

Municipality of Jasper
Committee of the Whole Meeting Agenda
December 12, 2023 | 9:30 am
Jasper Library & Cultural Centre – Quorum Room

Notice: Council members and a limited number of staff are in Council chambers for meetings. Members of the public can attend meetings in person; view meetings through the Zoom livestream; or view archived Council meetings on YouTube at any time. To live-stream this meeting starting at 9:30 am, use the following Zoom link: <https://us02web.zoom.us/j/87657457538>

1. Call to order Deputy Mayor Hall to chair meeting

2. Additions to agenda

3. Approval of agenda

3.1 December 12, 2023 Committee of the Whole agenda attachment

4. November 28, 2023 Committee of the Whole minutes - approved December 5, 2023 attachment

4.1 Business arising from minutes

5. Delegations

6. Correspondence

7. New business

7.1 Director's Report – Community Development attachment

7.2 Behaviour in Municipal Facilities Policy attachment

8. Motion Action List attachment

9. Councillor upcoming meetings

[9.1 Council appointments to boards and committees](#)

10. Upcoming events

Municipality of Jasper & Parks Canada Hockey Game – 1:30pm-3:00pm, December 14, Arena

Community Holiday Party – 5:30pm, December 15, Jasper Activity Centre

NETMA – 4:00pm-7:00pm, Wednesday, December 20, Robson House, 409 Patricia Street

11. Adjournment

Municipality of Jasper
Committee of the Whole Meeting Minutes
Tuesday, November 28, 2023 | 9:30am
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through Zoom livestreaming and in person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Wendy Hall, Councillors Helen Kelleher-Empey, Kathleen Waxer, Rico Damota, and Ralph Melnyk		
Absent	Councillor Scott Wilson		
Also present	Bill Given, Chief Administrative Officer John Greathead, Director of Operations & Utilities Natasha Malenchak, Director of Finance & Administration Lisa Riddell, Community Development Manager Amanda Stevens, Communications Manager Emma Acorn, Legislative Services Coordinator Sergeant Rick Bidaisee, Jasper RCMP James Jackson, Brooklyn Rushton & Tyler Riopel, Tourism Jasper Heidi Veluw, Jasper Employment & Education Centre Holly Johnston & Asad Bhatti – Ballard Consulting Group Bob Covey, The Jasper Local Peter Shokeir, The Fitzhugh 21 observers		
Call to Order	Deputy Mayor Hall called the November 28, 2023 Committee of the Whole meeting to order at 9:30am.		
Additions/deletions to the agenda	Mayor Ireland requested that the agenda be amended to address Item 6 before Item 5.		
Approval of agenda #543/23	MOTION by Councillor Melnyk that Committee approve the agenda for the November 28, 2023 Committee of the Whole meeting as amended, with Item 6 to be addressed before Item 5.		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Business arising from October 24, 2023 minutes	none		

Correspondence – RCMP Quarterly Report #544/23	Committee received a Quarterly Report from the RCMP with Sergeant Rick Bidaisee attending to answer any questions. MOTION by Councillor Melnyk that Committee receive the RCMP Quarterly report for information. <table><tr><td>FOR</td><td>AGAINST</td><td></td></tr><tr><td>6 Councillors</td><td>0 Councillor</td><td>CARRIED</td></tr></table>	FOR	AGAINST		6 Councillors	0 Councillor	CARRIED
FOR	AGAINST						
6 Councillors	0 Councillor	CARRIED					
Delegations – Tourism Jasper	Council received a presentation from Tourism Jasper focused on the Destination Stewardship Plan. Tourism Jasper representatives James Jackson, Tyler Riopel and Brooklyn Rushton were present to answer Council questions. The full plan can be found in the November 7, Regular Council meeting agenda package with a shorter presentation included in today’s package.						
#545/23	MOTION by Mayor Ireland that Committee recommend Council endorse the Tourism Jasper Destination Stewardship Plan; and That Committee direct Administration to review the plan to identify opportunities for the Municipality of Jasper to participate in implementation and to return to a future Committee of the Whole meeting with recommendations. <table><tr><td>FOR</td><td>AGAINST</td><td></td></tr><tr><td>6 Councillors</td><td>0 Councillor</td><td>CARRIED</td></tr></table> James Jackson also read a statement regarding the proposed 2024 Municipal Budget which was presented at the November 21 & 22 meeting.	FOR	AGAINST		6 Councillors	0 Councillor	CARRIED
FOR	AGAINST						
6 Councillors	0 Councillor	CARRIED					
Recess	Deputy Mayor Hall called a recess from 10:50 to 10:58am.						
Delegations – Jasper Employment & Education Centre	Council received a presentation from the Jasper Employment & Education Centre (JEEC) and Ballard Consulting Group regarding the Jasper Labour Market Study. JEEC Executive Director Heidi Veluw was joined by members of Ballard Consulting Group; Holly Johnson and Asad Bhatti; to answer Council questions.						
#546/23	MOTION by Mayor Ireland that Committee recommend Council endorse the Labour Market Study; and That Committee direct Administration to review the study to identify opportunities for the Municipality of Jasper to participate in implementation and to return to a future Committee of the Whole meeting with recommendations. <table><tr><td>FOR</td><td>AGAINST</td><td></td></tr><tr><td>6 Councillors</td><td>0 Councillor</td><td>CARRIED</td></tr></table>	FOR	AGAINST		6 Councillors	0 Councillor	CARRIED
FOR	AGAINST						
6 Councillors	0 Councillor	CARRIED					
Budget Dialogue	Committee discussed the schedule of meetings to discuss and make decisions on the budget.						

#547/23	MOTION by Councillor Melnyk that Committee direct Administration to prepare calculations that would add \$150,000 to the parking revenues in 2024 and bring the information to the next meeting.			
	FOR 6 Councillors	AGAINST 0 Councillor		CARRIED
#548/23	MOTION by Councillor Kelleher-Empey that Committee direct Administration to bring forward information to the next council meeting indicating the impact of the proposed tax increase on a home of \$500,000 and a commercial property of \$500,000; and further direct Administration to show the historic tax increase over the past three years.			
	FOR 6 Councillors	AGAINST 0 Councillor		CARRIED
Recess	Deputy Mayor Hall called a recess from 12:37pm to 1:40pm.			
Community & Economic Development Fund Policy Review #549/23	Committee received a report from Administration with Community Development Manager Lisa Riddell attending to answer questions. MOTION by Councillor Kelleher-Empey that Committee receive this report for information and direct Administration to change the eligibility requirements to exclude any group that has received municipal funding in the current calendar year.			
	FOR 6 Councillors	AGAINST 0 Councillor		CARRIED
#550/23	MOTION by Mayor Ireland that Committee direct Administration to revise Policy B-117 as follows and bring to the next Regular Council meeting: <ul style="list-style-type: none"> • Section 3 Standards/Applicants - remove bullets 1 and 2 • Section 3 Standards/Applicants - add separate bullet to include individuals • Section 3 Standards/Applicants/ineligible - remove bullets 1 and 2 			
	FOR 6 Councillors	AGAINST 0 Councillor		CARRIED
Land Acknowledgement Policy Review #551/23	Miss Riddell reviewed the draft update to the Land Acknowledgement Policy from Administration. MOTION by Councillor Waxer that Committee recommend Council adopt the revised Land Acknowledgement Policy, however maintain the inclusion of Treaty Six.			
	FOR 6 Councillors	AGAINST 0 Councillor		CARRIED
Traffic Advisory Committee	Committee received a report from Administration with Director of Operations & Utilities, John Greathead, reviewing recommendations and providing background information.			

Meeting Extension #552/23	MOTION by Councillor Waxer that Committee extend the meeting beyond four hours.		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Traffic Advisory Committee continued #553/23	<p>MOTION by Mayor Ireland that Committee receive this report for information; and</p> <p>That Committee refer all items in the current report to an update in the Transportation Master Plan; and</p> <p>That Committee direct Administration to take steps to improve safety at the intersection of Connaught Drive and Pine Avenue by moving the crosswalk from the east side of Pine to the west side of Pine.</p>		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Jasper-Hakone Committee	Committee received a report from Administration with a draft Terms of Reference for the Jasper-Hakone Committee. CAO Bill Given presented recommendations and alternatives for Council's consideration.		
#554/23	<p>MOTION by Councillor Waxer that Committee recommend Council approve the Jasper-Hakone Committee terms of reference as presented; and</p> <p>That Committee refer the matter of B-019: Twinning/SisterCity Relationships to the 2024 strategic planning session.</p>		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Motion Action List	Administration reviewed the Motion Action List.		
#555/23	<p>MOTION by Mayor Ireland that Committee direct Administration to bring forward recommendations to enhance winter cycling options through amendments to the relevant municipal bylaws.</p>		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
#556/23	<p>MOTION by Councillor Damota that Committee approve the updated Motion Action List with the removal of the following items:</p> <ul style="list-style-type: none"> • Connaught Drive Crosswalks • Bus Parking Zone • Stop Sign at Intersection of Hazel and Geikie • Active Transportation Feasibility Study • Land Acknowledgement Policy • Hakone, Japan Initiatives - first section 		

- Community & Economic Development Fund Policy
- Transit Levels of Service

And date changes for the following items:

- Child Care Advocacy
- Forest Park Hotel Parking
- Behaviour in Municipal Facilities Policy

FOR

AGAINST

6 Councillors

0 Councillors

CARRIED

Councillor
upcoming
meetings

Councillor Melnyk attended a meeting of the Jasper Yellowhead Historical Society on November 14th, and an Alberta/Japan Twinned Municipalities Association Zoom call a few days later.

Councillor Melnyk completed Community Futures West Yellowhead training on November 21st in the evening, and board member training on November 24th.

There will be a meeting of the Jasper Community Housing Corporation on Thursday.

Councillor Kelleher-Empey attended a meeting of the TransCanada Yellowhead Highway Association last Friday. On December 7th & 8th she will be in Hinton for meetings with the Evergreens Foundation.

Councillor Kelleher-Empey will also be attending the December 6th Rotary Club luncheon for seniors

Upcoming Events

Council reviewed a list of upcoming events.

Adjournment
#557/23

MOTION by Councillor Kelleher-Empey that, there being no further business, the Committee of the Whole meeting of November 28, 2023 be adjourned at 3:17pm.

FOR

AGAINST

6 Councillors

0 Councillors

CARRIED

DIRECTOR'S REPORT December 2023

Christopher Read, Director of Community Development

Major Projects

- **Ice Plant Project** is finishing up – ice plant is performing well after the growing pains & has been ticking along nicely.
- **Major Facility Renovation Project** continues moving forward, and the most recent quarterly project status update from WSP Project Manager is attached. Major themes are:
 - ❖ Overall the project is on track to finish within budget in Q3 2024 as anticipated in the Construction Manager's baseline construction schedule.
 - ❖ The staged re-entry into the Aquatic Centre is no longer possible due to previously unknown site conditions that required multiple hazardous material abatements and significant re-design efforts, which has adjusted the overall construction sequencing plan. The Aquatic Centre is now planned to re-open in mid-Q2 2024.
 - ❖ Site conditions related to the elevator placement and existing building structure constraints have impacted completion of that scope, as well as the Activity Centre basement/Upper Curling Lounge completion from Q2 to Q3.
 - ❖ Tournaments and local games/practices at the Arena are now supported by the temporary external change rooms thanks to the partnership with Tourism Jasper – 9 tournaments are scheduled so far this season.
- The Recreation Facilities Renovation Project page in the Major Projects section of our website continues to be updated weekly, and we will continue to actively work on prioritizing access for local youth, maintaining safety, and engagement with stakeholders throughout the construction phase.

Staffing

- Position vacancies and turnover continue to be challenging to our teams. Most recent vacancies at Activity Centre Custodial team, Childcare centre, and maternity and other leaves at Wildflowers and the pool.
- Welcome Jorge Bagatella to a full-time continuous Settlement Worker position, and Kacie Whyte to a Term Outreach Worker position – part of the Social Prescribing for Older Adults project primarily working with 55+.
- Many Thanks to departing Outreach – Crisis Response worker Laurie Ann Reddick who will be dearly missed.

Service Trends

- Continue to see increased financial strain on families and individuals to cover basic needs (food, shelter, clothing), this trend is being seen across the province and was discussed in length at the FCSSAA conference. Notably, infant formula is difficult for families to afford.
- Outreach has noted that the financial strain on families has resulted in increased incidents of leaving young children home alone, addictions and substance use, and reports of domestic violence and marital disputes.
- Outreach/ Settlement continues to see high numbers accessing the coat rescue program. COS continues to purchase winter clothing through CCF as there are not enough donations to cover the need.
- Newcomers continue to be affected by food insecurity due to the lack of hours provided by employers. Seasonal businesses closures leave newcomers on closed work permits without any source of income to cover basic needs.
- Still reporting high attendance at almost all programs – wonderful uptake by our community. Also, we have seen highs of ~50 people in the Fitness Centre recently!
- Wildflowers reports a larger number of families with infants around the 1-year-old age looking for care this winter that we can't accommodate currently. Parents not able to return to work full-time as they don't have childcare.
- Still seeing new low- or no-cost activations of our spaces – most recently Roller Skating Mondays and Indoor Walking Club in the Multi-Purpose Hall.
- Continued praise for Glenda the Great & her team, + food rescue volunteers, for making 30-50 litres (!) of Soup's On soup free of charge and hot and tasty each weekday!

Communications & Engagement

- Outreach involved in many engagements with external partners and funders: Coalitions Connect AHS, AHS Town Hall meeting – Provincial Update, FSCCAA Conference, Regional FRN Meeting, PDD Provincial Town Hall.
- Council and Management able to attend a Blanket Exercise and Cultural Awareness Training from Kelly Lake Cree Nation. Very enlightening sessions.
- Community Conversations wrapped for 2023; annual report coming to Council early in 2024.
- Wildflowers Childcare centre was visited by Searle Turton, the Minister of Children and Family Services as well the Director of Regional & Community Program Delivery Branch. Excellent conversations and learnings both visits.
- With our colleagues in Drayton Valley, also presented to two Assistant Deputy Ministers and Child Care Now Alberta.



JASPER ACTIVITY CENTRE COUNCIL UPDATE PROJECT STATUS REPORT DECEMBER 2023



BUDGET STATUS	SCHEDULE STATUS																																																												
<p>Approved Budget \$ 20,401,550</p> <p>Committed \$ 18,124,797</p> <p>Forecast Cost at Completion \$ 19,115,485</p> <p>Forecast Variance at Completion \$ 1,286,064</p>	<table> <tr> <th>Milestone</th><th>Date</th></tr> <tr> <td colspan="2">Completed</td></tr> <tr> <td>Approval of Schematic Design and Revised Scopes</td><td>21-Dec-22</td></tr> <tr> <td>Development Permit Application</td><td>23-Dec-22</td></tr> <tr> <td>Design Development</td><td>06-Jan-23</td></tr> <tr> <td>Tender Package 1 - Issued for Tender Documents Complete</td><td>27-Jan-23</td></tr> <tr> <td>Class C Cost Estimate</td><td>20-Jan-23</td></tr> <tr> <td>Start of Detailed Design</td><td>Jan 2023</td></tr> <tr> <td>Development Permit Approval</td><td>3-Mar-2023</td></tr> <tr> <td>Approval to Award Subtrade Tenders for Tender Package 1</td><td>11-Apr-23</td></tr> <tr> <td>Tender Package 2 – Issued for Tender Documents Complete</td><td>24-Apr-23</td></tr> <tr> <td>Class A Cost Estimate</td><td>25-May-23</td></tr> <tr> <td>Approval to Award Subtrade Tenders for Tender Package 2</td><td>28-Jun-23</td></tr> <tr> <td>Construction Start</td><td>17-Jul-23</td></tr> <tr> <td colspan="2">Currently Underway</td></tr> <tr> <td>Exterior & Civil</td><td>Jun 2024</td></tr> <tr> <td>Arena</td><td>Aug 2024</td></tr> <tr> <td colspan="2"><i>Site conditions and design coordination including unforeseen hazardous material abatement, site servicing conflicts and structure revisions have impacted schedule by 4 weeks from the baseline.</i></td></tr> <tr> <td>Aquatics Centre</td><td>Apr 2024</td></tr> <tr> <td colspan="2"><i>Site conditions including additional ceiling structure demolition, unforeseen hazardous material abatement and additional structure and wall repairs have impacted schedule by 5 weeks from the baseline. 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Legend		
On Track	Requires Attention	Off Track

REQUEST FOR DECISION

Subject: Behaviour in Municipal Facilities Policy

From: Bill Given, Chief Administrative Officer

Prepared by: Lisa Riddell, Community Development Manager
Angella Franklin, Jasper Activity Centre Manager
Jeremy Todgham, Jasper Fitness and Aquatic Centre Manager

Reviewed by: Christopher Read, Director of Community Development

Date: December 12, 2023



Recommendation:

That Committee recommend Council approve the Behaviour in Municipal Facilities Policy.

Options:

That Committee direct Administration to return to a future Committee meeting with changes requested.

Background:

At the March 21, 2023 Regular meeting, Council received the correspondence regarding the Jasper Hockey League conduct for information; and directed Administration to come back to a future Committee meeting with recommendations. On August 22, 2023, Administration returned to committee with a review of policies, codes of conduct and similar documents from other municipalities. Committee directed Administration to return to a future Committee meeting with a draft Code of Conduct in Municipal Facilities Policy written in plain language for review.

Discussion:

The attached draft policy, re-named *Behaviour* in Municipal Facilities to use more easily understood language, describes the Municipality's commitment to setting clear expectations for behaviour within municipal facilities. The policy builds upon the work to date and sets out the policy level direction for future efforts. The policy applies to all members of the public inside of a municipal facility, including participants in sporting activities.

Relevant Legislation:

- [Bylaw 070: Conduct in Public Spaces Bylaw](#)
- [Policy E-115: Equity, Diversity, and Inclusion Policy](#)

Inclusion Considerations:

Efforts to foster safe, welcoming, and inclusive public spaces free from hate, discrimination, inappropriate or offensive conduct enhances Council's commitment to Equity, Diversity, and Inclusion.

Strategic Relevance:

Community Health

- Promote and enhance recreational and cultural opportunities and spaces.

- Leverage and create opportunities for greater inclusion.
- Recognize the fundamental importance of our tourism economy.

Relationships

- Communicate and engage with residents.

Financial:

All costs associated with the recommendation are within the 2023 Operating Budget.

1. POLICY STATEMENT

The Municipality of Jasper owns and operates several public facilities and spaces within the townsite for community members and visitors to use. It's important for those spaces to be safe, accessible, and welcoming for everyone to enjoy.

We commit to keeping public facilities safe, accessible, and welcoming. One way we do this is by setting clear expectations with regards to behaviour.

2. PURPOSE

The purpose of this policy and procedures is to establish expectations for behaviour within municipal facilities and to outline what actions may be taken in response to unacceptable behaviour.

3. SCOPE

The policy applies to all members of the public inside of a municipal facility, including participants in sporting activities.

4. STANDARDS

The Behaviour in Municipal Facilities administrative procedures will:

- List what kind of behaviour we expect in all municipal facilities.
- Detail what behaviours are not allowed.
- Say what may happen if behaviour is unacceptable.
- Show who will step in if behaviour is unacceptable.

5. RESPONSIBILITIES

DIRECTORS/MANAGERS

- Ensure that front line staff understand this policy and feel comfortable following it.
- Ensure staff have the training, resources and support needed to implement this policy.
- Review incidents with staff and identify opportunities for improvement.

CAO

- Ensure there are resources, within approved budgets, to implement this policy.
- Approve any administrative procedures related to the policy.
- Support Directors to implement this policy with their teams.

COUNCIL

- Review and approve the policy.
- Budget resources to support this policy.
- Welcome and receive input from the public and user groups on their experiences in facilities.

6. DEFINITIONS

Municipal Facility: applies to all indoor and outdoor municipally owned and operated spaces including buildings, parks and greenspaces.

Policy Title: Behaviour in Municipal Facilities**Policy #:** TBD**ADMINISTRATIVE PROCEDURES****Effective date:** TBD**Approved by CAO:** TBD**1. PURPOSE**

This procedure serves to provide municipal staff with guidance on:

- What kind of behaviour we expect in all municipal facilities.
- Detail what behaviours are not allowed.
- Say what may happen if unacceptable behaviours occur.
- Show who will step in if behaviour is unacceptable.

2. STANDARDS**2.1 Behaviour**

2.1.1 Examples of unacceptable behaviours that apply equally to both indoor facilities and outdoor spaces include:

- a) Yelling or swearing at, or threatening another person or people.
- b) Making hateful or offensive comments towards another person or people.
- c) Hitting, punching, shoving, or showing physical aggression towards another person.
- d) Being physically aggressive beyond the rules of a sport.
- e) Stealing, marking up, damaging, or destroying anything within the facility or space, or the facility/space itself.

2.1.2 Examples of unacceptable behaviours that apply to all Indoor Facilities include:

- a) Consuming alcohol, unless attending a licensed event.
- b) Smoking or vaping, tobacco or marijuana products.

2.1.3 Examples of unacceptable behaviours that apply to all Outdoor Spaces include:

- a) Consuming alcohol, unless attending a licensed event.
- b) Smoking or vaping, tobacco or marijuana products within 5 metres of any facility entrance.

2.2 Consequences:

Here is what will happen in response to unacceptable behaviour:

- a) You may be asked to leave the space for the remainder of the day.
- b) You may be asked to leave the space and not return for a length of time.
- c) You may be banned from all facilities for a length of time.
- d) You may be charged under Bylaw #070 Conduct in Public Spaces Bylaw.
- e) You may be charged under criminal law as applicable.
- f) If a person refuses to leave a facility once asked, facility activities (such as a sports game, special event or program) will be paused and the police will be called. If a scheduled sports game is required to pause, the game may also be shortened or ended completely.
- g) How long a person is banned for, and to which facilities the ban applies, depends on the severity of the behaviour:
 - i. Staff respond to minor unacceptable behaviours with education.
 - ii. When a person repeats minor unacceptable behaviour Staff will enforce short term ban.
 - iii. When the unacceptable behaviour is severe, Staff will respond with appropriate increased consequences including multi-day and/or multi-facility bans.
- h) Any ban of more than one week, must be approved by the appropriate facility manager.
- i) Any multi-facility bans must be approved by the department director.

Policy Title: Behaviour in Municipal Facilities

Policy #: TBD

ADMINISTRATIVE PROCEDURES

Effective date: TBD

Approved by CAO: TBD



2.3 Authorities

These people will step in and apply the consequences outlined above:

- 2.3.1 **Group Organizers** - The 'contact' of a group who has rented a space has the authority and the responsibility to follow this policy and make sure their group follows it.
- 2.3.2 **Sports Officials** - In a sports game, the assigned game officials can also ask someone to leave.
- 2.3.3 **Municipal Staff** can ask someone to leave and can ban them from municipal facilities.
- 2.3.4 **Peace Officers** (Bylaw Officers, or Municipal Compliance Officers) - can ask someone to leave. They can ban them from a facility or all facilities for a length of time. They can also issue tickets if someone is breaking Bylaw #070 Conduct in Public Spaces.
- 2.3.5 **Police** (RCMP) - Can ask someone to leave and can issue a ticket or apply a criminal charge.

3. RESPONSIBILITIES

GROUP ORGANIZERS

- Read, understand, and sign a copy of this procedure.
- Ensure your group understands this procedure.
- Step in and apply consequences in response to unacceptable behaviour from any member of your group.

DIRECTORS/MANAGERS

- Ensure that front line staff understand the policy and this procedure, and feel comfortable with it.
- Ensure staff have the training, resources and support needed to implement this procedure.
- Review incidents with staff and identify opportunities for improvement.

CAO

- Regularly review this procedure.
- Support Directors to implement this policy and procedure with their teams.

MOTION ACTION LIST

SHORT TITLE	REQUESTED (DATE)	RESPONSIBLE (WHO)	COUNCIL MOTION (DESCRIPTION)	TARGET (DATE)	STATUS
Clean Energy Improvement Program	December 13, 2022	Director of Operations & Utilities and Director of Finance & Administration	That Committee direct Administration to work with Alberta Municipalities and develop the following and present them at a future committee of the whole meeting: • A Clean Energy Improvement Program business case for Jasper • Draft Clean Energy Improvement Tax bylaw	February 2024	
Paid Parking Correspondence	July 18, 2023	Director of Protective & Legislative Services	That Council direct Administration to refer the matter of resident and paid parking along Geikie Street to a Committee of the Whole meeting following the conclusion of the 2023 Paid Parking Program.	December 2023	Recommended to be deferred to January 2024
Global Covenant of Mayors for Climate & Energy	August 8, 2023	Director of Protective & Legislative Services	That Committee refer the matter of joining the Global Covenant of Mayors for Climate & Energy to a committee meeting following the 2024 budget discussions.	December 2023	Recommended to be deferred to January 2024
Behaviour in Municipal Facilities Policy	September 12, 2023	CAO & Community Development Manager	That Committee direct Administration to return to a future Committee of the Whole meeting with a draft Behaviour in Municipal Facilities Policy and the proposed administrative procedures.	December 2023	
S-Block Parking 2023, Winter Seasonal Service	September 12, 2023	Director of Protective & Legislative	That Committee direct Administration to report back on the 2023-24 S-Block Parking Lot winter seasonal service to a Committee of the Whole meeting in the spring.	May 2024	
Jasper Folk Music Festival 2023	July 18, 2023	Director of Protective & Legislative Services	That Council defer discussion of appointing board members to societies to a future	February 2024	

			Committee of the Whole meeting, prior to the Organizational meeting in October 2023.		
Snape's Hill Happy Little Trees	October 3, 2023	Director of Operations & Utilities	That Council refer the suggestion of entering into a joint agreement with Parks Canada and Jasper Yellowhead Historical Society to a future Committee of the Whole meeting.	March 2024	
Child Care Advocacy	October 10, 2023	Director of Community Development	That Committee refer the matter of advocacy on the bilateral agreement for child care to a future Committee of the Whole meeting.	January 2024	
Hakone, Japan Initiatives	October 10, 2023	Director of Protective & Legislative Services	That Committee direct Administration to formalize the high school student exchange program by including its oversight in the new committee's terms of reference; and Develop detailed procedures for the exchange program to establish clear roles and responsibilities for the parties involved.	December 2023	First part recommended to be removed, Second part recommended to be deferred to January 2024
Forest Park Hotel Parking	November 7, 2023	CAO & Director of Operations & Utilities	That Council direct Administration to continue discussions with the Forest Park Hotel to see whether a solution could be reached and to report back to a future Committee of the Whole meeting.	December 2023	Recommended to be deferred to January 2024
Carpool Vehicles	November 22, 2023	Director of Finance & Administration	That Committee direct Administration to provide additional information on carpool vehicles.	December 2023	Recommended to be removed
Habitat for the Arts	November 22, 2023	Director of Community Development	That Committee direct Administration to discuss transitioning to a public board with Habitat for the Arts and return with a report in 2024.	February 2024	
Crisis Team Jasper Society	November 22, 2023	Director of Community Development	That Committee direct Administration to develop an F-104 agreement with the Crisis Team Jasper Society to be reviewed by Council.	February 2024	
Tourism Jasper Destination Stewardship Plan	November 28, 2023	CAO	That Committee direct Administration to review the plan to identify opportunities for the Municipality of Jasper to participate in implementation and to return to a future	February 2024	

			Committee of the Whole meeting with recommendations.		
Labour Market Study	November 28, 2023	CAO	That Committee direct Administration to review the study to identify opportunities for the Municipality of Jasper to participate in implementation and to return to a future Committee of the Whole meeting with recommendations.	March 2024	