

Municipality of Jasper  
**Committee of the Whole Meeting Agenda**  
November 18, 2025 | 9:30 am  
Jasper Library & Cultural Centre – Quorum Room

**Notice:** Council members and staff are in Council chambers for meetings. Members of the public can attend meetings in person; view meetings through the Zoom livestream; or view archived Council meetings on YouTube at any time. To live-stream this meeting starting at 9:30 am, use the following Zoom link:

<https://us02web.zoom.us/j/87657457538>

**1. Call to order** Deputy Mayor Melnyk to chair meeting

**2. Additions to agenda**

**3. Approval of agenda**

3.1 November 18, 2025 Committee of the Whole agenda attachment

**4. September 9, 2025 Committee of the Whole minutes** attachment

4.1 Business arising from minutes

**5. Delegations**

**6. Correspondence**

6.1 Jasper Park Chamber of Commerce & Municipality of Jasper attachment

**7. New business**

7.1 Jasper Recovery Coordination Centre Progress Update attachment

7.2 Community & Economic Development Fund Applications attachment

7.3 Recovery Advisory Committee Terms of Reference Review – Councillor Waxer verbal

7.4 The Evergreens Foundation attachment

7.5 Community Futures West Yellowhead attachment

7.6 Municipality of Jasper Library Board attachment

7.7 Jasper-Yellowhead Museum & Archives attachment

7.8 Royal Canadian Legion Branch 331 attachment

7.9 The Jasper Park Tennis Club attachment

7.10 Habitat for the Arts attachment

7.11 Jasper Artists Guild attachment

7.12 Jasper Heritage Folk & Blues Society attachment

7.13 Jasper Park Chamber of Commerce attachment

7.14 UpLift! Jasper Mural Festival [attachment](#)

**8. Motion Action List** attachment

Municipality of Jasper  
**Committee of the Whole Meeting Agenda**  
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Jasper Library & Cultural Centre – Quorum Room

**9. Councillor upcoming meetings**

9.1 [Council appointments to boards and committees](#)

**10. Upcoming events**

NETMA – 4:30-6:30pm, November 19, Ursidae Lair Scotch Tasting Lounge

Budget Presentations – 9:30am, Tuesday & Wednesday, November 25 & 26

Community Holiday Party – December 12, Jasper Activity Centre

**11. In-Camera: Mayor’s Special Awards POPA s. 4(c), 12(1)**

**12. Adjournment**

Municipality of Jasper  
**Committee of the Whole Meeting Minutes**  
 Tuesday, September 9, 2025 | 9:30am  
 Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing during Council meetings is through Zoom livestreaming and participation is through in person attendance.		
Present	Deputy Mayor Rico Damota, Councillors Kathleen Waxer, Ralph Melnyk, Wendy Hall, Scott Wilson, and Helen Kelleher-Empey		
Absent	Mayor Richard Ireland		
Also present	Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services Natasha Malenchak, Director of Finance & Administration Beth Sanders, Director of Urban Design & Standards Lisa Riddell, Community Development Manager Twyla Hale, Human Resources Manager Isla Tanaka, Town Planner Caylee LaBranche, Business Liaison Jen Dillon, Protective Services Coordinator Megan LeBlanc, Jasper Food Alliance Mike Merilovich, Jasper Resident Oliver Andrew, Astoria Hotel 14 observers		
Call to Order	Deputy Mayor Damota called the September 9, 2025 Committee of the Whole meeting to order at 9:30am.		
Additions/ Deletions to agenda	Councillor Waxer requested the addition of an In-Camera item regarding Human Resources as item 11.		
Approval of agenda #434/25	MOTION by Councillor Wilson that Committee approve the agenda for the September 9, 2025 Committee of the Whole meeting as amended.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Business arising from August 26, 2025 minutes	none		
Delegations	Megan LeBlanc from the Jasper Food Alliance spoke to the Food Security Strategy and requested the Municipality of Jasper remain an active member of the Jasper Food Alliance Committee, and that Community Development staff continue to participate as active partners in implementing the 2026-2030 Food Security Strategy.		

#435/25	MOTION by Councillor Waxer that Committee direct Administration to bring a forward recommendation on staffing support for the Jasper Food Security Alliance.	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#436/25	MOTION by Councillor Hall that Committee receive the Food Security Strategy for information.	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
	Deputy Mayor Damota relinquished the chair to Alternate Deputy Mayor Hall at 9:51am due to a conflict of interest regarding item 7.4.			
	Jasper resident Mike Merilovich spoke against the tax penalty waiver request.			
	Deputy Mayor Damota returned to the meeting at 10:00am and relinquished the chair to Alternate Deputy Mayor Hall a second time also at 10:00am due to a conflict of interest.			
	Astoria Hotel General Manager Oliver Andrew spoke to the tax penalty waiver request.			
	Deputy Mayor Damota returned to the meeting and resumed chairing at 10:09am.			
Correspondence	none			
Financial Tools to Incentivize Housing Development Policy	Committee received a presentation from CAO Bill Given outlining updates to the Financial Tools to Incentivize Housing Policy. Committee asked clarifying questions regarding funding for incentives, fee structures, incentive programs and reporting frequency to Council from Administration.			
#437/25	MOTION by Councillor Kelleher-Empy that Committee direct Administration to amend section 3.7 to state that Administration shall provide quarterly reports to Council on all incentive programs established under this policy.	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#438/25	MOTION by Councillor Waxer that Committee recommend Council approve the Financial Tools Policy as amended to incentivize housing development.	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Pop-Up Village Artists Studio Naming	Committee received a presentation from Town Planner Isla Tanaka on the naming of the Pop-Up Village Artist Studio. The local artist recommended the name "Creative Space Between the Trees".			

- #439/25                    MOTION by Councillor Kelleher-Empey that Committee recommend Council endorse the name Creative Space Between the Trees for the Pop-Up Village Artists Studio.
- |               |               |         |
|---------------|---------------|---------|
| FOR           | AGAINST       |         |
| 6 Councillors | 0 Councillors | CARRIED |
- Recess                    Deputy Mayor Damota called a recess from 10:53am to 11:03am.
- EDA Regional  
Economic  
Recovery and  
Resiliency Report                    Committee received a presentation from Business Liaison, Caylee LaBranche on the *West Yellowhead Region: A Path Forward for Economic Recovery and Resiliency* report. The report was developed and funded by a third party organization and provides an additional resource to inform recovery.
- #440/25                    MOTION by Councillor Waxer that Committee receive the *The West Yellowhead Region: A Path Forward for Economic Recovery and Resiliency* report for information.
- |               |               |         |
|---------------|---------------|---------|
| FOR           | AGAINST       |         |
| 6 Councillors | 0 Councillors | CARRIED |
- Deputy Mayor Damota relinquished the chair to Alternate Deputy Mayor Hall due to a conflict of interest at 11:08am.
- Penalty Waiver  
Request Roll  
#000730                    Committee received a report from CAO Given providing background and additional information on the penalty waiver request for roll #000730. Committee asked clarifying questions regarding the process for property owners with outstanding tax balances, past penalty waivers due COVID-19 and the Jasper Wildfire, payment history for this account, and the equity of the request.
- #441/25                    MOTION by Councillor Melnyk that Committee recommend Council approve the waiver of penalties received for outstanding property taxes on payment Roll #000730 in the amount of \$76,787, for penalties received in 2025 and that the waiver be subject to the property owner enrolling in the Municipality's Preauthorized Payment Plan (PAP) within 14 days and paying the full outstanding tax balance, including 2025 taxes, by December 31, 2025.
- |               |                        |         |
|---------------|------------------------|---------|
| FOR           | AGAINST                |         |
| 4 Councillors | 1 Councillors (Wilson) | CARRIED |
- Deputy Mayor Damota returned to chair the meeting at 11:51am.
- Public  
Participation  
Strategy                    Committee received a presentation from Community Development Manager Lisa Riddell on the draft Public Participation Strategy. The strategy provides a framework for fostering meaningful, transparent and inclusive participation between the Municipality of Jasper and its residents.
- #442/25                    MOTION by Councillor Kelleher-Empey that Committee recommend Council adopt the Public Participation Strategy as presented.

	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Community Development Director's Report	Committee received a presentation from Community Development Manager Lisa Riddell regarding the Community Development Director's Report. Highlights of the report included: continued staffing challenges; successful continuous operation of the Wildflowers Childcare and Out of School Care programs since their re-opening post wildfire; high programming participation; and stories of gratitude from the front line.		
#443/25	MOTION by Councillor Hall that Committee receive the Community Development Director's Report for information.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
2024 JMHC Annual Shareholder Resolutions	Committee received a presentation from CAO Given outlining JMHC shareholder resolutions that require approval as per the JMHC Shareholder Policy. Key resolutions include the election of directors, appointment of accountants and acknowledgement of financial statements.		
#444/25	MOTION by Councillor Wilson that Committee recommend Council approve the 2024 Annual Shareholder Resolutions for the Jasper Municipal Housing Corporation as presented.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Motion Action List	Administration reviewed the Motion Action List.		
#445/25	MOTION by Councillor Melnyk that Committee approve the updated Motion Action List as presented.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Councillor upcoming meetings	Councillor Waxer attended the Adult Community Conversation. Councillor Hall attended the Senior Community Conversation and Library Board meeting. Councillors Hall, Melnyk and Waxer attended the Recovery Advisory Committee. Councillor Kelleher-Empey provided an update on Evergreens Senior housing in Hinton for Jasper Seniors.		
Upcoming Events	Council reviewed a list of upcoming events.		
In-Camera #446/25	MOTION by Councillor Hall to move in camera at 12:19pm to discuss agenda item: <ul style="list-style-type: none"> <li>• 11.1 In Camera – Human Resources</li> </ul>		

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Human Resource Manager Twyla Hale also joined the In Camera session.

Move out of  
Camera  
#447/25

MOTION by Councillor Wilson to move out of camera at 1:29pm.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Continue in  
Camera  
#448/25

MOTION by Councillor Kelleher-Empy to continue in camera at 1:29pm.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Move in Camera  
#449/25

MOTION by Councillor Hall to move in camera at 1:30pm.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Move out of  
Camera  
#450/25

MOTION by Councillor Kelleher-Empy to move out of camera at 1:45pm.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

#451/25

MOTION by Councillor Waxer to direct the Human Resources Committee of Council to proceed as discussed in the closed session.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Adjournment  
#452/25

MOTION by that Councillor Kelleher-Empy, there being no further business, the Committee of the Whole meeting of September 9, 2025 be adjourned at 1:46pm.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED



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409 Patricia Street  
PO Box 98  
Jasper AB T0E 1E0

780-852-4621  
[Info@jpcc.ca](mailto:Info@jpcc.ca)

## AGENDA ITEM 6.1

September 29, 2025

Mayor Richard Ireland  
The Municipality of Jasper

Dear Mayor Ireland;

Over the past Council term we have many times heard you, Councillors and Administration express commitment to transparency and accountability in the important work you do.

That's why it was both disappointing and surprising to learn what transpired at the end of the final meeting of this Council's term.

Ratification of the CAO contract is one of the most consequential decisions of any Council's term. For this Council to have taken that decision pre-emptively when the decision rightly belonged in the next Council term contradicts any reasonable understanding of what accountability means. For the decision to have been taken without public notice and without streaming or recording was egregious.

The Municipality's procedure bylaw allows that "additions to the agenda are permitted but must be high priority items...". We request that you explain, on the public record, the justification for making this decision through a late addition to the agenda, without notice, without clarity of intent and in a manner such that formal record of the decision might become public only after the end of this Council's term.

The Chamber Board believes it has a duty and responsibility to promote principles of transparency, accountability and accurate reporting in the interests of its members. It is in the spirit of supporting these principles that the Board has chosen to share its concerns.

Sincerely,

Troy Mills  
President

cc: Municipal Councillors



OFFICE OF THE MAYOR

October 5, 2025

Troy Mills  
President  
Jasper Park Chamber of Commerce

Dear Mr. Mills,

I write, on my own behalf and not on behalf of Council or the Municipality of Jasper, in response to your letter to Mayor and Council dated September 29, 2025.

You are correct to observe that throughout the past term Council has emphasized its commitment to transparency and accountability. Such commitment is clearly a strength of this Council: you will have noticed, as a result of the exercise of that commitment, increased public participation through Council's deliberative approach to encouraging 'delegations' at each regular Council meeting and at each meeting of Committee of the Whole (an opportunity in respect to which your Executive Director has taken full advantage to bring to the attention of Council the various concerns and positions of the JPCC).

In addition, Council has provided increased opportunities for engagement in 'public hearings' – even in circumstances where such hearings have not been required by legislation. Beyond that, Council has adopted, as a matter of continued practice, the efforts first initiated during COVID, of the live-streaming and recording of all Council and Committee of the Whole meetings and the posting all such recordings on public platforms accessible to all for later viewing, and in excess of legislative requirements.

Each of these steps demonstrates an unquestionable commitment by this Council to transparency and accountability.

At the same time, Council fully appreciates that it must adhere to its duties and obligations as defined by Provincial legislation and by Council Bylaws and Policies.

I agree with your assessment that "*Ratification of the CAO contract is one of the most consequential decisions of any Council's term*". That is precisely why Council must adhere strictly to defined processes in making such a decision.

To better understand Council's obligations, and its previous approach to matters of this nature, I have attached the following material for your information:



1. November 3, 2020 regular Council meeting Agenda;
2. November 3, 2020 regular Council meeting minutes;
3. November 17, 2020 regular Council meeting Agenda;
4. November 17, 2020 regular Council meeting minutes;
5. Government of Alberta (Municipal Affairs) document entitled "Closed Meetings of Council (In-Camera)"

Regarding the matter of decisions pertaining to the CAO as raised in your letter, you are correct that at the opening of the regular Council meeting of September 16, 2025, a motion was made and carried to add an "in-camera" item to the agenda under the heading "Human Resources". At the time of presenting the motion to have Council move "in-camera" it was expressly stated that the public could expect a 'substantive' motion (ie. something other than a procedural motion to adjourn) to arise after Council reverted from closed session to open session. It was also expressly stated that because it was impossible to predict the length of time Council would be in closed session (and with no practical method to alert viewers on our Zoom platform when Council would revert to open session), the Zoom link and recording would terminate, however, Council would reconvene in open, public session in the Quorum room to present any motion arising from closed session. That is what transpired.

The published agendas and minutes of the regular Council meetings of November 3 and 17, 2020 reveal that, with one exception, the identical process was followed by previous Council in the selection and retaining of the current CAO. That is to say: the published agendas for each of the November, 2020 regular Council meetings make no reference to the relevant "in-camera" item to be discussed in closed session; such items were added by motion to amend the agenda at the opening of each of those meeting, and such items were identified only by the description "personnel matter". As such, there was no opportunity for any member of the public to know in advance, or to become aware by way of the motion to amend the agenda, that Council was about to exercise "*one of the most consequential decisions*" of its term: the selection of, and ratification of the terms of employment of its only employee, the CAO. No objection was – or has since – been raised by any member of that Council, by any community organization, or by any member of the public. There have been no accusations that Council's actions were, in any manner, '*egregious*'.

The exception noted above is of particular interest. In the fall of 2020, at the time of the initial selection of the CAO, when Council emerged from closed session, having made a determination regarding the CAO, there was no substantive motion on the record at all: Council reverted to open session and made only a motion to adjourn.

In the current case, Council has significantly increased transparency by having a substantive motion on the record confirming directions provided by Council during its closed session.



Ironically, the very transparency which Council has provided has become the basis of your concern: had Council followed its practice of 2020, your organization and the public would not have been made aware that Council had issued any direction regarding the CAO (a decision properly made subject to the confidentiality of closed session as was the case in 2020) and your opportunity to raise concerns and an accusation of “egregious” conduct would not have arisen.

In my view, Council's actions in this matter have been entirely respectful of the various demands upon all municipal councils throughout Alberta, including transparency and accountability, and including the requirement to maintain confidentiality in respect to matters of personnel and employment. Respectfully, I find your assertions to the contrary to be misguided and misinformed.

Regarding one further issue you have raised, I disagree emphatically with your suggestion that any decision regarding the CAO “*rightly belonged*” to incoming Council.

Council has a paramount duty to act in the public interest. There is overwhelming public interest in maintaining stability and continuity during this most turbulent and trying time in the history of our community. Current Council has had the benefit of four full years of experience with the current CAO. The HR Committee of Council has conducted performance evaluations of the CAO over the duration of its term, having completed the most recent earlier this year. The HR Committee has shared and discussed the outcomes of those performance evaluations with the whole of Council in closed session as is required. Incoming Council will not have the advantage of that substantial benefit, and will have virtually no time to evaluate the CAO during the short period of time between election and expiry of the CAO's current contract – a time during which the same incoming Council will be required to undergo orientation, likely avail itself of learning opportunities at the annual convention of Alberta Municipalities, develop new relationships with each other and with administration, acquaint itself with Council and Administrative process, find its footing, and pass both an operational and a capital budget.

It would have been a monumental disservice to incoming Council, and to the community, to have had current Council abdicate its responsibility in these circumstances. Instead, Council shouldered that responsibility as well it should, and has, in its view and in mine, positioned incoming Council and the community for success.

Respectfully,

A handwritten signature in black ink, appearing to read "Richard Ireland", written over a horizontal line.

Richard Ireland  
Mayor, Municipality of Jasper  
[rireland@jasper-alberta.ca](mailto:rireland@jasper-alberta.ca)

# JASPER RECOVERY COORDINATION CENTRE (JRCC)

- November 18, 2025

PROGRESS UPDATE

# RECOVERY PRIORITIES

## **Debris management**

Coordinate the safe and timely removal of wildfire debris to enable rebuilding and protect public health, safety and the environment.

## **Interim housing**

Provide safe and appropriate interim housing for displaced residents and workers, to support stability and continuity during recovery.

## **Rebuilding homes and businesses**

Support the safe, efficient reconstruction of damaged and destroyed homes and businesses, while creating opportunities to address long-term housing needs and increasing resilience to future events.

## **Social recovery**

Foster individual and community well-being through inclusive supports that help people heal and connect.

## **Economic recovery**

Stabilize and strengthen Jasper's economy by supporting affected businesses, welcoming visitors and enabling workforce recovery.

## **Park recovery**

Rehabilitate park assets and natural areas to support ecological integrity and provide safe and quality visitor experiences.

# RECOVERY HIGHLIGHTS

- JRCC public engagement events on November 18 (5–7 PM) and November 19 (1–3 PM) at the Multi-Purpose Hall, Jasper Activity Centre
- Building industry engagement event on November 28
- Confirmation of DRP (HARP)/DFAA funding for MoJ Recovery positions through till end of terms.
- 17 leasehold transfers to date. 21 pending
  - Pending properties can include lots currently up for sale, lots awaiting a clean soil test reports to sell, lots planning to sell in the future, and lots awaiting their closing date



# SUMMARY OF KEY RECOVERY ACTIVITIES



# DEBRIS REMOVAL

- The Debris Management Working Group concluded having regular meetings on September 18, 2025. Remaining tasks are now handled through the Construction Coordination Working Group or through ad-hoc meetings as needed
- 90% of the 375 properties are confirmed clean and safe for human health

*This coordinated progress is enabling safe, timely debris removal; paving the way for rebuilding and protecting public health, safety, and the environment.*

**Site preparation status of properties impacted by the 2024 Jasper wildfire  
within the Municipality of Jasper only**

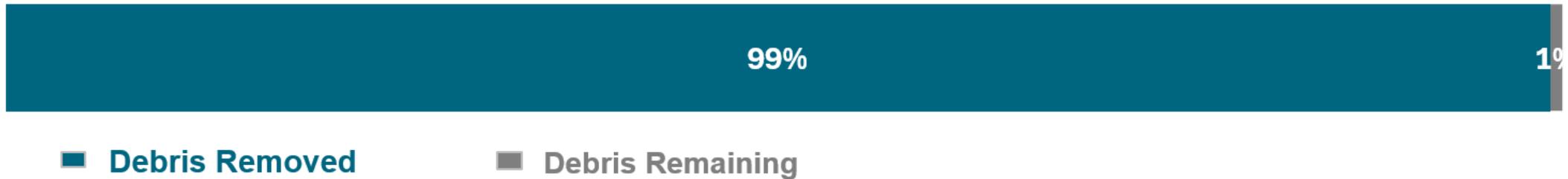


- **Properties where the site is confirmed safe for human health and ready for rebuild**
- **Properties where soil sample reports (confirmatory sampling) are being reviewed by Parks Canada**
- **Properties where soil sample reports (confirmatory sampling) need to be submitted to Parks Canada**
- **Properties with debris remaining**

*This coordinated progress is enabling safe, timely debris removal; paving the way for rebuilding and protecting public health, safety, and the environment.*

# SITE PREPARATION - BREAKDOWN

## Status of Debris Removal



## Status of Site Preparation



Properties impacted by the 2024 Jasper wildfire, within the Municipality of Jasper only. Updated: November 10, 2025 - Source: Parks Canada

*This coordinated progress is enabling safe, timely debris removal; paving the way for rebuilding and protecting public health, safety, and the environment.*

# INTERIM HOUSING

- Occupancy of the 450 Bonhomme Street (Museum) site is expected during the week of November 17
- Units showing as available but unoccupied reflect the arrival of recent new inventory and the availability of winter vacancy in dorm units.
- The JRCC has processed over 875 applications for interim housing
  - Offers have been made to all households who can be accommodated with our current housing supply and configuration, including retirees
  - 16 households are awaiting an offer, including newly received applications and households unable to be accommodated by our current housing supply

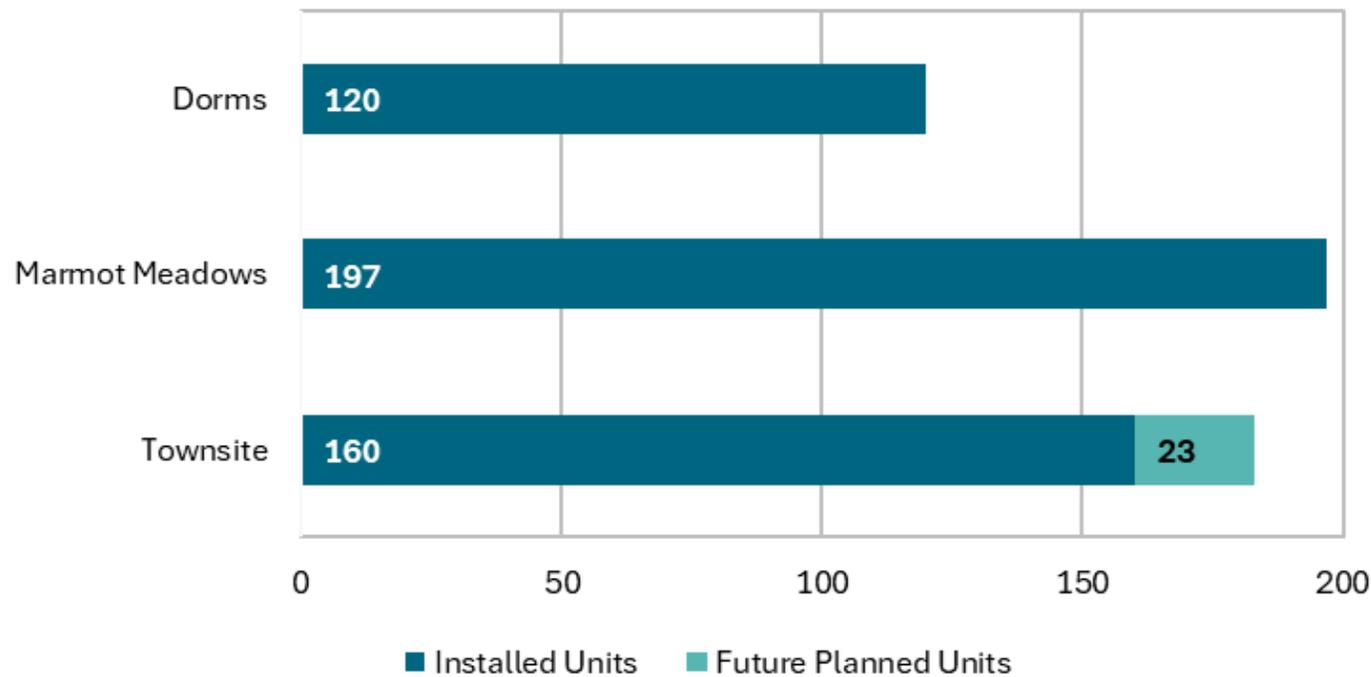
# COMMUNITY INTERIM HOUSING – SUPPLY & ALLOCATION

Supply of Units		
477		
Units Allocated		Units Available*
408		69
In-House	Offered/Lease Signed	*Units available are in process of being allocated. The JRCC continues to receive applications and assess eligibility through the prioritization matrix*
351	57	

	In-House	Offered/Lease Signed	Total
Units	351	57	408
Households	304	49	353
Individuals	581	71	652

# INTERIM HOUSING – UNIT AVAILABILITY

Currently Available Units and Future Planned Units

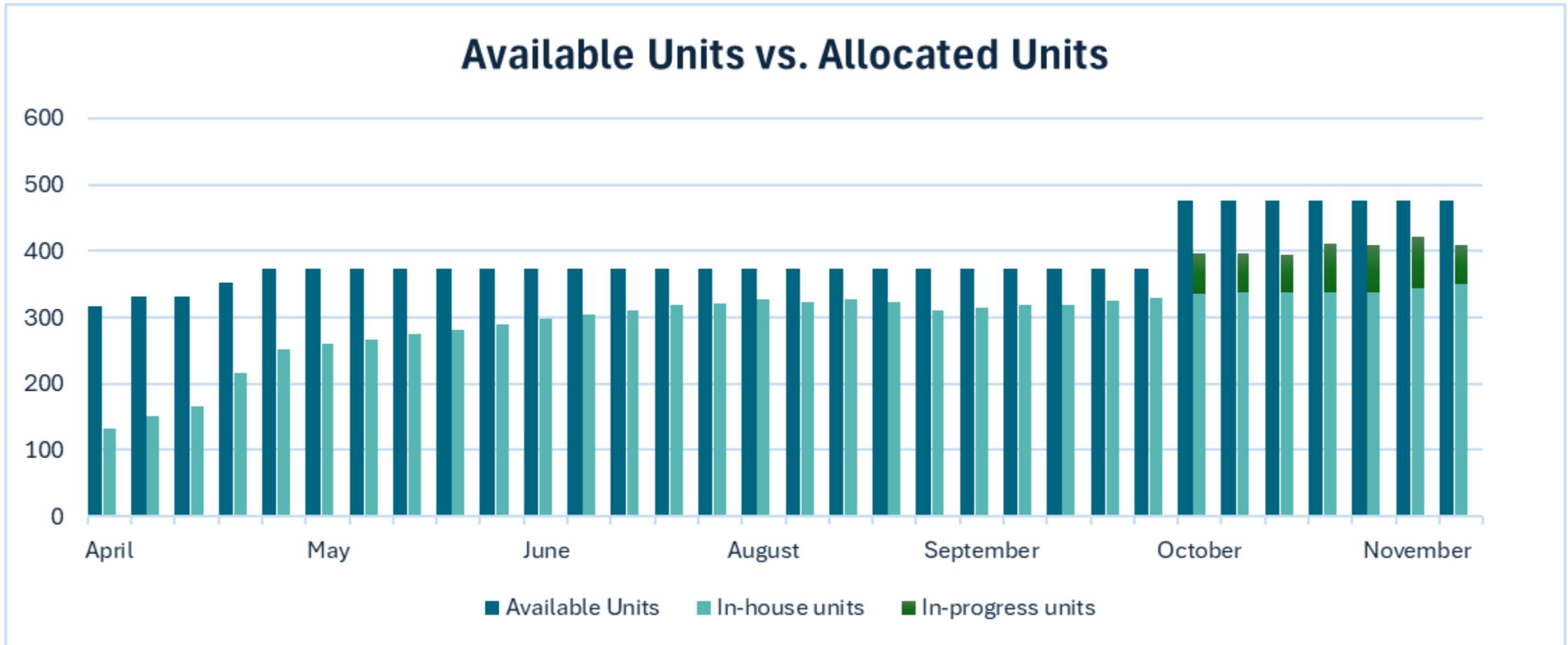


Future units are planned in the following locations:

- Patricia Circle, occupancy beginning December
- United Church, occupancy early 2026
- Total units (current and future): 500
  - 120 Dorms
  - 197 at Marmot Meadows
  - 183 in Townsite

*These combined actions underscore our ongoing progress toward delivering scalable and adaptable interim housing.*

# INTERIM HOUSING – OCCUPANCY RATES



# REBUILDING HOMES AND BUSINESSES

- Builders workshop scheduled November 28 to understand:
  - What worked well and what didn't during the 2025 construction season?
  - What actions can be taken to improve for the 2026 season?
- A follow up workshop will be scheduled for February to share solutions
- Interactive [Rebuild and Site Preparation Status Map](#) is now live on Municipality website showing progress throughout town
- The Municipality has put in place coordinated interdepartmental processes to streamline and speed up municipal approvals and to coordinate involvement from municipal operations throughout the rebuild process

*These efforts are driving the safe and efficient reconstruction of homes and businesses while creating opportunities to address long-term housing needs and strengthen community resilience.*

## Rebuild status of properties impacted by the 2024 Jasper wildfire within the Municipality of Jasper only



■ Phases 1 & 2: Prepare & Design (properties with no permit applications)

■ Phase 3A: Application Process (properties in the rebuild application process)

■ Phase 3B: Building Permit Approved (properties ready for construction)

■ Phase 4: Build (properties where construction is underway)

■ Phase 5: Occupancy (properties with finished buildings)

Updated: November 10, 2025 - Source: Parks Canada (Phases 1&2, 3A, 3B, and 5) and Municipality of Jasper (Phase 4)

\*An additional 27 properties have visible signs of construction work starting which are included in the Phase 3B overall numbers

# REBUILDING HOMES AND BUSINESSES CONSTRUCTION AND UTILITY COORDINATION

## Construction Coordination

- Working with Contractors for soil storage solutions and supporting the possibility of lease holders making formal agreements with contractors for the use of their properties as construction space
- The MOJ has settled with the responsible contractors cost recovery for damages sustained to municipal infrastructure during the demo phase of the rebuild process. No further costs to leaseholders are expected.

## Utilities Coordination

- The Cabin Creek utility installation is ongoing. More information can be found on ATCO's [Cabin Creek Utility Rebuild Project](#) webpage. The project is anticipated to complete the week of November 20th (weather dependent)
- ATCO's replacement of overhead powerlines in the fire-affected areas in town is complete. ATCO gas mains replacement in the fire-affected areas started on November 10th and is expected to last 2-4 weeks(weather dependent)

# ECONOMIC RECOVERY

- Planning is underway for a project to assess business health and recovery progress one-year post-wildfire and following the 2025 peak season. The project will help guide recovery priorities for late 2025 and 2026 and will draw on multiple data sources, including information shared through partner initiatives and collaboration with members of the Economic Recovery Working Group
- **Industrial Interim Park**
  - 21 units have been delivered, with 8 already operational. The remaining units are in final stages of utility hookup, with full occupancy and use targeted by the end of November
- **Pop-Up Village**
  - Fall Festival: End of season (for seasonal vendors) celebration. Strong community turnout, with more than 200 attendees and 30 participants in the pumpkin carving contest
  - Creative Space Between the Trees: Achieved full occupancy in October. Internal space enhancement work occurring during booking gap, with occupancy scheduled again for the end of November

*Through these activities, we are revitalizing Jasper's economy; supporting businesses, attracting visitors, and restoring workforce capacity.*

# SOCIAL RECOVERY

- 52 Jasper residents have completed training as Recovery Pathfinders, with 16 more in the process of completing their training
- 20 Youth Pathfinders and 20 "Junior" Pathfinders began training on October 23rd and will continue training throughout the school year
- The JRCC, The Canadian Red Cross and The Conference Board of Canada are collaborating on a second Needs Assessment survey that will be circulated to residents in November
- Recovery Outreach Workers have opened 741 casefiles to support Jasper residents recovering from the 2024 wildfire.
- 54 submissions have been made to the Jasper Recovery Challenges online form, with 23 requesting a response. 19 responses (83%) have been provided at the time of writing

*Our work on these programs supports the wellbeing of Jasperites while advancing our objectives of providing access to recovery supports and fostering community connection.*

## AGENDA ITEM 7.2

### REQUEST FOR DECISION

**Subject:** Community & Economic Development Fund Applications  
**From:** Bill Given, Chief Administrative Officer  
**Prepared by:** Bree-Anna Gaboury, Project Coordinator  
Lisa Riddell, Community Development Manager  
**Reviewed by:** Christopher Read, Director of Community Development  
**Date:** October 31, 2025



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#### Recommendation:

That Committee recommend Council approve the following Community & Economic Development Fund allocations:

- Jasper Community Theatre - \$2,500
- Jasper Food Bank Capacity Boost for Bulk Purchasing - \$2,500
- Jasper Gymnastics Club - \$2,500
- Mountain Lights: Jasper Art After Dark - \$2,500

#### Alternatives:

That Committee recommend Council approve an alternate combination of Community & Economic Development Fund allocations.

That Committee refer the Community & Economic Development Fund to the 2026 Budget for review.

#### Background:

On February 20, 2024, Council approved the revised [Policy B-117 Community & Economic Development Fund](#). The CED Fund provides funding to projects that help advance either/both community and economic development within the Municipality of Jasper. The CED Fund may award a total of up to \$10,000 per year. A group may receive funding once per calendar year. The policy indicates that a group cannot have already received municipal funding via the regular budget process.

As per policy, administration opened the call for applications on September 1, 2025. By the deadline on September 30, 2025, 8 applications had been submitted.

Call for proposals	Intake deadline	RFD to Committee	Project timeline	Funding awarded
September 1	September 30	November 18	Jan 1-Dec 31, 2026	\$10,000

#### Discussion:

All of the applicants submitted complete applications and all, with the exception of one, meet the core criteria outlined in [Policy-117](#). The exception will still be included for Council's review. Administration recommends awarding 4 of the 2026 CED applicants \$2,500 each. However, Council may choose other funding ratios and/or other applicants. Administration notes that all projects received high scores, with those recommended for funding receiving 100%. All applications for this round of funding are for 12-month projects from Jan 1, 2026 to December 31, 2026. The initial review was conducted by Bree-Anna Gaboury, Project Coordinator, and Lisa Riddell, Community Development Manager.

The table below shows a short summary of the projects recommended for funding:

Name of Applicant:	Project Name & Summary:
Laurie Wein, Co-Chairperson of Jasper Acts	<b>Jasper Community Theatre</b> Jasper Community Theatre proposes to engage youth and community members in theatre training and performance, culminating in three spring 2026 shows that will build skills, confidence, and community connections.
Blaine Wylde, Jasper Food Bank	<b>Capacity Boost for Bulk Purchasing:</b> The Capacity Boost for Bulk Purchasing Project proposes to install a double sink in the Jasper Food Bank trailer, enabling safe bulk food portioning, lowering costs, and expanding services to the Jasper community.
Jaqui Chabrel-Davis, Board President of Jasper Gymnastics Club	<b>Gymnastics Field Trip(s) for Elementary-Age Students:</b> The Jasper Gymnastics Club proposes to utilize the CEDF to offer two introductory gymnastic classes to K-6 students, performing physical activity, confidence, and teamwork. Funding will cover insurance costs, making this opportunity accessible to all students in Jasper.
Philippa Gunn, Project Coordinator	<b>Mountain Lights: Jasper Art After Dark:</b> This is a proposed pilot nighttime arts festival featuring local artists and inclusive programming to engage the Jasper community, support artists, and attract visitors.

An initial screening took place to ensure that all applications meet the criteria listed in Policy B-117

- In good financial standing with the Municipality of Jasper
- Operate in a non-discriminatory manner
- Proposed activities occur within the Jasper townsite
- Proposed activities advance community or economic development

Applications were received and scored by the Community Development team and reviewed by the Director. There were 7 questions on the application. Each question was scored out of 5 points for a total of 35 possible points. Scores for all applications are below.

Applicant	Project Title	Total Score
Jasper Elementary School Parents Association	Playground Renewal	25
Jasper Acts	Jasper Community Theatre	35
Jasper Food Bank	Capacity Boost for Bulk Purchasing	35
Jasper Gymnastics Club	Gymnastics Field Trip(s) for Elementary-Age Students	35
Jasper Pride Festival Society*	Building Connections	35
Philippa Gunn	Mountain Lights: Jasper Art After Dark	35
Ultimate Taekwondo Academy	Ultimate Taekwondo Academy	22
Alberta Council for the Ukrainian Arts	Creative Connections: A Rocky Mountain Retreat	19

\* In discussions with the Jasper Pride Festival Society, it was made clear they are going to be asking for more support directly to Council therefore their application was not recommended for funding at this time.

**Strategic Relevance:**

- Promote and enhance recreational and cultural opportunities and spaces.
- Enable and facilitate events that provide opportunities to increase community connections.

- Welcome the expertise, innovation, creativity and commitment of community members, groups, associations and businesses.
- Embrace our growing diversity.
- Leverage and create opportunities for greater inclusion.
- Recognize the fundamental importance of our tourism economy.

**Relevant Legislation:**

- Policy [B-117](#) – Community and Economic Development Fund
- Policy [F-104](#) – Relationships with External Groups
- Policy [E-115](#) – Equity, Diversity and Inclusion Policy

**Financial:**

Financial resources to administer the Community and Economic Development fund are in the draft 2026 operating budget. Administration recommends the awarding of \$10,000 for this intake (equivalent to the full annual budget for this fund).

**Equity Considerations:**

Administration has undertaken significant steps to enhance inclusivity in the application process by simplifying the application form, providing personalized support, simplifying the application materials, and promoting the opportunity through newcomer and equity-deserving groups. The 2024 policy adjustments further empower individuals and business owners with creative ideas by removing restrictive parameters. These efforts have culminated in a diverse range of applicants, showcasing the administration's commitment to equitable service provision and ensuring accessibility for all residents of Jasper, regardless of their digital literacy or language proficiency.

**Attachments:**

1. Status of all CEDF Projects 2023-2025
2. Summary of 2026 Applications

## Attachment – Status of all Community & Economic Development Fund Projects 2023-2025

All 2025 CEDF-funded projects are ongoing. Several 2025 projects are anticipated to be completed by December 2025. Several were delayed due to complications related to the July 2024 wildfire.

We continue to work with each applicant to support their progress.

Year	Project Name & Summary:	Project Status:		
		Incomplete	In Progress	Complete
2023	<b>Seniors Housing Society</b> Assist with site capacity study on Jasper United Church land.	X		
2023	<b>Jasper Pride Festival Society</b> Received funding for activities in 2023 to support the LGBTQ2S+ community.			X
2023	<b>Jasper Local Food Society</b> Received funding to support the 'Soup for You' program run by Glenda The Great.			X
2024	<b>Jasper Artists Guild (JAG)</b> Offer painting and art sessions to the community of Jasper.		X	
2024 *	<b>Danny Frechette 2024</b> - Commission an artist to completed a futuristic rendition of Snapes Hill.		X	
2025	<b>Friends of Jasper Childcare</b> Produce a two-day conference where educators and families can learn more about early learning and childcare.		X	
2025	<b>Jasper Filipino-Canadian Society</b> Plan and execute 2 community events, as well as register the Jasper Filipino-Canadian Society.		X	
2025 *	<b>Jennifer Ottaway</b> Develop a business that directly supports seniors in the Jasper community.		X	
2025 *	<b>Jessica Worth 2025</b> Conduct a feasibility study for licensing a childcare program. Increase capacity to run a licensed childcare program.		X	

*\*Extensions granted due to complications stemming from the July 2024 wildfire.*

# **2026 Community Economic Development Fund Application Summary**

## **Creative Connections: A Rocky Mountain Retreat**

**Organization, Business or Individual Name:** Alberta Council for the Ukrainian Arts

**Your name and role:** Robin McHugh, Program Manager

### **In 5 sentences or less, please give a brief description of what you'd like to do (5 points):**

Alberta Council for the Ukrainian Arts (ACUA) and Focus on Fibre Arts Association (FFAA) will host Connections in the Rockies, a four-day cultural retreat in Jasper, Alberta in October 2026. The retreat will offer immersive workshops in visual arts, fine craft, and fibre arts, led by local and provincial artists. Participants will enjoy culinary experiences, excursions, and opportunities to visit local studios and galleries, connecting with Jasper's creative community. The program aims to inspire artistic growth, foster collaboration, and celebrate the intersection of art, food, and place. Ultimately, it will position Jasper as a vibrant hub for cultural tourism while strengthening arts networks across Alberta.

### **How do you know there is a need for this project in Jasper? (5 points):**

Community Cultural Programming: Jasper can benefit from expanded arts experiences that engage both residents and visitors, offering immersive opportunities in visual arts, fibre arts, and craft practices. Support for Local Artists: The retreat will provide regional artists and makers with exposure, networking opportunities, and direct support through studio visits and workshops, helping to sustain the local creative economy. Cultural Tourism Growth: By combining arts, culinary experiences, and excursions, the program can attract visitors outside the traditional tourism season, diversifying Jasper's tourism offerings and boosting local businesses. Creative Collaboration and Learning: Programs that connect artists, makers, and enthusiasts foster collaboration, mentorship, and skill development, enriching the artistic community in the region. Community Engagement and Place-Based Experiences: The retreat strengthens Jasper's cultural identity by highlighting local heritage, creative talent, and unique landscapes, creating memorable experiences that deepen connections between visitors and the community.

### **How will your project contribute to community or economic development in Jasper? (5 points):**

Boost Local Tourism Revenue: By attracting visitors for a multi-day cultural retreat, the project will increase demand for accommodations, dining, and local services, supporting Jasper's tourism economy. Support Regional Artists and Makers: Participants will engage with local studios, galleries, and artisans, generating income and exposure for Jasper's creative community. Extend Tourism Season: Hosting the retreat in October encourages travel during Jasper's shoulder season, helping local businesses sustain revenue beyond the peak summer months. Strengthen Community Networks: The retreat fosters collaboration between local artists, cultural organizations, and businesses, building long-term partnerships that enhance Jasper's cultural ecosystem. Enhance Jasper's Cultural Profile: By showcasing arts, craft, and culinary experiences, the project positions Jasper as a destination for creative and cultural tourism, attracting future visitors and investment.

### **What experience do you have coordinating a project like this? (5 points):**

Event and Retreat Planning: ACUA has extensive experience organizing multi-day cultural events, including workshops, exhibitions, and community programming. Arts Program Management: We have successfully managed

arts initiatives that bring together local, provincial, and international artists, ensuring smooth coordination of schedules, instructors, and participants. Partnership Development: ACUA has a proven record of collaborating with arts organizations, community groups, and tourism partners to deliver engaging and inclusive cultural experiences. We are currently working with locals, Roger Baydock and Marianne Garrah, who have been connecting us with locals. We are also working directly with Karen Decore, who owns two hotels in the community of Jasper. Marketing and Audience Engagement: We have developed and executed marketing strategies that attract diverse audiences and maximize participation for arts events and programs. Experience with Logistics and Operations: Our team is skilled in managing venues, accommodations, travel arrangements, and on-site event operations to ensure high-quality participant experiences.

**What have you done to make sure your project or activities are accessible to people who may be otherwise excluded? (5 points):**

Inclusive Programming: Workshops and activities are designed for a range of skill levels and backgrounds, ensuring both beginners and experienced participants can engage meaningfully. Financial Accessibility: We are seeking financial support from project funders to ensure registration fees remain low, which will reduce financial barriers for participants. Physical Accessibility: Event spaces, accommodations, and excursions are chosen to accommodate mobility needs and ensure participants with disabilities can fully participate. Cultural and Language Considerations: Instruction and materials will be inclusive of diverse cultural backgrounds, and support will be provided where language or cultural barriers may exist. Community Outreach: We actively promote participation to underrepresented groups and collaborate with local organizations to engage communities that may otherwise be excluded.

**How will the benefits from your project continue beyond the end of funding? (5 points):**

Ongoing Artist Networks: The retreat will foster lasting connections among local, provincial, and visiting artists, creating collaborations that continue beyond the event. Strengthened Cultural Tourism: By positioning Jasper as a destination for arts and cultural experiences, the project will attract future visitors and inspire repeat tourism. Skills Development: Participants will gain artistic and creative skills that they can continue to practice and share in their own communities. Economic Impact for Local Businesses: Studio visits, workshops, and excursions generate income for local artists and businesses, creating long-term economic benefits. Enhanced Community Profile: The retreat will raise awareness of Jasper's arts and cultural offerings, encouraging ongoing support, engagement, and investment in local creative initiatives.

**Please summarize the proposed activities and associated costs (5 points):**

REVENUES ACUA & FFAA Cash Contribution \$6,000 Earned Project Revenue \$13,200 Grant Funding \$38,000  
EXPENSES Program Delivery \$16,800 Event Operations \$12,000 Marketing \$22,000 Administration \$6,400 TOTAL  
PROJECT REVENUES AND EXPENSES \$57,200

**What is the total amount of funding you are applying for? (up to \$2,500):**      \$2500

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**Jasper Community Theatre**

**Organization, Business or Individual Name:**      Jasper Acts

**Your name and role:**      Laurie Wein, Co-chairperson

**In 5 sentences or less, please give a brief description of what you'd like to do (5 points):**

Jasper Acts is seeking financial support to develop and perform our next play to be presented to the community of Jasper and beyond. While the specific play cannot yet be shared as we wish to keep community members in suspense through our social media build up - (please see Jasper Acts Facebook page and follow us), our production will involve a minimum of 30 youth and community members. Funding will be used to provide training in theatre and technical (lights and sound) skills to youth in the community. We aim to hold open auditions at the end of September and will rehearse twice a week with a focus on building confidence on the stage, improving our technical theatre skills, and building community connections. Ultimately, we aim to present 3 specific performances in the spring of 2026. The funding we are seeking in this application will be used to provide theatre skills training to youth in our community from September to December, to support the purchase of scripts and rights, as well as to cover rental costs of a dedicated rehearsal space. We will seek additional funding through other sources. Our past production of Puffs costs us approximately \$6,500.

**How do you know there is a need for this project in Jasper? (5 points):**

Our first production of Puffs in May of 2025 was extremely well received by the community, with over 500 persons attending our three performances. Since then we have been approached many times by residents asking us when we will mount our next production - either because they wish to act in it, or simply to attend. There is a clear need and demand for community theatre in Jasper. Our recent experience with Puffs also showed that young people in Jasper will respond with enthusiasm to this type of opportunity. Many of our young actors said it was the best experience of the year for them and supported them in their healing from the impacts of the 2024 wildfire.

**How will your project contribute to community or economic development in Jasper? (5 points):**

The aim of Jasper Acts is to offer development opportunities for youth and adults in the performing arts. We hope to present 1-2 productions each year and promote these performances to the wider community. Our production in May of 2025 reached over 500+ Jasperites. This time, we believe we can reach even more people as we have a proven track record.

**What experience do you have coordinating a project like this? (5 points):**

I was involved in the production of Puffs, and played a coordinating role from November 2024 to May 2025 to prepare our youth for that production. I continue to support a team of engaged community members (all volunteers) and dedicated youth. We have shown that we can deliver a project such as this one. In my regular employed, I am a project manager with the federal government and have the professional skills required.

**What have you done to make sure your project or activities are accessible to people who may be otherwise excluded? (5 points):**

We held a specific performance for seniors and young families (Sunday matinee). We ensure that our performance venues are accessible to those with mobility challenges, and provide ushers where required to assist people. We are an inclusive and accessible organization that supports and engages youth actors with a variety of educational and social needs. We do this through close connection with the schools and other community organizations.

**How will the benefits from your project continue beyond the end of funding? (5 points):**

Since the launch of our first production in May 2024, our team has been approached consistently by youth and adults in Jasper asking when we will mount our next production. We expect a greater level of interest in our open auditions which we are launching in late September.

**Please summarize the proposed activities and associated costs (5 points):**

Performance Space rental - \$500 Scripts - \$500 Rights (to perform the play) - \$350 Posters/announcements (printing costs) - \$150 Honoraria for Stage Director - \$1000

**What is the total amount of funding you are applying for? (up to \$2,500):** \$2,500

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**Playground Renewal**

**Organization, Business or Individual Name:** Jasper Elementary School Parents Association

**Your name and role:** Danielle Duffy-Mills, Volunteer

**In 5 sentences or less, please give a brief description of what you'd like to do (5 points):**

The Jasper Elementary School Parents Association is launching a playground renewal project at École Jasper Elementary School in Jasper, Alberta. We are seeking to transform the outdoor space on school grounds into an inviting, engaging play area that students and community members can use for active recreation. This initiative is to replace damaged play equipment, build a gazebo, and add a basketball area, making the playground into a versatile recreation space that serves community members of varying ages and abilities. With the support of the Jasper Municipality Community and Economic Development program, this project will supply the people of Jasper with a high-quality place for play and gathering.

**How do you know there is a need for this project in Jasper? (5 points):**

Our playground at École Jasper Elementary School has a crucial role in supporting the community, serving as a much-used, much-loved recreation space for students and residents alike. The play area has always been important to the community and the student body, providing the opportunities for play, exercise, and socialization that are so critical to health, community vibrancy, and proper childhood development. The importance of this space is emphasized by the lack of quality recreation spaces that the Jasper community is currently facing. After the wildfire in the summer of 2024, which devastated much of the area and destroyed multiple key recreation facilities, École Jasper Elementary School's playground remains as one of the few public play amenities that was not damaged by the fire, and it has been in high demand ever since as more local families rely on it for recreation and socializing. This infrastructure is heavily used by the 200 students at École Jasper Elementary School, who range in age from Junior Kindergarten to Grade 6, and countless neighbouring families. In order for the facility to adequately serve the large numbers of people who rely on it, the space must be updated to be more inclusive, accessible, and versatile. The need for this project is evident and increasingly urgent to the people of Jasper, as we work together to rebuild our community even stronger than before. Through observation and informal engagement with residents, the Jasper Elementary School Parents Association confirmed that there is a pronounced need for enhanced recreation opportunities in Jasper, and that the existing playground must be renewed to meet this need.

**How will your project contribute to community or economic development in Jasper? (5 points):**

This project will contribute to community development in Jasper by meeting a community need and stimulating opportunities for continued growth. Public facilities are necessary to fostering a cohesive, inclusive community, as they provide a welcoming space where diverse residents can gather, meet, spend time together, and form strong relationships. The experience of shared recreation is often how lifelong friendships are made. For children, recreation also provides an ideal opportunity to learn and practice critical social skills. These skills will enable them to become engaged community members and local leaders in the future, empowering them to communicate, collaborate, and solve problems with confidence. By investing in the social growth of our children, this project will not only support community development in the present, but will contribute to Jasper's resiliency for years into the future. There is also potential for this project to spur economic development in the area. As Jasper rebuilds, there is a need for amenities that are inclusive and attractive, adding the community's appeal and drawing more tourists and even new residents to the area. Building this high-quality playground and outdoor area will support residents' needs while providing an exciting place for visiting families to stop and play. This will encourage them to stay longer in Jasper, which could lead to more economic activity at local shops, cafes, and restaurants. It will also demonstrate to prospective new community members that the community has the capacity to meet their needs, and that in our municipality, children and families of varying backgrounds and abilities have access to the resources they need for fulfilling, healthy lives. This will draw new residents to the area, contributing to the community's long-term growth.

**What experience do you have coordinating a project like this? (5 points):**

The Jasper Elementary School Parents Association is a not-for-profit organization led by parent volunteers who share a deep commitment to furthering the wellbeing of students and local families. This organization is experienced in fundraising and connecting with Jasper residents, and we have been able to carry out these activities in sustained, creative, community-oriented ways. We have worked tirelessly on this project through fundraising efforts and community engagement, and have already formed a relationship with a qualified, reputable supplier, ensuring that the project will be completed in accordance with current standards for safety and quality. With the support of the Grande Yellowhead Public School Division, to which École Jasper Elementary School belongs, the Jasper Elementary School Parents Association is confident in our ability to successfully bring this project to completion, giving back to the community of Jasper in a lasting, meaningful way.

**What have you done to make sure your project or activities are accessible to people who may be otherwise excluded? (5 points):**

In renewing the playground at École Jasper Elementary School, we have taken into account the diverse and evolving needs of the student body and the surrounding community. Playgrounds and other outdoor amenities are often inaccessible to those with ability differences, as they lack accessibility features that accommodate physical, cognitive, or sensory disabilities. This can result in those community members being excluded from play, outdoor enjoyment, exercise, and socializing, which can have a devastating impact on their quality of life. For children during the most formative years of their development, the effects can be especially negative, with children missing out on opportunities to practice vital physical and social skills. It is essential to us that the rejuvenated play space be usable to visitors of wide-ranging ages and abilities, so that everyone can participate in activities at the facility. We plan to remove damaged, outdated, and inaccessible equipment, replacing them with inclusive play structures that children of different abilities will be able to engage with side-by-side. New structures will include ground-level and wheelchair-friendly elements, as well as features that provide sensory stimulation, creating new opportunities for students and other young community members to grow through play. The playground will also be resurfaced

with an accessible material, such as pour-in-place rubber or engineered wood fibre, that will accommodate mobility aids and improve fall safety, resulting in a safer and more inclusive space for all. We also plan to create a designated basketball area where visitors—including older children and youth, who may have outgrown the playground—can enjoy the sport, and a gazebo where visitors can socialize, supervise their children at play, or take shelter from rain and snow. This gazebo will serve another function as an outdoor classroom, enhancing lessons by enabling children to connect with the natural world as they learn about it. These renovations will transform the play area into a facility that entire families will be able to use together, offering exciting opportunities for connection and recreation to visitors of all ages while ensuring that those with ability differences have an equal chance to play.

**How will the benefits from your project continue beyond the end of funding? (5 points):**

The benefits of this initiative will continue long after the initial project period has concluded. The versatile outdoor space we envision will serve the community for many years to come, providing generations of Jasper residents with an invaluable resource for recreation, socialization, and personal growth. The equipment, surfacing, and materials chosen for this project were selected with sustainability and durability in mind, and the layout for the renewed space was designed to accommodate the community as it grows and evolves over time. This will enable the play area to serve the community for many years, providing continued, sustainable benefits that will support all residents, no matter their age, background, or ability type. The space will serve as a central social hub, providing a child-friendly, versatile, and beautiful outdoor area for gatherings of all kinds, ranging from family get-togethers and playdates to school events and community celebrations. Through these events, families and neighbours will draw closer together, creating treasured memories and strengthening their relationships. This will contribute to the community's overall closeness and vibrancy, and help to generate a sense of ownership, pride, and belonging among residents, inspiring them to become more involved with the community and to spend more time together. Benefits to students and other local children will be ongoing, as well, as they will gain from access to a facility that nurtures their growth and fosters positive habits. Active play promotes healthy exercise behaviours, helping children to develop their strength, flexibility, hand-eye coordination, and endurance, which will prepare them for fitness and sports endeavours in the future. It also helps them to get into the habit of being physically active at a young age, supporting their physical and mental health throughout their lives. Our project is perfectly aligned with the goals of the Municipality of Jasper to build community connection and promote community health and well-being. Your support will enable us to complete this project and deliver a safe, inclusive play facility for children, families, and all residents to enjoy.

**Please summarize the proposed activities and associated costs (5 points):**

Our project involves the removal of the existing inaccessible surfacing and deteriorating playground structures. We will replace them with wheelchair-friendly surfacing, modern climbing equipment and adaptive features. The expected costs are as follows: Supply of playground equipment \$147,437 Installation of playground equipment \$106,420 Freight \$7,975 Our playground supplier is giving us a discount of \$9,020, resulting in a total project cost of \$252,812.

**What is the total amount of funding you are applying for? (up to \$2,500):**      \$2,500

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**Jasper Food Bank Capacity Boost for Bulk Purchasing**

**Organization, Business or Individual Name:** Jasper Food Bank

**Your name and role:** Blaine Wylde

**In 5 sentences or less, please give a brief description of what you'd like to do (5 points):**

The Jasper Food Bank currently has a single sink in our ATCO trailer. By installing a double sink, this will allow us to buy bulk dry goods and portion them into smaller portions in accordance with the Alberta Food Safe guidelines. This will help provide more food at a lower cost, which in turns means providing for more clients. This will also help us afford culturally specific items in bulk to diversify our offerings to those from culturally different countries.

**How do you know there is a need for this project in Jasper? (5 points):**

An absence of a community commercial cooking space in Jasper means there are limited options for us to portion out supplies in accordance to Food Safe standards without asking permission to use the kitchen of a private business. The Jasper Food Bank has seen a significant increase in user numbers which is increasing costs to the food bank. This will help reduce costs to provide to more clients on a budget. This will also help us purchase culturally specific foods in bulk at a lower cost.

**How will your project contribute to community or economic development in Jasper? (5 points):**

Being able to purchase culturally diverse food in bulk will help Jasperites feel welcome and valued at the food bank.

**What experience do you have coordinating a project like this? (5 points):**

As the operations manager for the Jasper Food Bank, I have had one year of experience working in this role. I also owned and operated a busy cafe for four years where we followed food safe protocols and reduced food costs by buying bulk.

**What have you done to make sure your project or activities are accessible to people who may be otherwise excluded? (5 points):**

We have attended community events with information on how to access the food bank. We also work with other community businesses, food alliances and programs to share information on our services.

**How will the benefits from your project continue beyond the end of funding? (5 points):**

The funding will support critical infrastructure that will enable us to provide an additional service to clients that we currently don't have. Once in place, there are no further costs necessary.

**Please summarize the proposed activities and associated costs (5 points):**

This project requires the purchase and installation of a double sink by a red seal plumber.

**What is the total amount of funding you are applying for? (up to \$2,500):** \$2,500

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**Gymnastics Field Trips for Jasper Elementary Students**

**Organization, Business or Individual Name:** Jasper Gymnastics Club

**Your name and role:** Jaqui Chabrel-Davis Board President

**In 5 sentences or less, please give a brief description of what you'd like to do (5 points):**

The Gymnastics club would like to invite the children from Ecole Jasper Elementary school and the Ecole Desrochers school to attend 2 "sport" classes at our Gymnastics facility. This would likely take place in the colder months dates to be decided. Children would be kindergarten to grade 6, and be lead by Coach Kiara while in the Gym, with assistance from class teachers.

**How do you know there is a need for this project in Jasper? (5 points):**

During colder months it is hard to stay motivated and happy. Offering this exposure to a new sport would be exciting. The students would get an opportunity to try using some of the equipment and learn a little about the sport of Gymnastics. This has been done previously a number of years ago and had great praise from both parents and students.

**How will your project contribute to community or economic development in Jasper? (5 points):**

Mental and physical health for our youth and peace of mind for parents. Gymnastics teaches posture, reflexes, strength, coordination, goal setting, self esteem, determination and teamwork, all positive attributes to install in our youth. Enabling well rounded youth, enables a future well rounded community

**What experience do you have coordinating a project like this? (5 points):**

The Gymnastics Club has done this this previously, but not for some time. We are resourcing the Alberta Gymnastics Federation to ensure a positive and safe environment and utilizing past attendees experience.

**What have you done to make sure your project or activities are accessible to people who may be otherwise excluded? (5 points):**

This project is aimed to reach all the student from Kindergarten to grade 6. I and Coach Kiara have attended the Parent Council meeting (Elementary school), to see about them funding the 2 classes per student, and I have spoken with the Ecole Desrocher regarding them funding for their students. The Funding you are offering would cover the \$10 per student insurance cost which is required by Alberta Gymnastics Federation.

**How will the benefits from your project continue beyond the end of funding? (5 points):**

We hope to spark some interest in the sport of Gymnastics and let people know that we offer it here in jasper! It is available 10 months of the year and we have summer competitive training too. No travel is needed for recreational Gymnastics,(some travel for Competitive Athletes), which keeps it affordable for parents. Many children are not being as physically and mentally active as they should be, and we want to help change that.

**Please summarize the proposed activities and associated costs (5 points):**

\$2500= \$10 insurance per student Kindergarten to grade 6 inclusive for both the Ecole Jasper Elementary and Ecole Desrocher schools.

**What is the total amount of funding you are applying for? (up to \$2,500):** \$2,500

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**Building connections with Jasper Pride Festival Society**

**Organization, Business or Individual Name:** Jasper Pride Festival Society

**Your name and role:** Lynn Wannop, Secretary

**In 5 sentences or less, please give a brief description of what you'd like to do (5 points):**

The Jasper Pride Festival Society would like to host three community events in that foster inclusion and connection in Jasper. These include an expanded Pride Night at the local arena, covering costs for a queer-friendly monthly music trivia night at Otto's Cache, and an inclusive holiday dinner and games night for those who may not have a place to go during the holiday season. Together, these events will create safe, welcoming spaces that reduce isolation and bring residents and visitors together. Funding will ensure these activities are accessible and sustainable, strengthening both community ties and Jasper's vitality.

**How do you know there is a need for this project in Jasper? (5 points):**

There is a clear need for these projects in Jasper because 2SLGBTQIA+ residents and visitors often face isolation, especially in a small rural community. This has been heightened since the 2024 wildfires, as many of the consistent community connections and gathering spaces were lost and are still being reconnected. JPFS has consistently heard from community members that inclusive spaces and events outside of the annual Pride Festival are deeply valued but remain limited. Attendance and feedback from past events, such as our Pride Night and holiday dinner, demonstrate strong demand and appreciation for opportunities to gather year-round. Creating safe, welcoming, and queer-friendly spaces ensures that all residents feel they belong in Jasper, while also strengthening community connection for everyone.

**How will your project contribute to community or economic development in Jasper? (5 points):**

Our project will contribute to community and economic development in Jasper by creating inclusive events that bring residents and visitors together. Pride Night at the arena, queer-friendly trivia at Otto's Cache, and the holiday dinner and games night will reduce isolation, foster belonging, and strengthen social connections—particularly important after the disruption of the fires. These events also support local businesses and venues by increasing participation, drawing visitors, and encouraging spending in the community. By investing in welcoming spaces, we help ensure Jasper is continually seen as a vibrant, inclusive destination for both residents and tourists, which benefits the broader economy and strengthens community resilience.

**What experience do you have coordinating a project like this? (5 points):**

I bring extensive experience through my work on the Jasper Pride Festival Society (JPFS) board, where I have helped plan and deliver successful large-scale community events. In addition, my professional background as a caterer has given me years of hands-on experience organizing and executing events of all sizes, from intimate dinners to major festivals. As an active queer woman in the community, I am deeply committed to ensuring Jasper

is a safe and welcoming destination for both residents and visitors. My passion for community-building, combined with my organizational and event-planning skills, uniquely positions me to coordinate this project successfully.

**What have you done to make sure your project or activities are accessible to people who may be otherwise excluded? (5 points):**

Accessibility and inclusion are at the heart of JPFS events. We intentionally choose venues that are physically accessible, such as the local arena and Otto's Cache, and we work with partners to ensure spaces are welcoming for people of all ages, abilities, and identities. Events are either free or low-cost, with funding used to offset barriers so that financial means are never a reason someone cannot attend. We also design programming that is family-friendly, culturally inclusive, and specifically queer-affirming, ensuring that 2SLGBTQIA+ residents—who often face higher isolation in Jasper—have safe spaces to connect. Our focus is always on removing barriers so everyone in the community feels they belong.

**How will the benefits from your project continue beyond the end of funding? (5 points):**

The benefits of this project will carry forward well beyond the funding period by strengthening community connections, building traditions, and creating lasting partnerships. Events like Pride Night at the arena and music trivia at Otto's Cache foster ongoing relationships with local venues and businesses, encouraging them to continue hosting inclusive programming in the future. By reducing isolation and creating spaces where queer residents and allies feel welcome, we are helping to establish a stronger, more resilient community fabric that lasts year-round. This work is especially important after the 2024 fires, as many queer community members lost consistent gathering spaces and connections that are still being rebuilt. The visibility and momentum generated by these gatherings also inspire ongoing volunteerism, sponsorship, and participation, ensuring that the impact extends far past this funding support.

**Please summarize the proposed activities and associated costs (5 points):**

Pride Night at the Arena – \$800.00 This will be the third annual Pride Night, delivered in partnership with the GSA. Funding will help brand and grow the event, making it more exciting for all involved. We will also host a raffle table with locally purchased items, supporting local businesses while raising additional funds for JPFS. Queer-Friendly Music Trivia Night – \$700 Funds will be used to sponsor the cost of food at three individual trivia nights (one per month), ensuring participation is accessible for all, particularly those facing financial barriers. This monthly event at Otto's Cache helps build safe, queer-friendly spaces in Jasper, at the same time supporting a small jasper business. Community Holiday Dinner – \$1000.00 Funding will cover all costs for a holiday meal and games night hosted at a local business, providing a welcoming holiday gathering for community members who may not otherwise have one, while also directly supporting a Jasper business.

**What is the total amount of funding you are applying for? (up to \$2,500):**      \$2500.00

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**Organization, Business or Individual Name:** Philippa Gunn

**Your name and role:** Project Coordinator

**In 5 sentences or less, please give a brief description of what you'd like to do (5 points):**

Mountain Lights: Jasper Art After Dark is a pilot nighttime arts festival designed to explore the feasibility of establishing an annual, free community event in Jasper. The project will feature a small number of installations and activations by local artists, complemented by one anchor project, all tied together by a unifying theme. Programming will be inclusive and diverse, inviting voices from Jasper's Indigenous community, youth, local businesses, and community groups to participate. This seed project will launch during an existing shoulder-season festival, such as the Dark Sky Festival, to test logistics and audience response. The goal is to build momentum toward a sustainable cultural event that highlights Jasper's creativity, strengthens community connections, and supports local businesses.

**How do you know there is a need for this project in Jasper? (5 points):**

Jasper has a vibrant community of artists and cultural organizations, yet few opportunities exist for them to present work in public spaces on a significant scale. Tourism Jasper, Jasper Artists Guild, Jasper Events, and organizers of the Uplift Festival have expressed enthusiasm for this idea and see alignment with existing cultural programming, specifically to increase visitation during the shoulder season. The community is seeking new ways to come together in the evenings, particularly outside of the summer high season, and visitors are increasingly drawn to unique cultural experiences. A nighttime arts festival would activate downtown spaces, offer inclusive programming for residents and visitors alike, and highlight Jasper's distinct sense of place. By starting with a small-scale pilot, we can meet this need while ensuring feasibility and community support.

**How will your project contribute to community or economic development in Jasper? (5 points):**

This project will build community connection by creating a shared public experience that is free and accessible to all. It will support local artists and community groups in developing and showcasing their work, strengthening Jasper's cultural ecosystem. Economically, it will animate the shoulder season by drawing visitors into town during quieter months, encouraging them to dine, shop, and stay locally. Over time, the festival could grow into a signature event that increases Jasper's cultural profile and contributes to long-term tourism diversification. By celebrating diverse perspectives and voices, the project also builds social cohesion and reinforces Jasper's identity as a creative and welcoming community.

**What experience do you have coordinating a project like this? (5 points):**

I served on the board of Halifax's Nocturne: Art at Night festival ([nocturnehalifax.ca](http://nocturnehalifax.ca)) while working as Public Programs and Community Engagement Manager at the Canadian Museum of Immigration at Pier 21. In this role, I coordinated artists, hosted installations, and worked closely with partners to deliver a successful event that now attracts over 20,000 attendees annually. Locally, I have spoken with the Jasper Artists Guild, Jasper Events, organizers of the Uplift Festival, and Tourism Jasper, all of whom have expressed interest in supporting a project of this kind. I bring a proven track record in cultural programming, artist liaison, logistics, and grant administration, as well as established relationships in Jasper's arts and tourism sectors. My background ensures I can lead this pilot project effectively, build a team around it and lay the groundwork for future growth.

**What have you done to make sure your project or activities are accessible to people who may be otherwise excluded? (5 points):**

Accessibility and inclusion are core priorities for this project. Activities will take place in centrally located, walkable areas of downtown Jasper and will be free of charge. Installations will be designed with physical accessibility in mind, including clear pathways, lighting, and signage in large print. We will actively invite participation from a diversity of voices, including Indigenous artists, youth, LGBTQ2S+ groups, and newcomers, and provide mentorship or support where needed. Documentation and online promotion will also extend access to those unable to attend in person. By embedding equity and inclusivity in the planning process, this project ensures a welcoming experience for all members of the community.

**How will the benefits from your project continue beyond the end of funding? (5 points):**

This pilot will generate lasting benefits by building capacity, creating partnerships, and sparking community interest. The documentation and evaluation from this seed phase will support applications to provincial and federal arts funders for future growth. Local artists will gain experience in producing public work, and community organizations will build connections through participation. The visibility of the event will strengthen Jasper's cultural identity and contribute to positioning the community as a destination for creative, inclusive experiences. These benefits will carry forward into future years, ensuring momentum beyond the initial \$2,500 investment.

**Please summarize the proposed activities and associated costs: (5 points):**

Activity Description Cost Anchor artist stipend Commission for one larger installation/activation by an established artist \$800 Local artist stipends 4 local artists × \$250 each to develop smaller projects \$1,000 Community engagement & space Venue rental, refreshments, materials for 2–3 planning sessions or community consultations \$300 Promotion & event materials Posters, signage, map/guide, online promotion (costs not covered in kind) \$250 Accessibility & contingency Supports for accessibility (signage, lighting, translation if needed) and buffer for unforeseen expenses \$150 Total \$2,500.

**What is the total amount of funding you are applying for? (up to \$2,500):** \$2500.00

---

**Ultimate Taekwondo Academy**

**Organization, Business or Individual Name:** Ultimate Taekwondo Academy

**Your name and role:** Dez Godfrey - instructor

**In 5 sentences or less, please give a brief description of what you'd like to do (5 points):**

Provide taekwondo classes to the community, ages 5+ Promotes active and healthy living and encourages community relationships and families to be active together.

**How do you know there is a need for this project in Jasper? (5 points):**

There are few options for sports in Jasper especially ones that encourage self-discipline and awareness, taekwondo encourages a control over self, promotion of community involvement and kindness towards others while encouraging individual development through belt promotions within the martial arts discipline.

**How will your project contribute to community or economic development in Jasper? (5 points):**

As above.

**What experience do you have coordinating a project like this? (5 points):**

Have trained in taekwondo for over 10 years, black belt, 3rd dan, assisted by master from Hinton Folding Mountain at this time, have competed in tournaments throughout Alberta and internationally, train through Alberta.

**What have you done to make sure your project or activities are accessible to people who may be otherwise excluded? (5 points):**

Promotion through all channels in Jasper, offering free products and classes for those who may not be able to afford them, working with settlement services and outreach.

**How will the benefits from your project continue beyond the end of funding? (5 points):**

Lifelong discipline.

**Please summarize the proposed activities and associated costs: (5 points):**

Rental of activity centre Registration fees with Taekwondo associations, Alberta, Canada and World Taekwondo Equipment and gear for classes Per diem and labour fees for additional instructors and promotion.

**What is the total amount of funding you are applying for? (up to \$2,500):**      \$2500.00

**AGENDA ITEM 7.4**

**Municipality of Jasper**

# Municipal Contribution Request Form

## External Groups - BUDGET 2026



Date:	
Submitted by:	
Name of Group:	
Phone Number:	
Email:	
Mailing Address:	
Total Amount Requested:	
<b>Strategic Alignment:</b> <i>If additional space is required, please attach document to form.</i>	Does your request align with Council's Strategic Priorities? Explain which priority and how your project aligns. <a href="https://jasper.municipalwebsites.ca/UploadFiles/Docs/CouncilStrategicPlan2022web_qnaJGL.pdf">https://jasper.municipalwebsites.ca/UploadFiles/Docs/CouncilStrategicPlan2022web_qnaJGL.pdf</a>
<b>Project Narrative:</b> <i>If additional space is required, please attach document to form.</i>	Help us understand what the group intends to do with any funds received from the Municipality.

Did your group receive funding in a prior fiscal year?	Yes	No
If yes, how much was requested?		
If yes, which year?		
If yes, how much was approved?		
If yes, please attach your prior year project summary report.		

Have you attached financial statements?	
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101 Athabasca Avenue  
Hinton, AB T7V 2A4

Telephone 780-865-5444  
Email [info@evergreensfoundation.com](mailto:info@evergreensfoundation.com)

The Alpine Traveler Bus Service in Jasper provides essential door-to-door transportation services for seniors and community members in Jasper. This bus service ensures that residents can maintain independence, access vital services and stay connected to their community.

**Our key trips include:**

- Hinton shopping/appointments- Operates twice a month. Door-to-door service provided, driver provides mobility assistance to passengers and retrieves any items if needed.
- Within Jasper (essential services such as banks, grocery stores, pharmacy, medical offices)- Operates twice a month with the same assistance provided as above.
- Jasper Seniors Society Outings- Spring Picnic, Fall Dinners, Maligne Lake Boat Cruise.
- This bus also provided emergency evacuation service during the 2024 Jasper wildfire.

The Alpine Traveler Bus service aligns with the Municipality of Jasper's Strategic Priorities, most specifically *Community Health* as the service builds strong connections between Jasper residents and their community through shared experiences and outings.

To maintain this essential service, we are requesting that the municipality continue to provide \$10,000 in funding support for the bus operations. This funding will be used to cover the additional insurance required to transport non-Evergreens Foundation residents on our bus. A small portion of this will offset some fuel and maintenance costs and cover the cell phone required for the community bookings line. Without this funding we would be unable to continue to offer this service to non-Evergreens residents.

The Alpine Traveler is more than just a transportation program, it provides connection, independence, and quality of life. With the requested funding provided, we can continue to provide safe, inclusive and accessible transportation to Jasper residents.

Below are some pictures of the Alpine Traveler trips and outings.







# The Alpine Traveller

**HINTON TRIPS**     \$20

1st & 3rd Thursday of the month  
Home pickups start at 8:00am &  
leave from Hinton at 2:00pm

**JASPER TOWN TRIPS**     \$7

1st & 3rd Friday of the month  
Home pickups start at 1:00pm

Call 780-931-9800  
to book



**Trips are open to all Jasperites!**

**AGENDA ITEM 7.5**

**Municipality of Jasper**

# Municipal Contribution Request Form

## External Groups - BUDGET 2026



Date:	October 14, 2025
Submitted by:	Nancy Robbins
Name of Group:	Community Futures West Yellowhead
Phone Number:	780-865-1224
Email:	nrobbins@albertacf.com
Mailing Address:	221 Pembina Avenue, Hinton AB T7V 2B3
Total Amount Requested:	<b>\$10,000</b>
Strategic Alignment: <i>If additional space is required, please attach document to form.</i>	<p>Does your request align with Council's Strategic Priorities? Explain which priority and how your project aligns.  <a href="https://jasper.municipalwebsites.ca/UploadFiles/Docs/CouncilStrategicPlan2022web_gnaJGL.pdf">https://jasper.municipalwebsites.ca/UploadFiles/Docs/CouncilStrategicPlan2022web_gnaJGL.pdf</a></p> <p>Relationships = Welcome the expertise, innovation, creativity and commitment of community members, groups, associations and businesses</p> <p>Please see the attached letter for additional information</p>
Project Narrative: <i>If additional space is required, please attach document to form.</i>	<p>Help us understand what the group intends to do with any funds received from the Municipality.</p> <p>Please see the attached letter for additional information</p> <p>Audited financial statements for CFWY for the 2024-2025 fiscal year are available at the following link:  <a href="https://westyellowhead.albertacf.com/about/reports">https://westyellowhead.albertacf.com/about/reports</a></p>

Did your group receive funding in a prior fiscal year?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
If yes, how much was requested?	\$10,000			
If yes, which year?	2025			
If yes, how much was approved?	\$10,000			
If yes, please attach your prior year project summary report.				

Have you attached financial statements?	<input checked="" type="checkbox"/>
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# Municipality of Jasper Council Presentation

November 18, 2025

Presented by: Nancy Robbins | General Manager

# Who is Community Futures West Yellowhead?



## Community Organization

Community Futures West Yellowhead is a federally funding organization offering the Community Futures program to Jasper, Hinton, Edson, Grande Cache and its surrounding cooperatives and enterprises and Yellowhead County



## Business Development Services

We are funding by Prairies Economic Development (PrairiesCan) for our core services of business coaching, business training, business financing and community economic development



## Regional Experience

2026 will be our 39th year of operating in the West Yellowhead region

# Role of Members in the Corporation ("the Municipalities")

We are a non-profit corporation under section 9 of the Business Companies Act

The five municipalities where we work are the Members of the corporation owning 20% each

Those Members can appoint directors as follows:  
two directors representing the Member as appointed by the Member

Members usually appoint an alternate as well that can replace the director if required at attendance at General Meetings

# Operating Funds versus Investment Funds



## Operating Fund

Utilized for the day-to-day operations of the organization.



## Investment Fund

Comprises dedicated loan funds.



## Funding Restrictions

With few exceptions, loan funds cannot be used for daily operations, as they are intended for lending to businesses in our region.



## Annual Audit

A mandatory audit is conducted each fiscal year in May, resulting in Audited Financial Statements.

# Operating Funds

## Primary Funder

Primary funder is Prairies  
Economic Development  
(PrairiesCan)

## Quarterly Funding

We receive \$73,741.00 per quarter  
for a total of \$294,964 per year

## Funding Stability

Funding is stable and there is no  
anticipated increase expected

## Budget Allocation

Our budget is approximately \$500,000 each year - mainly because we leverage our funds for grants, loan interest transfers, sponsorships, loan fees and municipal funds towards projects and operating costs.

## Leveraging Strategy

Our goal is to leverage our federal funding as much as possible to do our work in the region - our ask of the municipalities is part of leveraging these funds



"Entrepreneurs and Opportunities are Connected"

# Business coaching

We prefer the term "coaching" over "counselling"

Our most popular service is business planning and cash flow management

We also help with business resources and referrals and answer questions ranging from bookkeeping to marketing to GST

We usually meet clients in our office or in other locations throughout the region

Client sessions last from 10 minutes to 120 minutes depending on what they come to see us about

We aim for multiple sessions instead of just one session to help our clients as much as possible

# Business Training

1

Training usually focuses on the needs of our businesses in the region and are sometimes community specific

2

In 2025-2026, our focus is on business continuity planning, cash flow development and supporting regional and business recovery

3

Training can be online, face-to-face and is usually in a group setting

4

Check our CF LaunchPad for some individualized training programs

<https://westyellowhead.albertacf.com/services/business-training-programs/launch-pad>

# Business Financing

- We can loan up to \$150,000 to clients for start up, expansion and maintenance of their business

- We may offer specialized loan such as the Jasper Recovery Loan

- Clients usually need a bank referral or refusal to access funds

# Community Economic Development



Economic development projects aim to be revenue-neutral and have community partners



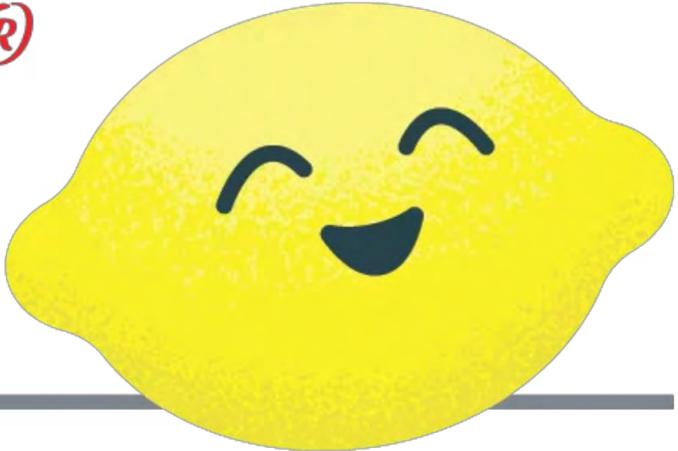
CFWY is actively working in Jasper's recovery since August 2024 and will continue to have a full-time employee committed to Jasper until November 2026



Municipal funding supports economic development through contributing to operational costs, being sponsors for local events and covering logistics for our CED work

Lemonade Day – June 20, 2026

*Lemonade*  
*Day!*<sup>®</sup>



NORTHERN ALBERTA

# Jasper Recovery Program



## Financial Grants

Providing \$2.195 million in grants to Jasper's small businesses from 2024, concluding March 31, 2025.



## Dedicated Staff Support

Full-time staff offer coaching and training opportunities to Jasper's small businesses until November 2026, funded through CED project programming with PrairiesCan



## Comprehensive Core Services

In addition to recovery efforts, we provide core services like startup support, business training, owner transition assistance, and fostering an entrepreneurial community, supported by core and municipal funding.



## Flexible Recovery Loans

Jasper Recovery Loans are available at a 4% interest rate, with no payments or interest accumulated for the first 6 months.

AGENDA ITEM 7.6

Municipality of Jasper

# Municipal Contribution Request Form

## External Groups - BUDGET 2026



Date:	Oct 27, 2025
Submitted by:	Angela Thom
Name of Group:	Municipality of Jasper Library Board
Phone Number:	780-852-3652
Email:	athom@jasper-alberta.ca
Mailing Address:	P.O. Box 1170 Jasper AB T0E 1E0
Total Amount Requested:	<b>\$218,485</b>
Strategic Alignment: <i>If additional space is required, please attach document to form.</i>	<p>Does your request align with Council's Strategic Priorities? Explain which priority and how your project aligns.</p> <p><a href="https://jasper.municipalwebsites.ca/UploadFiles/Docs/CouncilStrategicPlan2022web_qnaJGL.pdf">https://jasper.municipalwebsites.ca/UploadFiles/Docs/CouncilStrategicPlan2022web_qnaJGL.pdf</a></p> <p>Library operations most closely align with Council's Community Health priority. The library welcomes residents, seasonal staff (including rebuild contractors) and visitors to work, study or relax. Collections (physical and electronic), programs and events offer participants cultural and recreational opportunities. Continuous collection development helps meet the interests of our ever changing community. Library assists in informing the community of Municipal programs, services and opportunities to participate.</p>
Project Narrative: <i>If additional space is required, please attach document to form.</i>	<p>Help us understand what the group intends to do with any funds received from the Municipality.</p> <p>Following the Alberta Libraries Act and Regulation all funds are used to provide library services to the community of Jasper.</p> <p>Library services include, but are not limited to, the circulation of physical materials, help with research, access to eresources, office services, exam supervision, and meeting room rentals. Programs and events are offered by the library and in partnership with the Municipality and other organizations. Free wifi and welcoming spaces to work/study/relax are an additional benefit.</p>

Did your group receive funding in a prior fiscal year?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If yes, how much was requested?	\$213,156	
If yes, which year?	2025	
If yes, how much was approved?	\$213,156	
If yes, please attach your prior year project summary report.	<small>Already presented to council May 13, 2025 (https://jasper-alberta.ca/Home/CommitteeMeeting25/2025/74184763-0abe-4d8b-b046-70e91611711e)</small>	

Have you attached financial statements?



# Jasper Municipal Library

2026 BUDGET



Where the Wild Things Are by Maurice Sendak

# Municipality of Jasper Library Board

- ▶ Operates the library as set out under the Alberta [Libraries Act](#) and [Libraries Regulation](#)
  - ▶ The legislation also lays out municipal council's role in the provision of library services
  - ▶ Other legislation such as the Protection of Privacy Act and the Access to Information Act also applies
  - ▶ The volunteer, managing board of trustees is selected by the Municipality of Jasper Council, including one council member
  - ▶ The board is legislated to have a five-year Plan of Service developed with community input

# Municipality of Jasper Library Board

- ▶ Has a [Letter of Understanding](#) with the Municipality of Jasper Council that lays out how the Municipality and the Library work together.
  - ▶ Including a minimum of two council presentations a year, one for the spring year end report and financial review, the second for the fall budget presentation
  - ▶ Participation in the Municipality's Health and Safety program, including key activities for the Jasper Library and Cultural Centre
  - ▶ The current Letter of Understanding was renewed in 2025 and expires in 2030

# Our focus

## Vision

The Jasper Municipal Library is recognized as a welcoming and inclusive space that engages, strengthens and enhances our community's quality of life.

## Mission

The Library will strive to be the community's information and cultural centre; a centre for lifelong learning for people of all ages; and a hub of the community that welcomes residents, newcomers, seasonal workers and visitors.

# Operations

## Hours

- Open 48 hours a week
- Monday & Tuesday 10am to 5pm
- Wednesday & Thursday 10am to 8pm
- Friday & Saturday 10am to 5pm

## Staff

- Director of Library Services
- Bibliographic Services Clerk
- Programmer
- Part time clerk
- Casual library clerks
- Volunteers

## Services

- Borrowing of physical items & eresources (books, audiobooks, music etc.)
- Workspaces and comfortable seating
- Free wifi
- Meeting rooms
- Office services (printing, scanning, photocopying)

# Operations

## Programs

- Saturday Storytime – families with young children
- Tween STEAM – weekly, science based for ages 9-12
- Summer Reading Programs – preschool and school age
- From the Stacks – biweekly, reading and discussion for seniors
- Book Club – monthly, adult

## Events

- Soil Remediation Talk
- Fire Smart Landscaping Talk
- Author visits
- Well Worn Trail family performance
- Culture Days
- Dark Skies talks
- Welcome Events for seasonal staff and newcomers

## Charges

- Free memberships available to those living in Jasper with proof
- No overdue fines
- Replacement fees for lost and damaged items
- Printing, faxing and laminating services
- Room rentals – no charge for building partners and non profits
- Exam supervision

# Community Involvement

- ▶ École Jasper Elementary School – regular class visits
- ▶ Community Development – Baby and Me, Creative Corner
- ▶ Jasper Rotary Club – meeting space, Indigenous collection
- ▶ Jasper Girl Guides – meeting space
- ▶ Jasper Artists Guild – programs and events
- ▶ Habitat for the Arts – programs and events
- ▶ ACFA – programs and events

# Visitors



### Circulation



# Looking into 2026

- Staff Retention
- Succession Planning as staff move towards retirement
- Continuing to respond to a recovering community
- Board Development to give trustees the tools to deal with evolving library services and management needs
- Policy Review

Budget  
Request for  
2026

▶ \$218,485



Municipality of Jasper Library Board  
Thank you



## Jasper Municipal Library

### **Brief History**

The Library was established November 12, 1942, as the Jasper Public Library. It became the Jasper Municipal Library in 1967 to qualify for Provincial funding. The library moved to 500 Robson St in 1975. There was a temporary relocation for the construction of the renovated and expanded building from Oct 2011 to May 2016. The Jasper Library and Cultural Centre opened to the public June 26, 2016.

### **Legislation**

In Alberta, municipal libraries must operate within the Libraries Act and Regulation as well as other applicable legislation such as the Protection of Privacy Act and Access to Information Act.

Libraries Act [https://kings-printer.alberta.ca/1266.cfm?page=L11.cfm&leg\\_type=Acts&isbncIn=9780779847631](https://kings-printer.alberta.ca/1266.cfm?page=L11.cfm&leg_type=Acts&isbncIn=9780779847631)

Libraries Regulation [https://kings-printer.alberta.ca/1266.cfm?page=1998\\_141.cfm&leg\\_type=Regs&isbncIn=9780779856152](https://kings-printer.alberta.ca/1266.cfm?page=1998_141.cfm&leg_type=Regs&isbncIn=9780779856152)

### **2025-2029 Plan of Service:**

#### Priority One: Community Gathering Space

Goal One: To provide a welcoming, accessible, and comfortable space for our community.

Goal Two: Increase community awareness of the library and provide opportunities for interaction and engagement.

#### Priority Two: Engage in Early Childhood Development Opportunities

Goal: Support caregivers and their preschoolers in developing literacy and social skills.

#### Priority Three: Engage School-Age Children and Teens

Goal One: Offer opportunities for children and teens to develop and strengthen their literacy skills.

Goal Two: Offer opportunities for teens to have a say in library collections and services.

#### Priority Four: Pursue Personal Interests and Self-Development

Goal: The library will have collections, programs, services and spaces to facilitate lifelong learning.

Letter of Understanding <https://www.jasper-alberta.ca/Home/DownloadMeeting/11f708cc-8c66-4c6e-9446-c8b38016ecd8?isEnglish=True>

**Jasper Municipal Library**

2024-09-31

Open 48 hours per week

Revenues	Budget 2025	YTD 2025	Budget 2026	Projected 2027	Projected 2028	Projected 2029	
Grant - Municipal Tax	213,156	150,383	218,485	223,947	229,546	236,432	projected 2.5% yearly increase
Grant - Alberta Government	34,704	34,704	34,704	34,704	34,704	34,704	no expected increase
Interest Income	500	89	500	500	500	500	
Fees for Service	5,700	7,398	5,100	3,600	3,600	3,600	
Used Book Sale	1,500	887	1,500	1,500	1,500	1,500	
Donations	500	766	500	500	500	500	
Donations from Friends of the Library	-	180	-	-	-	-	
ACFA Custodial Fees	2,227	-	2,294	2,363	2,434	2,507	
From Capital Reserves	13,000	13,000	-	-	-	-	for blinds
From Operation Reserves	11,000	11,000	14,000	16,000	18,000	-	\$59,000 over 4 years
<b>Revenues Total</b>	<b>282,287</b>	<b>218,407</b>	<b>277,083</b>	<b>283,114</b>	<b>290,784</b>	<b>279,743</b>	
<b>Expenditures</b>	<b>Budget 2025</b>	<b>YTD 2025</b>	<b>Budget 2026</b>	<b>Projected 2027</b>	<b>Projected 2028</b>	<b>Projected 2029</b>	
Physical Collections	8,250	3,853	7,750	7,750	7,500	7,500	
Electronic Resources	3,000	3,000	3,000	3,000	3,250	3,250	
<b>Library Resources Total</b>	<b>11,250</b>	<b>6,853</b>	<b>10,750</b>	<b>10,750</b>	<b>10,750</b>	<b>10,750</b>	
Salaries and Benefits	220,665	156,946	222,511	229,664	242,507	236,505	3% increases
Professional Development	2,000	949	3,000	3,250	3,500	3,750	
Volunteers	950	110	1,200	1,200	1,450	1,450	
<b>Staff &amp; Volunteers Total</b>	<b>223,615</b>	<b>158,006</b>	<b>226,711</b>	<b>234,114</b>	<b>247,457</b>	<b>241,705</b>	
Programs & Promotions	1,500	3,173	1,500	1,500	1,500	1,500	
<b>Promo &amp; Program Total</b>	<b>1,500</b>	<b>3,173</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>	
Financial Review	1,000	-	1,000	1,000	1,000	1,000	
Board Expenses	1,000	-	1,000	1,000	1,000	1,000	
Operational Expenses	8,325	6,409	8,325	8,425	8,675	8,775	
<b>Admin &amp; Bd Subtotal</b>	<b>10,325</b>	<b>6,409</b>	<b>10,325</b>	<b>10,425</b>	<b>10,675</b>	<b>10,775</b>	
Janitorial & Maint. - Supplies	500	69	2,000	2,250	2,250	2,500	furniture cleaning
Custodial Fees paid to Municipality	22,271	16,335	23,050	23,742	24,454	25,188	2.5% increases
Insurance	1,000	904	1,100	1,200	1,300	1,400	
<b>Building Op Subtotal</b>	<b>23,771</b>	<b>17,308</b>	<b>26,150</b>	<b>27,192</b>	<b>28,004</b>	<b>29,088</b>	
Capital - Furniture & Equipment	-	4,583.48	-	-	-	-	computers
Capital - Building	13,000.00	-	-	-	-	-	blinds
Contribution to Capital Reserves	-	-	-	-	-	-	
<b>Capital Subtotal</b>	<b>13,000.00</b>	<b>4,583.48</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTAL EXPENDITURES</b>	<b>\$ 283,461</b>	<b>\$ 196,332</b>	<b>\$ 275,436</b>	<b>\$ 283,981</b>	<b>\$ 298,386</b>	<b>\$ 293,818</b>	
<b>Surplus (deficit)</b>	<b>\$ (1,174)</b>	<b>\$ 22,075</b>	<b>\$ 1,647</b>	<b>\$ (867)</b>	<b>\$ (7,602)</b>	<b>\$ (14,075)</b>	

AGENDA ITEM 7.7

Municipality of Jasper

# Municipal Contribution Request Form

## External Groups - BUDGET 2026



Date:	October 31, 2025
Submitted by:	Jasper-Yellowhead Historical Society
Name of Group:	Jasper-Yellowhead Museum & Archives
Phone Number:	(780)852-3103
Email:	manager@jaspermuseum.org
Mailing Address:	PO Box 42, Jasper AB, T0E 1E0
Total Amount Requested:	<b>\$40,000.00</b>
Strategic Alignment: <i>If additional space is required, please attach document to form.</i>	<p>Does your request align with Council's Strategic Priorities? Explain which priority and how your project aligns.</p> <p><a href="https://jasper.municipalwebsites.ca/UploadFiles/Docs/CouncilStrategicPlan2022web_qnaJGL.pdf">https://jasper.municipalwebsites.ca/UploadFiles/Docs/CouncilStrategicPlan2022web_qnaJGL.pdf</a></p> <p>Our organization is aligned to most of the Strategic Priorities established by Jasper's Municipal Council, community health, housing, relationships, advocacy, organizational excellence and environment. Particularly, community health and relationships are fostered through our facility. Our programming, exhibit offerings, and public access to historical information will be enhanced by financial support from the municipality and will allow us to continue to serve as an accountable and socially responsive museum.</p> <p>As well, for the past ten months, we have been vigorously working on improving the museum's infrastructure, the quality of our museum visitor's experience and our financial sustainability. We feel these actions also complement council's organizational excellence priority and we will strive to continue this work.</p> <p>Lastly, we were also very pleased to be of assistance to the municipality in providing the space for much needed interim housing. The museum lot offers the ideal location for families being in close proximity to schools and the activity centre for community focused housing units.</p>
Project Narrative: <i>If additional space is required, please attach document to form.</i>	<p>Help us understand what the group intends to do with any funds received from the Municipality.</p> <p>*Please see attached*</p>

Did your group receive funding in a prior fiscal year?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
If yes, how much was requested?	\$55,000.00			
If yes, which year?	2025			
If yes, how much was approved?	\$55,000			
If yes, please attach your prior year project summary report.	*Please see attached*			

Have you attached financial statements?	<input checked="" type="checkbox"/>
---	-------------------------------------

## Project Narrative

The proposed use of grant funding from the Municipality can be categorized in two parts. The first relates to providing quality services to the community and expanding the role we play in the tourist industry. The second relates to reaching out further into our senior community to share our Jasper Stories and to develop a format to pass on to our community and beyond the unique archival history we have in our possession.

The following activities relate to offering quality services and to expanding our role in the tourist industry:

- Portable display panels for the Showcase Gallery
- Owl Sound System upgrade for meeting room
- Museum & Archives advertising decals for our two cargo trailers
- Lighting for the Mount Alberta Anniversary Mural
- Photocopier replacement/upgrade

The second part relates to increasing our activities related to programming and the services we offer to our community. As an example, we would like to expand our Coffee Hour sessions and bring additional talks and slide show presentations to the residents of our senior center. By expanding the capacity of our beloved Coffee Hours, we will be able to share our collective history and knowledge with more Jasperites.

As the keepers of Jasper's history, we would also like to begin to develop a mapping type product that will showcase heritage buildings and locations throughout the Jasper townsite and bring attention to important historical background information on these sites. Our Archives is rich in history and this needs to be shared more broadly with both our locals and tourists from around the world. The financial support of the municipality will be used to create a system that allows us to share both our knowledge and our treasures with a larger audience.



**JASPER**

YELLOWHEAD

**MUSEUM AND ARCHIVES**

2025

Municipal Presentation

# Fall 2024 - Where We Were

---

- \$130,000 equity gone
- Permanent loss of Exhibit Coordinator
- Unknown volunteer base
- Much needed building upgrades and improvements put in doubt
- Planned museum expansion put on hold
- Many unknowns and concerns going into 2025



# What We Have Accomplished

---

Stabilized revenues

---

Improved the overall Jasper Museum experience

---

Optimized our spare lot to assist in Jasper's recovery efforts

---

Took the Wildlife Exhibit to its full potential

---

Streamlined administration

# Our Importance to the Community

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- Tourist component
- Historical research and information center
- Foundation for communities collective memory
- Coffee Hours
- Bottle recycling program
- Hub for connecting the community
- Historical orientation for new employees to the area
- Community special event involvement and engagement
  - United Church Annual Plant Sale
  - Gran Fondo Bike Race
  - Festival of Trees
  - The Homecoming (2023)
  - 100<sup>th</sup> Mount Alberta Anniversary Celebration
  - Whiskey, Wine & Hops

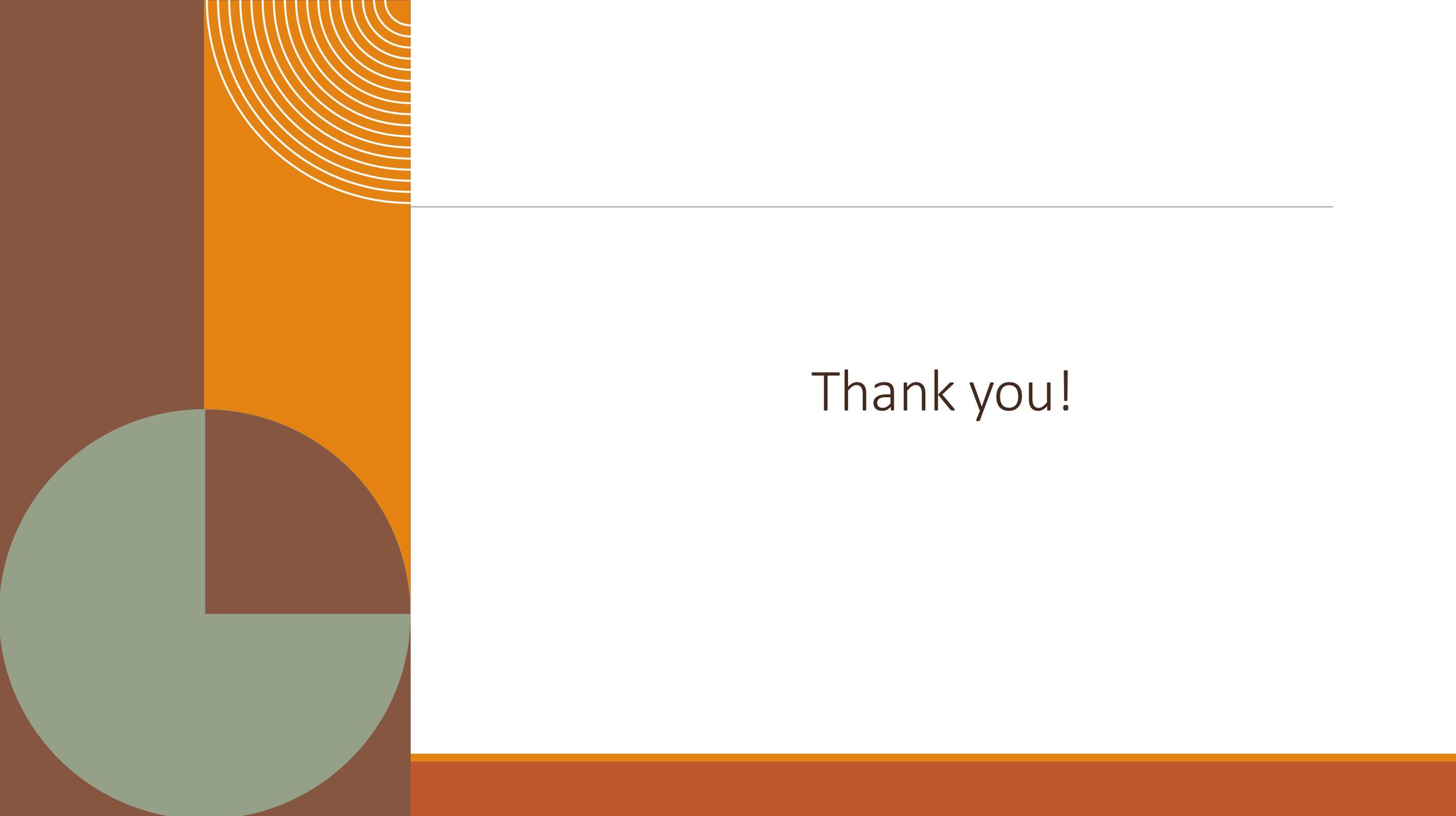
# 2026 Consolidated Budget

<b>Income</b>	
Admission	\$51,000.00
Grants & Donations	\$114,100.00
Fundraisers	\$120,300.00
General Sales	\$89,400.00
Membership	\$5,000.00
Gaming Revenue	\$29,500.00
Lot Revenue	\$42,000.00
<b>Expenses</b>	
G&A	\$128,202.00
Fundraising Expenses	\$11,400.00
Office & Sundry	\$10,600.00
Payroll	\$256,600.00
Infrastructure & Assets	\$27,000.00
Professional & Consulting	\$10,700.00
<b>Net</b>	<b>\$6798.00</b>

# Where We Are Going

- Still many unknowns related to revenues
- Continue to improve the Jasper Museum experience
- Increase memberships and business support
- Work within the Hatley governance model
- Explore additional options for expansion of our museum facility



The background features a dark brown vertical bar on the left side. Within this bar, there is a circular graphic divided into two quadrants: the top-right quadrant is dark brown, and the bottom-left quadrant is a muted sage green. At the top of the dark brown bar, there is a pattern of concentric white circles. A thin, light gray horizontal line spans across the top of the white area. At the bottom of the slide, there is a solid orange horizontal bar.

Thank you!

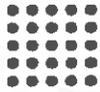
# **Jasper Yellowhead Historical Society**

## **Financial Information**

**(Compilation Engagement)**

**December 31, 2024**

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**Miles Boomer Professional Corporation**  
Chartered Professional Accountants

**Compilation Engagement Report**

*To the Directors of the Jasper Yellowhead Historical Society*

On the basis of information provided by management, we have compiled the statement of financial position of Jasper Yellowhead Historical Society as at December 31, 2024, the statement of operations and net assets for the year then ended, and Note 1, which describes the basis of accounting applied in the preparation of the compiled financial information.

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, Compilation Engagements, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We have not performed an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion or provide any form of assurance on the financial information.

Readers are cautioned that these statements may not be appropriate for their purposes.

*Miles Boomer Professional Corporation*

Chartered Professional Accountants  
March 31, 2025  
Jasper, Alberta

# Jasper Yellowhead Historical Society

## STATEMENT OF FINANCIAL POSITION

As at December 31

	Note	2024	2023
<b>Assets</b>			
<b>Current Assets</b>			
Cash and restricted cash	4	\$ 111,438	\$ 201,174
Term deposits and restricted term deposits	3 & 4	172,001	165,960
Accounts receivable		26,568	28,202
Inventory		19,564	25,208
		<u>329,571</u>	<u>420,544</u>
Capital Assets, net	2	<u>1,735,262</u>	<u>1,770,619</u>
		<b>\$ 2,064,833</b>	<b>\$ 2,191,163</b>
<b>Liabilities and Net Assets</b>			
<b>Current Liabilities</b>			
Accounts payable		\$ 14,599	\$ 14,497
Deferred revenue		1,742	1,224
		<u>16,341</u>	<u>15,721</u>
<b>Net Assets</b>			
Invested in capital assets	2	1,735,262	1,770,619
Externally restricted funds	3	13,385	13,385
Internally restricted funds	4	200,000	250,000
Unrestricted net assets		99,845	141,438
		<u>2,048,492</u>	<u>2,175,442</u>
		<b>\$ 2,064,833</b>	<b>\$ 2,191,163</b>

Approved on behalf of the Board

Director

Director

Michael Hodge  
Denise Mellett  
05-15-2025

## Jasper Yellowhead Historical Society

### STATEMENT OF OPERATIONS AND NET ASSETS

For the year ended December 31

	2024	2023
<b>Revenues</b>		
Government grants	\$ 73,350	\$ 102,921
Donations	63,075	84,036
Fundraising	48,848	86,947
Museum shop sales	25,225	39,677
Other revenue	20,475	35,716
Memberships	5,207	9,153
Programs and exhibits	500	2,720
	<u>236,680</u>	<u>361,170</u>
<b>Expenditures</b>		
Wages and benefits	178,912	201,835
Repairs and maintenance	39,586	30,926
Depreciation	35,644	36,935
Office and sundry	28,473	29,988
Infrastructure and collection acquisition	27,552	29,167
Museum shop purchases	22,625	10,235
Insurance	11,009	8,732
Utilities	8,688	12,410
Advertising and promotion	6,388	11,067
Fundraising expenses	3,430	29,273
Program & exhibits development	1,323	1,108
	<u>363,630</u>	<u>401,676</u>
<b>Excess (deficiency) of revenues over expenditures</b>	<b>(126,950)</b>	<b>(40,506)</b>
<b>Net assets, beginning of year</b>	<b>2,175,442</b>	<b>2,215,948</b>
<b>Net assets, end of year</b>	<b>\$ 2,048,492</b>	<b>\$ 2,175,442</b>

# Jasper Yellowhead Historical Society

## NOTES TO FINANCIAL INFORMATION

For the year ended December 31

### 1. Basis of Accounting

These financial statements have been prepared on the historical cost basis, reflecting cash transactions with the addition of:

Revenue is recognized as it is earned, provided that collection is reasonably assured. Restricted funding or deferred revenue funds are recognized in the year in which the related activity and expenses are incurred.

Collections items are recorded as an expense in the year of acquisition. Objects received as a donation are recorded as an expense along with the offsetting donation revenue in the year of acquisition.

Inventory is recorded on the FIFO basis at the lower of cost and net realizable value.

Capital assets are amortized over their estimated useful lives.

Accounts payable and accrued liabilities are recorded as they are incurred.

### 2. Net Assets Invested in Capital Assets

	2024	2023
Balance, beginning of year	\$ 1,770,619	\$ 1,805,631
Additions to capital assets	287	1,923
Amortization of capital assets	(35,644)	(36,935)
<b>Balance, end of year</b>	<b>\$ 1,735,262</b>	<b>\$ 1,770,619</b>

# Jasper Yellowhead Historical Society

## NOTES TO FINANCIAL INFORMATION

For the year ended December 31

### 3. Externally Restricted Funds

	2024	2023
Brewster Fund	\$ 13,385	\$ 13,385

### 4 Internally Restricted Funds

	2024	2023
Capital Fund	\$ 80,000	\$ 80,000
Operations Fund	50,000	50,000
Infrastructure Maintenance Fund	20,000	20,000
Capital Expansion Fund	10,000	10,000
Emergency Contingency Fund	40,000	90,000
	\$ 200,000	\$ 250,000

**Jasper-Yellowhead**  
**Historical Society**  **Museum & Archives**

Prior Year Project Summary Report

Due to the unique situation the wildfires of July 2024 placed upon us, we asked you to allow us to utilize any municipal grant monies for operational activities. We understood that this was typically not considered an appropriate use of these funds. The purpose of this was to bide us the time and give us the confidence and backing to move forward while we implemented our recovery plan.

Those funds were critical in allowing us the ability to undertake key steps towards our recovery efforts and place the museum in a more stable financial position going forward. We successfully and cleverly created a permanent Animal Exhibit within the museum, and the collection was well received and enhanced the visitor experience. We were also able to complete much needed upgrades and renovations to our washroom facilities and hallway as well as replace our aging basement furnace/AC unit. The funds were also used for some much-needed improvements to our Showcase Gallery and allowed us to complete some minor facility enhancements. These activities totaled in excess of \$51,000. Without the backing of your additional funds our efforts in recovery would have faltered!

Overall, the beautification of our building, general upgrades and improvements and the addition of the animal collection increased visitation and allowed us to welcome and impress more visitors than ever before. The continued support of the municipality has played a key role in allowing us to meet our recovery goals and set us on a more stable financial path going forward. Museums are integral to society and the communities they represent and we, as the keepers of Jasper's history, will continue to build a sustainable and responsive museum with the support of our Municipality.

**AGENDA ITEM 7.8**

**Municipality of Jasper**

# Municipal Contribution Request Form

## External Groups - BUDGET 2026



Date:	01 Nov 2025
Submitted by:	Greg Key
Name of Group:	Royal Canadian Legion Branch 331
Phone Number:	(403) 431-2255
Email:	greg.key@keypm.ca
Mailing Address:	Box 1631
Total Amount Requested:	<b>\$250,000</b>
Strategic Alignment: <i>If additional space is required, please attach document to form.</i>	<p>Does your request align with Council's Strategic Priorities? Explain which priority and how your project aligns.  <a href="https://jasper.municipalwebsites.ca/UploadFiles/Docs/CouncilStrategicPlan2022web_gnaJGL.pdf">https://jasper.municipalwebsites.ca/UploadFiles/Docs/CouncilStrategicPlan2022web_gnaJGL.pdf</a></p> <p>Community Health - Cenotaph Rejuvenation Project - Promote and enhance events that increase community connections. Monthly muster parades, No Stone Left Alone, Remembrance Ceremony, Aboriginal Veterans Events</p> <p>Relationships - Continue the relationship the Royal Canadian Legion Branch #31 has had with the community since 1919 by honoring those fallen who were Jasper citizens and those who paid the ultimate sacrifice and to recognize all those who have sacrificed so Canada stays true North, strong and free. A community place to gather and remember.</p>
Project Narrative: <i>If additional space is required, please attach document to form.</i>	<p>Help us understand what the group intends to do with any funds received from the Municipality.</p> <p>Masonry Repairs - \$10K          Behrends Plaques - align with Canadian War Memorial - \$200K          Expansion of the Millenium Memorial Park - estb 2000 - \$40K</p>

Did your group receive funding in a prior fiscal year?	Yes		No	<input checked="" type="checkbox"/>
If yes, how much was requested?				
If yes, which year?				
If yes, how much was approved?				
If yes, please attach your prior year project summary report.				

Have you attached financial statements?			
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# Jasper Cenotaph Revitalization Project 2.0



Royal Canadian Legion Branch #31





ROYAL CANADIAN LEGION  
JASPER BRANCH #31

MILLENNIUM  
MEMORIAL  
PARK



DEDICATED  
11 NOVEMBER 2000

2000

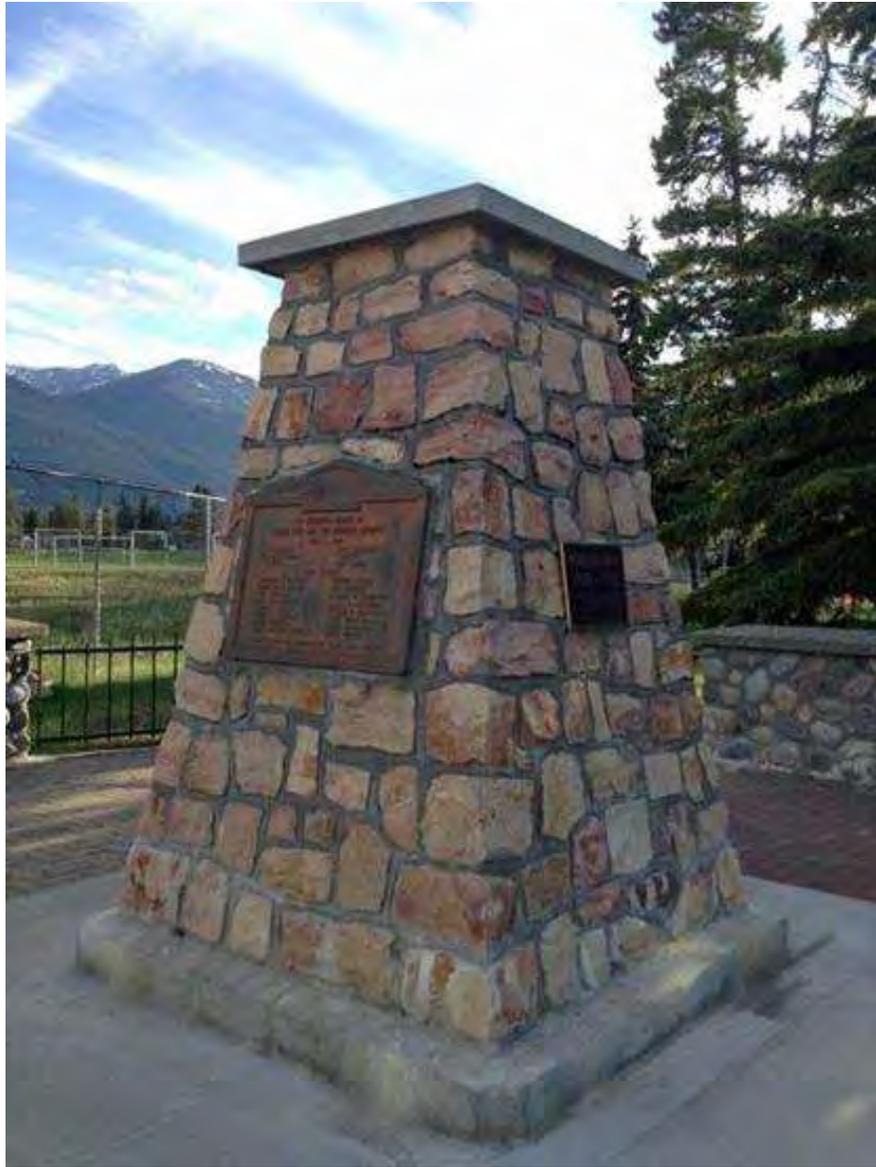


**OUR CENOTAPH SYMBOLIZES THE SACRIFICE OF ALL CANADIAN ARMED FORCES PERSONNEL WHO HAVE SERVED CANADA IN TIME OF WAR IN THE CAUSE OF PEACE AND FREEDOM--PAST, PRESENT AND FUTURE. CENOTAPHS ARE PLACES WHERE CANADIANS GATHER TO REMEMBER AND HONOUR THE SACRIFICES OF OUR SOLDIERS AND TO REFLECT ON THE COST OF WAR**











The entire focus of the Cenotaph would shift to the north, to the open area of the new expanded area of the park. All plaques and Bear would be facing the north side.



AGENDA ITEM 7.9

Municipality of Jasper

# Municipal Contribution Request Form

## External Groups - BUDGET 2026



Date:	November 3rd, 2025
Submitted by:	Ann Thomas
Name of Group:	The Jasper Park Tennis Club
Phone Number:	780 883 0334
Email:	annjasper@shaw.ca
Mailing Address:	P.O. Box 404, Jasper, AB T0E 1E0
Total Amount Requested:	\$112,000
Strategic Alignment: <i>If additional space is required, please attach document to form.</i>	<p>Does your request align with Council's Strategic Priorities? Explain which priority and how your project aligns.</p> <p><a href="https://jasper.municipalwebsites.ca/UploadFiles/Docs/CouncilStrategicPlan2022web_gnaJGL.pdf">https://jasper.municipalwebsites.ca/UploadFiles/Docs/CouncilStrategicPlan2022web_gnaJGL.pdf</a></p> <p>Our request aligns perfectly with the Community Health strategic priorities, namely to promote and enhance recreational opportunities and spaces. The Jasper Park Tennis Club is adding a new dimension for sport. By creating pickleball courts not only the many residents of Jasper can participate, from youth to seniors, but our visitors will enjoy this fun activity. We intend to offer free tennis and pickleball clinics upon the opening of the enhanced facility.</p>
Project Narrative: <i>If additional space is required, please attach document to form.</i>	<p>Help us understand what the group intends to do with any funds received from the Municipality.</p> <p>We will be repaving the tennis courts thereby making it easy and safe to play on. We will be creating the three pickleball courts with the surface required plus installing the nets, posts and fencing required. We hope to have seating available too but depends on funding.</p>

Did your group receive funding in a prior fiscal year?	Yes		No	<input checked="" type="checkbox"/>	
If yes, how much was requested?					
If yes, which year?					
If yes, how much was approved?					
If yes, please attach your prior year project summary report.					

Have you attached financial statements?			
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AGENDA ITEM 7.10

Municipality of Jasper

# Municipal Contribution Request Form External Groups - BUDGET 2026



Date:	October 26, 2025
Submitted by:	Marianne Garrah
Name of Group:	IOTAD Habitat for the Arts
Phone Number:	780-852-0359
Email:	habitatforthearts@gmail.com
Mailing Address:	Box 2397
Total Amount Requested:	<b>\$10,000 and Rent Relief</b>
Strategic Alignment: <i>If additional space is required, please attach document to form.</i>	<p>Does your request align with Council's Strategic Priorities? Explain which priority and how your project aligns.  <a href="https://jasper.municipalwebsites.ca/UploadFiles/Docs/CouncilStrategicPlan2022web_qnaJGL.pdf">https://jasper.municipalwebsites.ca/UploadFiles/Docs/CouncilStrategicPlan2022web_qnaJGL.pdf</a></p> <p>Attached in Document Form</p>
Project Narrative: <i>If additional space is required, please attach document to form.</i>	<p>Help us understand what the group intends to do with any funds received from the Municipality.</p> <p>These funds will be used for community driven arts/cultural programs for all ages.</p>

Did your group receive funding in a prior fiscal year?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	<input type="checkbox"/>
If yes, how much was requested?	Rent relief and \$15,000				
If yes, which year?	2025				
If yes, how much was approved?	Rent relief and \$15,000				
If yes, please attach your prior year project summary report.	attached				

Have you attached financial statements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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November 2025

Dear Mayor and Councilors,

As a representative of the more than 3500 individuals who have participated in Habitat from March 2024 to April 2025, I am pleased to offer an overview of Habitat's activities and the initiatives your funding has supported.

Public support is integral to Habitats success, whether through donations of time, money or resources. It all works to enable us to align our strategies with Municipal objectives for community health, relationship building and organizational excellence as you will see.

Habitat remains focused on the arts at this time of shifting cultural landscapes. Programs continue to bring youth, seniors, businesses, heritage and cultures together. This report and financials reflect your support, and we are grateful for the opportunity to share this information with you and look forward to your feedback and guidance.

Marianne Garrah, *Executive Development Director*

David Baker, *Tech ED*

Jacqui McColl, *Special Events Director*

Grace Kohn, *Drama and Music Director*

Christina Petluk-Byrd, *Youth Cultural Arts Director*

Julia Tapp, *Communications Director*

Vanessa Martin, *Fine Arts Director*

Jasper Community Habitat for the Arts

*Habitat for the Arts respectfully acknowledges that we are situated on the traditional lands of the Dane-zaa (Beaver), Nêhiyawak (Cree), Anishinaabe (Ojibway), Secwépemc (Shuswap), Stoney Nakoda and Métis.*

## Habitat for the Arts 2025

	Oct – Dec 2024	Jan-Mar 2025	Apri-June 2025	July-Sept 2025	TOTALS
Open doors	702	663	685	623	2673hours
User stats/visitors	1035	1034	1155	681	3905users

Open hours and user stats continue to grow every year.

BIG ROOM	<p>The big room in 2025 was open whenever people wanted a place to engage in the arts. The funding provided by the Red Cross in early 2025 allowed for Habitat to offer many of the regular workshops for free.</p> <p>There was an increase in use of the Rotary and Quorum rooms as the spring theatre production used the spaces for rehearsals. Madame Vanessa’s art school celebrated its 10<sup>th</sup> year.</p>
POTTERY ROOM	<p>The pottery room continues to be a much-desired space for creatives to relax – memberships are maxed and workshops to allow non members to work with clay are regular and fully attended.</p>
MUSIC TECH ROOM	<p>The Music Room is booked Mon-Thurs for piano lessons as well as used by community to drop in and play. 2025 saw an increase in drop-ins for afternoon jam sessions.</p> <p>The tech room was in high demand for theatre lighting and sound production this year. The theatre production in May had an audience of 590.</p> <p>We now have a guitar instructor teaching 4 days a week. The edit suites were used as residents shared their stories from 2024 on camera. The ‘Green Chair’ sessions are ongoing.</p>
SPECIAL EVENTS	<p>Habitat hosted over 35 events in the first 3 months of 2025. Summer had 7 weeks of art camps.</p> <p>In September 2025 Habitat, JAG, the ACFA and the Library received an Alberta Culture Days grant again that saw over 15 ways to engage in arts &amp; culture at the JLCC in September.</p>

2025 also saw the Habitat for the Arts board evolve as we move into year 11.

Habitat for the Arts operates under the umbrella of **IOTAD** — a registered nonprofit that has served the Jasper community for 16 years, dedicated to fostering engagement in the arts. Over that time, IOTAD has built a strong foundation and, with the support of the Municipality, a recognized space for the arts in Jasper.

Looking ahead, IOTAD has now created the opportunity for a **new board** to guide Habitat for the Arts into its next decade. In Alberta, nonprofit organizations are generally expected

to demonstrate at least two years of operations to establish recognition and stability. With the new board in place, we will have this period to strengthen its governance and direction as we lead up to **2027**, when the lease for IOTAD’s Habitat for the Arts comes up for renewal. We are thankful for the one year extension as we work with these changes.

The newly formed board comprises artists, instructors, and long-time participants of Habitat for the Arts. Their direct experience with the organization and well-established community relationships position them well to guide its future growth and sustainability.

A lease renewal is presented for your consideration at this time, one that will allow the new board to plan for Habitat past 2027.

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Attached you will find a financial statement for 2024-2025 and a projection budget for 2026.

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## Highlights of Community Engagement

2025 marked a year of renewal and reconnection for Habitat for the Arts. In the wake of the wildfire and community displacement our focus remained on creativity as a cornerstone of recovery, belonging, and continuity.

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### **Creative Recovery and Wellbeing** (*wellness strategic priority*)

- NOVA Psychology’s art therapy workshops for families and adults coping with post-wildfire stress, offered art as a tool for reflection and healing.
  - Supported displaced residents with specific programs directed to their needs
  - Youth were supported as community theatre evolved to an audience of almost 600
  - Reinforced that creativity is an essential part of recovery, not a luxury.
- 

### **Community Continuity** (*relationship building priority*)

- Advocated for the arts as a steady, year-round pillar of community life rather than a reactive activity.
  - Strengthened relationships by partnering with local businesses and organizations who also felt post wildfire stresses
  - Keeping anticipated seasonal events (e.g., dark sky or culture days programs ) consistent year after year, building trust and anticipation.
- 

### **Leadership Renewal** (*organizational excellence priority*)

- Welcomed a new board of directors in 2025, with firsthand understanding of Habitat’s operations and strong community connections, positioning the organization for growth and stability.
  - This transition is a pivotal moment that establishes the foundation for Habitat’s long-term stability and vision. By beginning planning now, the organization is positioned to enter a new lease renewal to take Habitat past 2027 with clear direction and momentum, ensuring the continuity of Jasper’s community arts for the next decade.
-

## Looking Ahead

With renewed leadership, active community participation, and a strong vision for sustainability, Habitat for the Arts enters its next chapter ready to build on 16 years of creative impact — ensuring the arts remain at the heart of Jasper’s recovery, identity, and future.



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## The Shifting of our Cultural Landscape

Jasper is increasingly seeing the arts not just as entertainment, but as a driver of identity, resilience, and even economic activity. This is evidenced by programs - like the new Popup Artists space – that help embed creativity into everyday community life, showing that culture is a vital part of what makes Jasper unique.

Wildfire impacts and the resulting displacement may have shaped who participates in the arts...we believe the programs we offer are a healing and stabilizing force. We see an increasing desire for inclusive accessible programs that reach all ages and all skill levels. And we approach all of those with a team that comes with tools and expertise in year 10, a locally informed board of leaders who understand the lived experience of residents and

artists. This emphasizes our importance for long-term planning in a small community where organizational memory is key.

Partnerships are essential for sustainability. Co-ordinating with others - festivals and community projects is important. Avoiding short term initiatives and overlapping projects, staying true to the mandate of bringing arts opportunities to the community, continues to strengthen Habitat in this new cultural landscape.

Jasper has always been known for its opportunities – in tourism or wellness or economic development – the arts are using this time of transition to strengthen all of those. Habitat offers artists ways to expand their audiences, it offers non artists ways to explore their creativity, and it offers visitors and residents opportunities to experience what goes on upstairs at 500 Robson Street.

Emerging **continuity with mentorship with space stability** ensures that Jaspers creative voices help to shift with the cultural landscape into one that is inclusive, adaptive and forward-looking.



Support from the Municipality has helped create a dedicated space for the arts in Jasper. This support is essential for the continuation of music programs, theatre productions, afterschool arts, weekend workshops and to offering artisan resources.

With that we are requesting the continuation of rent relief of \$21,420.00 and \$10,000 for programming assistance. This ask includes the continuation of Music in the Park program funding.



5:42 PM

2025-10-29

Accrual Basis

**IOTAD**  
**Profit & Loss**  
April 2024 through March 2025

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	<u>Apr '24 - Mar 25</u>
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
43300 · Direct Public Grants	
43340 · Nonprofit Organization Grants	37,869.74
<b>Total 43300 · Direct Public Grants</b>	<b>37,869.74</b>
43400 · Direct Public Support	
43430 · Donated Prof Fees, Facilities	75.00
43450 · Individ, Business Contributions	-1.46
43400 · Direct Public Support - Other	7,995.00
<b>Total 43400 · Direct Public Support</b>	<b>8,068.54</b>
46400 · Other Types of Income	
46430 · Miscellaneous Revenue	75.00
<b>Total 46400 · Other Types of Income</b>	<b>75.00</b>
47200 · Program Income	1,030.00
47250 · ClayRoom	
47251 · Pottery room rent	157.50
47252 · Pottery class	1,247.00
47253 · Pottery materials	280.00
47250 · ClayRoom - Other	102.50
<b>Total 47250 · ClayRoom</b>	<b>1,787.00</b>
47260 · PaintNight	795.00
47270 · MusicRoom	1,215.00
47500 · Rentals	
47510 · Big Room Rentals	964.36
47500 · Rentals - Other	20.00
<b>Total 47500 · Rentals</b>	<b>984.36</b>
49000 · Special Events Income	11,212.86
<b>Total Income</b>	<b>63,037.50</b>
<b>Expense</b>	
60300 · Awards and Grants	
60340 · Specific Assist to Individuals	455.00
<b>Total 60300 · Awards and Grants</b>	<b>455.00</b>
60341 · Visiting artist expense	9,634.30
60342 · Honorariums	8,223.10
60900 · Business Expenses	5,500.31
62100 · Contract Services	
62110 · Accounting Fees	1,350.00
62100 · Contract Services - Other	0.00
<b>Total 62100 · Contract Services</b>	<b>1,350.00</b>

5:42 PM  
2025-10-29  
Accrual Basis

**IOTAD**  
**Profit & Loss**  
April 2024 through March 2025

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	Apr '24 - Mar 25
62800 · Facilities and Equipment	
62840 · Equip Rental and Maintenance	871.65
62850 · Janitorial Services	537.50
62890 · Rent, Parking, Utilities	1,015.03
62800 · Facilities and Equipment - Other	6,759.42
	<hr/>
Total 62800 · Facilities and Equipment	9,183.60
65000 · Operations	
65010 · Books, Subscriptions, Reference	24.57
65020 · Postage, Mailing Service	34.69
65030 · Printing and Copying	1,168.72
65040 · Supplies	107.80
65050 · Telephone, Telecommunications	1,639.14
65000 · Operations - Other	165.32
	<hr/>
Total 65000 · Operations	3,140.24
65100 · Other Types of Expenses	
65110 · Advertising Expenses	2,866.81
65120 · Insurance - Liability, D and O	801.00
65150 · Memberships and Dues	250.00
65160 · Other Costs	4,200.00
65170 · Staff Development	25.29
65180 · Catering (food and beverage)	2,453.36
	<hr/>
Total 65100 · Other Types of Expenses	10,596.46
65161 · PaintNight Materials	945.69
65162 · ClayRoom Expenses	976.85
65163 · MusicRoom Expenses	1,213.48
65164 · Camp Expenses	2,292.50
65165 · Theatre Expense	5,863.84
65166 · Workshops Fairs Misc Expenses	9,632.91
69800 · Uncategorized Expenses	500.00
	<hr/>
Total Expense	69,508.28
Net Ordinary Income	-6,470.78
	<hr/>
Net Income	<b>-6,470.78</b>

## Budget Projection for 2026

### Assets

Servus Credit Union Balance	\$25,000.00
Total Assets	<u>\$25,000.00</u>

### Projected Income

Misc Sales	\$200.00
Misc Grants Donations	\$25,000.00
Class Events	\$10,000.00
Special Events/Camps	\$15,000.00
New Arts Weekends 2026	\$7500.00
Total Projected Income	<u>\$57,700.00</u>

### Expenses *(based on 2025 expenses)*

Utilities	\$1100.00
Telephone Web	\$1350.00
Advertising / Posters	\$500.00 <i>(no paper anymore)</i>
Office Expenses	\$1200.00
Insurance	\$900.00
Programming Expenses/Materials	\$10,000.00
Instructors for programs/Camps	\$10,000.00
Event Expenses (musicinthepark)	\$6000.00
Catering	\$2400.00
Contract Services/ Admin	\$12,000.00
New Artists Weekends 2026	\$2500.00
Postage/Freight	\$200.00
Janitorial	\$1000.00
Honorariums / Volunteers	\$1500.00
Facilities / Equipment	\$2500.00

Total Projected Expenses ~approximate \$53,150.00

**Budget Projection for 2025**  
**IOTAD's Habitat for the Arts**

PRIOR

Assets

Servus Credit Union Balance	\$10,000.00
<b>Total Assets</b>	<b><u>\$10,000.00</u></b>

Projected Income

Misc Sales	\$200.00
Misc Grants/Donations	\$20,000.00
Classes Events Rental Income	\$9000.00
Special Events/Camps Income	\$15,000.00
<b>Total Projected Income</b>	<b><u>\$44,200.00</u></b>

Expenses (based on 2024 expenses)

Utilities	\$ 1850.00
Telephone/Web	\$ 1400.00
Advertising/Posters/Ads*	\$ 5000.00
Office Expenses	\$ 1250.00
Insurance*	\$ 800.00
Programming Expenses/Materials	\$ 2000.00
Camp Expenses	\$ 4000.00
Instructors for Programs	\$ 7500.00
Event Expenses *	\$ 5000.00
Catering	\$ 800.00
Contract Services/Admin	\$ 12,000.00
New Visitor Experiences	\$ 5000.00
Postage / Freight	\$ 100.00
Janitorial	\$ 1000.00
Artist Assistance	\$ 2500.00
Facilities/equipment	\$ 1000.00
Misc gifts	\$ 1500.00

\*Insurance costs are a guess. We did lose \$5000 last year for an event that was shut down for a gas leak. Our camp estimate is lowered as we are uncertain about summer 2025. We have new volunteers to help with socials and they are proving to be as well received as ads in the paper. We still have funds for Music in the Park 2025.

Total Projected Expenses ~APPROXIMATING \$50,000

AGENDA ITEM 7.11

Municipality of Jasper

# Municipal Contribution Request Form

## External Groups - BUDGET 2026



Date:	November 3, 2025
Submitted by:	Russ Mann, Past Chair
Name of Group:	Jasper Artists Guild
Phone Number:	780 852-1994
Email:	<a href="mailto:jasperartistsguild@gmail.com">jasperartistsguild@gmail.com</a>
Mailing Address:	P.O. Box 867, Jasper, AB T0E 1E0
Total Amount Requested:	\$4,200.00 to allow the lease to remain at \$950.00 (plus GST) to June 30, 2026
Strategic Alignment: <i>If additional space is required, please attach document to form.</i>	<p>Does your request align with Council's Strategic Priorities? Explain which priority and how your project aligns.</p> <p><a href="https://jasper.municipalwebsites.ca/UploadFiles/Docs/CouncilStrategicPlan2022web_gnaJGL.pdf">https://jasper.municipalwebsites.ca/UploadFiles/Docs/CouncilStrategicPlan2022web_gnaJGL.pdf</a></p> <p>Our request aligns with three Strategic Priorities. 1. Community Health. The Jasper Artists Guild continually connects with the community by offering workshops and community involved exhibitions. These events provide opportunities to increase community connections in a diverse environment. 2. Relationships. The Guild regularly participates in events and festivals to support and serve guests alike. Examples include BUZZFEST - a community inspired art exhibition and collaboration with the Resilience Institute to name a few. 3. Advocacy. Part of the mandate for the Guild is to be an advocate for visual arts in Jasper. We achieve that through exhibitions, workshops, special events and participation in festivals such as Dark Skys and Uplift.</p>
Project Narrative: <i>If additional space is required, please attach document to form.</i>	<p>Help us understand what the group intends to do with any funds received from the Municipality.</p> <p>The Jasper Artists Guild is asking for consideration to keep the lease rate for the space occupied by the Jasper Art Gallery at the current level of \$950.00 (plus GST) per month until the lease expired in June 2026. Everyone connected to Jasper recognizes the recovery is a work in progress and projecting tourist traffic is a hopeful if inexact science. Maintaining the current lease rate until June 2026 will contribute to the financial stability of the Guild and allow it to continue to contribute to the Jasper Experience.</p>

Did your group receive funding in a prior fiscal year?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	<input type="checkbox"/>
If yes, how much was requested?	\$8,400.00				
If yes, which year?	Budget 2025				
If yes, how much was approved?	\$8,400.00				
If yes, please attach your prior year project summary report.	Attached				

Have you attached financial statements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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Jasper Artists Guild (JAG)

P.O. Box 867  
500 Robson Street  
Jasper, Alberta T0E 1E0

780-852-1994  
[www.jasperartistsguild.com](http://www.jasperartistsguild.com)

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November 03, 2025

## **Jasper Artists Guild Project Summary Report for 2025**

The Council for the Municipality of Jasper in their deliberations for the 2025 Budget Allocation accepted the Jasper Artists Guild's request to reduce the sub-lease rate on the space known as the Jasper Art Gallery by \$8,400.00 for the 2025 calendar year. The amount was to be applied equally for the 12 months from January 2025 through December 2025.

The members of the Jasper Municipal Council and the Jasper Artists Guild were unable to project what the recovery process and tourist traffic might be like and it was felt the reduction in the sub-lease rate would contribute to the sustainability of the Jasper Artists Guild.

It was further felt that the artists who are members of the Guild and their visual arts creations along with the various events and workshops presented throughout the year contribute to the Jasper Experience for residents and visitors alike.

This support has allowed the Jasper Artists Guild to stop the erosion of current assets and remain a viable and contributing organization in Jasper.

The members of the Jasper Artists Guild are deeply appreciative of the support and encouragement provided by the members of the Jasper Municipal Council.

Respectfully Submitted,

Russ Mann  
Past Chair

**Jasper Artists Guild**  
**Profit & Loss**  
 April 2024 through March 2025

Ordinary Income/Expense	Apr '24 - Mar 25	Apr '23 - Mar 24
<b>Income</b>		
40405 · Donation Campaign	0.00	25.00
40300 · Off Site Sales	0.00	768.40
40210 · Shipping	0.00	25.00
41000 · Interest	81.12	80.80
40600 · Workshops Registration	1,150.00	37.35
40100 · Membership		
40100 · Membership - Other	0.00	725.00
40120 · Adjudication Fee	175.00	100.00
40110 · JAG Friend Personal	375.00	75.00
40105 · JAG membership	1,625.00	550.00
<b>Total 40100 · Membership</b>	<b>2,175.00</b>	<b>1,450.00</b>
41400 · Rental Income		
41420 · Reception/Venue Rental	0.00	25.00
41470 · Kiosk Rental Income	120.00	125.00
41450 · Studio Rental Income	2,700.00	4,050.00
<b>Total 41400 · Rental Income</b>	<b>2,820.00</b>	<b>4,200.00</b>
40390 · DONATIONS		
40392 · Door Donations	535.26	934.50
40396 · Individual Donation	1,210.00	0.00
40394 · Corporate Donations	1,955.00	0.00
<b>Total 40390 · DONATIONS</b>	<b>3,700.26</b>	<b>934.50</b>
40700 · EVENTS		
40700 · EVENTS - Other	0.00	1,129.75
40752 · BUZZ 2025 INCOME	4,144.60	0.00
<b>Total 40700 · EVENTS</b>	<b>4,144.60</b>	<b>1,129.75</b>
40900 · Public Sector Revenue (GRANTS)		
40905 · Recovery Grant	0.00	10,000.00
40935 · Municipal Project Grant	0.00	0.00
40920 · Provincial Op Grant	2,440.00	2,465.00
40930 · Municipal Op Budget Allocation	8,400.00	6,650.00
40910 · Federal Operating Grants	13,550.72	0.00
<b>Total 40900 · Public Sector Revenue (GRANTS)</b>	<b>24,390.72</b>	<b>19,115.00</b>
40145 · Gallery Revenue		
40151 · Sticker Revenue	5.00	120.00
40155 · Book Revenue	244.00	0.00
40145 · Gallery Revenue - Other	358.00	0.00
40150 · Card Revenue	3,660.00	6,128.00
40200 · Originals & Print Revenue	31,323.02	38,447.00
<b>Total 40145 · Gallery Revenue</b>	<b>35,590.02</b>	<b>44,695.00</b>
<b>Total Income</b>	<b>74,051.72</b>	<b>72,460.80</b>
<b>Expense</b>		
60415 · Reconciliation Discrepancies	-2,687.40	-9.94
60420 · Cash Over/short	-142.14	23.96
63400 · Interest Expense	0.00	104.95
69000 · Wages		
69030 · Workers Compensation	0.00	-480.56
69000 · Wages - Other	18.00	0.00
<b>Total 69000 · Wages</b>	<b>18.00</b>	<b>-480.56</b>

**Jasper Artists Guild**  
**Profit & Loss**  
**April 2024 through March 2025**

	<u>Apr '24 - Mar 25</u>	<u>Apr '23 - Mar 24</u>
61400 · Rental Expenses	73.58	0.00
65000 · Miscellaneous	86.63	157.93
66500 · Postage and Delivery	115.75	0.00
60400 · Bank Service Charges	202.93	262.36
62550 · License & Registration	235.00	94.25
62575 · Software Licences	275.31	275.31
67000 · Depreciation Expense		
67001 · Depreciation Expense Furniture	425.25	0.00
<b>Total 67000 · Depreciation Expense</b>	<u>425.25</u>	<u>0.00</u>
67250 · Gallery Expenses		
67250 · Gallery Expenses - Other	0.00	706.40
67810 · Gallery Attendant	470.00	0.00
<b>Total 67250 · Gallery Expenses</b>	<u>470.00</u>	<u>706.40</u>
61000 · Advertising and Promotion	928.80	1,435.33
64900 · Office Supplies	1,006.62	10,182.49
60500 · Credit / Debit Merchant Charges	1,042.25	1,408.75
63300 · Insurance Expense	1,143.89	1,135.89
68600 · Utilities		
68600 · Utilities - Other	251.57	636.09
68100 · Telephone / Internet	1,039.46	1,169.56
<b>Total 68600 · Utilities</b>	<u>1,291.03</u>	<u>1,805.65</u>
62500 · Dues and Subscriptions	3,025.21	452.48
67800 · Contract Work		
67300 · Cleaning Service contracted	590.00	2,546.24
67805 · Bookkeeping	1,798.14	0.00
67800 · Contract Work - Other	2,505.58	3,120.77
<b>Total 67800 · Contract Work</b>	<u>4,893.72</u>	<u>5,667.01</u>
60700 · Event Expenses		
60745 · MISC supplies	211.64	0.00
60705 · Setup Clean up	350.00	0.00
60735 · Event Music expenses	450.00	0.00
60720 · Travel	750.00	0.00
60740 · Catering	755.00	0.00
60700 · Event Expenses - Other	1,142.72	1,068.82
60715 · Marketing/promotion	1,605.70	0.00
60710 · Presentaions/Workshops	3,257.00	0.00
<b>Total 60700 · Event Expenses</b>	<u>8,522.06</u>	<u>1,068.82</u>
67100 · Lease/ Rental (Muni)		
67200 · Repairs and Maintenance	0.00	2,151.96
67110 · Custodial Fees (muni)	550.00	627.56
67108 · GIFT IN KIND	700.00	0.00
67100 · Lease/ Rental (Muni) - Other	16,955.35	19,952.26
<b>Total 67100 · Lease/ Rental (Muni)</b>	<u>18,205.35</u>	<u>22,731.78</u>
60140 · GALLERY.EXPENSES		
06170 · Bookmarks	-7.00	0.00
60155 · Books for sale	260.00	0.00
60160 · Stickers	280.00	329.00
60150 · Cards	1,574.00	4,462.80
60165 · Originals & Prints	24,806.30	25,638.50
<b>Total 60140 · GALLERY.EXPENSES</b>	<u>26,913.30</u>	<u>30,430.30</u>
<b>Total Expense</b>	<u>66,045.14</u>	<u>77,453.16</u>
<b>Net Ordinary Income</b>	8,006.58	-4,992.36

**Jasper Artists Guild**  
**Profit & Loss**  
April 2024 through March 2025

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	<u>Apr '24 - Mar 25</u>	<u>Apr '23 - Mar 24</u>
Other Income/Expense		
Other Expense		
00123 - MISC	757.23	0.00
Total Other Expense	<u>757.23</u>	<u>0.00</u>
Net Other Income	<u>-757.23</u>	<u>0.00</u>
Net Income	<u><u>7,249.35</u></u>	<u><u>-4,992.36</u></u>

Jasper Artists Guild  
**Balance Sheet**  
 As of 31 March 2025

	<u>31 Mar 25</u>
<b>ASSETS</b>	
Current Assets	
Chequing/Savings	
10100 · TD Bank Checking	24,324.87
10200 · TD Bank Savings	3,174.69
Total Chequing/Savings	<u>27,499.56</u>
Accounts Receivable	
14000 · Accrued Interest GIC	-64.58
Total Accounts Receivable	<u>-64.58</u>
Other Current Assets	
11000 · Cash Float Gallery	200.00
11100 · petty cash	66.00
Total Other Current Assets	<u>266.00</u>
Total Current Assets	<u>27,700.98</u>
Fixed Assets	
15000 · Furniture and Equipment	1,952.92
15200 · Display Kiosk	3,715.02
15400 · Sign	953.91
15600 · Computer	1,331.47
17000 · Acc Depreciation - Furniture	-1,592.92
17200 · Acc Depreciation - Kiosk	-3,715.02
17400 · Acc Depreciation - sign	-954.20
17600 · Acc Depreciation - Computer	-1,030.99
Total Fixed Assets	<u>660.19</u>
<b>TOTAL ASSETS</b>	<u><u>28,361.17</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
24510 · External Vendor	136.59
24550 · Year-end payables	-3,019.39
Total Accounts Payable	<u>-2,882.80</u>
Other Current Liabilities	
20100 · Gift Certificates	565.00
24500 · Accounts Payable - Artists Sale	260.00
Total Other Current Liabilities	<u>825.00</u>
Total Current Liabilities	<u>-2,057.80</u>
Total Liabilities	-2,057.80
Equity	
30000 · Opening Balance Equity	49,461.69
32000 · Unrestricted Net Assets	-26,292.07
Net Income	7,249.35
Total Equity	<u>30,418.97</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>28,361.17</u></u>

## **Jasper Artists Guild**

### **Who we are and what we do**

- 1. Been active for nearly 25 years (Incorporated May 15, 2001)**
- 2. Early years art works shown in vacant commercial spaces, restaurants, etc.**
- 3. 2003 moved into the Jasper Heritage Fire Hall and transformed it into the Brushfire Gallery**
- 4. Highly popular, financially successful, strong contributor to the Jasper Experience**
- 5. 2012 vacated the Brushfire Gallery due to environmental issues and promise of a new gallery at the Jasper Library and Cultural Centre**
- 6. 2012- 2016 we moved seven times, occupying small local premises**
- 7. June 23, 2016 VEA! We moved into the space known as the Jasper Art Gallery**
- 8. Our Mandate is to advocate for the visual arts**
  - a. Encourage interest in visual arts**
  - b. Promote the visual arts as an integral part of the Jasper Experience**
  - c. To learn, teach and inspire artistic interests**
- 9. Connect and contribute to Jasperites and their lifestyle**
  - a. Workshops**
  - b. Presenting or participating in community events and festivals**
    - i. The Annual BUZZFEST**
    - ii. Alberta Culture Days**
    - iii. Dark Sky Festival**
    - iv. Uplift**
    - v. Exhibition with the Resilience Institute**
- 10. We make visual art to create memories that help tourists and guests to remember Jasper when they return home and display our art on their walls**
- 11. We celebrate the natural beauty of Jasper, the mountains, lakes and rivers, the forests, flowers and animals and yes, the new and recovering landscapes**

**That is who we are and what we do**

## **The Jasper Artists Guild**

### **Budget Allocation Recap Fiscal 2024 and Fiscal 2025**

#### **2024 Fiscal Budget Allocation**

- Council approved \$8,400.00 to assist in hiring a Gallery Attendant for the summer season.
- Delayed to 2025 due to the 2024 wildfires.
- We hired a Jasper resident to be our Gallery Attendant
- Highly successful endeavor
- Extended the employment period to October 11, 2025
- Completed and reported to Mr. Givens as directed by Council

#### **2025 Fiscal Budget Allocation**

- Council approved a reduction in lease payments from \$1,650.00 to \$950.00 for the period January 1, 2025 to December 31, 2025
- Value of the reduction was \$8,400.00
- Significant impactful on the operation of the Jasper Art Gallery and the financial health of the Jasper Artists Guild.

**Note: This was a very unusual circumstance where the budget allocations for two fiscal years were applied to a single year due to nature's intervention.**

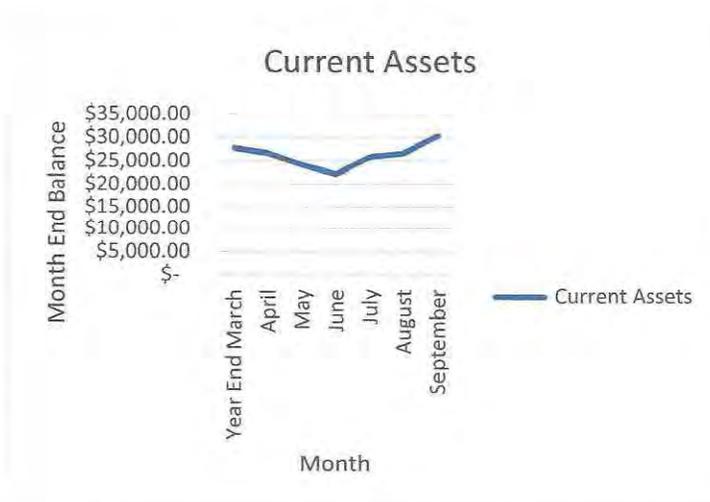
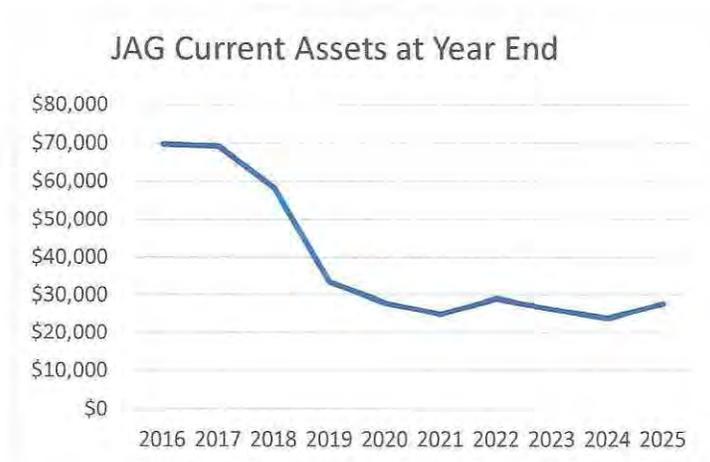
# Current Assets



## Jasper Artists Guild

### What we learned

1. The support provided by the Municipality of Jasper to the Jasper Artists Guild which was used to manage and operate the Jasper Art Gallery has allowed it to be viable, active, and sustainable.
2. The trend of declining current assets appears to have leveled off and shows promise of being reversed.



3. Having the Jasper Art Gallery open 6 days a week on a consistent basis is effective and important.
  - a. Need to hire staff to compliment volunteers is essential
  - b. Opening 6 days a week leads to Increased traffic
  - c. Increased traffic results increased sales of art works
  - d. Increased sales of art adds to the **Jasper Experience** for many visitors, guests, and locals
  
4. As Jasper works through the recovery process, it is important that the Jasper Artists Guild remain a viable and active contributor to Jasper and the Jasper Experience. The Guild strives to:
  - a. Connect with our guests and tourists
  - b. Connect with Jasperites through
    - i. Workshops
    - ii. Community Events and festivals
    - iii. Art exhibitions
  
5. It is important that the Jasper Artists Guild remains a significant voice and centre for the visual arts in Jasper.

## **Jasper Artists Guild**

### **Requests for Consideration**

- 1. The current reduced lease rate for the Jasper Art Gallery is due to expire in December 2025. The lease rate and custodial fees currently are:**
  - a. Lease** **\$950.00 (plus GST) per month**
  - b. Custodial fees** **\$ 50.00 {plus GST) per month**
  
- 2. We ask that this lease rate be extended to June 2026 at which time the current lease agreement expires.**
  
- 3. We ask that the current lease agreement which expires June 30, 2026, be renewed with the following considerations.**
  - a. The initial two-year period, the lease rate be set at \$1,000.00 (plus GST) per month.**
  - b. That the lease rate then be renegotiated in the first quarter of 2028 based on the current economic conditions and recovery rate.**

AGENDA ITEM 7.12

Municipality of Jasper

# Municipal Contribution Request Form

## External Groups - BUDGET 2026



Date:	November 4, 2025
Submitted by:	Silvie Walsh
Name of Group:	Jasper Heritage Folk and Blues Society
Phone Number:	780-931-5826
Email:	jasperfolkmusicfestival@gmail.com
Mailing Address:	Box 1214 Jasper AB T0E 1E0
Total Amount Requested:	\$20,000
Strategic Alignment: <i>If additional space is required, please attach document to form.</i>	<p>Does your request align with Council's Strategic Priorities? Explain which priority and how your project aligns.  <a href="https://jasper.municipalwebsites.ca/UploadFiles/Docs/CouncilStrategicPlan2022web_gnaJGL.pdf">https://jasper.municipalwebsites.ca/UploadFiles/Docs/CouncilStrategicPlan2022web_gnaJGL.pdf</a></p> <p>Yes our request aligns with the following Strategic Priorities:</p> <ul style="list-style-type: none"> <li>● prompting and enhancing recreational &amp; cultural opportunities &amp; spaces</li> <li>● enabling &amp; facilitating events that provide opportunities to increase community connections</li> <li>● collaborating with Indigenous partners</li> <li>● welcoming the expertise, innovation, creativity and commitment of community members, groups,</li> </ul>
Project Narrative: <i>If additional space is required, please attach document to form.</i>	<p>Help us understand what the group intends to do with any funds received from the Municipality.</p> <p>The Jasper Heritage Folk and Blues Society is asking for municipal support in order to keep our festival accessible for all Jasperites. We are looking for financial support as well as in-kind donations of the field, stage, tables and chairs.</p> <p>This support would help to fund the Kick Off Parade and Children's Area.</p>

Did your group receive funding in a prior fiscal year?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	<input type="checkbox"/>
If yes, how much was requested?	\$20,000				
If yes, which year?	2023/2024				
If yes, how much was approved?	\$2000 cash and \$3000 in kind				
If yes, please attach your prior year project summary report.					

Have you attached financial statements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
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# Jasper Heritage Folk & Blues Society



Presenting the Jasper Folk Music Festival

# The Jasper Heritage Folk & Blues Society

## At A Glance

- The Jasper Heritage Folk & Blues Society is a non-profit society which is 100% volunteer run without any paid employees
- The Jasper Heritage Folk and Blues Society has proudly hosted this version of the Jasper Folk Music Festival since 2013. Prior to that, there was a bi-annual music festival that ran for approximately 20 years organized by a separate society.
- We have hosted 9 festivals since 2013, with 2017 cancelled due to the construction of Commemoration Park. The 2020 and 2021 festivals were cancelled due to Covid-19 as well as 2024 cancelled for fire related reasons.
- We are excited to be hosting the 10th annual festival in 2026!

# The Jasper Heritage Folk & Blues Society

## At A Glance

- We have worked hard to create a family friendly festival for our local Jasper community and visitors alike
- We are inclusive and welcoming to all with children 12 and under attending free and seniors 80+ attending free, youth and seniors 65+ have a discounted rate
- We encourage local musicians to participate with our Battle Royale as well as local artist submissions and reaching out to local youth through the high school
- We seek out 100+ volunteers for the festival weekend plus our year round volunteer board of 15 members
- We work to incorporate various cultural music with a focus on Indigenous and Canadian performers
- We aim to keep our ticket prices affordable while providing quality music

# MOJ Involvement Over the Years

We have been grateful for the support of the Municipality of Jasper over the years.

We were the recipient of the Community Development Fund in 2013, 2014, 2016, and 2018. In 2022 we were gifted partial field rental in-kind.

In 2023 and 2025 the Municipality was a Diamond sponsor and supported us with in-kind donations of the rental of Commemoration Park and the Jim Vena Stage, use of tables, chairs and a ladder, as well as a cash donation of \$2000.

# What are we asking for?

The Jasper Heritage Folk and Blues Society is asking for municipal support in order to keep our festival accessible for all Jasperites. We are looking for financial support as well as in-kind donations of the field, stage, tables and chairs.

## The support would help to fund the Kick Off Parade & Children's Area

Our Kick-off Parade is a major highlight of our weekend and anyone can join as a ten piece brass band leads the parade through the streets of Jasper to the festival grounds. Children are an important part of our festival community and we work hard to provide a free weekend offering for all children 12 and under. We have children's performers, bouncy castles, face painting, crafts, a dress up children's parade on the festival grounds, a mini library with story time, photo booth and more.

# Kick Off Parade- September 8th 2023



# Children's Zone 2023



# Alignment with MOJ Strategic Priorities

We feel that by supporting JHFBS, the MOJ is supporting Community Health by:

- prompting and enhancing recreational & cultural opportunities & spaces- JFMF hosts yoga, zumba, drumming, dance and meditation workshops
- enabling & facilitating events that provide opportunities to increase community connections- ex: Volunteer opportunities create connections

We feel that by supporting JHFBS, the MOJ is maintaining strong relationships by:

- collaborating with Indigenous partners- JFMF has a priority to include Indigenous musicians every year ex: Warrior Women, the Bullhorn Singers, Chubby Cree
- welcoming the expertise, innovation, creativity and commitment of community members, groups, associations and businesses- JFMF has local artisan and food vendors, local girl guides, local artists create our poster each year, local musicians

# Municipality Benefits

We would like to propose that the Municipality of Jasper host our Children's Area and Parade. We would call it the Municipality of Jasper (MOJ) Kick Off Parade & Kids Zone.

- ❖ The parade & children's area named after the Municipality of Jasper.
- ❖ Social media recognition for contributions
- ❖ Shout outs on stage at the festival
- ❖ Thank you ad in local paper
- ❖ Tangible meeting of strategic priorities
- ❖ The arts are seen as a priority in a community with a lot of focus on recreation
- ❖ In a time where mental health concerns are at an all time high, recognizing the value of the arts is important

# Growth of the Jasper Folk Music Festival

- As a non-profit society, we rely heavily on sponsorships and grants to fund our festival.
- Some of our local sponsors have been committed for years, some are new and some can no longer afford to sponsor in these challenging times.
- In order to continue to offer an affordable, quality music festival for Jasperites and tourists alike, we need help with some reliable funding

**Jasper Folk Music Festival  
Children's Specific Expenses**

<b>Production Logistics/Site</b>	<b>2022</b> (1 day – Oct)	<b>2023</b> (2 days – Sept)	<b>2025</b> (2 days Sept)
Commemoration Park (donated)	\$0.00	\$0.00	\$0.00
Tables & Chairs (donated in 2023/2025)	\$853.65	\$0.00	\$0.00
Bouncy Castle Rental	\$2,192.55	\$2294.25	\$2,378.25
Photobooth	NA	\$1,785.00	\$3,475.50
<b>Programming</b>			
Children's Performer fees	\$1,942.50	\$2,500.00	\$2800.00
Children's Performer Accom	donated	\$500.00	\$500.00
Parade performer fees	\$4,000.00	\$5,000.00	\$7500.00
<b>Total:</b>	<b>\$8988.70</b>	<b>\$12,079.25</b>	<b>\$16,653.75</b>

AGENDA ITEM 7.13

Municipality of Jasper

# Municipal Contribution Request Form

## External Groups - BUDGET 2026



Date:	2025-11-05
Submitted by:	Paul Butler, Executive Director
Name of Group:	Jasper Park Chamber of Commerce
Phone Number:	780-852-4621
Email:	ed@jpcc.ca
Mailing Address:	PO Box 98, Jasper, AB T0E 1E0
Total Amount Requested:	<b>\$10,000</b>
Strategic Alignment: <i>If additional space is required, please attach document to form.</i>	Does your request align with Council's Strategic Priorities? Explain which priority and how your project aligns. <a href="https://jasper.municipalwebsites.ca/UploadFiles/Docs/CouncilStrategicPlan2022web_qnaJGL.pdf">https://jasper.municipalwebsites.ca/UploadFiles/Docs/CouncilStrategicPlan2022web_qnaJGL.pdf</a> please see attached
Project Narrative: <i>If additional space is required, please attach document to form.</i>	Help us understand what the group intends to do with any funds received from the Municipality. Please see attached

Did your group receive funding in a prior fiscal year?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	<input type="checkbox"/>
If yes, how much was requested?	\$5,000				
If yes, which year?	2025				
If yes, how much was approved?	\$5,000				
If yes, please attach your prior year project summary report.	attached				

Have you attached financial statements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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## **Jasper Park Chamber of Commerce**

### Funding Request Rationale

#### Addendum to the External Municipal Contribution Request Form

##### Strategic Alignment:

The activities and mandate of the Jasper Park Chamber of Commerce are strongly aligned with Council's strategic priorities, particularly relative to Relationships and Advocacy.

On an ongoing basis, the JPCC forms, maintains and nurtures important relationships within the community. We work closely with Municipal Council and Administration to bring positive outcomes to the community. We maintain close working relationships with partner organizations in the community including Tourism Jasper, Community Futures West Yellowhead, Jasper Employment and Education Centre, to name only a few. Additionally, we work closely with organizations beyond the community including the Alberta and Canadian Chambers of Commerce, the Tourism Association of Alberta, the Association for National Parks Protection and Enjoyment and others. We are all about relationships and we are nothing without those relationships.

Advocacy is our core mandate. Our primary focus is the important work of representing the interests of and advocating for the visitor services sector in Jasper. The relationships referenced above are key to this function. As such, our contribution to the economic and social wellbeing of our community is critical and appreciated by businesses, residents and government alike.

##### Project Narrative:

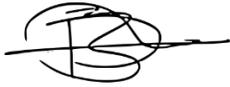
Jasper Park Chamber of Commerce maintains the Robson House as our operational premises. The House is owned by the Municipality of Jasper (more properly, the Jasper municipal Leasehold Assets Society) and is leased to Jasper Park Chamber of Commerce under a lease agreement expiring in 2042. An important historical and cultural asset, the House requires constant attention to maintenance and upkeep. Dependant as we are on membership contributions for our operations, we need assistance to accomplish work necessary to maintain this important built asset.

Due to the 2024 wildfires, the building is being used considerably more than in the past. Partners including the Canadian Red Cross and Community Futures West Yellowhead occupy office spaces in the building. Our board room is also used considerably more than in the past. For example, construction firms who are JPCC members and are engaged in the rebuild make use of the space to meet with residents. With office and meeting space in town being at a premium due to the fire, there is more demand generally for use of this important community space. For these reasons we'd like to install a small efficiency kitchenette to accommodate the increased and varied uses of our space. This renovation will replace an outdated, unused reception area on the main floor of the building and will also provide an additional shareable workspace. Overall, the change will make the

building considerably more efficient and workable for the variety of uses we now need to accommodate and will increase the functionality of the Robson House as a community space.

Our request is for \$10,000, which will amount to approximately half of the estimated budget for the project. The remaining amount will be covered with an allocation from operational funds.

Respectfully,

A handwritten signature in black ink, appearing to be 'PB', enclosed within a circular scribble. A horizontal line extends to the right from the center of the circle.

Paul Butler  
Executive Director  
Jasper Park Chamber of Commerce

Jasper Park Chamber of Commerce

Summary report for external group funding, 2025

JPCC received \$5,000 in 2024 and \$5,000 in 2025. The two allocations were combined and utilized for renovations to the windows of the Robson House, in accordance with the 2025 application. The windows had deteriorated seriously.

In order to make the most of the funding, we hired an employee to do most of the work, which was more cost-effective than hiring an outside contractor would have been.

The work involved sanding, painting and selective re-glazing of storm windows and exterior of the inner sash windows. Additionally, one storm window required complete replacement. Because the project overall project came in under budget, we will also be able to install a storm door on the rear entrance of the building, which should result in greater comfort and energy savings. We will also be able to repaint the front entry porch area, which we had not initially included in the scope of work. With this work included, JPCC expects to contribute around six hundred dollars from operational funds.

As per the funding agreement, a complete project accounting will be provided by year-end. We are waiting for quotes on two components of the work.

Accounting for the project expenses, including estimates for work not yet completed, is included below.

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Jasper Park Chamber of Commerce  
Robson House Window Renovation Expenses

Wages and benefits	\$6,697.40
WCB	\$357.70
Supplies	\$344.89
Replacement of one storm window (est)	\$500.00
New storm door for rear entry (est)	\$1,500.00
allocation for painting front entry area next spring	\$1,200.00
TOTAL	<u>\$10,599.99</u>

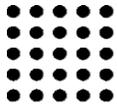
# Jasper Park Chamber of Commerce

## Financial Information

(Compilation Engagement)

**August 31, 2025**

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**Miles Boomer Professional Corporation**  
Chartered Professional Accountants

**Compilation Engagement Report**

*To the Directors of:  
Jasper Park Chamber of Commerce*

On the basis of information provided by management, we have compiled the statement of financial position of Jasper Park Chamber of Commerce as at August 31, 2025, the statement of operations and members' equity for the year then ended, and Note 1, which describes the basis of accounting applied in the preparation of the compiled financial information.

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, *Compilation Engagements*, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We have not performed an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion or provide any form of assurance on the financial information.

Readers are cautioned that these statements may not be appropriate for their purposes.

*Miles Boomer Professional Corporation*

Chartered Professional Accountants  
October 22, 2025

# Jasper Park Chamber of Commerce

## STATEMENT OF FINANCIAL POSITION

As at August 31

	2025	2024
<b>Assets</b>		
Current Assets		
Cash	\$ 253,192	\$ 99,740
Accounts receivable	34,451	2,749
Prepaid expenses	4,861	5,121
Inventory	-	642
	<hr/>	<hr/>
	292,504	108,252
Capital assets - Operating	4,874	2,631
Capital assets - Robson House	81,211	84,595
	<hr/>	<hr/>
	\$ 378,588	\$ 195,478
	<hr/>	<hr/>
<b>Liabilities and Net Assets</b>		
Current Liabilities		
Accounts payable	\$ -	\$ 4,746
Deferred contributions	168,624	-
	<hr/>	<hr/>
	168,624	4,746
Net Assets		
Investment in Robson House	81,211	84,595
Invested in capital assets - operating	4,874	2,631
Unrestricted operating fund	123,878	103,506
	<hr/>	<hr/>
	209,964	190,732
	<hr/>	<hr/>
	\$ 378,588	\$ 195,478
	<hr/>	<hr/>

# Jasper Park Chamber of Commerce

## STATEMENT OF OPERATIONS

For the year ended August 31

	2025	2024
<b>Revenue</b>		
Membership dues	\$ 91,056	\$ 92,580
Grants and donations	48,551	-
Event and other revenue	77,817	61,534
	217,424	154,114
<b>Cost of Sales</b>	21,737	14,924
<b>Gross Margin</b>	195,687	139,190
<b>Expenses</b>		
Wages and benefits	120,220	76,365
Office and sundry	9,015	7,203
Insurance	8,392	6,230
Robson House expenses	8,317	6,103
Professional fees	7,562	5,042
Utilities	5,793	7,069
Depreciation	5,369	4,958
Sponsorships	5,054	-
Telephone and internet	3,461	2,422
Supplies	1,708	2,448
Bank charges	1,045	1,678
Dues and memberships	523	1,480
	176,459	120,998
<b>Excess of revenues over expenditures</b>	\$ 19,229	\$ 18,192

Jasper Park Chamber of Commerce

**STATEMENT OF MEMBERS' EQUITY**

For the year ended August 31

	<i>Invested in Robson House</i>	<i>Invested in Capital Assets</i>	<i>Unrestricted Operating Fund</i>	<i>2025</i>	<i>2024</i>
<b>Balance, beginning of year</b>	\$ 84,595	\$ 2,631	\$ 103,508	\$ 190,734	\$ 172,540
Excess (deficiency) of revenues over expenses	(3,384)	(1,985)	24,597	19,228	18,192
Transfer between funds	-	4,228	(4,228)	-	-
<b>Balance, end of year</b>	\$ 81,211	\$ 4,873	\$ 123,878	\$ 209,962	\$ 190,732

# Jasper Park Chamber of Commerce

## NOTES TO FINANCIAL INFORMATION

August 31, 2025

### 1. Basis of Accounting

The basis of accounting applied in the preparation of the financial information is on the historical cost basis, reflecting cash transactions with the addition of:

#### Revenue Recognition

##### (i) Grants and Donations

Grants and donations without external restrictions are recognized as revenue when received or receivable.

Grants and donations with external restrictions are initially recorded as deferred contributions and are recognized to revenue when the expenditures that satisfy the restrictions are incurred.

##### (ii) Membership Fees and Event and Other Revenue

Membership fees, and event and other revenue are recorded as revenue when the performance obligations are met, provided that collection is reasonable assured.

Inventory is recorded at the lower of cost and net realizable value.

Prepaid expenses are recorded for the unexpired portion of insurance contracts.

Capital assets are amortized over their estimated useful lives.

Accounts payable and accrued liabilities are recorded as they are incurred.

AGENDA ITEM 7.14

Municipality of Jasper

# Municipal Contribution Request Form

## External Groups - BUDGET 2026



Date:	Nov 5 2025
Submitted by:	Logan Ireland
Name of Group:	UpLift! Jasper Mural Festival
Phone Number:	780 852 8382
Email:	logan@upliftfest.ca
Mailing Address:	PO Box 2067
Total Amount Requested:	\$25000
Strategic Alignment: <i>If additional space is required, please attach document to form.</i>	<p>Does your request align with Council's Strategic Priorities? Explain which priority and how your project aligns.  <a href="https://jasper.municipalwebsites.ca/UploadFiles/Docs/CouncilStrategicPlan2022web_gnaJGL.pdf">https://jasper.municipalwebsites.ca/UploadFiles/Docs/CouncilStrategicPlan2022web_gnaJGL.pdf</a></p> <p>Please utilize the links available on the following page to access our submitted content for 2025.</p>
Project Narrative: <i>If additional space is required, please attach document to form.</i>	<p>Help us understand what the group intends to do with any funds received from the Municipality.</p> <p>UpLift! will use the \$25,000 to deliver our most impactful festival yet in our milestone fifth anniversary year. We'll provide space for local and world-class street artists in Jasper throughout May to create stunning murals on public walls while hosting community events that bring residents together during a critical recovery year. The municipal investment is essential because it serves as our anchor sponsorship, signaling strong community support that unlocks the additional \$150,000-\$175,000 needed to execute the full festival. Your support will help uplift Jasper in 2026 and for years to come.</p>

Did your group receive funding in a prior fiscal year?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	<input type="checkbox"/>
If yes, how much was requested?	2024 - \$10K ; 2023 - \$25K				
If yes, which year?	2024 - \$10K ; 2023 - \$25K				
If yes, how much was approved?	2024 - \$10K ; 2023 - \$25K				
If yes, please attach your prior year project summary report.	To be emailed to admin prior to present				

Have you attached financial statements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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NOVEMBER 2025

# UPLIFT!

jasper mural festival

YEAR 5

Please find below links to the material we will be presenting at the Nov 18th presentation to Council.

- [UpLift! 2026 Funding Request Form](#)
- [UpLift! 2026 Presentation For Council](#)
- [Council Executive Summary](#)
- [UpLift! 2026 Council Powerpoint](#)
- [UpLift! 2025 Financial Breakdown](#)
- [UpLift! 2025 Red Cross x MOJ Report](#)

CREATED FOR

Jasper Town Council

## MOTION ACTION LIST

SHORT TITLE	REQUESTED (DATE)	RESPONSIBLE (WHO)	COUNCIL MOTION (DESCRIPTION)	TARGET (DATE)	STATUS
Jasper Skatepark Committee	March 19, 2024	CAO and Director of Finance & Administration	That Council authorize, in principle, interim financing to the Jasper Skatepark Committee, not to exceed \$150,000, with loan details to be presented to Council following completion of the Skatepark construction.	November 2025	
Parcel CH Access Road & Spruce Avenue Development Tender Award	September 17, 2024	CAO	That Council direct Administration to initiate a Local Improvement Bylaw process to recover the servicing costs the Parcel CH Access Road from benefitting adjacent parcels.	November 2025	
Transit Bus RFP	November 19, 2024	CAO	That Council direct Administration to reissue an RFP in spring of 2025 for the procurement of electric buses and/or any other viable zero emission options.	December 2025	
Jasper Artists Guild Lease	April 22, 2025	CAO	That Committee refer the correspondence from the Jasper Artists Guild to Administration for a report back at a future Committee of the Whole meeting.	November 2025	
2026 Budget	May 20, 2025	CAO and Director of Finance & Administration	That Council direct Administration to incorporate increased non-property tax revenue into the development of the 2026 budget.	November 2025	
Indigenous Relations Framework	July 15, 2025	Director of Community Development	That Committee direct Administration to engage Indigenous Partners and Indigenous residents to develop a strategy based on the framework – and return to a future meeting.	May 2026	
Adoption of Jasper Off-Site Levies Bylaw 2025	August 26, 2025	Director of Urban Design and Standards	That Committee direct Administration to consider the Jasper Off-Site Levy Bylaw in the context of discussions today and return to a	December 2025	

Municipality of Jasper

			Committee of the Whole meeting after the 2025 municipal election.		
<b>Property and Business Tax Policy</b>	<b>August 26, 2025</b>	<b>Director of Finance &amp; Administration</b>	That Committee direct Administration to develop a property and business tax policy and return to a meeting following the 2025 municipal election.	<b>January 2026</b>	
<b>Jasper Food Security Alliance</b>	<b>September 9, 2025</b>	<b>Director of Community Development</b>	That Committee direct Administration to bring a forward recommendation on staffing support for the Jasper Food Security Alliance.	<b>November 2025</b>	