

MUNICIPALITY OF JASPER
REGULAR COUNCIL MEETING AGENDA
July 7, 2026 | 1:30 pm
Jasper Library & Cultural Centre – Quorum Room
[Municipality of Jasper Strategic Priorities 2026-2030](#)



Notice: Council members and staff are at the Jasper Library and Cultural Centre. Members of the public can attend meetings in person; view meetings through the Zoom livestream; or view archived Council meetings on YouTube at any time. **To live-stream this meeting starting at 1:30 pm, use this Zoom link:**
<https://us02web.zoom.us/j/87657457538>

1 CALL TO ORDER

2 APPROVAL OF AGENDA

2.1 Regular meeting agenda, July 7, 2026 attachment

Recommendation: That Council approve the agenda for the regular meeting of July 7, 2026 as presented.

3 APPROVAL OF MINUTES

3.1 Regular meeting minutes, June 16, 2026 attachment

Recommendation: That Council approve the minutes of the June 16, 2026 Regular Council meeting as presented.

3.2 Committee of the Whole meeting minutes, June 23, 2026 attachment

Recommendation: That Council approve the minutes of the June 23, 2026 Committee of the Whole meeting as presented.

4 DELEGATIONS

5 CORRESPONDENCE

5.1 Jasper Employment & Education Centre attachment

Recommendation: That Council receive the correspondence for information.

5.2 Lucile Dubreuil, ACFA Directrice Executive/Executive Director attachment

Recommendation: That Council receive the correspondence for information.

6 NEW BUSINESS

6.1 Director's Report – Protective & Legislative Services attachment

Recommendation: That Council receive the report for information.

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6.2 Tennis Court Refurbishment Project Sponsorship Program attachment

Recommendation: That Council approve the Tennis Court Refurbishment Project Sponsorship Program as presented.

6.3 Affordable Housing Property Tax Grant Program

Recommendation: That Council approve the Affordable Housing Property Tax Program as presented; and direct administration to implement an Affordable Housing Property Tax Grant Program.

6.4 Records Retention and Disposition Bylaw attachment

Recommendation: That Council read for the first time, Bylaw #285, being a bylaw of the Specialized Municipality of Jasper in the province of Alberta to regulate the retention and disposition of records.

That Council read for the second time, Bylaw #285, being a bylaw of the Specialized Municipality of Jasper in the province of Alberta to regulate the retention and disposition of records.

6.5 Jasper Encroachment Bylaw 2026 attachment

Recommendation: That Council read for the first time, Bylaw #286, being a bylaw of the Specialized Municipality of Jasper in the province of Alberta to address encroachment on Municipal Lands in the Town of Jasper.

That Council read for the second time, Bylaw #286, being a bylaw of the Specialized Municipality of Jasper in the province of Alberta to address encroachment on Municipal Lands in the Town of Jasper.

6.6 Borrowing Bylaws attachment

Recommendations: That Council read for the second time, Bylaw #281, being a bylaw of the Municipality of Jasper in the province of Alberta to authorize Council to incur indebtedness by the issuance of debenture in the amount of \$1,900,000 for the purpose of the Jasper Recreation Complex Renovation Phase 3.

That Council read for the second time, Bylaw #282, being a bylaw of the Municipality of Jasper in the province of Alberta to authorize Council to incur indebtedness by the issuance of debenture in the amount of \$3,200,000 for the purpose of wastewater treatment facilities renovations and upgrades.

That Council read for the second time, Bylaw #283, being a bylaw of the Municipality of Jasper in the province of Alberta to authorize Council to incur indebtedness by the issuance of debenture in the amount of \$776,705 for the purpose of servicing Arnica Avenue.

That Council read for the second time, Bylaw #284, being a bylaw of the Municipality of Jasper in the province of Alberta to authorize Council to incur indebtedness by the issuance of debenture in the amount of \$4,000,000 for the purpose of servicing wildfire affected water and wastewater infrastructure.

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7 NOTICES OF MOTION

8 COUNCILLOR REPORTS

9 UPCOMING EVENTS

Jasper Municipal Housing Corporation Annual General Meeting – 1pm, July 9, Quorum Room
Council Summer Break – No Meetings July 21, July 28
First Regular Council Meeting after break – 1:30pm, August 4

10 ADJOURNMENT

Recommendation: That, there being no further business, the regular meeting of July 7, 2026 be adjourned at

_____.

Please note: All regular and committee meetings of Council are video recorded and archived on YouTube.

AGENDA ITEM 3.1

Municipality of Jasper
Regular Council Meeting Minutes
Tuesday, June 16, 2026 | 1:30pm
Jasper Library & Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library & Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing during Council meetings is through both Zoom livestreaming and in-person attendance. Public participation is facilitated through in-person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Kable Kongsrud, Councillors Ralph Melnyk, Kathleen Waxer, Laurie Rodger, Danny Frechette, and Wendy Hall.		
Absent	none		
Also present	Bill Given, Chief Administrative Officer Beth Sanders, Director of Urban Design & Standards Christopher Read, Director of Community Development Courtney Donaldson, Director of Operations & Utilities Natasha Malenchak, Director of Finance & Administration Emma Acorn, Legislative Services Coordinator Ann Thomas & Dennis Zaffino, The Jasper Racquet Club Jeff Alliston, Metrix Group Bob Covey, The Jasper Local 14 observers		
Call to order	Mayor Ireland called the June 16, 2026 Regular Council meeting to order at 1:30pm.		
Additions/deletions to agenda	none		
Approval of agenda #261/26	MOTION by Councillor Melnyk – BE IT RESOLVED that Council approve the agenda for the June 16, 2026 Regular Council meeting as presented.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Legislative Committee meeting minutes #262/26	MOTION by Councillor Hall – BE IT RESOLVED that Council receive the draft minutes of the June 2, 2026 Legislative Committee meeting for information.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Regular minutes #263/26	MOTION by Councillor Waxer – BE IT RESOLVED that Council approve the minutes of the June 2, 2026 Regular Council meeting as presented.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Committee of the Whole minutes #264/26	MOTION by Councillor Rodger – BE IT RESOLVED that Council approve the minutes of the June 9, 2026 Committee of the Whole meeting as presented.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Business arising from minutes	none		
Delegations – Jasper Racquet Club	Council received Ann Thomas and Denniz Zaffino, members of the Jasper Racquet Club, as a delegation requesting funding consideration and information regarding naming rights for sponsors.		

#264/26	MOTION by Councillor Waxer – BE IT RESOLVED that Council receive the correspondence for information; and direct Administration to bring a report back at a future Committee of the Whole meeting.	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Correspondence – Robert Fougere	Council received correspondence from Robert Fougere regarding the Transit Service schedule.			
#265/26	MOTION by Councillor Hall – BE IT RESOLVED that Council receive the correspondence for information.	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Notice of Annual General Meeting – Jasper Municipal Housing Corporation	Council received formal notice from CAO Bill Given that the Annual General Meeting of the Jasper Municipal Housing Corporation is scheduled to take place at 1pm, July 9, 2026 in the Quorum Room of the Jasper Library & Cultural Centre.			
#266/26	MOTION by Councillor Kongsrud – BE IT RESOLVED that Council receive the correspondence for information.	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
2025 Audited Consolidated Financial Statements	Jeff Alliston of Metrix Group and Director of Finance & Administration Natasha Malenchak reviewed the annual audit and financial statements for 2025.			
#267/26	MOTION by Councillor Waxer BE IT RESOLVED that Council receive the 2025 Audit Report presented on June 16, 2026, as information; and That Council move to a closed session at 3:21pm pursuant to section 29 (Advice from Officials) of the Access to Information Act.	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
#268/26	MOTION by Councillor Waxer at 3:59pm that Council move out of camera.	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
#269/26	MOTION by Councillor Frechette – BE IT RESOLVED that Council receive and approve of the Audited Financial Statements of the Municipality of Jasper as presented for the year ended December 31, 2025.	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Director’s Report – Operations & Utilities	Council received a department update from Director of Operations & Utilities Courtney Donaldson. Highlights included information on major projects; staffing; service trends; transit; utilities; communications; and more.			
#270/26	MOTION by Councillor Frechette – BE IT RESOLVED that Council receive the report for information.	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Legislative Committee Terms	MOTION by Councillor Hall – BE IT RESOLVED that Council approve the updated Terms of Reference for the Legislative Committee of Council as presented.			

of Reference #271/26	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Welcoming Week 2026 Proclamation #272/26	MOTION by Councillor Waxer – BE IT RESOLVED that Council proclaim June 14-20, 2026 as Welcoming Week in Jasper.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Planning & Development Advisory Committee Membership #273/26	MOTION by Councillor Rodger – BE IT RESOLVED that Council accept the Jasper Field Superintendent’s invitation for members of Council in their individual capacity to serve as members of the Planning & Development Advisory Committee; and		
	That the Mayor identify the five individuals to serve as regular members of the committee, two individuals to serve as alternates on the committee, and the chair of the committee.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
	The Mayor identified the five individuals to serve as regular members of the committee are Wendy Hall; Laurie Rodger; Kable Kongsrud; Kathleen Waxer; and Danny Frechette. Richard Ireland and Ralph Melnyk will serve as alternates on the committee, and Wendy Hall was appointed chair of the committee.		
Information Technology Acceptable Use Policy #274/26	MOTION by Councillor Hall – BE IT RESOLVED that Council approve Policy B-127, the Information Technology Acceptable Use Policy as presented.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Regional Assessment Review Board Appointments #275/26	MOTION by Councillor Waxer – BE IT RESOLVED that Council appoint Melissa Delorme from the Town of Hinton as the Designated Clerk for the Regional Assessment Review Board for West Yellowhead for a 1- year term starting June 16, 2026.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
#276/26	MOTION by Councillor Waxer – BE IT RESOLVED that Council appoint Lyla Mozel from the Town of Hinton as the Designated Chair for the Regional Assessment Review Board for West Yellowhead for a 1- year term starting June 16, 2026.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Notices of Motion	none		
Councillor Reports	Councillor Frechette attended the Youth Community Conversation last week and acted as a judge for Lemonade Day on June 13th.		
	Councillor Hall attended a meeting of the Yellowhead Regional Library Board yesterday.		
	Councillors Hall and Rodger attended a meeting of the Recovery Advisory Board last Thursday.		
	Mayor Ireland and Councillor Kongsrud attended the Community Summer Celebration at Commemoration Park this past Sunday.		
Upcoming events	Council received a list of upcoming events for information.		

Adjournment
#277/26

MOTION by Councillor Frechette – BE IT RESOLVED that, there being no further business, the Regular Council meeting of June 16, 2026 be adjourned at 4:48pm.

FOR
7 Councillors

AGAINST
0 Councillors

CARRIED

Mayor

Chief Administrative Officer

AGENDA ITEM 3.2

Municipality of Jasper
Committee of the Whole Meeting Minutes
Tuesday, June 23, 2026 | 9:30am
Jasper Library & Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library & Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing during Council meetings is through both Zoom livestreaming and in-person attendance. Public participation is facilitated through in-person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Kable Kongsrud, Councillors Wendy Hall, Ralph Melnyk, Danny Frechette, and Laurie Rodger		
Absent	Councillor Kathleen Waxer		
Also present	Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services Christopher Read, Director of Community Development Courtney Donaldson, Director of Operations & Utilities Doug Olthof, Director of Recovery Erin Toop, Transit Manager Leanne Pelletier, Housing Manager Michael Borland, Town Planner Emma Acorn, Legislative Services Coordinator Jamie Myers & Francois Grenier, Jasper Park Cycling Association Jason Paterson, Ski Marmot Basin Bob Covey, The Jasper Local 12 observers		
Call to Order	Deputy Mayor Kongsrud called the June 23, 2026 Committee of the Whole meeting to order at 9:30am.		
Additions/deletions to the agenda	none		
Approval of agenda #278/26	MOTION by Councillor Melnyk that Committee approve the agenda for the June 23, 2026 Committee of the Whole meeting as presented.		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Business arising from minutes	none		
Delegations – Jasper Park Cycling Association #279/26	Committee received Jamie Myers & Francois Grenier of the Jasper Park Cycling Association as a delegation requesting funding consideration for the next building phase of the Jasper Bike Park located at the west end of the town. MOTION by Councillor Melnyk that Committee receive the presentation for information;		

and direct Administration to bring a report back with options for the Jasper Park Cycling Association to a future Committee of the Whole meeting before the end of August 2026.

FOR	AGAINST	
6 Councillors	0 Councillor	CARRIED

Delegations – Ski Marmot Basin
Committee received Jason Paterson, President & CEO of Ski Marmot Basin, as a delegation wishing to speak in support of agenda item 7.2 Jasper Transit Business Planning Update.

#280/26
MOTION by Mayor Ireland that Committee receive the presentation from the Ski Marmot Basin delegation for information.

FOR	AGAINST	
6 Councillors	0 Councillor	CARRIED

Correspondence none

Recess
Deputy Mayor Kongsrud called a recess from 10:24am to 10:31am.

Jasper Recovery Coordination Centre Year 2 Progress Report
Director of Recovery Doug Olthof presented the Jasper Recovery Coordination Centre Year 2 Progress Report to Committee for consideration. The report contained information on debris management; interim housing; rebuilding; social recovery; economic recovery; park recovery; recovery funding; and more.

#281/26
MOTION by Councillor Frechette that Committee direct Administration to make amendments to the Jasper Recovery Coordination Centre Year 2 Progress Report for presentation at a future meeting.

FOR	AGAINST	
6 Councillors	0 Councillor	CARRIED

Jasper Transit Business Planning Update
Committee received an update on business planning for the Jasper Transit System. Director of Operations & Utilities Courtney Donaldson and Transit Manager Erin Toop reviewed recommendations and alternatives for consideration.

#282/26
MOTION by Mayor Ireland that Committee direct Administration to implement a School Special Service delivery approach, starting the 2026 school year; and

- That Committee direct Administration to incorporate the following expansion options into the 2026 - 2031 Transit business plan and return prior to budget:
 - Summer frequency increase;
 - Year-round townsite service by fixed route;
 - Winter service span increase; and
 - Marmot Basin winter service.

FOR	AGAINST	
6 Councillors	0 Councillor	CARRIED

Recess	Deputy Mayor Kongsrud called a recess from 12:24pm to 1:30pm.		
Streetscape Design Standards & Guidelines – Project Update	Ms. Donaldson introduced a report to Committee to provide an update on the status of three planning activities (Town Plan, Transportation Master Plan, Streetscaping Design Project) with a focus on the streetscape study, now called the Streetscape Design Standards and Guidelines project. Town Planner Michael Borland was also available online to assist with Committee questions.		
#283/26	MOTION by Councillor Hall that Committee receive the report for information.		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Encroachment Bylaw (2026)	Committee received a draft bylaw for consideration. Ms. Donaldson reviewed the background and purpose of the proposed bylaw. CAO Bill Given also assisted in answering Committee questions.		
#284/26	MOTION by Mayor Ireland that Committee recommend Council give first reading to the Encroachment Bylaw (2026) and direct Administration to return with revisions prior to second reading as discussed at today’s Committee of the Whole meeting.		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Recess	Deputy Mayor Kongsrud called a recess from 2:20pm to 2:25pm.		
Meeting Extension #285/26	MOTION by Councillor Melnyk at 2:25pm that the June 23, 2026 Committee of the Whole meeting be extended beyond four hours.		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Tennis Court Refurbishment Project Sponsorship Program	Committee received a request for decision from the Community Development department regarding a presentation made by the Jasper Racquet Club at last week’s Regular Council meeting. Director of Community Development Christopher Read reviewed the associated policy and identified three sponsorship recognition opportunities for consideration.		
#286/26	MOTION by Mayor Ireland that Committee recommend Council approve the Tennis Court Refurbishment Project Sponsorship Program as amended: <ul style="list-style-type: none"> • Strike article 5.1 d; and • Amend article 6.3 by elimination of the words “terminate a sponsorship agreement or”. 		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED

Alberta Police Funding Model	Director of Protective & Legislative Services Christine Nadon presented a report to Committee providing details on changes to Alberta's Police Funding Model.			
#287/26	MOTION by Councillor Melnyk that Committee authorize the Mayor to write the Minister of Public Safety and Emergency Services requesting that: <ul style="list-style-type: none"> • The population density modifiers be applied to Jasper's policing costs; and • The Minister use their Ministerial authority to ensure Jasper's policing cost accounts for the municipality's unique circumstances. 	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Records Retention & Disposition Bylaw	Committee received a draft bylaw for consideration regarding records retention and disposal. Ms. Nadon reviewed the legislative requirements for the bylaw and updates to privacy programs in the province.			
#288/26	MOTION by Mayor Ireland that Committee recommend Council give first and second reading to the Records Retention & Disposition Bylaw.	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Affordable Housing Property Tax Grant Program	Committee received a request for decision from Administration with Housing Manager Leanne Pelltier reviewing the report and Mr. Given assisting with questions.			
#289/26	MOTION by Mayor Ireland that Committee recommend Council approve the Affordable Housing Property Tax Program as presented; and direct administration to implement an Affordable Housing Property Tax Grant Program.	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Arnica Avenue Servicing Cost Recovery Policy	Mr. Given reviewed a request for decision regarding servicing costs for Arnica Avenue.			
#290/26	MOTION by Councillor Rodger that Committee direct Administration to develop an Arnica Avenue Servicing Cost Recovery Policy and return to a future meeting.	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Motion Action List	Administration reviewed the Motion Action List.			
#291/26	MOTION by Councillor Melnyk that Committee approve the updated Motion Action List with the removal of the following items: <ul style="list-style-type: none"> • 2025 Annual Transit Service Update • Alberta Police Funding Model • Jasper Racquet Club And date changes for:			

- Recovery Advisory Committee Terms of Reference
- Royal Canadian Legion Branch #31
- Lot HG (CH) Development
- Unsolicited Donations

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Councillor
upcoming
meetings

Councillor Melnyk will be in Grande Cache tomorrow for meetings with Community Futures West Yellowhead.

Councillor Frechette will be working with the Communities in Bloom Committee for Stewardship Day tomorrow.

Mayor Ireland will be speaking at the High School Graduation this week as well as attending the 2026 Annual Meeting of Provincial and Territorial Ministers Responsible for Local Government this evening.

Mayor Ireland will be meeting with the President of the Federation of Canadian Municipalities tomorrow.

Mayor Ireland and Councillor Rodger both plan on attending a meeting this Friday, along with other Council members, with ATCO to discuss the rebuild of their facility.

Councillor Rodger will be at a meeting of the Jasper Municipal Housing Corporation on July 9th.

Council will be serving the community and visitors a pancake breakfast for Canada Day at Commemoration Park on July 1st.

Upcoming Events

Council reviewed a list of upcoming events.

Adjournment
#292/26

MOTION by Councillor Hall that, there being no further business, the Committee of the Whole meeting of June 23, 2026 be adjourned at 3:39pm.

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

AGENDA ITEM 5.1



June 17, 2026

Mayor Richard Ireland and Councillors
The Municipality of Jasper

Dear Mayor Ireland and Councillors,

Re: Rural Renewal Program Update

I am writing to provide Council with an update regarding the provincial Rural Renewal Program which is currently administered locally through the Jasper Employment & Education Centre (JEEC).

The Rural Renewal Program was introduced by the Province of Alberta to support designated rural communities experiencing workforce challenges. The intent is to provide an immigration pathway (The Rural Renewal Stream) for eligible non-Canadian workers who contribute to the local workforce and community and who hope to become Permanent Residents of Canada.

In 2022 JEEC entered into a contract with the provincial Jobs, Economy, Trade and Immigration Ministry to be the community organization administering this program. JEEC is responsible for administering the program in accordance with provincial requirements. Responsibilities include assessing employer and candidate eligibility; ensuring ongoing regulatory compliance; providing information to employers and workers; and issuing and updating Endorsement Letters when appropriate to do so.

An "Endorsement of Candidate Letter" is a mandatory document issued by a designated community organization which verifies that the worker and the job offer meet all community-specific requirements under the Rural Renewal Program. An Endorsement Letter is one piece considered by the Province through Alberta's immigration selection process. However, 'holding an endorsement letter' does not guarantee a candidate a pathway to Permanent Residency. Candidates are assessed (and invited to apply to become Permanent Residents) by the province through an Expression of Interest (EOI) point system which considers a range of factors including education, language, work experience, age, and family connections.

Since the program began, community interest and demand have increased significantly. The program has provided meaningful benefits to local employers seeking to recruit and retain valued employees and has supported workers pursuing long-term settlement in Jasper.

At the same time at the Provincial level, the program has evolved considerably since its introduction. Policy changes, increased demand for Permanent Residency pathways, and the

introduction of community-specific nominee allotments have created additional complexity for both participating communities and applicants.

Following the wildfire, Jasper's Rural Renewal Committee paused issuing new endorsement letters while the community focused on recovery efforts.

In late 2025, after Rural Renewal Committee discussion and renewed community interest, JEEC had announced intentions to begin issuing new endorsement letters again in early 2026. However, shortly after JEEC publicly communicated this intention, the Province announced a significant change to the program structure: communities would receive annual allotments limiting the number of candidates who would be invited by the Province to apply for Permanent Residency through the Rural Renewal Stream.

In January 2026, Jasper was informed that the Province would allocate nine candidate invitations to our community for the entire year. At that time, there were already 34 individuals in Jasper holding valid endorsement letters, issued over previous years, waiting for a Provincial invitation for Permanent Residency.

More simply, Jasper was told that of all people 'holding an active and valid endorsement letter' only 9 Jasper candidates would be invited by the Alberta Government for the entirety of 2026. Those 9 invitations have already been made, and we have been told not to expect any further Jasper invitations to holders of endorsement letters for 2026.

As a result of this provincial change and the related provincial direction that endorsement numbers should align with community allotment levels, it was determined that it would not be appropriate to begin issuing additional new endorsement letters beyond those already active within the community. Therefore, no action was taken regarding interest for new 2026 endorsements, meaning no new employer or employee applications were assessed, evaluated, approved, or denied.

While difficult, the decision to refrain from issuing additional new endorsement letters for 2026 was made in an effort to manage expectations responsibly within the realities of the revised provincial framework and the limited number of invitation opportunities available to the community.

Because JEEC's communication announcing our intention to reopen endorsement requests was followed closely by the Province's announcement implementing allotment limits, we have sadly seen considerable confusion and disappointment among both employers and workers in the Community. Despite our efforts to communicate transparently, an impression may have developed among some that JEEC functions as the arbiter of allotment numbers or invitations in the stream.

We recognize this situation has been frustrating for employers and workers who had hoped to participate in the program, particularly given the uncertainties within Canada's broader immigration target reductions.

JEEC remains committed to administering the program responsibly, consistently, and in alignment with provincial requirements while continuing to provide information and support to employers, workers, and community members navigating the process.

Should Council wish to take further action related to the Rural Renewal Program, potential options could include:

- Appointing a Council representative to participate on the Rural Renewal Committee in place of Councillor Helen Kelleher-Empey; and/or
- Submitting correspondence to Alberta Jobs, Economy, Trade and Immigration requesting consideration for an increased Rural Renewal allotment for Jasper in 2027.

Additional information regarding the Rural Renewal Committee:

On commencing administration of the Rural Renewal program, JEEC formed a Jasper Rural Renewal Steering Committee with representation from social and economic organizations, which included a Council member. The Committee participates in program evaluation and consultation when needed, 2-4 meetings per year. Looking forward, the Committee will meet this fall to decide how to proceed with the Rural Renewal Program for 2027.

Thank you for your interest and support regarding this program. I am very happy to answer any questions you may have regarding the Rural Renewal program.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jenn Stolfa', written in a cursive style.

Jenn Stolfa,
Executive Director
Jasper Employment & Education Centre

25 June 2026

To Mayor Ireland and esteemed councilors,

Re: Event attendance

I am writing to raise awareness of the council for the 10th anniversary of the Library and Cultural Centre. Though the leases began in June of 2016, we are planning for the celebration to take place October 2, 2026 from 6-9pm. As co-tenants of the building, we would like to invite council members to participate in the event, and to request support as deemed appropriate by council.

As you know, the Library and Cultural Centre houses Jasper's Municipal Library, L'Association Canadienne Francaise de Jasper (ACFA), Habitat for the Arts, Jasper Artists Guild and Gallery, Municipal Offices and Council Chambers, and is home to the Rotary Club. The building and space around it are enjoyed by locals and visitors to Jasper.

The planning has begun to celebrate the 10th anniversary with booking the Quorum room for October 2, 2026. The Library and Cultural Centre will be open for people to tour the amazing space that evening and to connect with the larger community. There will be historical photos showing the progress of the building, and the many iterations of the library over the years. There is discussion about having local talent performances, an art installation, a guest book and some food.

Any support that council is willing to offer, as well as participation at the event, will be gratefully appreciated.

Thank you for your consideration,

The planning committee,

Lucile Dubreuil, ACFA Directrice Executive/Executive Director

Marianne Garrah, Executive Development Director Habitat for the Arts

Alison Rudge, Library Board Member



DIRECTOR'S REPORT

Christine Nadon,

Director of Protective & Legislative Services

July 2026

Major Projects

- The Wildfire Resiliency Strategy project approved in the 2026 capital budget is progressing. We are working with the successful proponent to develop a FireSmart Strategic Plan, which will build on existing plans, assessments and priorities to provide a clear path forward to guide wildfire risk reduction efforts, strengthen community preparedness, and support future funding and partnership opportunities. The work will include an updated Wildfire Hazard Risk Assessment compliant with Alberta based funding models, offer recommendations based on the seven FireSmart disciplines, and provide strategic guidance for future operating and capital investments. This work is taking place in close collaboration with Jasper National Park staff to ensure inter-agency alignment.
- The Business Continuity Plan capital project procurement is nearly complete, and the CAO's office will take on this project formally once the contract is awarded.
- In collaboration with the Operations Department, draft conceptual drawings for future renovations and a building condition assessment have been completed for the Emergency Services Building.
- Work is ongoing on records management and information governance, including compliance with the provincial *Protection of Privacy Act* (POPA). Several policies and processes need to be developed and implemented to meet the new legislative requirements. We are working with a law firm to get this framework in place.

Staffing

- Yashank Sharma will be joining our team in the position of Bylaw Enforcement Officer starting July 6, 2026. We are excited to have him join our department and bring the Bylaw team back to a full staffing complement (three officers and one manager).
- Two summer term firefighters joined the Fire Department in May. Marissa Kobelsky returned to the department following her service as a term firefighter in 2024-2025. Kaylah Befus also joined the team.
- Chief Conte and Director Nadon are both celebrating 5 years of service in their respective positions, while Deputy Chief Smith has achieved a noble 40+ years of service on the Jasper Fire Department.

Service Trends

- The Bylaw Enforcement Service continues to patrol, seek compliance and enforce various infractions in the construction zone. The team is taking a compliance-focused approach, which is yielding good results. Our priority is to balance public safety with facilitating the rebuild for residents, businesses and contractors, in collaboration with the Urban Design and Standards team.
- There was a strong uptake in FireSmart Home Assessments this spring, including the Residential FireSmart Sprinkler Protection Program.

Communications & Engagement

- Our annual Wildfire Resiliency Information Session, held April 29, saw lower attendance than usual. We are revisiting the format and venue for this event to ensure we reach residents and businesses appropriately. The Emergency Preparedness Week open house held on May 6 was well attended and successful.
- Planning is underway for public engagement on year-around paid parking as directed by Council.

AGENDA ITEM 6.2

Tennis Court Refurbishment Project Sponsorship Program

1. Purpose

The Tennis Court Refurbishment Project Sponsorship Program (“the Program”) is established to support fundraising efforts associated with the refurbishment and enhancement of the Municipality of Jasper’s outdoor tennis and pickleball facility.

The Program provides a transparent framework for recognizing financial contributions while ensuring appropriate stewardship of municipal assets and public spaces.

This Program is intended to support the Tennis Court Refurbishment Project and does not change existing policy nor does it establish a general municipal sponsorship policy.

2. Sponsorship Opportunities

The following sponsorship opportunities are available under the Program.

2.1 Donor Wall (\$500-\$25,000)

- Individuals, organizations, and businesses contributing a minimum of \$500 may be recognized on a donor recognition wall located at the facility.
- Recognition shall remain in place for the life of the facility or until substantial redevelopment of the site occurs.

2.2 Individual Court Naming Rights (\$25,000)

- Individuals, organizations, and businesses contributing a minimum of \$25,000 may be eligible for naming rights to an individual tennis or pickleball court.
- Individual Court naming rights shall be granted for a period of ten (10) years.

2.3 Overall Facility Naming Rights (\$100,000)

- Individuals, organizations, and businesses contributing a minimum of \$100,000 may be eligible for naming rights to the overall outdoor tennis and pickleball facility.
 - Naming rights shall be granted for a period of fifteen (15) years.
 - Facility naming rights require approval by Municipal Council.
-

3. Eligibility Requirements

All sponsorships must align with the values, objectives, and reputation of the Municipality of Jasper.

The Municipality may decline any sponsorship proposal that:

- a) could reasonably bring the Municipality into disrepute;
- b) conflicts with municipal bylaws, policies, strategic objectives, or community standards;
- c) is political in nature; or
- d) is otherwise deemed inappropriate by the Municipality.

Acceptance of any sponsorship remains at the sole discretion of the Municipality.

4. Recognition Standards

Sponsorship recognition under this Program is intended solely to acknowledge financial contributions toward the Tennis Court Refurbishment Project.

Recognition does not constitute endorsement by the Municipality of any sponsor, product, service, or organization.

Recognition signage shall be tasteful, appropriately scaled, and consistent with municipal design standards.

5. Approval Authority

5.1 Administration

Administration is authorized to:

- a) approve donor recognition wall sponsorships;
- b) approve individual court naming rights sponsorships that comply with this Program;
- c) establish recognition signage standards; and
- d) administer the Program.

5.2 Council

Council approval is required for:

- a) overall facility naming rights;
 - b) any sponsorship proposal that does not comply with this Program; and
 - c) any amendment to this Program.
-

6. General Conditions

6.1 Written Agreements

All sponsorship arrangements shall be documented through a written agreement acceptable to the Municipality.

6.2 Transferability

Naming rights and sponsorship recognition granted under this Program are non-transferable without prior municipal approval.

6.3 Revocation

The Municipality may revoke naming rights where a sponsor's actions or activities materially conflict with the purpose, intent, or reputation of the Municipality.

6.4 Ownership

Nothing within this Program grants ownership, operational control, exclusive use, or any property interest in municipal facilities or assets.

7. Effective Date

This Program comes into effect upon approval by Municipal Council and remains in effect until the completion of the Tennis Court Refurbishment Project or until rescinded by Council.

MUNICIPALITY OF JASPER
BYLAW #285

BEING A BYLAW OF THE SPECIALIZED MUNICIPALITY OF JASPER IN THE PROVINCE OF ALBERTA TO REGULATE THE RETENTION AND DISPOSITION OF RECORDS.

WHEREAS Pursuant to the *Municipal Government Act* (RSA 2000, cM-26), as amended, Council may pass a bylaw respecting the retention and destruction of records and documents of the municipality;

AND WHEREAS the *Access to Information Act* (SA 2024, cA-1.4) and the *Protection of Privacy Act* (SA 2024, cP-28.5) provide that the head of a public body must protect personal information in the custody or under the control of the public body by making reasonable security arrangements against such risks as unauthorized access, collection, use, disclosure or destruction.

AND WHEREAS the Municipality of Jasper creates and maintains records in carrying out its legislative, administrative, operational and service delivery functions;

AND WHEREAS Council recognizes the need to establish requirements for the retention, preservation and authorized destruction of municipal records;

AND WHEREAS Council wishes to authorize the Chief Administrative Officer to approve and maintain Records Retention and Disposition Schedules in accordance with applicable legislation and operational requirements;

NOW THEREFORE BE IT RESOLVED that the Council of the Specialized Municipality of Jasper, in the Province of Alberta, duly assembled, enacts:

1. CITATION

1.1 This Bylaw may be cited as the "Records Retention and Disposition Bylaw".

2. PURPOSE

2.1 The purpose of this Bylaw is to:

2.1.1 Establish authority for the retention and disposition of municipal records;

2.1.2 Ensure records are retained for periods required by law, operational necessity and accountability;

2.1.3 Authorize the destruction of records that have fulfilled their retention requirements;

2.1.4 Preserve records of historical, evidential or permanent value;

2.1.5 Support compliance with applicable legislation including the *Access to Information Act* and the *Protection of Privacy Act*; and

2.1.6 Authorize the Chief Administrative Officer to establish and maintain Records Retention and Disposition Schedules.

3. DEFINITIONS

In this bylaw:

3.1 "CAO" means the Chief Administrative Officer of the Municipality of Jasper or designate;

3.2 "Council" means the Council of the Municipality of Jasper;

3.3 "Disposition" means the authorized destruction, deletion, transfer, migration or preservation of a record;

3.4 "Employee" includes permanent, temporary, casual and contract personnel, volunteers, and any individual acting on behalf of the Municipality;

3.5 "Historical Record" means a record designated for permanent preservation because of its historical, evidential, administrative, legal or cultural value;

3.6 "Municipality" means the Municipality of Jasper;

3.7 "Record" means any electronic record or other record in any form in which information is contained or stored, including but not limited to information in any written, graphic, electronic, digital, photographic, audio or other medium;

3.8 "Records Retention and Disposition Schedule" means a schedule approved by the CAO that establishes retention periods and disposition requirements for municipal records.

- 3.9 "Transitory Record" means Records that have only short-term, immediate or no value to the Municipality, will not be required for future reference, and are required for only a limited period of time for the completion of a routine action or the preparation of a Record.

4. SCOPE

- 4.1 This Bylaw applies to all records created, received, maintained or controlled by the Municipality regardless of format or storage medium.
- 4.2 This Bylaw applies to all departments, boards, committees, employees and individuals acting on behalf of the Municipality.

5. ADMINISTRATION

- 5.1 The CAO is responsible for the administration of this Bylaw.
- 5.2 The CAO may establish policies, procedures, standards and practices necessary to implement this Bylaw.

6. RETENTION OF RECORDS

- 6.1 The CAO is authorized to establish, approve, amend and maintain one or more Records Retention and Disposition Schedules.
- 6.2 Records Retention and Disposition Schedules shall:
- 6.2.1 Identify records categories;
 - 6.2.2 Establish retention periods; and
 - 6.2.3 Reflect legal, operational, fiscal and historical requirements.
- 6.3 Approved Records Retention and Disposition Schedules shall constitute the Municipality of Jasper's official authority for the retention and disposition of records.

7. RETENTION REQUIREMENTS

- 7.1 Records shall be retained in accordance with approved Records Retention and Disposition schedules.
- 7.2 No person shall destroy, delete or otherwise dispose of a municipal record except in accordance with:
- 7.2.1 This Bylaw;
 - 7.2.2 An approved Records Retention and Disposition Schedule; or
 - 7.2.3 Applicable Provincial or Federal legislation.
- 7.3 Records shall be maintained in a manner that preserves their integrity, authenticity, reliability and accessibility for the duration of their retention period.

8. AUTHORIZATION

- 8.1 The CAO is authorized to destroy, delete or otherwise dispose of records that have:
- 8.1.1 Fulfilled the retention requirements established in an approved Records Retention and Disposition Schedule; and
 - 8.1.2 Not been made subject to a records hold or legal preservation requirement.
- 8.2 The CAO may delegate authority for the destruction of records to designated employees.

9. DOCUMENTATION OF DESTRUCTION

- 9.1 The Municipality shall maintain documentation sufficient to demonstrate records were destroyed in accordance with this Bylaw.
- 9.2 Documentation may include:
- 9.2.1 Records categories;
 - 9.2.2 Dates of destruction;
 - 9.2.3 Destruction method;

9.2.4 Authorization; and

9.2.5 Destruction certificates where applicable.

10 RECORDS HOLDS

10.1 Destruction of records shall be suspended where records are:

10.1.1 Subject to an access to information request;

10.1.2 Subject to litigation or reasonably anticipated litigation;

10.1.3 Relevant to an investigation, audit, review or inquiry;

10.1.4 Required for an ongoing administrative purpose; or

10.1.5 Otherwise required by law to be retained.

10.2 If an individual's personal information will be used by the Municipality to make a decision that directly affects the individual, the Municipality must retain the personal information for at least one year after using it so that the individual has a reasonable opportunity to obtain access to it.

10.3 The CAO may issue a records hold respecting any records under the custody or control of the Municipality.

10.4 Records subject to a hold shall not be destroyed until the hold is formally released.

11 PRESERVATION OF HISTORICAL RECORDS

11.1 Historical Records shall not be destroyed.

11.2 The CAO may bring forward recommendations to Council to designate records as Historical for perpetual preservation.

12 TRANSITORY RECORDS

12.1 Transitory Records may be destroyed when no longer required for administrative purposes.

12.2 Transitory Records are not subject to retention periods established in a Records Retention and Disposition Schedule.

13 RESPONSIBILITY

13.1 Employees shall comply with this Bylaw and all policies, procedures and schedules established under it.

13.2 No person shall knowingly destroy, alter, conceal or remove a municipal record except as authorized by this Bylaw.

14 DELEGATION

14.1 The CAO may delegate any authority under this Bylaw except the authority to approve or rescind a Records Retention and Disposition Schedule.

15 SEVERABILITY

15.1 If any provision of the Bylaw is adjudged by a Court of competent jurisdiction to be invalid for any reason, the remaining provisions of this Bylaw shall remain in force.

16 COMING INTO EFFECT

16.1 This Bylaw comes into force and effect on the final day of passing.

READ a first time this day of XXXX, 2026

READ a second time this day of XXXX, 2026

READ a third time and finally passed this day of XXXX, 2026

Mayor

Chief Administrative Officer

MUNICIPALITY OF JASPER
BYLAW 2026 #286

BEING A BYLAW IN THE MUNICIPALITY OF JASPER IN THE PROVINCE OF ALBERTA TO ADDRESS ENCROACHMENT ON MUNICIPAL LANDS IN THE TOWN OF JASPER.

WHEREAS the Municipality of Jasper manages municipal lands, streets, open spaces, and municipal parcels for public use and municipal purposes;

AND WHEREAS AND WHEREAS existing and future encroachments on Municipal Land may interfere with public access, municipal operations, municipal services, or infrastructure

AND WHEREAS Council considers it necessary to regulate encroachments in a clear, consistent, and enforceable manner;

NOW THEREFORE the Council of the Municipality of Jasper enacts as follows:

1. CITATION

- 1.1 This Bylaw may be cited as the “Jasper Encroachment Bylaw 2026”
- 1.2 The purpose of this Bylaw is to:
 - 1.2.1 Regulate, authorize, and manage encroachments on municipal lands;
 - 1.2.2 Protect public access, municipal operations, services, and infrastructure; and
 - 1.2.3 Provide clarity and consistency in the administration and enforcement of encroachments.
- 1.3 Authority and Application:
 - 1.3.1 This Bylaw is enacted pursuant to the Municipality of Jasper’s bylaw-making authority under federal legislation, including the *Canada National Parks Act*, the *Parks Canada Agency Act*, and the regulations and instruments made thereunder.
 - 1.3.2 This Bylaw applies to all Municipal Land as defined herein.
 - 1.3.3 Where a conflict exists between this Bylaw and another Municipal bylaw, the more restrictive provision shall prevail.
 - 1.3.4 Nothing in this Bylaw limits or replaces the application of the *Canada National Parks Act* or regulations made thereunder.

2. DEFINITIONS

- 2.1 “*Council*” means the Council of the Municipality of Jasper.
- 2.2 “*Chief Administrative Officer*” or “*C.A.O*” means the Chief Administrative Officer who is the individual duly appointed to that position for the Municipality of Jasper at any given time and includes any person authorized to act for and in the name of that individual or designate.
- 2.3 “*Designated Officer*” means a Peace Officer or any other person authorized in writing by the Municipality to administer or enforce this Bylaw.
- 2.4 “*Encroachment*” means any permanent or temporary structure, improvement, or object that is constructed, placed, erected, or maintained on, over, or under Municipal Land, and includes, without limitation:

- 2.4.1 Buildings and building projections;
 - 2.4.2 Accessory structures, fences, and walls;
 - 2.4.3 Hard or soft landscaping, paving, fill, or retaining structures;
 - 2.4.4 Utilities, signs, **light fixtures**, and similar installations; and
 - 2.4.5 Any other structure or improvement occupying Municipal Land.
- 2.5 *“Encroachment Agreement”* means a written agreement or authorization issued by the Municipality, which may include a license, permit, or other form of approval, authorizing an encroachment on Municipal Land, and which shall include, at minimum:
- 2.5.1 Identification and location of the encroachment;
 - 2.5.2 Term and termination provisions;
 - 2.5.3 Responsibility for costs, repair, and removal;
 - 2.5.4 Indemnification of the Municipality; and
 - 2.5.5 A requirement for removal upon notice.
- 2.6 *“Fence”* means a vertical physical barrier constructed to provide visual screening or to prevent unauthorized access, or both.
- 2.7 *“Leaseholder”* means:
- 2.7.1 A grantee or other legal entity holding a valid lease or license of occupation with the federal Crown for the use of land in Jasper National Park;
 - 2.7.2 Canadian National Railway, in respect of lots or land parcels held by the railway;
 - 2.7.3 Jasper National Park of Canada, with respect to lots or land parcels held by the Crown.
- 2.8 *“Lessee”* shall mean the holder of a lease or licence of occupation for land in the Town of Jasper.
- 2.9 *“Measurements”* shall account for errors introduced by survey measurements. Compliance measurements shall be rounded to one significant figure (e.g., 0.25–0.39 m rounded to 0.4 m).
- 2.10 *“Municipal Land”* means land held, controlled, or used by the Municipality pursuant to lease, license, agreement, or other federal authorization, including streets, open spaces, and municipal parcels under municipal management.
- 2.11 *“Municipal Parcel”* means any land held, controlled, or used by the Municipality, excluding streets or open spaces.
- 2.12 *“Peace Officer”* means:
- 2.12.1 A member of the Royal Canadian Mounted Police;
 - 2.12.2 A Community Peace Officer appointed by the Solicitor General of Alberta; or
 - 2.12.3 A person appointed as a bylaw enforcement officer pursuant to the *Municipal Government Act*, as amended;

- 2.13 “*Permanent Structure*” means a structure fixed to the ground or to another structure by foundations, footings, piles, or other permanent means, or intended to remain indefinitely.
- 2.14 “*Property Owner*” means the leaseholder of land adjacent to Municipal Land who requires or may require an encroachment agreement.
- 2.15 “*Street*” means any thoroughfare, highway, road, trail, avenue, viaduct, lane, alley, square, bridge, causeway, trestle, walkway, or similar place administered by the Municipality and open to public use, including the full road right-of-way, sidewalks, boulevards, and utility corridors or rights-of-way associated with it.
- 2.16 “*Temporary Structure*” means a structure not permanently affixed to the ground and intended for short-term or seasonal use.
- 2.17 “*Ticket*” means a notice issued by a Designated Officer pursuant to the *Provincial Offences Procedure Act* to a person alleged to have contravened this Bylaw, indicating a fine payable for the alleged offence as set out in Schedule D.
- 2.18 “*Utility*” means one or more of the following:
- 2.18.1 Distribution systems for gas, electricity, telecommunications, data transmission, cable television, and **oil and petroleum transmission facilities;**
 - 2.18.2 Facilities for storage, transmission, treatment, distribution, or supply of water;
 - 2.18.3 Facilities for collection, treatment, movement, or disposal of sanitary sewage, including pumping stations; and
 - 2.18.4 Stormwater drainage facilities, including collection, treatment, pumping stations, ponds, and wetlands.

3. PROHIBITION OF ENCROACHMENTS

- 3.1 No person shall create, maintain, or permit an encroachment on Municipal Land except where:
- 3.1.1 Authorized in writing by the Municipality; or
 - 3.1.2 Permitted under the criteria outlined in Schedules B and C of this Bylaw.
- 3.2 Encroachments **on, or extending onto** Streets, open spaces, or Municipal Parcels shall not exceed 0.3 metres unless authorized in writing by the Municipality or otherwise permitted under Schedules B and C of this Bylaw.
- 3.3 Encroachments are prohibited:
- 3.3.1 On emergency access routes;
 - 3.3.2 **No encroachment on Municipal Land located within the Cabin Creek Riparian Zone, being the area within 30 metres of the high-water mark as shown in Schedule A, is permitted;**
 - 3.3.3 On or adjacent to Municipal Land or any land parcel containing overhead electrical lines.

- 3.4 Encroachments which are contrary to this Bylaw must be removed at the direction of the Municipality.
- 3.5 Encroachments created after September 10, 2013, require written approval from the Municipality. Any Encroachment which has not received approval from the Municipality after this date shall be removed.
- 3.6 An Encroachment which is contrary to this Bylaw constitutes an unlawful occupation of Municipal Land and may be treated as trespass for the purposes of enforcement, removal, and cost recovery.

4. EXISTING ENCROACHMENTS

- 4.1 An Encroachment existing prior to the adoption of this Bylaw does not become permitted by reason of its existence.
- 4.2 The Municipality may require an Encroachment existing prior to the adoption of this Bylaw to be:
 - 4.2.1 Removed;
 - 4.2.2 Authorized by an Encroachment Agreement; or
 - 4.2.3 Acknowledged as a minor Encroachment subject to conditions.
- 4.3 Encroachments existing prior to the adoption of this Bylaw, including those with an encroachment agreement, may be required to be removed within one month or after reasonable notice as stated in writing by the Municipality, where:
 - 4.3.1 Municipal works are required;
 - 4.3.2 Public safety or access is affected; or
 - 4.3.3 The Encroachment is expanded, rebuilt, or structurally altered.

5. PERMITTED ENCROACHMENTS

- 5.1 Minor Encroachments meeting criteria in **Schedules B and C** do not require an Encroachment Agreement.
- 5.2 Permitted Encroachments shall not:
 - 5.2.1 Impede pedestrian or vehicle access;
 - 5.2.2 Interfere with municipal operations, infrastructure, or utilities;
 - 5.2.3 Create a safety hazard; or
 - 5.2.4 Restrict emergency access.
- 5.3 Encroachments within utility rights-of-way require acceptance by the affected Utility. Encroachments within federal easements remain subject to Parks Canada approval.
- 5.4 All permitted Encroachments remain subject to this Bylaw and may be required to be removed, relocated, or altered at the direction of the Municipality.
- 5.5 Authorization of a permitted Encroachment does not create a right or entitlement to compensation.

6. MAINTENANCE AND ALTERATION

- 6.1 Authorized Encroachments shall not be:
 - 6.1.1 Enlarged, relocated, or structurally altered except for routine maintenance;
 - 6.1.2 Reconstructed if damaged beyond 75% of replacement value without Municipal authorization.

7. REMOVAL AND COST RECOVERY

- 7.1 Property Owners must remove Encroachments upon written notice:
 - 7.1.1 Within 30 days, or within a shorter period specified by the Municipality where circumstances require; or
 - 7.1.2 Within 14 days if the encroachment affects emergency access.
- 7.2 Notwithstanding any other provision of this Bylaw, the Municipality may immediately remove an Encroachment without prior notice where, in the opinion of the Municipality, the Encroachment:
 - 7.2.1 Poses a danger to public safety;
 - 7.2.2 Obstructs emergency access; or
 - 7.2.3 Interferes with municipal infrastructure or Utilities.
- 7.3 Costs incurred by the Town may be recovered by adding the amount to the Property Owner's tax roll or by any other lawful means, in accordance with the *Municipal Government Act*. For greater certainty, such recovery is intended to apply where an encroachment is located on, or extends onto, the Property Owner's land. Where an encroachment is not located on the Property Owner's land, the Town will not add such costs to the tax roll unless the costs are otherwise recoverable in respect of that land under the *Municipal Government Act*.
- 7.4 Where a dispute exists regarding location or extent of an Encroachment, the Municipality may require an assessment by a certified Canada Land Surveyor, and the CAO shall finally determine the matter based on that assessment.

8. APPLICATION AND ADMINISTRATION

- 8.1 Property Owners seeking authorization for an Encroachment must submit:
 - 8.1.1 Real Property Report;
 - 8.1.2 A copy of the applicable lease agreement;
 - 8.1.3 Applicable fees;
 - 8.1.4 Photographs; and
 - 8.1.5 A written explanation regarding the type of Encroachment and the reasoning for the Encroachment.
- 8.2 Applications shall be circulated to relevant Municipal departments.
- 8.3 Encroachment Agreements shall address:
 - 8.3.1 The location and identification of the Encroachment;

- 8.3.2 The term of the authorization and conditions for termination;
- 8.3.3 Responsibility for construction, maintenance, repair, and removal;
- 8.3.4 Allocation of costs associated with the Encroachment;
- 8.3.5 Indemnification of the Municipality, its agents, and licensees;
- 8.3.6 A requirement for removal upon notice by the Municipality; and
- 8.3.7 Such other terms as the Municipality deems advisable under the circumstances.

9. APPROVAL AND APPEAL PROCESS

- 9.1 The CAO or their designate may approve, refuse, or impose conditions on an application for an Encroachment authorization.
- 9.2 Decisions shall be issued in writing.
- 9.3 An applicant may appeal a decision within fourteen (14) days of reception to Council.
- 9.4 Appeals shall be considered in accordance with the procedures established by Council.

10. DELEGATION

- 10.1 Council delegates authority to the Chief Administrative Officer or their designate to administer and enforce this Bylaw, including approval, refusal, amendment, or termination of Encroachment authorizations.

11. NOTICE

- 11.1 Notices under this Bylaw shall be in writing and may be served by:
 - 11.1.1 Personal delivery;
 - 11.1.2 Registered mail;
 - 11.1.3 Posting on the Encroachment or adjacent property; or
 - 11.1.4 Electronic delivery.
- 11.2 Notice is deemed received:
 - 11.2.1 Immediately if delivered or posted;
 - 11.2.2 Five (5) days after mailing; or
 - 11.2.3 On the date of electronic transmission.

12. ENFORCEMENT AND ENTRY

- 12.1 This Bylaw may be enforced by a designated municipal officer or Peace Officer.
- 12.2 A Designated Officer or Peace Officer may issue a ticket under this Bylaw to any person alleged to have contravened a provision, specifying the offence and fine amount set out in Schedule D of this Bylaw.
 - 12.2.1 A ticket issued under this Bylaw shall be issued pursuant to the *Provincial Offences Procedure Act (Alberta)* as amended, and the regulations made thereunder.
 - 12.2.2 The form and printed wording of a ticket issued under this Bylaw shall be approved by the Chief Administrative Officer or their designate.

12.3 A Designated Officer or Peace Officer may, upon providing reasonable notice, enter onto land where an Encroachment exists or is believed to exist, excluding a dwelling unit.

13. OFFENCES AND PENALTIES

- 13.1 A person who contravenes this Bylaw is guilty of an offence.
- 13.2 Each calendar day during which an offence continues constitutes a separate offence.
- 13.3 Fines for offences are set out in Schedule D of this Bylaw, and such fines constitute specified minimum penalties.
- 13.4 Payment of a fine, penalty, or violation ticket issued by a Designated Officer or Peace Officer under this Bylaw does not relieve a person from their obligation to remove, relocate, or otherwise remedy an Encroachment in accordance with this Bylaw. Compliance with Encroachment removal requirements is mandatory, and each day the Encroachment remains constitutes a separate offence.
- 13.5 **A notice to remedy issued under this Bylaw does not constitute a penalty or offence. Failure to comply with a notice may result in issuance of a ticket under this Bylaw.**

14. NO VESTED RIGHTS OR COMPENSATION

- 14.1 Authorization of an Encroachment does not create a property interest, exclusive possession, or entitlement to compensation.
- 14.2 No compensation shall be payable by the Municipality for the removal, alteration, or loss of use of any Encroachment, whether authorized or unauthorized.

15. SEVERABILITY

15.1 If any provision of this Bylaw is found invalid, it shall be severed without affecting the remainder.

16. COMING INTO FORCE

This Bylaw shall come into force and effect on the final date of passing thereof.

READ a first time this day of XXXX, 2026

READ a second time this day of XXXX, 2026

READ a third time and finally passed this day of XXXX, 2026

Mayor

Chief Administrative Officer

SCHEDULE A
CABIN CREEK RIPARIAN ZONE



SCHEDULE B

PERMITTED STREET ENCROACHMENTS

1. GENERAL CONDITIONS

- 1.1 The Encroachments listed in this Schedule are permitted without an Encroachment Agreement, provided that all general and specific conditions of this Bylaw are met.
- 1.2 All permitted Encroachments under this Schedule:
 - 1.2.1 Shall not impede pedestrian or vehicle access;
 - 1.2.2 Shall not interfere with municipal infrastructure or Utilities;
 - 1.2.3 Shall not create a safety hazard;
 - 1.2.4 Shall not restrict emergency access; and
 - 1.2.5 May be required to be removed at any time at the direction of the Municipality.

2. AUTHORIZATION AND DOCUMENTATION

- 2.1 Authorization under this Schedule does not create a right or entitlement to compensation.
- 2.2 Minor Encroachments permitted under this Schedule shall be acknowledged in writing by the Municipality.
- 2.3 The form and issuance of such acknowledgement shall be approved by the Chief Administrative Officer or their designate and may be updated administratively without amending this Bylaw.

3. ACCESS STRUCTURES TO A DWELLING

- 3.1 The following structures providing direct access to a residential dwelling, and compliant with applicable Jasper National Park land use policies and regulations, are permitted;
 - 3.1.1 Front driveways;
 - 3.1.2 Sidewalks and walkways;
 - 3.1.3 Steps; and
 - 3.1.4 Special needs access structures including ramps, lifts, elevators, and fire escapes.
- 3.2 Retaining walls, landscaping features, or decorative structures that do not directly facilitate access are not permitted under this section.

4. DRIVEWAY ACCESSING LANES

- 4.1 Driveway accessing lanes are permitted where:

4.1.1 The driveway is constructed of asphalt, gravel, shale, concrete, or similar material; and

4.1.2 The driveway encroaches no more than **0.3 meters** into a gravel lane, as determined by the Municipality.

4.2 Hard-surfaced driveways encroaching into a hard-surfaced lane may be permitted where acceptable to the Municipality and which do not interfere with drainage or maintenance.

5. FENCES

5.1 Fences creating an enclosure may encroach no more than **0.3 meters**, provided that the total Encroachment area from any property does not exceed **4.6 square meters**.

5.2 Linear fence projections extending from a fence located on private property may encroach:

5.2.1 To the back of an existing sidewalk; or

5.2.2 To a maximum of **1.0 meter** from the curb where no sidewalk exists.

6. PORTABLE ACCESSORY STRUCTURES

6.1 Portable sheds and similar accessory structures are permitted where:

6.1.1 The structure is not on footings;

6.1.2 The structure is under **10.0 square meters** in area; and

6.1.3 The Encroachment does not exceed **0.3 meters**.

7. RETAINING WALLS

7.1 Retaining walls are permitted where:

7.1.1 The wall does not exceed **0.2 meters** in height; and

7.1.2 The wall is not located within **2.0 meters** of above-ground Utilities.

8. NON-PERMANENT SURFACE IMPROVEMENTS

8.1 The following non-permanent surface improvements are permitted:

8.1.1 Movable planters and border materials under **0.2 meters** in height;

8.1.2 Sod, seed, and low-level landscaping including shrubs, excluding trees and deep-rooted vegetation;

8.1.3 Surface-level landscape rocks; or

8.1.4 Surface interlocking blocks.

9. MUNICIPAL OPERATIONS

9.1 Any Encroachment constructed for municipal purposes by or on behalf of the Municipality, including bollards, subdivision entrance features, guard rails, and animal-proof garbage containers, is permitted.

SCHEDULE C

PERMITTED ENCROACHMENTS INTO UTILITY RIGHTS OF WAY OR CORRIDORS

1. GENERAL CONDITIONS

- 1.1 The Encroachments listed in this Schedule are permitted without an Encroachment Agreement, provided all general and specific conditions of this Bylaw are met.
- 1.2 All permitted Encroachments under this Schedule:
 - 1.2.1 Shall not impede municipal operations, maintenance, or emergency access;
 - 1.2.2 Shall not interfere with Utilities or above-ground or below-ground infrastructure;
 - 1.2.3 Shall not create a safety hazard;
 - 1.2.4 May be required to be removed at any time at the direction of the Municipality; and
 - 1.2.5 Authorization under this Schedule does not create a right or entitlement to compensation.

2. SURFACE VEHICLE DRIVEWAYS AND PARKING AREAS

- 2.1 Driveways and parking areas located within utility rights-of-way or corridors are permitted if:
 - 2.1.1 They are constructed of asphalt, gravel, shale, concrete, or similar material; and
 - 2.1.2 They do not interfere with Utility maintenance or municipal operations.

3. PEDESTRIAN WALKWAYS AND SIDEWALKS

- 3.1 Surface pedestrian sidewalks and walkways are permitted provided they do not interfere with Utilities or municipal operations.

4. LANDSCAPING AND NON-PERMANENT SURFACE IMPROVEMENTS

- 4.1 The following surface improvements are permitted:
 - 4.1.1 Sod, seed, and low-level landscaping including shrubs, excluding trees and other deep-rooted vegetation;
 - 4.1.2 Portable sheds and other portable accessory buildings not on footings and under **10.0 square meters** in area.
 - 4.1.3 Retaining walls not exceeding **0.2 meters** in height and not located within **2.0 meters** of above-ground utility facilities;
 - 4.1.4 Movable planters and border materials under **0.3 meters** in height;
 - 4.1.5 Surface-level landscape rocks not exceeding **0.5 meters** in height; and
 - 4.1.6 Municipal animal-proof garbage containers and concrete pads.

5. MUNICIPAL WORKS

- 5.1 Any Encroachment constructed for municipal purposes by or on behalf of the Municipality, including bollards, sound barriers, subdivision entrance features, and guard rails, is permitted.

6. REVIEW AND REVOCATION

- 6.1 The Municipality may require the removal, relocation, or alteration of any Encroachment at any time to ensure safe operation and maintenance of Utilities or municipal property.
- 6.2 Property Owners are responsible for all costs associated with removal, repair, or relocation of Encroachments.

SCHEDULE D**PENALTIES**

1. A person who contravenes this Bylaw is guilty of an offence.
2. The following minimum specified penalties apply to offences under this Bylaw:
Fine

2.1	First offence	\$250
2.2	Second offence within twelve (12) months	\$500
2.3	Third and subsequent offences within twelve (12) months	\$750
3. Where an offence continues for one calendar day, each calendar day constitutes a separate offence and is subject to a separate fine.
4. In addition to any fine imposed, the Municipality may recover any cost incurred to remedy the contravention as a municipal debt.
5. The fines set out in this Schedule may be enforced by ticket as provided in Section 12.2 and 13.4 of this Bylaw.

AGENDA ITEM 6.6

REQUEST FOR DECISION

Subject: Borrowing Bylaws
From: Bill Given, Chief Administrative Officer
Prepared by: Natasha Malenchak, Director of Finance & Administration
Reviewed by: Emily Dawson, Finance Manager
Date: July 7, 2026



Recommendation:

That Council give second reading to:

- Bylaw #281 - Recreation Renovation Phase 3 Borrowing Bylaw 2026;
- Bylaw #282 – Wastewater Treatment Facilities Borrowing Bylaw 2026;
- Bylaw #283 – Arnica Avenue Servicing Borrowing Bylaw 2026; and
- Bylaw #284 – Wildfire-Affected Utility Infrastructure Repairs Borrowing Bylaw 2026.

Being that the legislated petition period concluded on July 2, 2026, and no petition was received during that time.

Alternatives:

- That Committee direct Administration to revise the proposed debenture borrowing bylaws
- That Committee receive the report for information and take no further action.

Background:

- On December 16, 2025, Council approved the 2026 Operating and Capital Budgets
- On February 24, 2026, Committee directed administration to bring forward a borrowing bylaw to cover the remaining costs associated with the servicing of parcels HH and HF.
- On May 19, 2026, Council amended the 2026 Capital budget to include \$7,630,000 for the Wildfire Utility Repairs – Phase 2 project to be funded through a combination of debenture, DRP (HARP) and grants.

Discussion:

Debenture financing is a commonly used municipal financing tool that allows municipalities to complete significant capital projects while minimizing immediate impacts on taxation and reserves. By spreading repayment costs over multiple years, the Municipality can align infrastructure costs with the residents and businesses that will benefit from the assets over their useful life.

The Alberta Municipal Government Act authorizes municipalities to incur debt through borrowing bylaws for the purpose of financing capital projects. Prior to a municipality borrowing funds through debenture financing, Council must adopt a borrowing bylaw that identifies the amount to be borrowed, the purpose of the borrowing, the term of the loan, and the method of repayment.

During the 2026 budget deliberations, Council approved several capital infrastructure projects requiring long-term financing to support construction and replacement of municipal assets. Administration identified

debenture financing as the most appropriate funding source to distribute the cost of long-life infrastructure over the useful life of the assets.

The proposed borrowing supports infrastructure projects identified as priorities within the Council approved capital budget.

Bylaw	Approved Budget	Term	Expected Rate*	Borrowing Amount
Recreation Renovation Phase 3 (#281)	\$3,000,000	20 Years	4.39%	\$1,900,000
Wastewater Treatment Facilities (#282)	\$5,300,000	25 Years	4.55%	\$3,200,000
Arnica Avenue Servicing (#283)	\$1,200,000	25 Years	4.55%	\$776,705
Wildfire-Affected Utility Infrastructure Repairs (#284)	\$7,630,000	30 Years	4.64%	\$4,000,000

*interest rates are subject to change prior to debenture issuance. The rates shown are the current rates in place the time of writing this report.

These projects are necessary to maintain municipal service levels, replace aging infrastructure, and support long-term community sustainability. Delaying the projects until sufficient reserves are accumulated could result in increased construction costs, additional maintenance expenditures, and service disruptions.

Interest rates available through the Alberta Municipal Financing Corporation remain competitive compared to other borrowing options available to municipalities. Interest rate variations between the proposed bylaws are related to the length of the term of the proposed debenture. Financing through AMFC also provides predictable repayment schedules, which assists administration with long-term financial planning and operating budget forecasting.

Approval of first reading allows the Municipality to begin the legislated process for debenture borrowing while still providing opportunities for public notification and additional Council consideration prior to final adoption of the bylaws. Proceeding with first reading at this time supports project timelines and helps ensure borrowing can occur in coordination with construction schedules and financing availability.

Next steps after 1st reading of bylaws include:

- Advertising: 2 weeks
- Petition Period: minimum 15 days after final advertisement
- 2nd Reading of the bylaws: following petition expiry
- Parks Canada Certification
- 3rd Reading of Bylaws
- Bylaw then must be valid for 30 days after the last reading
- Application for Debenture
- Approval and Funding: often 4–8 weeks after submission depending on complexity and borrowing schedule

Strategic Relevance:

- Foster public engagement and informed dialogue to strengthen trust and clarity.
- Provide and maintain the core services and infrastructure that enable the visitor economy.
- Align fiscal capacity to sustain priority services.
- Proactively plan and invest in maintenance and management of natural and built infrastructure.

Inclusion Considerations:

The proposed borrowing bylaws support continued investment in municipal infrastructure and facilities used by a broad range of residents and visitors. Reliable infrastructure and public facilities contribute to accessible services, community participation, and long-term economic sustainability.

Relevant Legislation:

- Alberta Municipal Government Act

Financial:

Annual debt servicing costs would be incorporated into future operating budgets and funded through municipal taxation and other approved revenue sources. The proposed borrowing remains within the Municipality's legislated debt and debt servicing limits.

Attachments:

- Bylaw #281 - Recreation Renovation Phase 3 Borrowing Bylaw 2026;
- Bylaw #282 – Wastewater Treatment Facilities Borrowing Bylaw 2026;
- Bylaw #283 – Arnica Avenue Servicing Borrowing Bylaw 2026; and
- Bylaw #284 – Wildfire-Affected Utility Infrastructure Repairs Borrowing Bylaw 2026.

MUNICIPALITY OF JASPER
BYLAW #281

BEING A BYLAW OF THE MUNICIPALITY OF JASPER IN THE PROVINCE OF ALBERTA TO AUTHORIZE COUNCIL TO INCUR INDEBTEDNESS BY THE ISSUANCE OF DEBENTURE IN THE AMOUNT OF \$1,900,000 FOR THE PURPOSE OF THE JASPER RECREATION COMPLEX RENOVATION PHASE 3 IN THE MUNICIPALITY OF JASPER.

WHEREAS The Council of the Municipality has decided to issue a bylaw pursuant to Section 258 of the *Municipal Government Act* to authorize the financing, undertaking and completion of Jasper Recreation Complex Renovation Phase 3 as identified in the capital budget approved by council.

WHEREAS Municipality of Jasper owns and operates the Jasper Recreation Complex, which includes the Jasper Fitness and Aquatic Centre, the Jasper Activity Centre and Arena (the “Complex”);

AND WHEREAS the safe, efficient and effective operation of the Complex now requires the Complex to undergo extensive capital renovations;

AND WHEREAS Council of the Municipality of Jasper has approved a Capital Budget which includes the expenditure of funds for intended renovations to the Complex in Phases (the “Project”);

AND WHEREAS plans and specifications have been prepared and the total cost of the project is estimated to be \$1,900,000;

AND WHEREAS the Municipality estimates the following grants and contributions will be applied to the project:

Debenture	
	\$1,900,000
Total Cost	\$1,900,000

AND WHEREAS in order to complete the project it will be necessary for the Municipality to borrow the sum of \$1,900,000 for a period not to exceed TWENTY (20) years from the Province of Alberta or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw;

AND WHEREAS the estimated lifetime of the project financed under this bylaw is equal to, or in excess of TWENTY (20) years;

AND WHEREAS the principal amount of outstanding debt of the Municipality of Jasper as at December 31, 2025, is \$22,603,458 and no part of the principal or interest is in arrears;

AND WHEREAS all required approvals for the project have been obtained and the project is in compliance with all Acts and Regulations of the Government of Canada and the Province of Alberta;

NOW, THEREFORE, the Council of the Municipality of Jasper in the Province of Alberta, duly assembled enacts as follows:

1. CITATION

This Bylaw may be cited as Municipality of Jasper Bylaw #281, “Jasper Recreation Complex Renovation Phase 3 Borrowing Bylaw 2026”.

1. DEFINITIONS

1.1 In this Bylaw:

- 1.1.1 "*Council*" shall mean the Council of the Municipality of Jasper;
- 1.1.2 "*Municipality*" and "*Municipality of Jasper*" shall mean the Municipality of Jasper in Jasper National Park in the Province of Alberta;
- 1.1.3 "*Jasper Activity Centre*" shall mean the building and the project of the same name to be renovated by the Municipality of Jasper on or about Parcel CW in the Municipality of Jasper in Jasper National Park of Canada;
- 1.1.4 "*Jasper Fitness and Aquatic Centre*" shall mean the building and the project of the same name to be renovated by the Municipality of Jasper on or about Parcel R10 in the Municipality of Jasper in Jasper National Park of Canada.

2. BORROWING

- 2.1 That for the purpose of renovating the Jasper Recreation Renovation (Phase 3) in the sum of ONE MILLION NINE HUNDRED THOUSAND DOLLARS (\$1,900,000) be borrowed from the Province of Alberta or another authorized financial institution by way of debenture on the credit and security of the Municipality of Jasper at large.
- 2.2 The net amount borrowed under the bylaw shall be applied only to the project specified by this bylaw.

3. DEBENTURES

- 3.1 The proper officers of the Municipality of Jasper are hereby authorized to issue debenture(s) on behalf of the Municipality for the amount and purpose authorized by this bylaw, namely the renovation of the Jasper Recreation Complex (Phase 3).
- 3.2 The debentures to be issued under this Bylaw may be in any denomination not exceeding the amount authorized by this Bylaw and shall be dated having regard to the date of the borrowing but shall in no event be dated later than 31 December 2026.
- 3.3 The indebtedness shall be contracted on the credit and security of the Municipality.

4. REPAYMENT

- 4.1 The Municipality shall repay the indebtedness according to the repayment structure in effect, namely annual or semi-annual equal payments of combined principal and interest instalments not to exceed TWENTY (20) years calculated at a rate not exceeding the interest rate fixed by the Province of Alberta or another authorized financial institution on the date of the borrowing, and not to exceed EIGHT (8) percent.
- 4.2 The Municipality shall levy and raise in each year municipal taxes sufficient to pay the indebtedness.

5. SEVERANCE

5.1 If any provision herein is adjudged by a Court of competent jurisdiction to be invalid for any reason, then that provision shall be severed from the remainder of this Bylaw, and all other provisions of this Bylaw shall remain valid and enforceable.

6. COMING INTO EFFECT

6.1 This Bylaw shall come into force and effect on the final day of passing thereof.

6.2 If any provision herein is adjudged to be repugnant to any federal regulation or legislation, this Bylaw shall continue in full force and effect, but any such repugnant provision shall be of no force or effect until such time as the repugnancy is removed by repeal or amendment of the federal legislation or regulation.

READ a first time this 2nd day of June, 2026.

READ a second time this ____ day of _____, 2026.

READ a third time and finally passed this ____ day of, _____2026.

Mayor

Chief Administrative Officer

MUNICIPALITY OF JASPER
BYLAW #282

BEING A BYLAW OF THE MUNICIPALITY OF JASPER IN THE PROVINCE OF ALBERTA TO AUTHORIZE THE COUNCIL TO INCUR INDEBTEDNESS BY THE ISSUANCE OF DEBENTURE IN THE AMOUNT OF \$3,200,000 FOR THE PURPOSE OF WASTEWATER TREATMENT FACILITIES RENOVATIONS AND UPGRADES IN THE MUNICIPALITY OF JASPER.

WHEREAS The Council of the Municipality has decided to issue a bylaw pursuant to Section 263 of the Municipal Government Act to authorize the financing, undertaking and completion of Jasper wastewater treatment facilities project as identified in the capital budget approved by council.

WHEREAS Municipality of Jasper owns the Jasper Wastewater Treatment Facilities;

AND WHEREAS the requirement for safe and efficient operation of the facility now requires renovations and upgrades to Wastewater Treatment Facilities;

AND WHEREAS plans and specifications have been prepared and the total cost of the project is estimated to be \$3,200,000;

AND WHEREAS the Municipality estimates the following contributions will be applied to the project:

Debenture	\$3,200,000
Total Cost	\$3,200,000

AND WHEREAS in order to complete the project it will be necessary for the Municipality to borrow the sum of \$3,200,000 for a period not to exceed TWENTY-FIVE (25) years from the Province of Alberta or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw;

AND WHEREAS the estimated lifetime of the project financed under this bylaw is equal to, or in excess of TWENTY-FIVE (25) years;

AND WHEREAS the principal amount of outstanding debt of the Municipality of Jasper as at December 31, 2025, is \$22,603,458 and no part of the principal or interest is in arrears;

AND WHEREAS all required approvals for the project have been obtained and the project is in compliance with all Acts and Regulations of the Government of Canada and the Province of Alberta.

NOW, THEREFORE, the Council of the Municipality of Jasper in the Province of Alberta, duly assembled enacts as follows:

1. CITATION

1.1 This Bylaw may be cited as Municipality of Jasper Bylaw #282, "Wastewater Treatment Facilities Borrowing Bylaw 2026".

2. DEFINITIONS

2.1 In this Bylaw:

2.1.1 “*Council*” shall mean the Council of the Municipality of Jasper;

2.1.2 “*Municipality*” and “*Municipality of Jasper*” shall mean the Municipality of Jasper in Jasper National Park in the Province of Alberta;

2.1.3 “*Jasper Wastewater Treatment facilities*” shall mean the building and the project of the same name to be renovated by the Municipality of Jasper, located in the NW¼ Section 22 Township 45 Range 1 West of the 6th Meridian and at Coordinates 52.87339N, 118.08230W in Jasper National Park of Canada, in the Province of Alberta.

3. BORROWING

3.1 That for the purpose of completing services to Wastewater Treatment Renovation and Upgrades in the sum of THREE MILLION TWO HUNDRED THOUSAND DOLLARS (\$3,200,000) be borrowed from the Province of Alberta or another authorized financial institution by way of debenture on the credit and security of the Municipality of Jasper at large.

3.2 The net amount borrowed under the bylaw shall be applied only to the project specified by this bylaw.

4. DEBENTURES

4.1 The proper officers of the Municipality of Jasper are hereby authorized to issue debenture(s) on behalf of the Municipality for the amount and purpose authorized by this bylaw, namely the renovation and upgrades of the Wastewater Treatment Facilities.

4.2 The debentures to be issued under this Bylaw may be in any denomination not exceeding the amount authorized by this Bylaw and shall be dated having regard to the date of the borrowing but shall in no event be dated later than 31 December 2026.

4.3 The indebtedness shall be contracted on the credit and security of the Municipality.

5. REPAYMENT

5.1 The Municipality shall repay the indebtedness according to the repayment structure in effect, namely annual or semi-annual equal payments of combined principal and interest instalments not to exceed TWENTY-FIVE (25) years calculated at a rate not exceeding the interest rate fixed by the Province of Alberta or another authorized financial institution on the date of the borrowing, and not to exceed EIGHT (8) percent.

5.2 The Municipality shall levy and raise in each year municipal levies by way of local utility rates sufficient to pay the indebtedness.

6. SEVERANCE

6.1 If any provision herein is adjudged by a Court of competent jurisdiction to be invalid for any reason, then that provision shall be severed from the remainder of this Bylaw, and all other provisions of this Bylaw shall remain valid and enforceable.

7. COMING INTO EFFECT

7.1 This Bylaw shall come into force and effect on the final day of passing thereof.

7.2 If any provision herein is adjudged to be repugnant to any federal regulation or legislation, this Bylaw shall continue in full force and effect, but any such repugnant provision shall be of no force or effect until such time as the repugnancy is removed by repeal or amendment of the federal legislation or regulation.

READ a first time this 2nd day of June, 2026.

READ a second time this ____ day of _____, 2026.

READ a third time and finally passed this ____ day of, _____2026.

Mayor

Chief Administrative Officer

MUNICIPALITY OF JASPER
BYLAW #283

BEING A BYLAW OF THE MUNICIPALITY OF JASPER IN THE PROVINCE OF ALBERTA TO AUTHORIZE THE COUNCIL OF THE MUNICIPALITY TO INCUR INDEBTEDNESS BY THE ISSUANCE OF DEBENTURE IN THE AMOUNT OF \$776,705 FOR THE PURPOSE OF SERVICING ARNICA AVENUE IN THE MUNICIPALITY OF JASPER.

WHEREAS, The Council of the Municipality has decided to issue a bylaw pursuant to Section 263 of the *Municipal Government Act* to authorize the financing, undertaking and completion of Arnica Avenue Servicing as identified in the capital budget approved by council.

AND WHEREAS The Municipality of Jasper owns the infrastructure associated with servicing Arnica Avenue;

AND WHEREAS the requirement for safe and efficient developments on parcels of land depends on services provided to Arnica Avenue;

AND WHEREAS plans and specifications have been prepared and the total cost of the project is estimated to be \$1,165,000;

AND WHEREAS the Municipality estimates the following contributions will be applied to the project:

Debenture	\$776,705
Benefitting Owners/RCMP	<u>\$388,295</u>
Total Costs	\$1,165,000

AND WHEREAS, to complete the project it will be necessary for the Municipality to borrow the sum of \$776,705, a period not to exceed TWENTY-FIVE (25) years from the Province of Alberta or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw;

AND WHEREAS the estimated lifetime of the project financed under this bylaw is equal to, or in excess of FORTY-FIVE (45) years;

AND WHEREAS the principal amount of outstanding debt of the Municipality of Jasper as at December 31, 2025, is \$22,603,458, and no part of the principal or interest is in arrears;

AND WHEREAS all required approvals for the project have been obtained and the project is in compliance with all Acts and Regulations of the Government of Canada and the Province of Alberta.

NOW, THEREFORE, the Council of the Municipality of Jasper in the Province of Alberta, duly assembled enacts as follows:

1. CITATION

- 1.1 This Bylaw may be cited as Municipality of Jasper Bylaw #283, "Arnica Avenue Servicing Borrowing Bylaw 2026".

2. DEFINITIONS

2.1 In this Bylaw:

2.1.1 “*Council*” shall mean the Council of the Municipality of Jasper;

2.1.2 “*Municipality*” and “*Municipality of Jasper*” shall mean the Municipality of Jasper in Jasper National Park in the Province of Alberta;

3. BORROWING

3.1 That for the purpose of completing services to Arnica Avenue in the amount of SEVEN HUNDRED AND SEVENTY-SIX THOUSAND SEVEN HUNDRED AND FIVE DOLLARS (\$776,705) be borrowed from the Province of Alberta or another authorized financial institution by way of debenture on the credit and security of the Municipality of Jasper at large.

3.2 The net amount borrowed under the bylaw shall be applied only to the project specified by this bylaw.

4. DEBENTURES

4.1 The proper officers of the Municipality of Jasper are hereby authorized to issue debenture(s) on behalf of the Municipality for the amount and purpose authorized by this bylaw, namely the servicing of Arnica Avenue.

4.2 The debentures to be issued under this Bylaw may be in any denomination not exceeding the amount authorized by this Bylaw and shall be dated having regard to the date of the borrowing but shall in no event be dated later than 31 December 2026.

4.3 The indebtedness shall be contracted on the credit and security of the Municipality.

5. REPAYMENT

5.1 The Municipality shall repay the indebtedness according to the repayment structure in effect, namely annual or semi-annual equal payments of combined principal and interest instalments not to exceed TWENTY-FIVE (25) years calculated at a rate not exceeding the interest rate fixed by the Province of Alberta or another authorized financial institution on the date of the borrowing, and not to exceed EIGHT (8) percent.

5.2 The Municipality shall levy and raise in each year municipal levies by way of local utility rates sufficient to pay the indebtedness.

6. SEVERANCE

6.1 If any provision herein is adjudged by a Court of competent jurisdiction to be invalid for any reason, then that provision shall be severed from the remainder of this Bylaw, and all other provisions of this Bylaw shall remain valid and enforceable.

7. COMING INTO EFFECT

- 7.1 This Bylaw shall come into force and effect on the final day of passing thereof.
- 7.2 If any provision herein is adjudged to be repugnant to any federal regulation or legislation, this Bylaw shall continue in full force and effect, but any such repugnant provision shall be of no force or effect until such time as the repugnancy is removed by repeal or amendment of the federal legislation or regulation.

READ a first time this 2nd day of June, 2026.

READ a second time this ____ day of _____, 2026.

READ a third time and finally passed this ____ day of, _____ 2026.

Mayor

Chief Administrative Officer

MUNICIPALITY OF JASPER
BYLAW #284

BEING A BYLAW OF THE MUNICIPALITY OF JASPER IN THE PROVINCE OF ALBERTA TO AUTHORIZE THE COUNCIL TO INCUR INDEBTEDNESS BY THE ISSUANCE OF DEBENTURE IN THE AMOUNT OF \$4,000,000 FOR THE PURPOSE OF SERVICING WILDFIRE-AFFECTED WATER AND WASTEWATER INFRASTRUCTURE IN THE MUNICIPALITY OF JASPER.

WHEREAS The Council of the Municipality has decided to issue a bylaw pursuant to Section 263 of the *Municipal Government Act* to authorize the financing, undertaking and completion of Jasper wildfire-affected water and wastewater infrastructure project as identified in the Jasper Utility Master Plan approved by council.

WHEREAS The Municipality of Jasper owns the Water and Wastewater Infrastructure;

AND WHEREAS the requirement for safe and efficient operation of water and wastewater infrastructure depends on services provided to the curb stops, pipe bursting, and surface works undertaken;

AND WHEREAS Council of the Municipality of Jasper has given motion to include the expenditure of funds for intended servicing wildfire-affected water and wastewater infrastructure (the "Project");

AND WHEREAS plans and specifications have been prepared and the total cost of the project is estimated to be \$7,630,000;

AND WHEREAS the Municipality estimates the following grants and debt contributions will be applied to the project:

Disaster Recovery Program (DRP)	\$3,630,000
Debenture	\$4,000,000
Total Cost	<hr/> \$7,630,000

AND WHEREAS in order to complete the project it will be necessary for the Municipality to borrow the sum of \$4,000,000 for a period not to exceed THIRTY (30) years from the Province of Alberta or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw;

AND WHEREAS the estimated lifetime of the project financed under this bylaw is equal to, or in excess of FORTY-FIVE (45) years;

AND WHEREAS the principal amount of outstanding debt of the Municipality of Jasper as at December 31, 2025, is \$22,603,458 and no part of the principal or interest is in arrears;

AND WHEREAS all required approvals for the project have been obtained and the project is in compliance with all Acts and Regulations of the Government of Canada and the Province of Alberta;

NOW, THEREFORE, the Council of the Municipality of Jasper in the Province of Alberta, duly assembled enacts as follows:

1. CITATION

1.1 This Bylaw may be cited as Municipality of Jasper Bylaw #284, "Wildfire Utilities Infrastructure Repairs Borrowing Bylaw 2026."

2. DEFINITIONS

2.1 In this Bylaw:

2.1.1 “*Council*” shall mean the Council of the Municipality of Jasper;

2.1.2 “*Municipality*” and “*Municipality of Jasper*” shall mean the Municipality of Jasper in Jasper National Park in the Province of Alberta;

3. BORROWING

3.1 That for the purpose of completing repairs and refurbishment of wildfire-affected water and wastewater infrastructure in the sum of FOUR MILLION DOLLARS (\$4,000,000) be borrowed from the Province of Alberta or another authorized financial institution by way of debenture on the credit and security of the Municipality of Jasper at large.

3.2 The net amount borrowed under the bylaw shall be applied only to the project specified by this bylaw.

4. DEBENTURES

4.1 The proper officers of the Municipality of Jasper are hereby authorized to issue debenture(s) on behalf of the Municipality for the amount and purpose authorized by this bylaw, namely the wildfire-affected water and wastewater utility infrastructure project.

4.2 The debentures to be issued under this Bylaw may be in any denomination not exceeding the amount authorized by this Bylaw and shall be dated having regard to the date of the borrowing but shall in no event be dated later than 31 December 2026.

4.3 The indebtedness shall be contracted on the credit and security of the Municipality.

5. REPAYMENT

5.1 The Municipality shall repay the indebtedness according to the repayment structure in effect, namely annual or semi-annual equal payments of combined principal and interest instalments not to exceed THIRTY (30) years calculated at a rate not exceeding the interest rate fixed by the Province of Alberta or another authorized financial institution on the date of the borrowing, and not to exceed EIGHT (8) percent.

5.2 The Municipality shall levy and raise in each year municipal levies by way of local utility rates sufficient to pay the indebtedness.

6. SEVERANCE

6.1 If any provision herein is adjudged by a Court of competent jurisdiction to be invalid for any reason, then that provision shall be severed from the remainder of this Bylaw, and all other provisions of this Bylaw shall remain valid and enforceable.

7. COMING INTO EFFECT

7.1 This Bylaw shall come into force and effect on the final day of passing thereof.

7.2 If any provision herein is adjudged to be repugnant to any federal regulation or legislation, this Bylaw shall continue in full force and effect, but any such repugnant provision shall be of no force or effect until such time as the repugnancy is removed by repeal or amendment of the federal legislation or regulation.

READ a first time this 2nd day of June, 2026.

READ a second time this ____ day of _____, 2026.

READ a third time and finally passed this ____ day of, _____2026.

Mayor

Chief Administrative Officer