
Second offence within one (1) calendar year of any previous offence	\$500
Third or subsequent offence within one (1) calendar year of any previous offence	\$1,000

11.1.23 fail to extinguish a Fire when it is no longer required.

First offence	\$250
Second offence within one (1) calendar year of any previous offence	\$500
Third or subsequent offence within one (1) calendar year of any previous offence	\$1,000

11.2 Possess more than 250 litres of fuel or other flammable liquid in contravention of this Bylaw.

First offence	\$500
Second offence within one (1) calendar year of any previous offence	\$1,000
Third or subsequent offence within one (1) calendar year of any previous offence	\$2,500

11.3 Any other offence in contravention of this Bylaw.

First offence	\$250
Second offence within one (1) calendar year of any previous offence	\$500
Third or subsequent offence within one (1) calendar year of any previous offence	\$1,000

MUNICIPALITY OF JASPER
Bylaw #269

BEING A BYLAW OF THE MUNICIPALITY OF JASPER IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE PRINTING OF BALLOTS IN LOTS FOR THE 2025 MUNICIPAL ELECTION.

WHEREAS a general municipal election will be conducted in Jasper during the year 2025; and

WHEREAS the *Municipal Government Act*, RSA 2000, cM-26 as amended provides for Council to pass bylaws for municipal purposes; and

WHEREAS pursuant to the provisions of the *Local Authorities Election Act*, RSA 2000, cL-21 as amended, it is necessary that a municipal bylaw be passed not less than two months before an election to allow for the printing of ballots in lots providing for the rotation of the names of candidates;

NOW THEREFORE, the Council of the Municipality of Jasper in the Province of Alberta, duly assembled, enacts:

1. CITATION

- 1.1 This bylaw may be cited as the “Jasper Rotation of Ballots Bylaw 2025.”
- 1.2 The Municipality of Jasper Bylaw #237, the “Jasper Rotation of Ballots Bylaw 2021” is hereby repealed.

2. DEFINITIONS

- 2.1 In this bylaw:
 - 2.1.1 “*Council*” shall mean the Council of the Municipality of Jasper;
 - 2.1.2 “*Returning Officer*” shall mean the person duly appointed to that position by Council for the 2025 municipal election.

3. PRINTING OF BALLOTS

- 3.1 Council hereby directs the Returning Officer to ensure that ballots to be used during the 2025 municipal election shall be printed as follows:
 - 3.1.1 each ballot shall contain the name of each candidate;
 - 3.1.2 the names of the candidates on each ballot shall be arranged alphabetically in order of the surnames and, if two or more candidates have the same surname, the names of those candidates shall be arranged alphabetically in the order of their given names;
 - 3.1.3 ballots shall be printed in as many lots as there are candidates for the office;
 - 3.1.4 in the first lot the names of the candidates shall appear in alphabetical order;
 - 3.1.5 in the second lot the names shall appear in the same order, except that the first name in the first lot shall be placed last;
 - 3.1.6 in each succeeding lot, the order shall be the same as that of the preceding lot, except that the first name in the preceding lot shall be placed last; and
 - 3.1.7 tablets of ballots to be used at each voting station shall be made up by combining ballots from the different lots in regular rotations so that no two consecutive electors may receive ballot papers from the same lot, and so that each candidate’s name shall appear first and in each other position substantially the same number of times on the ballot used.

4. SEVERANCE

- 4.1 If any section of the bylaw is found to be invalid, it shall be severed from the remainder of the bylaw and shall not invalidate the whole bylaw.

5. COMING INTO EFFECT

- 5.1 This bylaw shall come into force and effect on the final day of passing thereof.

GIVEN FIRST READING THIS DAY OF 2025

GIVEN SECOND READING THIS DAY OF 2025.

GIVEN THIRD AND FINAL READING THIS DAY OF 2025

Mayor

Chief Administrative Officer