

Municipality of Jasper  
**Regular Council Meeting Minutes**  
Tuesday, May 20, 2025 | 1:30pm  
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through both Zoom livestreaming and in-person attendance.		
Present	Deputy Mayor Scott Wilson, Councillors Ralph Melnyk, Helen Kelleher-Empey, Kathleen Waxer, Rico Damota, and Wendy Hall.		
Absent	Mayor Richard Ireland		
Also present	Bill Given, Chief Administrative Officer Christine Nadon, Director of Protective & Legislative Services Michael Fark, Director of Recovery Natasha Malenchak, Director of Finance & Administration Vidal Michaud, Utilities Manager Emma Acorn, Legislative Services Coordinator Paul Butler, Jasper Park Chamber of Commerce Melody Gaboury, Resident Bob Covey, The Jasper Local Jacqui Sundquist, CBC Edmonton Peter Shokeir, The Fitzhugh 22 observers		
Call to order	Deputy Mayor Wilson called the May 20, 2025 Regular Council meeting to order at 1:30pm.		
Additions or deletions to agenda	none		
Approval of agenda #227/25	MOTION by Councillor Waxer – BE IT RESOLVED that Council approve the agenda for the May 20, 2025 Regular Council meeting as presented.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Regular minutes #228/25	MOTION by Councillor Hall – BE IT RESOLVED that Council approve the minutes of the May 6, 2025 Regular Council meeting as presented.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Committee of the Whole Meeting minutes #229/25	MOTION by Councillor Waxer – BE IT RESOLVED that Council approve the minutes of the May 13, 2025 Committee of the Whole meeting as presented.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Delegations – Jasper Park Chamber of Commerce	Executive Director Paul Butler of the Jasper Park Chamber of Commerce spoke to Council regarding tax rates, budget review, and past motions regarding the approved budget.		
Correspondence – Melody Gaboury	Council received correspondence from resident Melody Gaboury appealing a recent decision on an application to operate a mobile ice cream bicycle service in Jasper this summer.		
#230/25	MOTION by Councillor Hall – BE IT RESOLVED that Council receive the correspondence for information.		
	FOR	AGAINST	

	6 Councillors	0 Councillors	CARRIED
Correspondence – ATCO Letter of Support Request #231/25	<p>MOTION by Councillor Melnyk – BE IT RESOLVED that Council receive the correspondence for information; and</p> <p>That Council provide a letter of support as requested by ATCO.</p>		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Jasper Recovery Coordination Centre Progress Update	Council received a Jasper Recovery Coordination Centre progress update from Director of Recovery Michael Fark. Highlights include information on interim housing; demolition permits; Pathfinder training; stakeholder engagement with the Economic Developers of Alberta; Seasonal Resident Camping Program; and more.		
#232/25	<p>MOTION by Councillor Damota – BE IT RESOLVED that Council receive the progress update for information.</p>		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Jasper Municipal Library Board #233/25	<p>MOTION by Councillor Hall – BE IT RESOLVED that Council accept the Financial Review for the Municipality of Jasper Library Board.</p>		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Director’s Report – Finance & Administration	Council received a report from Director of Finance & Administration Natasha Malenchak. The report included updates on major projects in information technology; the yearly audit; staffing; utilities and taxes; business licenses and renewals; parking and sidewalk seating programs; and more.		
#234/25	<p>MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council receive the report for information.</p>		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Jasper Taxation Rates Bylaw 2025	Ms. Malenchak reviewed the proposed Jasper Taxation Rates Bylaw 2025 and changes from previous years.		
#235/25	<p>MOTION by Councillor Melnyk – BE IT RESOLVED that Council give first reading to Bylaw #270, the Jasper Taxation Rates Bylaw 2025.</p>		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#236/25	<p>MOTION by Councillor Melnyk – BE IT RESOLVED that Council give second reading to Bylaw #270, the Jasper Taxation Rates Bylaw 2025.</p>		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#237/25	<p>MOTION by Councilor Hall – BE IT RESOLVED that Council direct Administration to incorporate increased non-property tax revenue into the development of the 2026 budget.</p>		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#238/25	<p>MOTION by Councilor Kelleher-Empey – BE IT RESOLVED that Council direct Administration to set up a workshop to look at the residential/business taxation split.</p>		

	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Recess	Deputy Mayor Wilson called a recess from 3:13pm to 3:25pm.		
2025 Capital Expense Re-allocation Operations & Utilities #239/25	MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council approve the reallocation of capital funds within the 2025 Operations Department capital budget as presented.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
2025 Bulk Water Incentive Program #240/25	MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council approve the 2025 Bulk Water Rate Incentive Program as presented.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Commercial Continuity Initiative Grant Implementation #241/25	MOTION by Councillor Waxer – BE IT RESOLVED that Council approve the expenditure of \$1,982,258 to implement the Commercial Continuity Initiative, to be funded by the federal Community Economic Development and Diversification (CEDD) grant and cost-recovery revenue.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Moving Traffic Enforcement #242/25	MOTION by Councillor Hall – BE IT RESOLVED that Council approve a change in service level to allow Community Peace Officers to conduct moving traffic enforcement within municipal limits.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Jasper Fire Department Bylaw 2025 #243/25	MOTION by Councillor Waxer – BE IT RESOLVED that Council give first reading to Bylaw #268, the Jasper Fire Department Bylaw 2025.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#244/25	MOTION by Councillor Waxer – BE IT RESOLVED that Council give second reading to Bylaw #268, the 2025 Jasper Fire Department Bylaw 2025.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
2025 Municipal Election #245/25	MOTION by Councillor Hall – BE IT RESOLVED that Council provide for Special Ballots for the 2025 municipal election pursuant to the Local Authorities Election Act.		
	<ul style="list-style-type: none"> <li>• Applications for Special Ballots may be made to the Returning Officer in writing; by telephone; in person; or by email.</li> <li>• Applications for Special Ballots must be submitted between September 1, 2025 and October 10, 2025.</li> <li>• The Special Ballot sealed outer envelope must be forwarded so that it reaches the Returning Officer not later than October 17, 2025.</li> </ul>		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#246/25	MOTION by Councillor Damota – BE IT RESOLVED that Council provide for holding an Advance Vote for the 2025 municipal election, pursuant to the Local Authorities Election Act.		
	FOR	AGAINST	

	6 Councillors	0 Councillors	CARRIED
#247/25	MOTION by Councillor Kelleher-Empey – BE IT RESOLVED that Council authorize the Returning Officer to designate the location of one or more institutional voting stations for the 2025 municipal election, pursuant to the Local Authorities Election Act.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#248/25	MOTION by Councillor Waxer – BE IT RESOLVED that Council give first reading to Bylaw #269, the Jasper Rotation of Ballots Bylaw 2025.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
#249/25	MOTION by Councillor Waxer – BE IT RESOLVED that Council give second reading to Bylaw #269, the Jasper Rotation of Ballots Bylaw 2025.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED
Notices of Motion	none		
Councillor Reports	<p>Councillor Hall attended a Jasper Municipal Library Board meeting last Tuesday and also celebrated the painting of the rainbow sidewalks on Patricia Street.</p> <p>Councillor Melnyk will be attending a monthly board meeting of the Jasper-Yellowhead Historical Society this week and the Alberta/Japan Twinned Municipalities Conference May 23rd-24th in Stony Plain.</p> <p>Councillor Melnyk will be at a Recovery Advisory Committee meeting on May 26th.</p> <p>Councillor Kelleher-Empey will be in Hinton this Thursday for an Evergreens Foundation meeting, in Edmonton on Friday for a Trans Canada Yellowhead Highway Association meeting, and in Jasper for the Evergreens Foundation 65<sup>th</sup> Anniversary celebration at the Alpine Summit Seniors Lodge on Saturday.</p>		
Upcoming events	Council received a list of upcoming events for information.		
Adjournment #250/25	MOTION by Councillor Hall – BE IT RESOLVED that, there being no further business, the Regular Council meeting of May 20, 2025 be adjourned at 3:48pm.		
	FOR 6 Councillors	AGAINST 0 Councillors	CARRIED

Mayor

Chief Administrative Officer