

Municipality of Jasper
Committee of the Whole Meeting Minutes
Tuesday, June 25, 2024 | 9:30am
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through Zoom livestreaming and in person attendance.		
Present	Mayor Richard Ireland, Acting Deputy Mayor Ralph Melnyk, Councillors Wendy Hall, Helen Kelleher-Empey, Rico Damota, Kathleen Waxer, and Scott Wilson		
Absent	none		
Also present	Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services Christopher Read, Director of Community Development Natasha Malenchak, Director of Finance & Administration Emma Acorn, Legislative Services Coordinator Rica Migrino & Kevin Mullin, ReImagine Architecture Ltd. Peter Shokeir, The Fitzhugh 6 observers		
Call to Order	Acting Deputy Mayor Melnyk called the June 25, 2024 Committee of the Whole meeting to order at 9:30am and began with a Traditional Land Acknowledgement .		
Additions/deletions to the agenda	Councillor Damota requested the following item be added to the agenda: <ul style="list-style-type: none">8.1 Activity Centre Renovation Question		
Approval of agenda #295/24	MOTION by Councillor Kelleher-Empey that Committee approve the agenda for the June 25, 2024 Committee of the Whole meeting as amended: <ul style="list-style-type: none">Add 8.1 Activity Centre Renovation Question		
	FOR 7 Councillors	AGAINST 0 Councillors	CARRIED
Business arising from June 11, 2024 minutes	none		
Delegations	none		
Correspondence	none		
Strategic Facility Plan	Committee received a report from ReImagine Architecture Ltd. representatives Rica Migrino and Kevin Mullin meant to provide a detailed framework for the future development and enhancement of municipal facilities. The plan emphasizes sustainable		

design, climate resilience, and the creation of functional, inclusive spaces that meet the needs of both staff and the community.

#296/24

MOTION by Councillor Hall that Committee recommend Council receive the Strategic Facility Plan for information and direct Administration to consider the plan.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

2022-2024 Utility
Receivable/Write-
Off Request

At the March 12, 2024 Committee of the Whole meeting, Committee received recommendations and alternatives from Administration regarding a request from the Jasper United Church concerning their utility bill. Council requested a workshop be scheduled to review the current model within three months. The original piece of correspondence was received at the February 13, 2024 Committee of the Whole meeting and the workshop took place on June 18th. Director of Finance & Administration Natasha Malenchak reviewed the included scenarios, recommendations, and alternatives.

#297/24

MOTION by Councillor Wilson that Committee direct Administration to maintain the amount of \$10,586.88 as a Utility receivable and develop a payment plan for the United Church.

FOR	AGAINST	
6 Councillors	1 Councillor (Councillor Melnyk)	CARRIED

#298/24

MOTION by Councillor Kelleher-Empey that Committee direct Administration to assist the United Church in exploring alternative solutions for the largest meter connected to property.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

Recess

Acting Deputy Mayor Melnyk called a recess from 11:12am to 11:20am.

Men's Shed
Proposed
Partnership
Agreement

Committee received a report in response to a motion made at the March 12, 2024 Committee of the Whole meeting. Committee directed Administration to develop a partnership to create a Men's Shed in one bay of the 3-bay garage at the Activity Centre and return to a future Committee meeting with the proposed partnership agreement. Director of Community Development Christopher Read shared the background behind the request and reviewed the proposed partnership agreement.

#299/24

MOTION by Mayor Ireland that Committee approve in principle the draft partnership to create a Men's Shed in one bay of the 3-bay garage at the Activity Centre, and refer the required renovations to the 2025 capital budget discussions.

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

2024 Wayfinding Project	Committee received a report regarding the 2024 Wayfinding Project including the results of a request for proposals which closed on June 14 th . CAO Bill Given reviewed the background and scoring method.						
#300/24	<p>MOTION by Councillor Kelleher-Empey that Committee recommend that Council award the 2024 Wayfinding Project to Burke Group of Companies Ltd. in the amount of \$36,802.99.</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 33%;">FOR</td> <td style="width: 33%;">AGAINST</td> <td style="width: 34%;"></td> </tr> <tr> <td>7 Councillors</td> <td>0 Councillors</td> <td style="text-align: right;">CARRIED</td> </tr> </table>	FOR	AGAINST		7 Councillors	0 Councillors	CARRIED
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Indigenous Relations Strategy and Action Plan	Committee received a verbal update from Mr. Read regarding a workshop scheduled for September 3, 2024.						
Water Fountain Request	Committee received a verbal update from Mr. Read on the 'Water Fountain Request' item on the motion action list which is being addressed by Administration.						
Motion Action List	<p>Councillor Damota asked about the Activity Centre Renovation updates and communications with the public. CAO Given confirmed the schedule of public updates and the remaining timeline on the project. Director Read offered to schedule another tour of the facility for Council.</p> <p>Administration reviewed the Motion Action List.</p>						
#301/24	<p>MOTION by Councillor Damota that Committee approve the updated Motion Action List with the removal of the following items:</p> <ul style="list-style-type: none"> • Utilities Workshop & Jasper United Church Request • The Men's Shed • Indigenous Relations Strategy and Action Plan • Water Fountain Request • Transit Fleet Facility Procurement <p>And date changes for the following items:</p> <ul style="list-style-type: none"> • Climate Change Adaptation Action Plan • Federal Housing Advocacy <table border="0" style="width: 100%;"> <tr> <td style="width: 33%;">FOR</td> <td style="width: 33%;">AGAINST</td> <td style="width: 34%;"></td> </tr> <tr> <td>7 Councillors</td> <td>0 Councillors</td> <td style="text-align: right;">CARRIED</td> </tr> </table>	FOR	AGAINST		7 Councillors	0 Councillors	CARRIED
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Councillor upcoming meetings	<p>Mayor & Council will be hosting the pancake breakfast on Canada Day in Commemoration Park, followed by a flag raising ceremony at the Emergency Services Building.</p> <p>Councillor Kelleher-Empey will be attending a meeting of the Trans Canada Yellowhead Highway Association this Friday, as well as a sponsorship dinner at Alpine Summit Seniors Lodge later that evening.</p>						

Councillor Waxer will be attending a Communities in Bloom meeting on Friday.

Mayor Ireland is scheduled to speak at the Diploma Ceremony for École Desrochers Graduates today and the Jasper Junior/Senior High School Graduation on Thursday.

Upcoming Events Council reviewed a list of upcoming events.

In-camera MOTION by Councillor Kelleher-Empey to move in-camera at 12:09pm to discuss:

#302/24

- 11.1 Land Use Planning Discussions FOIP s. 21(1)(a)
- 11.2 Human Resources Committee Update FOIP s. 19(1)

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

Mayor Ireland left the meeting at 1:50pm.

Move out of MOTION by Councillor Hall to move out of camera at 2:20pm.

camera

#303/24

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED

Adjournment MOTION by Councillor Hall that, there being no further business, the Committee of the Whole meeting of June 25, 2024 be adjourned at 2:21pm.

#304/24

FOR	AGAINST	
6 Councillors	0 Councillors	CARRIED