

Municipality of Jasper
Committee of the Whole Meeting Minutes
Tuesday, August 8, 2023 | 9:30am
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through Zoom livestreaming and in person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Helen Kelleher-Empey, Councillors Kathleen Waxer, Wendy Hall, Scott Wilson, Rico Damota, and Ralph Melnyk		
Absent	none		
Also present	Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services John Greathead, Director of Operations & Utilities Amanda Stevens, Communication Manager Emma Acorn, Legislative Services Coordinator Bob Covey, The Jasper Local Peter Shokeir, The Fitzhugh 6 observers		
Call to Order	Deputy Mayor Kelleher-Empey called the August 8, 2023 Committee of the Whole meeting to order at 9:30am and began with a Traditional Land Acknowledgement .		
Additions/ deletions to the agenda #339/23	Mayor Ireland requested the addition of two items. MOTION by Councillor Waxer that Committee add the following two items requested by Mayor Ireland: <ul style="list-style-type: none">• 10.1 In-camera - Strategic Priorities FOIP, S. 29(1)(b)• 7.4 Jasper Leaseholds Assets Society		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Approval of agenda #340/23	MOTION by Councillor Hall that Committee approve the agenda for the August 8, 2023 Committee of the Whole meeting as amended.		
	FOR 6 Councillors	AGAINST 0 Councillor	CARRIED
Business arising from July 11, 2023 minutes	none		
Delegations	none		
Correspondence	none		

Councillor Melnyk joined the meeting at 9:33am

B-020
Procurement
Policy Revisions
#341/23

Committee received a draft revised Procurement Policy from Administration and discussed potential revisions.

MOTION by Councillor Damota that Committee recommend Council approve Policy B-120: Procurement Policy with the following amendments:

- Section 4.1 – Be edited to read “In addition to meeting all advertising requirements of provincial legislation and relevant trade agreements, the municipality shall make available to the local Jasper market notice of procurement opportunities issued through Alberta Purchasing Connection”.
- Section 4.2(a) – add “within 48 hours of being issued on APC”
- Section 8, subsection 3a, 4a, and 5a – add “and must follow all requirements listed under section 4 (Local Notice) of this policy”
- Section 8, subsection 3b, 4b, 5b - add “*Subject to the application of relevant administrative procedures”

FOR
7 Councillors

AGAINST
0 Councillor

CARRIED

Global Covenant
of Mayors for
Climate & Energy
#342/23

Committee received a report from Administration detailing the purpose of the Global Covenant of Mayors for Climate & Energy and the roles & responsibilities of members.

MOTION by Mayor Ireland that Committee refer the matter of joining the Global Covenant of Mayors for Climate & Energy, to a committee meeting following the 2024 budget discussions.

FOR
7 Councillors

AGAINST
0 Councillor

CARRIED

Mission
Statement Policy
#343/23

Committee received a draft of an updated Mission Statement Policy from Administration which was discussed by the Legislative Committee at the July 18th meeting.

MOTION by Councillor Hall that Committee recommend Council approve Policy A-102: Mission Statement as presented.

FOR
7 Councillors

AGAINST
0 Councillor

CARRIED

Respect and
Dignity Policy
#344/23

Committee received a draft of an updated Respect & Dignity Policy from Administration which was discussed by the Legislative Committee at the July 18th meeting.

MOTION by Councillor Hall that Committee recommend Council approve the Policy B-105: Respect and Dignity with the addition of a definition for dignity.

FOR
7 Councillors

AGAINST
0 Councillor

CARRIED

Jasper Municipal Leasehold Assets Society #345/23	MOTION by Mayor Ireland that Committee refer to the Legislative Committee a request to consider the possibility of dissolution of the Jasper Municipal Leasehold Assets Society including the legal, political, and financial implications of such dissolution.		
	FOR 7 Councillors	AGAINST 0 Councillor	CARRIED
Motion Action List	Administration reviewed the Motion Action List.		
#346/23	MOTION by Councillor Melnyk that Committee approve the updated Motion Action List with the removal of the following items: <ul style="list-style-type: none"> • Second section of S-Block Parking item • B-020 Procurement Policy Revisions • Global Covenant of Mayors for Climate & Energy • Public Transit Contract • First section of Paid Parking Correspondence item • First & second part of Jasper Folk Music Festival 2023 item 		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Councillor upcoming meetings	Mayor Ireland has a meeting next Wednesday which will include MLA Martin Long, Minister of Tourism Joseph Schow, and Travel Alberta CEO & Deputy Minister of Tourism & Sport David Goldstein. Councillor Kelleher-Empey will be attending an Evergreens Foundation meeting over Zoom tomorrow.		
Upcoming Events	Council reviewed a list of upcoming events.		
In-camera #347/23	MOTION by Councillor Waxer at 11:16am to move in-camera to discuss item 10.1 In-camera discussion – Strategic Priorities FOIP, S. 29(1)(b)		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
	Mr. Given also attended the in-camera session.		
Revert to open meeting #348/23	MOTION by Councillor Hall at 11:35am that Committee revert to open meeting at 11:35pm.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED

Adjournment
#349/23

MOTION by Councillor Wilson that, there being no further business, the Committee of the Whole meeting of August 8, 2023 be adjourned at 11:35am.

FOR

7 Councillors

AGAINST

0 Councillors

CARRIED