

MUNICIPALITY OF JASPER  
**REGULAR COUNCIL MEETING AGENDA**  
February 17, 2026 | 9:30 am  
Jasper Library & Cultural Centre – Quorum Room  
[Municipality of Jasper Strategic Priorities 2022-2026](#)



**Notice:** Council members and staff are at the Jasper Library and Cultural Centre. Members of the public can attend meetings in person; view meetings through the Zoom livestream; or view archived Council meetings on YouTube at any time. **To live-stream this meeting starting at 9:30 am, use this Zoom link:**

<https://us02web.zoom.us/j/87657457538>

**1 CALL TO ORDER**

**2 APPROVAL OF AGENDA**

2.1 Regular meeting agenda, February 17, 2026 attachment

*Recommendation: That Council approve the agenda for the regular meeting of February 17, 2026 as presented.*

**3 APPROVAL OF MINUTES**

3.1 Regular meeting minutes, February 3, 2026 attachment

*Recommendation: That Council approve the minutes of the February 3, 2026 Regular Council meeting as presented.*

3.2 Committee of the Whole meeting minutes, February 10, 2026 attachment

*Recommendation: That Council approve the minutes of the February 10, 2026 Committee of the Whole meeting as presented.*

**4 DELEGATIONS**

**5 CORRESPONDENCE**

5.1 RCMP Quarterly Report attachment

*Recommendation: That Council receive the correspondence for information.*

5.2 Jasper Park Chamber of Commerce attachment

*Recommendation: That Council receive the correspondence for information.*

**6 NEW BUSINESS**

6.1 Jasper Recovery Coordination Centre Progress Update attachment

*Recommendation: That Council receive the report for information.*

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6.2 Director's Report – Finance & Administration attachment

*Recommendation: That Council receive the report for information.*

6.3 Asset Management Policy attachment

*Recommendation: That Council approve the Asset Management Policy as presented.*

6.4 Adoption of Jasper Off-Site Levies Bylaw (2026) attachment

*Recommendation: That Council give first reading to the Jasper Off-Site Levies Bylaw (2026) as presented; and*

*That Council set the date, time, and location of the public hearing for March 17, 2026, at 1:30pm in the Quorum Room.*

**7 NOTICES OF MOTION**

**8 COUNCILLOR REPORTS**

**9 UPCOMING EVENTS**

[NETMA](#) – 4:30pm-6:30pm, February 18, Jasper Royal Canadian Legion Branch #31

[Mayor's Recognition Awards Nomination Deadline](#) – March 1

**10 ADJOURNMENT**

*Recommendation: That, there being no further business, the regular meeting of February 3, 2026 be adjourned at \_\_\_\_\_.*

*Please note: All regular and committee meetings of Council are video recorded and archived on YouTube.*

## AGENDA ITEM 3.1

### Municipality of Jasper Regular Council Meeting Minutes

Tuesday, February 3, 2026 | 1:30pm

Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing during Council meetings is through both Zoom livestreaming and in-person attendance. Public participation is facilitated through in-person attendance.			
Present	Mayor Richard Ireland, Deputy Mayor Kathleen Wixer, Councillors Ralph Melnyk, Kable Kongsrud, Danny Frechette, Laurie Rodger, and Wendy Hall.			
Absent	none			
Also present	Bill Given, Chief Administrative Officer Michael Fark, Director of Recovery Christine Nadon, Director of Protective & Legislative Services Natasha Malenchak, Director of Finance & Administration Beth Sanders, Director of Urban Design & Standards Stef Dolan, Construction Coordinator Emma Acorn, Legislative Services Coordinator 10 observers			
Call to order	Mayor Ireland called the February 3, 2026 Regular Council meeting to order at 1:30pm and acknowledged that February is Black History Month.			
Additions or deletions to agenda	none			
Approval of agenda #40/26	MOTION by Councillor Wixer – BE IT RESOLVED that Council approve the agenda for the February 3, 2026 Regular Council meeting as presented.			
	FOR 7 Councillors	AGAINST 0 Councillors		CARRIED
Approval of Regular minutes #41/26	MOTION by Councillor Melnyk – BE IT RESOLVED that Council approve the minutes of the January 20, 2026 Regular Council meeting as presented.			
	FOR 7 Councillors	AGAINST 0 Councillors		CARRIED
Approval of Committee of the Whole minutes #42/26	CAO Bill Given acknowledged a typo in the January 27, 2026 Committee of the Whole agenda package, which was corrected in Motion #35/26. The minutes reflect the corrected information.  MOTION by Councillor Wixer – BE IT RESOLVED that Council approve the minutes of the January 27, 2026 Committee of the Whole meeting as presented.			
	FOR 7 Councillors	AGAINST 0 Councillors		CARRIED
Business arising from minutes	none			
Delegations	none			
Correspondence	none			
Jasper Recovery Coordination Centre Progress Update	Council received a Jasper Recovery Coordination Centre progress update from Director of Recovery Michael Fark and Construction Coordinator Stef Dolan. Highlights include a summary of key recovery activities along with a more detailed look at construction coordination.			

#43/26	MOTION by Councillor Hall – BE IT RESOLVED that Council receive the Jasper Recovery Coordination Centre progress update for information.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Director's Report – Protective & Legislative Services	Council received a department update from Director of Protective & Legislative Services Christine Nadon. Highlights included details on major projects within the Fire Department; Bylaw Enforcement staffing news; service trends; an update on the Council Chambers AV project; communications & engagement; and more.		
#44/26	MOTION by Councillor Melnyk – BE IT RESOLVED that Council receive the report for information.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
2025 Property Tax Receivable/Write-Off Request	MOTION by Councillor Hall – BE IT RESOLVED that Council authorize the write off of \$10,802.15 for Property Tax receivable for Roll 500000 (Provincial Building).		
#45/26	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
February 17, 2026 Regular Council meeting schedule	MOTION by Councillor Wixer – BE IT RESOLVED that Council adjust the start time for the February 17, 2026 Regular Council meeting from 1:30pm to 9:30am.		
#46/26	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Family & Community Support Services Association of Alberta Representation	MOTION by Councillor Hall – BE IT RESOLVED that Council approve the addition of representative of the Family & Community Support Services Association of Alberta to Councillor Wixer's assigned committees.		
#47/26	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Notices of Motion	none		
Councillor Reports	Councillor Hall attended a meeting of the Yellowhead Regional Library Board on January 26 <sup>th</sup> and a Municipality of Jasper Library Board meeting on the 27 <sup>th</sup> .  Councillors Hall and Melnyk participated in a Zoom meeting with the Climate Caucus last week.  Mayor Ireland, along with Councillors Hall; Kongsrud; Frechette; Rodger; and Melnyk, attended an Equity, Diversity & Inclusion workshop hosted by Community Development Manager Lisa Riddell and members of her team last Thursday.		
	Mayor Ireland, Councillor Hall and others joined ATCO for an informal lunch this past Friday.		
	Councillor Rodger attended a meeting of the Jasper Food Alliance on Monday.		
	Councillors Melnyk and Frechette were in Hinton for a Community Futures West Yellowhead board meeting on January 22 <sup>nd</sup> .		
	Councillor Melnyk attended a meeting of the Jasper Partnership Initiative last week.		

Mayor Ireland, along with Councillors Hall; Kongsrud; Frechette; Waxer; and Melnyk, participated in a course for elected officials on Emergency Management on January 23<sup>rd</sup> in Hinton.

Mayor Ireland, Councillors Kongsrud; Hall; Melnyk; and Waxer took part in NETMA on January 21<sup>st</sup>.

Mayor Ireland spoke at the opening of Buzzfest, hosted by the Jasper Artists Guild, on January 23<sup>rd</sup>.

Mayor Ireland had a virtual meeting with the Honourable Julie Dabrusin, the Minister responsible for the Parks Canada Agency, on January 28<sup>th</sup>.

Mayor Ireland spoke at the Jasper in January Street Party on January 31<sup>st</sup>.

Mayor Ireland did an interview with CBC following an announcement of the Honourable Eleanor Olszewski being confirmed as the federal lead for Jasper's recovery.

On January 22<sup>nd</sup> Councillor Waxer participated in an online course focused on the relationship between healthcare and municipalities.

Councillor Waxer attended the UpLift! Mural Festival event that was part of Jasper in January festivities on January 22<sup>nd</sup>.

Councillor Waxer participated in strategic planning sessions for Family & Community Support Services Association of Alberta on January 30<sup>th</sup>.

Upcoming events      Council received a list of upcoming events for information.

Adjournment #48/26      MOTION by Councillor Melnyk – BE IT RESOLVED that, there being no further business, the Regular Council meeting of February 3, 2026 be adjourned at 2:45pm.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

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Mayor

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Chief Administrative Officer

## AGENDA ITEM 3.2

### Municipality of Jasper Committee of the Whole Meeting Minutes

Tuesday, February 10, 2026 | 9:30am  
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public participation is through in person attendance and public viewing during Council meetings is through Zoom livestreaming and in person attendance.
Present	Deputy Mayor Kathleen Wixer, Councillors Ralph Melnyk, Laurie Rodger, and Danny Frechette
Absent	Mayor Richard Ireland, Councillors Wendy Hall and Kable Kongsrud
Also present	Bill Given, Chief Administrative Officer Christine Nadon, Director of protective & Legislative Services Beth Sanders, Director of Urban Design & Standards Courtney Donaldson, Director of Operations & Utilities Natasha Malenchak, Director of Finance & Administration Varvara Shmygalova-Murray, Asset Coordinator Marley Pollock, Town Planner Emma Acorn, Legislative Services Coordinator Sergeant Bidaisee, Jasper RCMP Detachment Commander Maggie Kirk, CBC Bob Covey, The Jasper Local 10 observers
Call to Order	Deputy Mayor Kathleen Wixer called the February 10, 2026 Committee of the Whole meeting to order at 9:30am and began with a <a href="#">Traditional Land Acknowledgement</a> . Deputy Mayor Wixer also acknowledged that it has been 40 years since the Hinton train collision, which was a railway accident that took twenty-three lives on February 8, 1986.
Additions/ deletions to the agenda	none
Approval of agenda #49/26	MOTION by Councillor Melnyk that Committee approve the agenda for the February 10, 2026 Committee of the Whole meeting as presented.  FOR 4 Councillors      AGAINST 0 Councillor      CARRIED
Business arising from minutes	none
Delegations	none
Correspondence – RCMP	Committee received correspondence from Sergeant Rick Bidaisee, Detachment Commander for the Jasper RCMP, regarding a Community Priorities Plan. Sergeant

Bidaisee was able to attend the meeting in person and answered Committee questions.

#50/26 MOTION by Councillor Melnyk that Committee receive the correspondence for information.

FOR	AGAINST	
4 Councillors	0 Councillor	CARRIED

Asset Management Policy Committee received a draft Asset Management Policy from Director of Operations & Utilities Courtney Donaldson and Asset Coordinator Varvara Shmygalova-Murray.

#51/25 MOTION by Councillor Rodger that Committee recommend Council approve the Asset Management Policy as presented.

FOR	AGAINST	
4 Councillors	0 Councillor	CARRIED

Adoption of Jasper Off-Site Levies Bylaw (2026) CAO Bill Given introduced a draft Jasper Off-Site Levies Bylaw and reviewed the legislative process involved. Director of Urban Design & Standards Beth Sanders and Town Planner Marley Pollock reviewed the background information, recommendations, and purpose of the bylaw.

#52/26 MOTION by Councillor Melnyk that Committee recommend Council give first reading to the Jasper Off-Site Levies Bylaw (2026) as presented; and

That Committee recommend that Council set the date, time, and location of the public hearing for March 17, 2026, at 1:30pm in the Quorum Room.

FOR	AGAINST	
4 Councillors	0 Councillor	CARRIED

Tax Policy – Principles & Engagement Approach Mr. Given introduced a recommendation to Committee regarding tax policies and public engagement. Director of Finance & Administration Natasha Malenchak was also in attendance to assist with Committee questions.

#53/26 MOTION by Councillor Rodger that Committee direct Administration to undertake the engagement process, as discussed, on the proposed areas of focus and guiding principles for a Tax Policy and return to a future meeting.

FOR	AGAINST	
4 Councillors	0 Councillor	CARRIED

Motion Action List Administration reviewed the Motion Action List.

#54/26 MOTION by Councillor Frechette that Committee approve the updated Motion Action List with the removal of the following items:

- Adoption of Jasper Off-Site Levies Bylaw 2025

- Property and Business Tax Policy

FOR	AGAINST	
4 Councillors	0 Councillors	CARRIED

Councillor upcoming meetings Councillors Melnyk, Waxer, and Rodger will be at the Jasper Park Chamber of Commerce Speaker Series event tomorrow morning.

Councillors Melnyk, Waxer, Frechette, and Waxer plan to participate in the upcoming Strategic Priorities Planning session along with the rest of Council February 17-20<sup>th</sup>.

Councillor Frechette will be in Edson for a Community Futures West Yellowhead meeting on February 26<sup>th</sup> and a Communities in Bloom Committee later that same day.

Councillor Waxer will be at an Evergreens Foundation meeting tomorrow.

Upcoming Events Council reviewed a list of upcoming events.

Adjournment MOTION by Councillor Frechette that, there being no further business, the Committee of #55/26 the Whole meeting of February 10, 2026 be adjourned at 11:03am.

FOR	AGAINST	
4 Councillors	0 Councillors	CARRIED



February 10, 2026

Mayor and Council  
Municipality of Jasper  
Jasper, AB

To Mayor and Council,

Please find attached the quarterly Community Policing Report (Q3) for Jasper Detachment. The report outlines current staffing, financial information, and crime trends for the Jasper Detachment, and supports our commitment to transparency and ongoing collaboration with our community partners.

Through both provincial and municipal policing contracts, the RCMP serves roughly 40% of Albertans across 95% of the province, including your community. That is why it is so important that our work is centered on people — the frontline members serving your community, the support teams behind the scenes, and the Albertans who rely on us every day.

The Government of Alberta's Police Funding Model (PFM) has strengthened our ability to meet those needs. With your contributions, we have added 279 police officers, 136 directly to detachments, along with 242 civilian staff, including 77 supporting detachment operations. These investments have also enabled the development of a Real-Time Operations Centre to support frontline officers, the expansion of our drone program, enhanced investigative capacity, and the addition of a third specialized Emergency Response Team.

These resources, along with the dedication of our employees and the support of your community, have helped bring Alberta's crime rates to their lowest point in five years — and we are committed to building on this progress together.

I welcome continued conversations about your community's policing priorities and any ideas that can help us strengthen our service. Working collaboratively is essential to maintaining this forward progress, and I encourage you to reach out at any time with questions, concerns, or suggestions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Bidaisee".

Sgt. Rick Bidaisee  
Detachment Commander  
Jasper RCMP Detachment

Royal Canadian Mounted Police

Commanding Officer  
Alberta



Gendarmerie royale du Canada

Commandant  
de l'Alberta

February 4, 2026

Good day,

As we begin a new year, I would like to take the opportunity to share an update on the work the Alberta RCMP is doing to support safe, resilient communities across the province.

Like you, and the communities you serve, crime remains a primary concern for the Alberta RCMP. We recognize the significant impacts crime has on residents, businesses, and overall community well-being. Policing in Alberta presents unique and real challenges, including vast geographic areas, long response distances, and a relatively small number of repeat offenders who cause a disproportionate amount of harm. Addressing these challenges requires responses that are intelligence-led, fiscally responsible, and built on strong partnerships.

We remain focused on addressing crime through continual reassessment of operational approaches, responsible deployment of resources, and close collaboration with municipal and community partners. We also recognize the significant cost of policing for communities and remain committed to ensuring available resources are deployed strategically and efficiently to deliver effective policing services to Albertans.

As part of this commitment, we are investing in modernization initiatives, including the development of the Real-Time Operations Centre, the expansion of the Emergency Response Team, increased investigative capacity and resources focused on working in partnership with communities and government on prevention initiatives and address the root causes of crime.

I want to highlight for you some of the initiatives we have underway, some of the results we've realized and some of the opportunities we remain focused on.

Despite fiscal pressures, we continue to focus resources where they will have the greatest impact. One of our key strategies is concentrating on the relatively small number of offenders responsible for the greatest harm across the province through tracking and prioritizing the Top 100 offenders. Using data compiled from RCMP and municipal police services across Alberta our Strategic Research and Analysis Unit, has assessed nearly 100,000 unique offenders and ranked them to identify those causing the most significant harm. This intelligence directly informs the work of Crime Reduction Units located across the province that can be deployed where and when emerging crime trends demand to target those offenders causing the most harm. These units work in close coordination with local detachments and partner agencies, including municipal police services and Alberta Sheriffs.

We have countless examples of successful operations targeting property crime offenders across Alberta where significant seizures of stolen property including vehicles, ATV's, heavy construction equipment, and copper wire, have been recovered and offenders have been arrested to face prosecution. This includes well coordinated investigations involving teams of investigators located strategically throughout the four districts working in concert and utilizing sophisticated investigative techniques and tools including the leveraging of cutting-edge surveillance assets from our federal RCMP partners.

Canada

We know that addiction to illicit drugs is a huge driver of the types of crime that victimize Albertans. To that end, we have also utilized enhanced investigative resources to compliment local detachments in combatting the drug trade in communities across the province. We have made significant seizures of fentanyl, methamphetamines, cocaine and illegal firearms in numerous investigations across the province. These successes impact the availability of these harmful drugs through disruption of supply and act as a deterrent by holding accountable those who are profiting from the distribution of substances that deprive Albertans of their safety and security.

We are embracing technology to make policing more effective, efficient, and safer for both the public and police. The policing landscape is changing; yesterday's solutions won't solve today's challenges. As such, modern policing requires that frontline officers be supported by layers of expertise, coordination, and technology. The Real-Time Operations Centre does exactly that and is a critical component of police modernization. Operating twenty-four hours a day, seven days a week, the Real-Time Operations Centre provides operational support to every Alberta RCMP officer in the province. It enhances officer and public safety, coordinates specialized resources, and ensures informed decision-making during complex and evolving incidents. For our officers, the Real-Time Operations Centre ensures they are never working alone, regardless of location. For Alberta communities, this means every officer on their street is supported by a robust network of specialized units ready to respond at any moment. Ratepayers aren't funding just one uniformed member, but a comprehensive system of expertise and technology working behind that officer to keep their community safe.

Advanced investigative resources and practices represent another essential component of modernized policing as do resources such as the Emergency Response Teams. Emergency Response Teams are teams of highly skilled and trained individuals, bringing together experienced members, specialized tactics, advanced technology, and trained negotiators as a complete operational package, essentially bringing the right resource to the most volatile and dangerous calls. Their role is to safely resolve high-risk incidents involving armed or barricaded individuals, hostage situations and high-risk arrests. By deploying the appropriate expertise, equipment, and techniques, Emergency Response Teams have consistently led to safer outcomes for community members, suspects, and police officers. Demand for these specialized responses has increased significantly, with a sixty-one per cent increase in calls requiring Emergency Response Team involvement over the past four years. In response we have increased our capacity in this area enhancing overall public safety throughout the province. These specialized units place the Alberta RCMP on the leading edge of modern policing in Canada and directly support community safety. Combined with the dedication of our employees and the partnership of the communities we serve, these efforts have helped reduce crime rates in Alberta to the lowest in five years.

We recognize that police visibility and staffing levels remain key concerns for our clients and stakeholders. We continue to focus on recruiting Albertans to serve Albertans, strengthening experienced police officer recruitment. Since April 1, 2024, we have seen 5,450 applications in Alberta and 22 Experienced Police Officers have joined the Alberta RCMP since April 1, 2025. While these recruiting numbers are encouraging, we recognize the ongoing urgency to fill vacancies which is why we continually look inward at our hiring processes to remove barriers, find efficiencies and ensure the most qualified applicants are finding their way to service in communities across Alberta as quickly as possible.

Like all police services, we experience short-term human resource pressures at frontline detachments and have developed several strategies that enable a flexible response to these pressures. We have established a Relief Team based out of Leduc and Cochrane that is comprised of 30 members who

support detachments throughout the province. Since the start of 2026, the Relief Team has deployed 34 times to various detachments in the province. In addition, we currently have 33 Reservists who are retired police officers available as and when required to deploy where the greatest needs are. This provides another option of flexible deployment of highly experienced resources.

We are continually assessing our service delivery models to ensure our resources are deployed in the most effective and efficient way. This includes assessing resource levels at detachments, monitoring our response times, reviewing and adapting our policies and piloting initiatives to improve member visibility in communities. Just recently, we approved a pilot project that leverages technology to reduce the administrative burden placed on our front-line members, so that they can spend more time engaged in proactive patrolling and community engagement.

We continually engage in consultation with our community partners and stakeholders to identify whether changes to service delivery are needed. We assess and discuss impacts with our stakeholders and prioritize flexibility to ensure we are responsive to community priorities and needs.

Municipal leadership plays a critical role in advocating for safer communities. Your collective voice—grounded in firsthand knowledge of how crime affects residents, businesses, and community well-being—is essential in advancing meaningful change related to bail practices and court capacity.

I would like to highlight some of the broader challenges we encounter in this space.

First, let me share an example of a single prolific offender whose repeated releases resulted in significant harm across multiple communities:

- In February 2025, he committed a firearm-related robbery and stole a vehicle containing a one-year-old child, receiving a 90-day sentence.
- In June 2025, he was sentenced to 21 days time served after being located in a stolen vehicle.
- In July 2025, he was arrested again in a stolen vehicle, charged with 11 offences, and released on bail with conditions.
- In September 2025, he pled guilty to theft under \$5,000 and served 30 days.
- In November 2025, he rammed an unmarked police vehicle with a stolen vehicle and was taken into custody.
- He now faces 11 charges, including failure to comply and assaulting a police officer with a weapon, and remains in custody.

This individual committed offences across Stony Plain, Spruce Grove, Parkland County, Lac Ste. Anne County, and Sturgeon County. His apprehension was the result of coordinated efforts between the Central Alberta District Crime Reduction Unit, a Community Response Team, and Parkland Detachment resources.

Examples such as this are not isolated. They demonstrate how a single prolific offender, repeatedly released back into the community, can cause significant harm to multiple municipalities in a short period of time. These cases underscore rural Albertans' concerns around repeat offending, bail, and court capacity.

We work closely with Crown Prosecutors to address repeat offending by ensuring priority offenders are supported by comprehensive bail packages that clearly outline criminal history, risk to public safety, and the broader community impacts of continued release. We also actively support the use of Community

Impact Statements, which allow communities and municipal leaders to articulate the cumulative harm crime causes beyond individual victims.

We remain compassionate toward individuals experiencing mental health challenges, addictions, and social vulnerability, and we continue to support partnerships that improve access to treatment and recovery services. This requires that adequate treatment be available and accessible. At the same time, there *are* individuals whose repeated, violent, or high-risk behaviour necessitates incarceration. Some people simply need to go to jail in order to protect the public and prevent further victimization.

Court capacity remains a significant challenge across the province, especially in rural Alberta. Limited court time, shortages of judges and clerks, and resulting delays undermine the effectiveness of the justice system. We will continue to advocate for improvements through multiple forums, consistently raising the impacts these pressures have on victims, communities, and frontline policing.

When policing data, operational experience, and municipal advocacy align, they provide a powerful foundation for justice system reform. Effective crime reduction cannot be achieved by policing alone. Long-term success depends on strong partnerships with municipalities, community organizations, government, and social service providers. We value our relationship with you and those you represent and recognize the essential role you play in shaping community safety priorities.

Modernization, fiscal responsibility, and collaboration will continue to guide our efforts. We are committed to leveraging technology, applying best practices, and deploying the right resources in the right places to support shared public safety goals.

Effective policing depends on strong partnerships, and I want to assure you that we remain committed to working closely with elected officials, municipal administrators, and community leaders to ensure policing services align with local priorities and needs. That is why I encourage you to reach out to your local Detachment Commander to discuss your policing services and explore opportunities to strengthen collaboration in support of your community priorities.

Sincerely,



Trevor Daroux  
Deputy Commissioner  
Commanding Officer Alberta RCMP

111140 - 109 Street  
Edmonton, AB T5G 2T4

Telephone: 780-412-5444  
Fax: 780-412-5445



## Alberta RCMP - Provincial Policing Report

### Detachment Information

**Detachment Name**

Jasper Detachment

**Detachment Commander**

Sgt. Rick Bidaisee

**Report Date**

February 11, 2026

**Fiscal Year**

2025-26

**Quarter**

Q3 (October - December)

### Community Priorities

**Priority #1: Traffic Safety****Updates and Comments:**

Ongoing enforcement, education, and awareness continues to result in significant reductions in injury related collisions. The unit continues to be visible in the community and area roadways. The membership is truly invested in maintaining the priority objective of traffic safety and keeping our community roadways safe for all users. The enforcement component has surpassed quarterly expectations, same does not include the numerous contacts and warnings issued to vehicle operators demonstrating poor driving choices and behaviours. Additionally, the focus for traffic safety also addresses impaired driving and related offences. Thus far, the unit initiated twenty-four related investigations pertaining to this important component of safe roads. Jasper Detachment also benefits from the ongoing patrols and enforcement of the Edson Integrated Traffic Unit (ITU). The ITU lends to the policing visibility and presence along area roadways with a focus on addressing all aspects of traffic safety.

**Priority #2: Mental Health Awareness****Updates and Comments:**

The unit personnel continue to invest efforts and initiatives to promote mental health with emphasis on both community members and unit personnel. Q3 resulted in several initiatives that promoted employee and community wellness. Two presentations pertaining to the dangers of illicit street drugs, addictions and mental health were given at one of the local schools for Q3. The presentations were





well received and resulted in very positive student participation and learning. Based on this successful initiative, plans are underway to continue the presentations into Q4. Conversely, the unit membership continues to participate in numerous team building initiatives. The end results of these initiatives foster excellent employee wellness and a very significant level of morale and sense of belonging. The membership continues to positively promote the community and the ongoing employee morale. I was recently advised by the "K" Division staffing unit that Jasper Detachment is now a very highly desirable posting.

**Detachment Commander Comments:**

Jasper Detachment continues to invest initiatives that promote community safety and a sense of wellbeing for residents and the shadow population correlated to a vibrant tourism destination. The membership supports and exemplifies the unit objectives, and we will be on track to surpass our fiscal year end goals. During the culmination of Q3, the Detachment Commander was invited and attended several community socials involving local governance, community stakeholders, and related emergency services agencies. The community stakeholders feedback and consensus received unequivocally supported the unit's mandate, objectives, and community policing approach. The unit membership invested time and resources in at least seven community engagement opportunities for Q3.

Additionally, members demonstrated excellent policing visibility on our local roadways in conjunction to foot patrols in the downtown core. The shadow population continues to be well above average for this time of the year, the increased numbers include ski tourism, the hospitality industry and the ongoing Jasper Wildfire rebuild and restoration crews. One of the positives directly correlated to the increased policing visibility is the notable reduction in traffic collisions, especially in the area of significant injuries and fatalities.





## Community Consultations

### Consultation #1

Date	Meeting Type
October 9, 2025	Community Connection

**Topics Discussed**

Alberta Teachers Association Rally

**Notes/Comments:**

Liaison with organisers of the Alberta Teachers Association Rally held at the Jasper Information Centre. Jasper Detachment Commander met with organisers and participants. In addition, members were present at the rally to ensure all persons involved can exercise their lawful rights under the Canadian Charter of Rights and Freedoms in a safe and welcoming manner.

### Consultation #2

Date	Meeting Type
December 20, 2025	Community Connection

**Topics Discussed**

Jasper Filipino-Canadian Society (JFCS) Christmas Social

**Notes/Comments:**

Detachment Commander invited and attended the annual JFCS Christmas celebrations. This is an ongoing tradition that allows the fostering of positive policing relationships with the diverse community that Jasper promotes.





## Consultation #3

**Date**

October 24, 2025

**Meeting Type**

Meeting with Elected Officials

**Topics Discussed**

Swearing In Ceremony

**Notes/Comments:**

The formal ceremony began at 5:30 p.m., with the official oath of office for Mayor and Council, followed by a casual reception. Two members in Red Serge attended this auspicious occasion during the ceremonial proceedings. The ceremony provided an opportunity for our community partners to connect and welcome Jasper's new Council.

## Consultation #4

**Date**

November 11, 2025

**Meeting Type**

Community Connection

**Topics Discussed**

Remembrance Day Ceremony

**Notes/Comments:**

Members attended Remembrance Day Ceremonies in Red Serge. Members of the public, elected officials, Parks Canada, Veterans and serving members of the armed forces in attendance.



## Consultation #5

**Date**

December 17, 2024

**Meeting Type**

Community Connection

**Topics Discussed**

School Presentation on Drug Awareness

**Notes/Comments:**

Members presented to the Ecole Desrochers School on the dangers, awareness, and terrible consequences of illicit street drugs. Presented to Grades 5-7 and 10-11.





## Provincial Service Composition

Staffing Category	Established Positions	Working	Soft Vacancies	Hard Vacancies
Regular Members	9	9	0	0
Detachment Support	3	3	0	0

### Notes:

1. Data extracted on December 31, 2025 and is subject to change.
2. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
3. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

### Comments:

Police Officers: Of the nine established positions, nine officers are currently working. There are no hard vacancies.

Detachment Support: Of the three established positions, three resources are currently working with none on special leave. There is no hard vacancy at this time.





**Jasper Provincial Detachment**  
**Crime Statistics (Actual)**  
**October - December: 2021 - 2025**

All categories contain "Attempted" and/or "Completed"

January 13, 2026

CATEGORY	Trend	2021	2022	2023	2024	2025	% Change 2021 - 2025	% Change 2024 - 2025	Avg File +/- per Year
Offences Related to Death		0	0	0	0	0	N/A	N/A	0.0
Robbery		0	1	0	0	0	N/A	N/A	-0.1
Sexual Assaults		0	2	2	1	0	N/A	-100%	-0.1
Other Sexual Offences		0	0	0	0	0	N/A	N/A	0.0
Assault		27	11	12	3	12	-56%	300%	-3.8
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	1	N/A	N/A	0.2
Criminal Harassment		4	2	3	1	4	0%	300%	-0.1
Uttering Threats		4	2	2	0	1	-75%	N/A	-0.8
<b>TOTAL PERSONS</b>		<b>35</b>	<b>18</b>	<b>19</b>	<b>5</b>	<b>18</b>	<b>-49%</b>	<b>260%</b>	<b>-4.7</b>
Break & Enter		1	3	0	2	4	300%	100%	0.5
Theft of Motor Vehicle		1	2	1	0	1	0%	N/A	-0.2
Theft Over \$5,000		1	0	2	1	0	-100%	-100%	-0.1
Theft Under \$5,000		13	22	5	8	3	-77%	-63%	-3.4
Possn Stn Goods		2	2	0	2	0	-100%	-100%	-0.4
Fraud		16	7	9	5	2	-88%	-60%	-3.0
Arson		0	0	0	0	0	N/A	N/A	0.0
Mischief - Damage To Property		7	9	4	3	2	-71%	-33%	-1.6
Mischief - Other		8	12	5	5	4	-50%	-20%	-1.5
<b>TOTAL PROPERTY</b>		<b>49</b>	<b>57</b>	<b>26</b>	<b>26</b>	<b>16</b>	<b>-67%</b>	<b>-38%</b>	<b>-9.7</b>
Offensive Weapons		0	2	1	0	0	N/A	N/A	-0.2
Disturbing the peace		6	13	6	0	7	17%	N/A	-1.1
Fail to Comply & Breaches		6	9	6	6	2	-67%	-67%	-1.1
<b>OTHER CRIMINAL CODE</b>		<b>0</b>	<b>3</b>	<b>1</b>	<b>1</b>	<b>4</b>	N/A	300%	0.6
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>12</b>	<b>27</b>	<b>14</b>	<b>7</b>	<b>13</b>	<b>8%</b>	<b>86%</b>	<b>-1.8</b>
<b>TOTAL CRIMINAL CODE</b>		<b>96</b>	<b>102</b>	<b>59</b>	<b>38</b>	<b>47</b>	<b>-51%</b>	<b>24%</b>	<b>-16.2</b>



## Jasper Provincial Detachment

### Crime Statistics (Actual)

October - December: 2021 - 2025

All categories contain "Attempted" and/or "Completed"

January 13, 2026

CATEGORY	Trend	2021	2022	2023	2024	2025	% Change 2021 - 2025	% Change 2024 - 2025	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		1	3	3	0	0	-100%	N/A	-0.5
Drug Enforcement - Trafficking		1	3	2	1	2	100%	100%	0.0
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>2</b>	<b>6</b>	<b>5</b>	<b>1</b>	<b>2</b>	<b>0%</b>	<b>100%</b>	<b>-0.5</b>
Cannabis Enforcement		0	2	4	0	0	N/A	N/A	-0.2
Federal - General		0	4	1	0	1	N/A	N/A	-0.2
<b>TOTAL FEDERAL</b>		<b>2</b>	<b>12</b>	<b>10</b>	<b>1</b>	<b>3</b>	<b>50%</b>	<b>200%</b>	<b>-0.9</b>
Liquor Act		5	5	3	1	3	-40%	200%	-0.8
Cannabis Act		4	9	13	3	0	-100%	-100%	-1.4
Mental Health Act		13	7	13	1	9	-31%	800%	-1.4
Other Provincial Stats		19	22	24	16	19	0%	19%	-0.6
<b>Total Provincial Stats</b>		<b>41</b>	<b>43</b>	<b>53</b>	<b>21</b>	<b>31</b>	<b>-24%</b>	<b>48%</b>	<b>-4.2</b>
Municipal By-laws Traffic		0	1	0	0	0	N/A	N/A	-0.1
Municipal By-laws		5	10	7	0	4	-20%	N/A	-1.2
<b>Total Municipal</b>		<b>5</b>	<b>11</b>	<b>7</b>	<b>0</b>	<b>4</b>	<b>-20%</b>	<b>N/A</b>	<b>-1.3</b>
Fatals		0	0	0	0	0	N/A	N/A	0.0
Injury MVC		3	7	6	4	1	-67%	-75%	-0.7
Property Damage MVC (Reportable)		36	43	31	15	28	-22%	87%	-4.4
Property Damage MVC (Non Reportable)		13	12	18	8	17	31%	113%	0.4
<b>TOTAL MVC</b>		<b>52</b>	<b>62</b>	<b>55</b>	<b>27</b>	<b>46</b>	<b>-12%</b>	<b>70%</b>	<b>-4.7</b>
Roadside Suspension - Alcohol (Prov)		6	8	7	3	11	83%	267%	0.5
Roadside Suspension - Drugs (Prov)		0	0	0	0	1	N/A	N/A	0.2
<b>Total Provincial Traffic</b>		<b>522</b>	<b>432</b>	<b>402</b>	<b>253</b>	<b>521</b>	<b>0%</b>	<b>106%</b>	<b>-18.1</b>
<b>Other Traffic</b>		<b>2</b>	<b>4</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>0%</b>	<b>N/A</b>	<b>-0.4</b>
<b>Criminal Code Traffic</b>		<b>13</b>	<b>8</b>	<b>5</b>	<b>6</b>	<b>3</b>	<b>-77%</b>	<b>-50%</b>	<b>-2.2</b>
<b>Common Police Activities</b>									
False Alarms		9	11	4	8	9	0%	13%	-0.3
False/Abandoned 911 Call and 911 Act		9	3	8	2	6	-33%	200%	-0.7
Suspicious Person/Vehicle/Property		16	23	13	7	15	-6%	114%	-1.8
Persons Reported Missing		6	4	3	3	1	-83%	-67%	-1.1
Search Warrants		0	0	0	0	0	N/A	N/A	0.0
Spousal Abuse - Survey Code (Reported)		23	8	16	3	9	-61%	200%	-3.3
Form 10 (MHA) (Reported)		0	1	0	0	0	N/A	N/A	-0.1



The Robson House  
409 Patricia Street  
PO Box 98  
Jasper AB T0E 1E0

780-852-4621  
[Info@jpcc.ca](mailto:Info@jpcc.ca)

February 8, 2026

Mayor Richard Ireland and Municipal Councillors  
The Municipality of Jasper

Dear Mayor and Councillors,

As you know, businesses in Jasper are alarmed about ongoing rising municipal costs resulting in unsustainable tax increases. Connected with this concern are increasing apprehensions about financial reporting practices which obscure actual cost to the community of some municipal operating segments.

The Transit Service Update presented on January 27 heightened these apprehensions.

Therefore, the JPCC Board of Directors has two requests:

- We request a detailed income and expense statement for the transit program for 2025, allowing comparison with 2025 budget projections and planning documents;
- We request an opportunity for JPCC board members to meet with Council to discuss these concerns.

We look forward to your response to these requests.

Respectfully,

A handwritten signature in black ink, appearing to read "Troy Mills".

Troy Mills  
President

# JASPER RECOVERY COORDINATION CENTRE (JRCC)

February 17, 2026

## PROGRESS UPDATE



# SUMMARY OF KEY RECOVERY ACTIVITIES

## RECOVERY NOTES

- Beginning in March, JRCC reporting to Council and the deep dive into recover priorities will occur once per month
- Associated Engineering has produced a report on fire-related infrastructure damage affecting water and sanitary services. The findings of the report have been presented to DRP, and work is ongoing with WSP to develop the required scope of work and tender packages in order to inform funding requirements

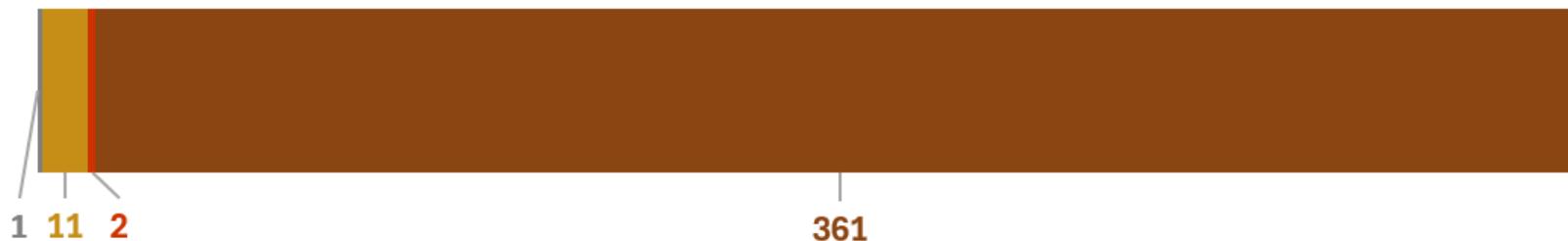
## DEBRIS REMOVAL

- Total number of permits issued (in and out of town): 393
  - **Certificates of Completion issued: 372**
  - In Town non-commercial certificates: **335** (out of 341 properties with demolition permits)
- Certificates of completion pending review/and or sign off: 4
- Properties pending submission of confirmatory reports: 16
- Of these, **0** properties are completing additional remediation

*This coordinated progress is enabling safe, timely debris removal; paving the way for rebuilding and protecting public health, safety, and the environment.*

# SITE PREPARATION

## Site preparation status of properties impacted by the 2024 Jasper wildfire within the Municipality of Jasper only



- Properties with debris remaining
- Properties where soil sample reports (confirmatory sampling) need to be submitted to Parks Canada
- Properties where soil sample reports (confirmatory sampling) are being reviewed by Parks Canada
- Properties where the site is confirmed safe for human health and ready for rebuild

Updated: February 9, 2026 - Source: Parks Canada

*This coordinated progress is enabling safe, timely debris removal; paving the way for rebuilding and protecting public health, safety, and the environment.*

## INTERIM HOUSING

- 355 households (677 individuals) are currently in the program.
- Occupancy of Patricia Circle is expected this week, with the United Church site to follow by early March.
- All interim housing units in-town continue to remain fully occupied or allocated. Some dorm units at Marmot Meadows remain available for fixed term leases through the winter season.
- The JRCC has processed over 1000 applications for interim housing and continues to receive new applications.
- The list of applicant households continues to increase due to the recent influx of new applications. There are currently 103 applicant households that have not yet received offers of housing.
- The JRCC redeployed resources to address a temporary backlog of communications with interim housing applicants.

# COMMUNITY INTERIM HOUSING – SUPPLY & ALLOCATION

Updated February 12, 2026

Supply of Units	
476	
Units Allocated	Units Available*
398	78
In-House	Offered/Lease Signed
385	13

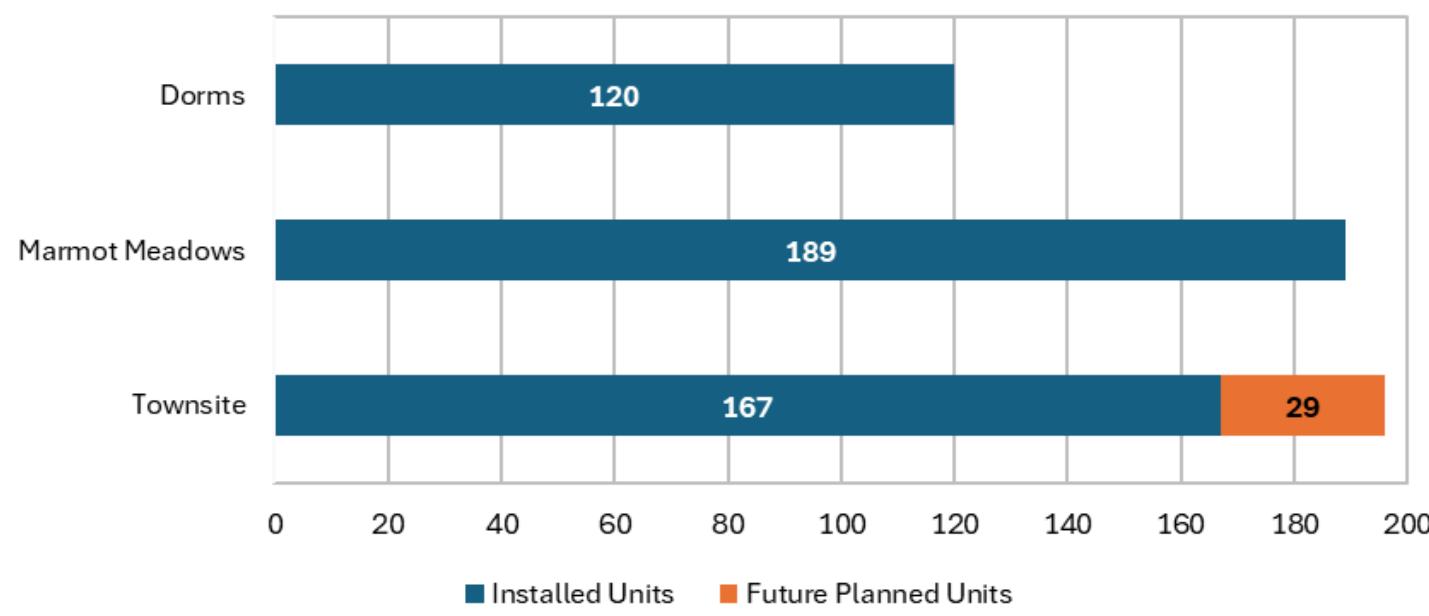
\*Units available includes new units, those in process of being allocated as we receive applications, as well as excess dormitory stock during the winter season\*

	In-House	Offered/Lease Signed	Total
Units	385	12	398
Households	340	12	352
Individuals	638	22	660

*These combined actions underscore our ongoing progress toward delivering scalable and adaptable interim housing.*

# INTERIM HOUSING – UNIT AVAILABILITY

Currently Available Units and Future Planned Units



Future units are planned in the following locations:

- Patricia Circle, 6 units, occupancy February 2026
- United Church, 23 units, occupancy March 2026
- Total units (current and future): 505
  - 120 Dorms
  - 189 at Marmot Meadows
  - 167 in Townsite
  - 29 in preparation for occupancy

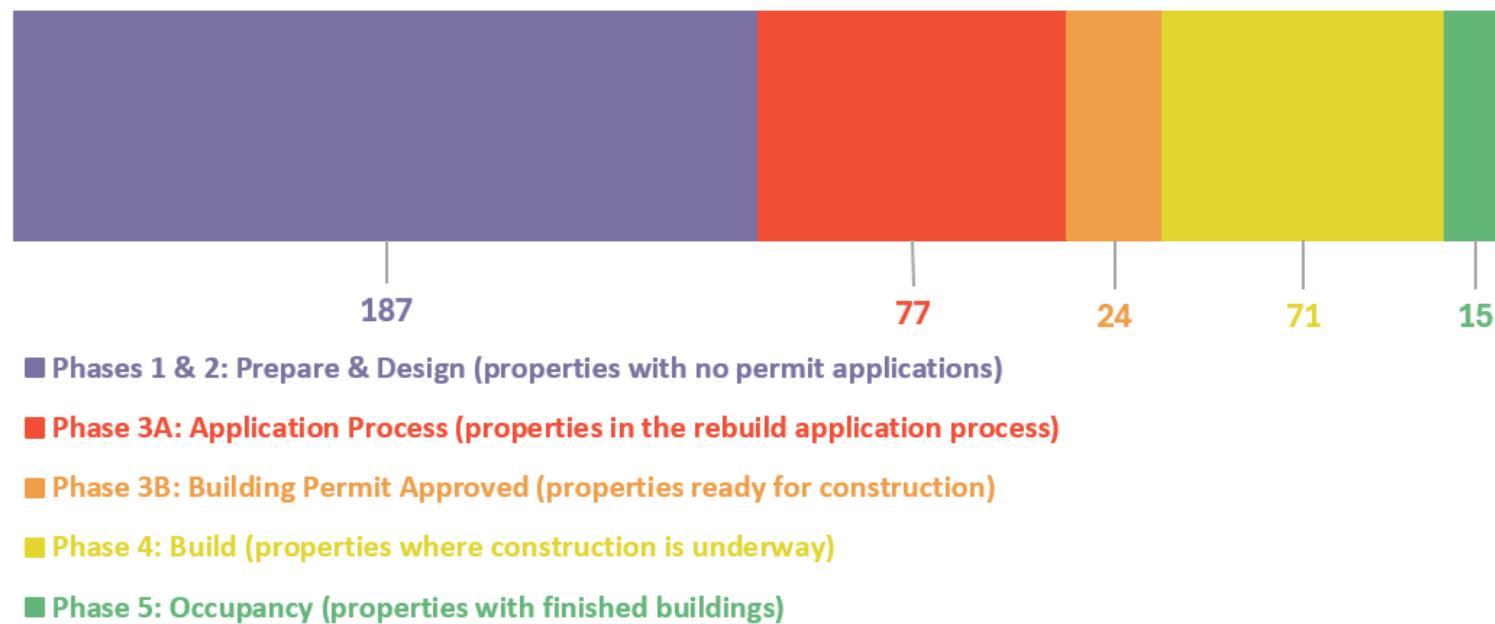
*These combined actions underscore our ongoing progress toward delivering scalable and adaptable interim housing.*

## REBUILDING HOMES AND BUSINESSES

- On February 9, 2026, approved changes to the Jasper Land Use Policy, supporting the implementation of the [Municipality of Jasper Housing Action Plan](#), came into effect. These changes enable more housing options, increase the number of homes that can be built and simplify policies.
- Parks Canada is developing a solution for Marmot Pit to meet both community rebuild requirements like soil storage and Parks Canada's operational requirements.
- Walk-in visits to the Development Office are increasing as residents seek support with applications. Reminder – drop-in hours are Tuesday mornings from 10:00-12:00 at the Parks Canada Administration Office (Train Station) or book a virtual session [here](#).
- The Jasper Rebuild Guide and Builders Guide will be updated ahead of the spring construction season.

# REBUILDING HOMES AND BUSINESSES

**Rebuild status of properties impacted by the 2024 Jasper wildfire within the Municipality of Jasper only**



Updated: February 9, 2026 - Source: Parks Canada (Phases 1&2, 3A, 3B, and 5) and Municipality of Jasper (Phase 4)

\*Of the 24 properties in Phase 3B, 15 have visible signs of construction work but have not yet poured foundation

# REBUILD – DWELLING UNITS

Updated February 9, 2026

Rebuilding properties in-town issued a building permit	# Dwelling units in rebuilding properties in-town issued a building permit	Rebuild dwelling units in-town complete for occupancy
110	244	14
	# Replacement Units	
	183	
	# Net New Units	
	61	

## CONSTRUCTION COORDINATION

- 30 industry professionals attended a Builders Workshop with the JRCC on February 4, 2026. Discussions focused on preparations for the 2026 construction season. Industry professionals, utility providers, Parks Canada and Municipal staff were in attendance
- Compliance issues continue to be at a minimum
- Industry professionals expressed that the [Rebuilding Jasper Industry Bulletin](#) is an effective method of communication

## SOCIAL RECOVERY

- A Find a Pathfinder tool has been added to the Pathfinders website - [Find a Pathfinder](#). The tool allows residents who would like to connect with a Pathfinder to be connected with one.
- A "Pathfinders Summit" is being planned for February 24th. Pathfinders will be recognized for their contribution to Jasper's recovery and will be engaged in a facilitated conversation about their experience of the program and how it can be enhanced.
- Preliminary data analysis for the second recovery needs assessment survey is complete, and a report is in development for presentation to Council and recovery partners in the coming weeks.
- The JRCC is collaborating with partners on the development of an event series focused on artistic expression as a path to healing.
- 81 submissions have been made to the Jasper Recovery Challenges online form, with 52 requesting a response. 52 responses (100%) have been provided.

*Our work on these programs supports the wellbeing of Jasperites while advancing our objectives of providing access to recovery supports and fostering community connection.*

# ECONOMIC RECOVERY

## Business Recovery Assessment & Planning

- Business License System Review: Planning is underway to assess and modernize the Municipality of Jasper's Business Registry and Licensing System. The current phase focuses on an internal review of existing processes, with future stages being planned to include engagement with external organizations and the business community.
- Economic Development Training for Elected Officials: Facilitated the delivery of this training offered through Economic Developers Alberta (EDA). The session brought together 18 elected officials from six neighbouring regions to participate in shared learning focused on economic development practices. The training was funded through the Government of Alberta Northern and Regional Economic Development Program.

## Interim Industrial Park

- Continuing to manage site operations to support fire-impacted businesses. Encouraging eligible businesses interested in future tenancy to express interest so we can quickly manage transitions as current business tenant needs evolve.

## Pop-Up Village

- Preparing for the 2026 full operating season (May-October) with a focus on operational planning and continued engagement with businesses and partners. Space remains available for eligible businesses. Additional information is available [here](#).

## Business Outreach & Communications

- Targeted outreach is ongoing to businesses that have not yet re-opened to better understand current barriers and identify potential supports to assist with recovery.
- The JRCC has launched the **Business Recovery Bulletin**, a new tool to share business-focused recovery updates from the JRCC. Businesses can view the first edition and subscribe for future briefs by signing up for [Engage Jasper](#).

*Through these activities, we are revitalizing Jasper's economy; supporting businesses, attracting visitors, and restoring workforce capacity.*



## DIRECTOR'S REPORT

Natasha Malenchak, Director of Finance & Administration

Aug 15, 2025, to Feb 15, 2026

### Major Projects

#### Information Technology

- Upgraded and replaced Windows 10 workstations; any devices with legacy software that remain are being phased out.
- Continued support work for permitting portal (UDS).
- Implemented a new finance reporting and data access solution to replace legacy Smartlists functionality.
- Installed Payroll Year End update and updated all necessary workstations.
- Transitioned to a new email security and threat-detection service to enhance protection against malicious email.
- Supported Operations setup of temporary workspaces, including network connectivity to accommodate renovations.
- Provisioned a new virtual machine for bylaw software and provided installation and configuration assistance.
- Assisted with new Quorum Room Audio/Video installation.

#### Budget and Planning

- 2026 operating and capital budget was approved on December 16, 2025.
- Finance director & manager are working on grant applications for 2026 funding.
- 2026 budget has been uploaded into our financial software for staff to view and track.
- Interim audit occurred at the beginning of January 2026. Final Audit is scheduled to occur from March 30 to April 2.
- We achieved our parking budget revenue for 2025.

### Staffing

- In process of hiring our full-time continuous Accounts Payable position.
- Senior Finance Assistant completed training in trauma-informed care & de-escalating potentially violent situations (Oct 25).

### Service

#### Utilities-Taxes

- Supplementary taxes were mailed out on December 3<sup>rd</sup>. Included 13 homes that were occupied in November & December.
- Penalties were applied to late tax payments on January 1<sup>st</sup>, 2026, at 18%.
- Arrears letters were sent to properties in arrears from 2024 or before (13 letters sent).
- Property assessments for 2026 taxes were received in January and Assessment Notices were mailed out Feb 13th.
- Utility bills for Nov 1-Dec 31 were sent after the 3<sup>rd</sup> reading of the 2026 Utility bylaw with notice of upcoming rate changes.
- Search for new metering company is underway. Once a contract is secured, new meters will be installed in new homes.

#### Insurance

- Insurance renewals are complete for the year. Including all additional named insured (13 ANI).

#### Business Licenses & Invoicing

- Submit regulatory reporting to JRCC and Parks Canada on Business licensing.
- Continue to collaborate closely with the Urban Development team, work on street & public use permits, offsite levy fees, demolition deposits, reconciliations in partnership with accounts receivable.

#### Payables

- 2025 invoices are continuing to be processed for year end. Expected to have all 2025 invoices paid by end of February.

#### Jasper Wildfire Response

- Meetings with HARP (previously known as DRP) are occurring monthly.
- We have received the final evacuation center invoice from 2024.
- Have reconciled approximately 30 million in expenses to date.
- Continue to receive a high volume of resident inquiries related to recovery housing.
- Received second advance from HARP at the end of December 2025, approximately 5 million.

### Communications & Engagement

- Reminder that we encourage enrollment for preauthorized payment plans; this ensures that payments will occur monthly.
- Assessment notices mailed out February 13th.
- Annual Assessor Open House session for questions about your property assessment is booked to occur at the Boardroom in the Activity Centre on April 9, 2026, from 12-2 and 4-6. Assessment Complaint Deadline is April 22, 2026.

## AGENDA ITEM 6.3

<b>Policy Title:</b>	<b>ASSET MANAGEMENT POLICY</b>
<b>Policy #:</b>	<b>B-122</b>
<b>Effective Date:</b>	<b>XXXX, 2026</b>
<b>Date adopted by Council: XXXX, 2026</b>	



### 1. POLICY STATEMENT

The Municipality of Jasper shall implement a coordinated and strategic approach to managing all municipal assets - both physical and digital - over their full lifecycle to ensure sustainable, equitable, and cost-effective service delivery.

This policy reflects the Municipality's commitment to responsible stewardship of municipal infrastructure and resources, transparent and evidence-based decision-making, alignment with recognized asset management standards, and the delivery of resilient and fiscally responsible services for current and future residents.

### 2. SCOPE

This policy covers all physical and digital assets owned, controlled, or operated by the Municipality, including infrastructure, fleet, equipment, facilities, and data systems. The policy applies to all municipal departments, employees, and decision-makers involved in the planning, acquisition, operation, maintenance, and disposal of municipal assets.

Digital assets for infrastructure and service delivery fall under this Policy; enterprise IT systems remain under the oversight of the IT Governance Steering Committee.

The Operations and Utilities Department provides strategic leadership for the Asset Management Program.

### 3. STANDARDS

The Municipality shall establish and apply a consistent, corporate approach to asset management that supports informed decision-making, service delivery, and long-term sustainability.

#### 3.1 Governance and Direction

- Be guided by recognized asset management standards to support a shared language and consistent approach across the organization.
- Establish and maintain an Asset Management Committee (AMC) to support coordinated and cross-departmental asset management.
- Designate an Asset Management Team responsible for coordination and technical leadership of the Asset Management Program.

#### 3.2 Asset Planning and Decision-Making

- Manage assets based on their full lifecycle, including cost, condition, performance, risk, environmental impact, and identification of critical assets.
- Apply risk-based planning principles to inform asset investment, maintenance, and replacement decisions.
- Define and track Levels of Service for major asset categories to align asset performance with community priorities and available resources.

**Policy Title:** ASSET MANAGEMENT POLICY  
**Policy #:** B-122  
**Effective Date:** XXXX, 2026  
**Date adopted by Council:** XXXX, 2026



### 3.3 Implementation and Continuous Improvement

- Support the development and maintenance of an integrated Asset Management Program that enables informed, data-driven decision-making.
- Provide for the establishment and regular updating of asset inventories and condition assessments.
- Foster continuous improvement and cross-departmental collaboration by supporting access to appropriate tools, training, and guidance.

### 3.4 Reporting and Organizational Alignment

- Report on asset management performance, risks, and outcomes in a transparent and accountable manner to support decision-making by Senior Leadership and Council.
- Ensure that where asset management tools interface with enterprise information systems, alignment with established IT governance structures is maintained.

## 4. RESPONSIBILITIES

### Council:

- Approve this Policy and any future revisions.
- Approve asset management strategies, plans, and funding through the annual budget process.
- Set priorities and strategic direction for asset management.

### Chief Administrative Officer (CAO):

- Approve supporting administrative procedures.
- Ensure organizational alignment with this Policy.

### Directors and Managers:

- Implement this Policy within their areas of responsibility.
- Integrate asset management considerations into departmental planning and budgeting.

### Asset Management Committee (AMC):

- Support the implementation of this policy.
- Provide asset management advice and recommendations to Senior Leadership through established governance channels.

### All Staff:

- Support responsible stewardship of municipal assets within their roles.

**Policy Title:** ASSET MANAGEMENT POLICY

**Policy #:** B-122

**Effective Date:** XXXX, 2026

**Date adopted by Council:** XXXX, 2026



## 5. DEFINITIONS

**“Asset”** means an item, thing, or entity that has potential or actual value to the organization.

**“Asset Management”** means the coordinated activity of an organization to realize value from assets in achieving its objectives.

**“Asset Lifecycle”** means the stages of an asset’s existence, including planning, acquisition, operation, maintenance, and disposal.

**“Level of Service (LOS)”** means a defined standard or target related to the performance, condition, and capacity of an asset to meet community and organizational expectations.

**“Critical Asset”** means an asset whose failure would significantly impact public safety, regulatory compliance, financial liability, or core service delivery.

**“Risk-Based Planning”** means a method of prioritizing actions and resources based on an assessment of the likelihood and consequences of asset-related failures.

DRAFT

**MUNICIPALITY OF JASPER**  
**BYLAW #276**

**BEING A BYLAW OF THE MUNICIPALITY OF JASPER WITH RESPECT TO THE DETERMINATION AND COLLECTION OF OFF-SITE LEVIES FOR THE DEVELOPMENT OR REDEVELOPMENT OF RESIDENTIAL AND NON-RESIDENTIAL PROPERTIES WITHIN THE TOWN OF JASPER**

**WHEREAS** in accordance with Section 5.4 of the Agreement for the Establishment of Local Government in the Town of Jasper, the Minister has agreed "... to require payment of all appropriate off-site levies by the developers to the Municipality of Jasper";

**AND WHEREAS** Council of the Municipality of Jasper wishes to establish off-site levies for:

- (a) new or expanded facilities for the storage, transmission, treatment or supplying of water;
- (b) new or expanded facilities for the treatment, movement or disposal of sanitary sewage, and;
- (c) new or expanded storm sewer drainage facilities

**AND WHEREAS** the Municipality has engaged ISL Engineering and Land Services Ltd. to prepare the Jasper Utility Master Plan dated August 21, 2025, and the Jasper Off-Site Levy Update dated August 21, 2025;

**AND WHEREAS** the Jasper Utility Master Plan details the water, sanitary sewage and storm sewage drainage facilities that are required to be constructed or upgraded as a result of subdivision or development or which are impacted by subdivision or development;

**AND WHEREAS** the Jasper Off-Site Levy Update considers the fair and equitable calculation and allocation of off-site levies for water, sanitary sewage and storm sewer drainage facilities;

**AND WHEREAS** based upon the information and principles set out in the Jasper Off-Site Levy Update and Jasper Utility Plan, the Council of the Municipality of Jasper wishes to adopt a bylaw to set out the object of off-site levies, set the amount of off-site levies, indicate how the off-site levies are determined and provide for the payment of off-site levies;

**NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE MUNICIPALITY OF JASPER IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, ENACTS AS FOLLOWS:**

**1. Citation**

- 1.1. This bylaw may be cited as the "Jasper Off-site Levies Bylaw 2026".

**2. Definitions**

- 2.1. In this bylaw:

- (a) "*Accessory dwelling unit*" means an independent dwelling unit on a site that is associated with a larger principal dwelling unit. This term includes secondary suites, garden suites, and garage suites.

- (b) *“Agreement for the Establishment of Local Government in the Town of Jasper”* means the Agreement for the Establishment of Local Government in the Town of Jasper signed by the Minister of Canadian Heritage on June 13, 2001;
- (c) *“Building permit”* means a document issued by the superintendent or their delegate under the Town of Jasper Land Use Policy that authorizes the construction, alteration, or demolition of a building. Where a building permit is issued by the Municipality of Jasper, it refers to the authorization granted under municipal bylaws and the Alberta Safety Codes Act for the same purposes.
- (d) *“CAO”* means the individual duly appointed to that position for the Municipality of Jasper at any given time and includes any person authorized to act for and in the name of that individual;
- (e) *“Consumer price index”* means the consumer price index published annually by Statistics Canada to reflect rates of inflation;
- (f) *“Council”* means the Council of the Municipality of Jasper;
- (g) *“Development”* means a building or an addition to or replacement of a building and includes redevelopment;
- (h) *“Development permit”* means a document issued under the Town of Jasper Land Use Policy or the Municipality’s Land Use Bylaw, as the case may be, that permits a specific development and includes, where applicable, a plan or drawings, specification or other documents;
- (i) *“Dwelling unit”* means two or more rooms connected as a separate unit in the same structure and constituting an independent unit for residential occupancy. Dwelling units include both primary and accessory units (secondary suites, garage suites and garden suites).
- (j) *“Gross floor area”* means the total floor area of all floors of a building with a clear ceiling height of 1.8 metres or more, contained within the outside of the exterior and basement walls or glazing line of windows, but excluding enclosed or open parking and loading areas and floor areas devoted exclusively to mechanical or electrical equipment servicing the development;
- (k) *“Jasper Community Sustainability Plan”* means the Jasper Community Sustainability Plan approved by the Minister of Environment and Minister responsible for Parks Canada effective September 2011 pursuant to the *Canadian National Parks Act*, as amended or replaced from time to time;
- (l) *“Minister”* means the Minister responsible for the Parks Canada Agency in accordance with the *Canadian National Parks Act*;

- (m) “*Municipality*” and “*Municipality of Jasper*” means the Municipality of Jasper in Jasper National Park in the Province of Alberta;
- (n) “*Non-residential*” means uses described in the Jasper Community Sustainability Plan, which are not residential;
- (o) “*Off-site levies*” means the off-site levies established and authorized under Section 5.4 of the Agreement for the Establishment of Local Government in Jasper or Part 17 of the Municipal Government Act (Alberta), as the case may be, and described in this Bylaw;
- (p) “*Residential*” means residential uses described in the Jasper Community Sustainability Plan including dwelling units in any form as described in the Town of Jasper Land Use Policy or the Municipality’s Land Use Bylaw, as the case may be;
- (q) “*Superintendent*” means an officer appointed under the Parks Canada Agency Act who holds the office of superintendent of a park or of a national historic site of Canada, and includes any person appointed under the Act who is authorized by such an officer to act on the officer’s behalf, and
- (r) “*Town*” and “*Town of Jasper*” means the Town of Jasper as defined in the Agreement for the Establishment of Local Government in Jasper.

2.2. The following schedules are attached to and form part of this bylaw:

Schedule “A”: Off-Site Levies

### 3. Purpose and Object of Bylaw

3.1. The purpose of this bylaw is to:

- (a) impose and provide for the payment of off-site levies in respect of the subdivision and development of lands in the Town of Jasper which will require or impact new or upgraded water, sanitary sewage and storm sewer drainage facilities;
- (b) set out the object of the off-site levies; and
- (c) indicate how the amount of off-site levies was determined and will be calculated.

3.2. The object of the off-site levies set out in this bylaw is to pay for all, or any portion, of the capital costs for any or all of the following:

- (a) new or upgraded water, sanitary sewage and storm sewer drainage facilities required for or impacted by subdivision or development; and
- (b) land required for or in connection with the facilities described in subsection (a).

#### **4. Imposition of Levy**

- 4.1. The Municipality of Jasper requests the Minister to require payment to the Municipality of, and if applicable Council imposes, off-site levies for development within the Town of Jasper.
- 4.2. Off-site levies shall be determined, calculated and payable in accordance with the provisions of this bylaw.

#### **5. Determination and Calculation of Off-Site Levies**

- 5.1. The off-site levies set out in this Bylaw were determined in accordance with the information and calculations from the Jasper Utility Master Plan and Jasper Off-Site Levy Update, which are incorporated into this bylaw by reference.
- 5.2. Off-site levies will be calculated as follows:
  - (a) Residential: On a per dwelling unit basis, based on the increase in the total number of dwelling units as a result of the development. For the purposes of this Bylaw, “dwelling unit” has the meaning set out in the Town of Jasper Land Use Policy or the Municipality’s Land Use Bylaw, as the case may be, and includes on-site staff accommodation units.
  - (b) Non-Residential: On a per square foot of gross floor area basis, based on the increase in the gross floor area as a result of the development as set out in Schedule “A” to this bylaw.
- 5.3. In the case of a development composed of a combination of residential and non-residential uses, off-site levies shall be calculated as the total sum of off-site levies for residential and non-residential uses for the development.
- 5.4. The determination of the increase in the total number of dwelling units or gross floor area as a result of a development shall be based on the plans and specifications found in the approved development permit for the development.
- 5.5. Off-site levies for non-residential development shall be calculated in accordance with Section 5.2 and Schedule “A” of this Bylaw, based on the gross floor area constructed as certified by the relevant authority or as otherwise determined by the Municipality at the time of issuance of an occupancy permit.
  - (a) Where off-site levies have not previously been paid, levies shall be calculated on the total gross floor area of non-residential development constructed, and;
  - (b) Where off-site levies have previously been paid, levies shall be calculated only on the portion of gross floor area that exceeds the gross floor area for which off-site levies have already been paid.
- 5.6. On March 1 of each year commencing March 1, 2026,
  - (a) the amount of off-site levies described in Schedule “A” to this Bylaw shall be altered by a factor equal to the most recently published Statistics Canada annual “all goods and services” Consumer Price Index figure for the Province of Alberta, and;
  - (b) the revised off-site levies will be published by the Municipality.

## **6. Payment of Off-site Levies**

- 6.1. Off-site levies shall become payable by a leaseholder to the Municipality:
  - (a) prior to the issuance of a building permit and after the issuance of a development permit to the leaseholder for the development for which off-site levies apply, if the development permit is approved by Parks Canada, or;
  - (b) at the time specified in the approved development permit or development agreement if the development permit is approved by the development authority for the Municipality.

and will be in addition to any other levies, fees or charges imposed as a condition of development permit approval.

- 6.2. Off-site levies shall be returned to the leaseholder with respect to any amounts of gross floor area or dwelling units for which off-site levies have been paid but which are certified by the relevant authority or determined by the Municipality as not constructed at the time of issuance of an occupancy permit for the development. No interest will be calculated or payable by the Municipality to the leaseholder.
- 6.3. Off-site levies shall be returned to the leaseholder with respect to:
  - (a) any dwelling units for which off-site levies have been paid but with respect to which the building permit has expired as provided for and certified by the relevant authority or determined by the Municipality, and;
  - (b) any amounts of gross floor area for which off-site levies have been paid but with respect to which the building permit has expired as provided for and certified by the relevant authority or determined by the Municipality.
- 6.4. Any payment of off-site levies imposed by this bylaw that is not paid when due is a debt owing by the leaseholder to the Municipality and will be subject to interest in accordance with any policies adopted by the Municipality from time to time.
- 6.5. Parks Canada shall not be liable for unpaid off-site levies due and payable by any leaseholder.

## **7. Exemptions**

- 7.1. Council may, from time to time and by resolution exempt from the collection of off-site levies:
  - (a) development on lands owned in whole or in part by a public body or bodies, where such development will be used in whole or in part for public service purposes, or
  - (b) the development of lands which, in the opinion of Council, will not require or impact new or upgraded water, sanitary sewage and storm sewage drainage facilities.

## **8. Off-site Levies Administration and Fund**

- 8.1. All funds derived from the application of this bylaw shall be set up as reserve funds to pay all or part of the capital costs of all or any of the following:
  - (a) new, upgraded or expanded facilities for the storage, transmission, treatment or supplying of water;
  - (b) new, upgraded or expanded facilities for the treatment, movement or disposal of sanitary sewage, and;
  - (c) new, upgraded or expanded storm sewage drainage facilities.
- 8.2. Council delegates to the CAO the power and responsibility to administer and enforce this bylaw and establish, maintain and administer the off-site levies funds in accordance with this bylaw.
- 8.3. The CAO must, at least once per calendar year, provide Council with a report detailing all off-site levies imposed under this bylaw, collections and expenditures during the previous calendar year, unpaid off-site levy amounts owing as at the end of the previous calendar year.

## **9. Severability**

- 9.1. Each provision of this bylaw is independent of all other provisions. If any provision of this bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this bylaw will remain valid and enforceable.

## **10. Repeal and Effective Date**

- 10.1. This bylaw comes into force and effect on the date on which it receives third reading and is passed.
- 10.2. Bylaw #187, Jasper Off-site Levies Bylaw 2015, is repealed.

**READ** a first time this      day of      2026

**READ** a second time this      day of      2026

**READ** a third time and passed this      day of      2026

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\_\_\_\_\_  
**Mayor**

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**Chief Administrative Officer**

**Schedule “A”**  
**Off-site Levies**

	<b>Levy Rate</b>	
	<b>Non-Residential</b>	<b>Residential</b>
<b>Water</b>	\$2.19 / square foot	\$1,693.30 / dwelling unit
<b>Wastewater</b>	\$3.35 / square foot	\$2,593.07 /dwelling unit
<b>TOTAL</b>	\$5.53 / square foot	\$4,286.36 / dwelling unit