

Municipality of Jasper  
**Committee of the Whole Meeting Minutes**  
Tuesday, July 11, 2023 | 9:30am  
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through Zoom livestreaming and in person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Helen Kelleher-Empey, Councillors Kathleen Waxer, Wendy Hall, Scott Wilson, Rico Damota, and Ralph Melnyk		
Absent	none		
Also present	Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services Natasha Malenchak, Director of Finance & Administration John Greathead, Director of Operations & Utilities Lisa Riddell, Community Development Manager Amanda Stevens, Communications Manager Emma Acorn, Legislative Services Coordinator Pattie Pavlov, Jasper Park Chamber of Commerce Bob Covey, The Jasper Local Scott Hayes, The Fitzhugh 5 observers		
Call to Order	Deputy Mayor Kelleher-Empey called the July 11, 2023 Committee of the Whole meeting to order at 9:31am and began with a <a href="#">Traditional Land Acknowledgement</a> .		
Additions/ deletions to the agenda	Administration requested to add the following item to the agenda: <ul style="list-style-type: none"><li>• 7.6 Activity Centre Renovation Update</li></ul>		
Approval of agenda #309/23	MOTION by Councillor Melnyk that Committee approve the agenda for the July 11, 2023 Committee of the Whole meeting as amended.		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Business arising from June 27, 2023 minutes	none		
Delegations – Jasper Park Chamber of Commerce & RCMP	Council received a presentation from Pattie Pavlov of the Jasper Park Chamber of Commerce regarding the RCMP Musical Ride which was scheduled for June 19, 2023. She shared many thanks to the Municipality of Jasper for the resources and the staff who helped with the event which faced challenges due to a surprise heavy snowfall. Financial statements are forthcoming as invoices and payments are wrapped up.		

#310/23	MOTION by Councillor Melnyk that Committee receive the presentation for information.		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Correspondence	none		
Community Conversations Interim Report, 2023	<p>Committee received the Community Conversations Interim Report from Community Development Manager, Lisa Riddell. The report shared details on attendance, topics discussed, and staff activities.</p> <p>Councillor Hall joined the meeting at 10:04am.</p>		
#311/23	MOTION by Councillor Waxer that Committee receive the Community Conversations Interim Report for January to June 2023 for information.		
	FOR 7 Councillors	AGAINST 0 Councillor	CARRIED
Appointment to UpLift! Jasper Mural Festival Advisory Board #312/23	<p>Mayor Ireland declared a conflict of interest and excused himself until the next agenda item. The Mayor is a close relation, father, to one of the festival organizers.</p> <p>MOTION by Councillor Melnyk that Committee recommend Council appoint Councillor Wilson on an interim basis to the UpLift! Jasper Mural Festival Advisory Board.</p>		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Recess	<p>Deputy Mayor Kelleher-Empey called a recess from 10:43-10:55am.</p> <p>Mayor Ireland rejoined the meeting after the recess.</p>		
Recreation Renovation (Phase 2) & WWTP Renovation Borrowing Bylaws	Committee received a report from Director of Finance & Administration, Natasha Malenchak, regarding upcoming borrowing bylaws and direction needed on the length of terms. Committee requested additional information from Administration on numbers for different length of terms.		
Recess	Deputy Mayor Kelleher-Empey called for a recess from 12:00-1:00pm		
#313/23	<p>MOTION by Councillor Damota that Committee direct Administration to return to the July 18, 2023 Regular Meeting with the following for 1st reading:</p> <p>- Recreation Renovation (Phase 2) Borrowing Bylaw (TERM of 20 years)</p>		
	FOR 6 Councillors	AGAINST 1 Councillor (Mayor Ireland)	CARRIED

#314/23	<p>MOTION by Councillor Damota that Committee direct Administration to return to the July 18, 2023 Regular Meeting with the following for 1st reading:</p> <ul style="list-style-type: none"> <li>- WWTP Renovation &amp; Bulk Water Sani Dump Control Building Borrowing Bylaw (TERM of 15 years).</li> </ul>		
	<p>FOR 5 Councillors</p>	<p>AGAINST 2 Councillors (Mayor Ireland, Councillor Waxer)</p>	CARRIED
Meeting Extension #315/23	<p>MOTION by Councillor Wilson that the July 11, 2023 Committee of the Whole meeting be extended beyond four hours if necessary.</p>		
	<p>FOR 7 Councillors</p>	<p>AGAINST 0 Councillors</p>	CARRIED
Public Transit Contract	<p>Committee received recommendations from Administration regarding the public transit contract. CAO Bill Given reviewed the contract details and the process which has been followed to this point including work with the school division. Committee discussed the schedule, potential partners, financial implications, liability, and more.</p>		
Recess	<p>Deputy Mayor Kelleher-Empey called a recess from 3:33-3:40pm.</p>		
In-camera #316/23	<p>MOTION by Councillor Wilson that Committee move in-camera at 3:41pm to discuss the following item:</p> <ul style="list-style-type: none"> <li>- Third Party Contractual Matters FOIP s.17(2)(f)</li> </ul>		
	<p>FOR 7 Councillors</p>	<p>AGAINST 0 Councillors</p>	CARRIED
Move out of camera #317/23	<p>MOTION by Councillor Hall to move out of camera at 4:21pm</p>		
	<p>FOR 7 Councillors</p>	<p>AGAINST 0 Councillors</p>	CARRIED
#318/23	<p>MOTION by Mayor Ireland that Committee direct Administration to revise identified contract provisions including:</p> <ul style="list-style-type: none"> <li>• To ensure that there is alignment between any funding agreements between the Municipality and Grande Yellowhead Public School Division and the service contract with the service provider</li> <li>• To consider different classes of default</li> <li>• Decrease the amount of time required for a notice of convenience to 90 days and complete the contract with PWTransit Canada.</li> </ul>		
	<p>FOR 4 Councillors</p>	<p>AGAINST 3 Councillors ( Councillors Melnyk, Damota, and Kelleher-Empey)</p>	CARRIED

Connaught Crosswalks #319/23	MOTION by Councillor Waxer that Committee refer the matter of safety concerns at Connaught Drive crosswalk locations to Administration for a report back at a future Committee of the Whole meeting.			
	FOR 7 Councillors	AGAINST 0 Councillors		CARRIED
Activity Centre Renovation Update	Committee received an update from Administration on the construction schedule for the Activity Centre Renovation Update. The contractor will be on site July 17 <sup>th</sup> and the west entrance of the Activity Centre will be closed as work begins in that area. Access to the building and Wildflowers Daycare will be located at the Commemoration Park side entrance. The top priority in services during construction will be to ensure access to local youth.			
Motion Action List	Administration reviewed the Motion Action List.			
#320/23	MOTION by Councillor Wilson that Committee approve the Motion Action List with date changes for the following items: <ul style="list-style-type: none"> <li>• Clean Energy Improvement Program</li> <li>• Early Learning and Child Care Strategy</li> </ul> <p>And the removal of the following items:</p> <ul style="list-style-type: none"> <li>• UpLift! Jasper Mural Festival Advisory Board</li> <li>• Public Transit RFP Award (first portion)</li> </ul>			
	FOR 7 Councillors	AGAINST 0 Councillors		CARRIED
Councillor upcoming meetings	Councillor Melnyk has a Jasper Yellowhead Historical Society meeting this evening.  Councillor Kelleher-Empey has an Evergreens Foundation Zoom meeting on August 9 <sup>th</sup> .			
Upcoming Events	Council reviewed a list of upcoming events.			
Adjournment #321/23	MOTION by Councillor Wilson that, there being no further business, the Committee of the Whole meeting of July 11, 2023 be adjourned at 5:14pm.			
	FOR 7 Councillors	AGAINST 0 Councillors		CARRIED