

Municipality of Jasper
Committee of the Whole Meeting Minutes
Tuesday, July 15, 2025 | 9:30am
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing during Council meetings is through Zoom livestreaming and participation is through in person attendance.								
Present	Mayor Richard Ireland, Deputy Mayor Wendy Hall, Councillors Kathleen Waxer, Helen Kelleher-Empey, Ralph Melnyk, Rico Damota, and Scott Wilson								
Absent	none								
Also present	Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Service Doug Olthaf, Housing & Social Recovery Manager Lisa Riddell, Community Development Manager Lisa Daniel, Executive Advisor Emma Acorn, Legislative Services Coordinator Bob Covey, The Jasper Local 11 observers								
Call to Order	Deputy Mayor Hall called the July 15, 2025 Committee of the Whole meeting to order at 9:30am and began with a Traditional Land Acknowledgement .								
Additions/ Deletions to agenda #350/25	MOTION by Mayor Ireland that the following item be added to the July 15, 2025 Committee of the Whole meeting agenda: <ul style="list-style-type: none">11.1 In-Camera item – Advice from Officials <table><tr><td>FOR</td><td>AGAINST</td><td></td></tr><tr><td>7 Councillors</td><td>0 Councillors</td><td>CARRIED</td></tr></table>			FOR	AGAINST		7 Councillors	0 Councillors	CARRIED
FOR	AGAINST								
7 Councillors	0 Councillors	CARRIED							
Approval of agenda #351/25	MOTION by Councillor Melnyk that Committee approve the agenda for the July 15, 2025 Committee of the Whole meeting as amended: <ul style="list-style-type: none">Add 11.1 In-Camera – Advice from Officials <table><tr><td>FOR</td><td>AGAINST</td><td></td></tr><tr><td>7 Councillors</td><td>0 Councillors</td><td>CARRIED</td></tr></table>			FOR	AGAINST		7 Councillors	0 Councillors	CARRIED
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Business arising from June 24, 2025 minutes	none								
Delegations	none								
Correspondence	none								

Jasper Recovery Framework & Year 1 Progress Report	Committee received the Jasper Recovery Framework & Year 1 Progress Report as a first draft for discussion. Housing & Social Recovery Manager Doug Olthaf reviewed the documents and the purpose of the framework in guiding future work planning.		
#352/25	MOTION by Mayor Ireland that Committee recommend Council receive the JRCC Year 1 Progress Report for information and;		
	That Committee recommend Council approve the Jasper Recovery Framework as it may be adjusted by Administration on the basis of matters discussed at Committee of the Whole on July 15, 2025.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Indigenous Relations Framework	Community Development Manager Lisa Riddell presented a draft Indigenous Relations Framework for Committee's consideration and reviewed the background for the report.		
#353/25	MOTION by Councillor Waxer that Committee recommend Council adopt the Indigenous Relations Framework for Jasper as it may be adjusted by Administration, and;		
	That Committee direct Administration to engage Indigenous Partners and Indigenous residents to develop a strategy based on the framework – and return to a future meeting.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Land Acknowledgement Policy	Committee received a request for decision regarding an update to the Land Acknowledgement Policy and associated procedures. Ms. Riddell reviewed the minor updates recommended.		
#354/25	MOTION by Councillor Wilson that Committee recommend Council adopt the updated Land Acknowledgement Policy – A-106.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Public Participation Policy	Committee received a draft Public Participation Policy for consideration. Ms. Riddell reviewed the scope of the policy and legislative requirements. Committee made a few minor wording suggestions.		
#355/25	MOTION by Councillor Melnyk that Committee recommend Council adopt the Public Participation Policy – A-104 as amended.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED

Joint Use Partnership Agreement	Executive Advisor to the CAO, Lisa Daniel, presented a draft Joint Use Partnership Agreement which has been approved by the Grande Yellowhead Public School Division, to Committee.		
#356/25	MOTION by Councillor Kelleher-Empey that Committee recommend Council approve the Joint Use Partnership Agreement as presented.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Recess	Deputy Mayor Hall called a recess from 10:48am to 10:57am.		
Transit Service Update	CAO Bill Given reviewed a quarterly Transit Service update as required by Policy F-114 Transit Service Standards.		
#357/25	MOTION by Councillor Wilson that Committee receive the Transit Service Update (March 1 to June 30, 2025) for information.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Passenger Rail Master Plan	Committee received a request for decision from Administration regarding the Government of Alberta's 30-Year Network of the Passenger Rail Master Plan. Mr. Given reviewed the initiative and opportunities to advocate for Jasper's inclusion in future planning.		
#358/25	MOTION by Mayor Ireland that Committee recommend Council advocate for the inclusion of an Edmonton to Jasper regional service in the Government of Alberta's 30-Year Network of the Passenger Rail Master Plan.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
2025 Community Conversations Interim Report	Ms. Riddell reviewed a Community Conversations Interim Report which summarized information gathered between January and June 2025. Highlights included attendance numbers, information on partner organizations; topics discussed; and future program considerations.		
#359/25	MOTION by Councillor Waxer that Committee receive the Community Conversations Interim Report for January to June 2025 for information.		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
2025 Community Social Assessment Results	Ms. Riddell reviewed a report which summarized the results of a survey completed by residents. The 2025 Social Assessment was conducted using a survey that was completed by 310 respondents (both adult and youth) between March 8, 2025 and April 23, 2025.		

The results highlight respondents' views on community strengths, challenges, and areas for improvement.

#360/25

MOTION by Councillor Melnyk that Committee receive the Community Social Assessment Report for information as amended.

FOR

7 Councillors

AGAINST

0 Councillors

CARRIED

Motion Action List

Administration reviewed the Motion Action List.

#361/25

MOTION by Councillor Waxer that Committee approve the updated Motion Action List with the removal of the following items:

- Recovery Advisory Committee Recommendations
- Grande Yellowhead Public School Division Joint Agreement
- Correspondence – Congestion at Fuel Stations

And date changes for the following items:

- Parcel CH Access Road & Spruce Avenue Development Tender Award

FOR

7 Councillors

AGAINST

0 Councillors

CARRIED

Councillor upcoming meetings

Councillor Melnyk will be at a sub-committee meeting this evening for the Mount Alberta Centennial and a Jasper-Yellowhead Historical Society monthly board meeting tomorrow.

Councillor Kelleher-Empey will be attending a committee meeting at the Alpine Summit Seniors Lodge this afternoon.

Councillor Waxer will be participating in a Healing Ceremony with Bighorn Chiniki Stoney Nation this afternoon at the Athabasca day use area.

Mayor Ireland will be speaking at noon on June 21st at a media scrum with Parks Canada CEO Ron Hallman.

Mayor Ireland has been invited to speak at the Stories of Resilience: Voices from Jasper Exhibition Opening on July 25th at the Jasper Art Gallery.

Mayor Ireland will be travelling to Canmore on July 31st to meet with MLA William Stevenson and the Mayor of Canmore. He is also hoping to meet with Minister of Municipal Affairs Dan Williams the same day.

Upcoming Events

Council reviewed a list of upcoming events.

Move In-camera
#362/25

MOTION by Councillor Kelleher-Empey to move in-camera at 11:59am to discuss agenda item:

- 11.1 In-Camera – Advice from Officials

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

Mr. Given and Ms. Nadon also attended the in-camera session.

Move out of
camera
#363/25

MOTION by Councillor Kelleher-Empey to move out of camera at 1:11pm.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

Adjournment
#364/25

MOTION by Councillor Damota that, there being no further business, the Committee of the Whole meeting of July 15, 2025 be adjourned at 1:11pm.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED