

Municipality of Jasper
Committee of the Whole Meeting Minutes
 Tuesday, November 18, 2025 | 9:30am
 Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public participation is through in person attendance and public viewing during Council meetings is through Zoom livestreaming and in person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Ralph Melnyk, Councillors Kathleen Waxer, Kable Kongsrud, Wendy Hall, Danny Frechette and Laurie Rodger		
Absent	none		
Also present	Bill Given, Chief Administrative Officer Natasha Malenchak, Director of Finance & Administration Michael Fark, Director of Recovery Christopher Read, Director of Community Development Beth Sanders, Director of Urban Design & Standards Emma Acorn, Legislative Services Coordinator Ornesto Tassoni, The Evergreens Foundation Nancy Robbins, Community Futures West Yellowhead Angela Thom & Joyce Melnyk, Municipality of Jasper Library Board Steve Pavlov & Ron McGaffin, Jasper-Yellowhead Museum & Archives Greg Key & Keith Henderson, Royal Canadian Legion Branch #31 Ann Thomas & John Wilmshurst, The Jasper Park Tennis Club Marianne Garrah & Jacqui McColl, Habitat for the Arts Russ Mann, Jasper Artists Guild Peggy Munn, Jasper Heritage Folk & Blues Society Paul Butler, Jasper Park Chamber of Commerce Logan Ireland & Sara Maltby, UpLift! Jasper Mural Festival Bob Covey, The Jasper Local 30 observers		
Call to Order	Deputy Mayor Ralph Melnyk called the November 18, 2025 Committee of the Whole meeting to order at 9:31am and began with a Traditional Land Acknowledgement .		
Additions/ deletions to the agenda	none		
Approval of agenda #477/25	MOTION by Councillor Frechette that Committee approve the agenda for the November 18, 2025 Committee of the Whole meeting as presented.		
	FOR 7 Councillors	AGAINST 0 Councillor	CARRIED
Delegations	none		

<p>Correspondence – Jasper Park Chamber of Commerce #478/25</p>	<p>Committee received correspondence from the Jasper Park Chamber of Commerce and shared a response which was previously written and sent by Mayor Ireland.</p> <p>MOTION by Mayor Ireland that Committee receive the correspondence for information.</p>						
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7 Councillors	0 Councillor	CARRIED					
<p>Jasper Recovery Coordination Centre Progress Update #479/25</p>	<p>Director of Recovery Michael Fark reviewed an update from the Jasper Recovery Coordination Centre which is included in the agenda package.</p> <p>MOTION by Councillor Waxer that Committee receive the update for information.</p>						
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<p>Community Economic Development Fund #480/25</p>	<p>Director of Community Development Christopher Read reviewed applications and the scoring process for the Community Economic Development Fund. Applications were included in the agenda package.</p> <p>MOTION by Councillor Rodger that Committee recommend Council approve the following Community & Economic Development Fund allocations:</p> <ul style="list-style-type: none"> • Jasper Community Theatre - \$2,500 • Jasper Food Bank Capacity Boost for Bulk Purchasing - \$2,500 • Jasper Gymnastics Club - \$2,500 • Mountain Lights: Jasper Art After Dark - \$2,500 						
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<p>Recovery Advisory Committee Terms of Reference Review #481/25</p>	<p>MOTION by Councillor Waxer that Committee direct Administration to return to a future Committee of the Whole meeting with recommendation regarding potential amendments to the Terms of Reference for the Recovery Advisory Committee.</p>						
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<p>Recess</p>	<p>Deputy Mayor Melnyk called a recess from 10:28am to 10:37am.</p>						
<p>The Evergreens Foundation #482/25</p>	<p>Committee received a presentation from Ornesto Tassoni of Alpine Summit Seniors Lodge and the Evergreens Foundation containing a budget request for the 2026 budget.</p> <p>MOTION by Councillor Waxer that Committee receive the presentation for information; and</p> <p>That Committee refer the Evergreens Foundation \$10,000 funding request to the 2026 budget discussions.</p>						

Committee of the Whole meeting with recommendations.

FOR	AGAINST	
7 Councillors	0 Councillor	CARRIED

#487/25 MOTION by Mayor Ireland that Committee receive the presentation for information; and
That Committee refer the Royal Canadian Legion Branch #31 \$10,000 funding request for masonry repairs to the 2026 budget discussions.

FOR	AGAINST	
7 Councillors	0 Councillor	CARRIED

#488/25 MOTION by Councillor Hall to refer the remainder of the Royal Canadian Legion Branch #31 \$240,000 funding request to the 2026 budget discussions as an unfunded capital budget item.

FOR	AGAINST	
7 Councillors	0 Councillor	CARRIED

The Jasper Park Tennis Club Committee received a presentation from Ann Thomas & John Wilmshurst of the Jasper Park Tennis Club regarding a funding request for the 2026 budget.

#489/25 MOTION by Councillor Waxer that Committee receive the presentation for information.

FOR	AGAINST	
7 Councillors	0 Councillor	CARRIED

Habitat for the Arts Committee received a presentation from Marianne Garrah & Jacqui McColl of Habitat for the Arts containing financial statements from the past year and a funding request for the 2026 budget.

#490/25 MOTION by Councillor Hall that Committee receive the presentation for information; and
That Committee refer the Habitat for the Arts \$10,000 plus rent relief funding request to the 2026 budget discussions.

FOR	AGAINST	
7 Councillors	0 Councillor	CARRIED

Meeting Extension #491/25 MOTION by Councillor Hall at 2:14pm that the November 18, 2025 Committee of the Whole meeting be extended beyond four hours.

FOR	AGAINST	
7 Councillors	0 Councillor	CARRIED

Recess Deputy Mayor Melnyk called a recess from 2:16pm to 2:22pm.

Jasper Artists Guild	Committee received a presentation from Russ Mann of the Jasper Artists Guild regarding a funding request for the 2026 budget.		
#492/25	MOTION by Councillor Waxer that Committee receive the presentation for information; and That Committee refer the Jasper Artists Guild \$4,200 funding request to allow the lease to remain at \$950.00 (plus GST) to June 30, 2026 to the 2026 budget discussions.	FOR 7 Councillors	AGAINST 0 Councillor
			CARRIED
#493/25	MOTION by Mayor Ireland that Committee direct Administration to enter into discussions with the Jasper Artists Guild regarding potential for a sub-lease renewal and return with recommendations to a future Committee of the Whole meeting in the new year.	FOR 7 Councillors	AGAINST 0 Councillor
			CARRIED
Jasper Heritage Folk & Blues Society	Committee received a presentation from Peggy Munn of the Jasper Heritage Folk & Blues Society regarding a funding request for the 2026 budget. The group provided a financial statement which is attached to the meeting minutes.		
#494/25	MOTION by Councillor Rodger that Committee receive the presentation for information; and That Committee refer the Jasper Heritage Folk & Blues Society \$20,000 funding request to the 2026 budget discussions.	FOR 7 Councillors	AGAINST 0 Councillor
			CARRIED
Jasper Park Chamber of Commerce	Committee received a presentation from Jasper Park Chamber of Commerce Executive Director Paul Butler regarding a funding request for the 2026 budget.		
#495/25	MOTION by Councillor Waxer that Committee receive the presentation for information; and That Committee refer the Jasper Park Chamber of Commerce \$10,000 funding request to the 2026 budget discussions.	FOR 6 Councillors	AGAINST 1 Councillor (Kongsrud)
			CARRIED
Recess	Deputy Mayor Ralph Melnyk called a recess from 3:28pm to 3:35pm.		

UpLift! Mural Festival Mayor Ireland recused himself for the next presentation due to being a close relation of one of the festival organizers.

Committee received a presentation from Logan Ireland & Sara Maltby of UpLift! Jasper Mural Festival regarding a funding request for the 2026 budget.

#496/25 MOTION by Councillor Waxer that Committee receive the presentation for information; and

That Committee refer the UpLift! Jasper Mural Festival \$25,000 funding request to the 2026 budget discussions.

FOR	AGAINST	
6 Councillors	0 Councillor	CARRIED

Mayor Ireland rejoined the meeting.

Motion Action List Administration reviewed the Motion Action List.

#497/25 MOTION by Councillor Hall that Committee approve the updated Motion Action List with date changes for the following items:

- Parcel CH Access Road & Spruce Avenue Development Tender Award
- Transit Bus RFP
- Jasper Artists Guild Lease

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

Councillor upcoming meetings Councillor Hall will be joining Pathfinders tomorrow afternoon as well as a Zoom meeting on Monday with the Climate Caucus around zero emissions transit in the prairies.

Councillor Hall attended the Alberta Municipalities Convention in Calgary last week along with Councillors Waxer, Frechette, Kongsrud, Rodger, and Mayor Ireland.

Councillor Kongsrud will be attending a meeting of the Jasper-Yellowhead Historical Society tomorrow evening.

Upcoming Events Council reviewed a list of upcoming events.

Move In-camera #498/25 MOTION by Mayor Ireland to move in-camera at 4:12pm to discuss agenda item:

- 11.1 Mayor's Special Awards POPA s. 4(c), 12(1)

FOR	AGAINST	
7 Councillors	0 Councillors	CARRIED

Mr. Given also attended the in-camera session.

Move out of camera #499/25 MOTION by Mayor Ireland to move out of camera at 4:32pm.
FOR 7 Councillors AGAINST 0 Councillors CARRIED

Adjournment #500/25 MOTION by Councillor Kongsrud that, there being no further business, the Committee of the Whole meeting of November 18, 2025 be adjourned at 4:33pm.
FOR 7 Councillors AGAINST 0 Councillors CARRIED

Attachment to November 18, 2025 Committee of the Whole meeting minutes

Event Budget - Jasper Folk Music Festival 2025	
Expenses	
Production Logistics/Site	Actual 2025
Generator Rentals & Gas	\$1,918.09
Sound Technicians (Mike Dinger)	\$18,795.00
Stage Rental (NA – part of Commemoration Park Rental)	\$0.00
Commemoration Park (Municipality)	\$0.00
Security	\$3,000.00
Toilets/Porto-potties (All-Choice Rentals)	\$0.00
Tables & Chairs (donated)	\$0.00
Building/Development Permit	\$250.00
Tent Rentals from JHFBS (donated)	\$200.00
Bouncy Castle Rental	\$2,378.25
Fancy Fox Photobooth Rental	\$3,475.50
Seniors Lounge Rental/Cleaning	\$75.00
Tridon - Wifi	\$0.00
Programming	
Festival Performer's Fees	\$98,075.00
Accomodation	\$9,633.78
Food & Beverage	\$1,576.98
MC fees	\$700.00
Zumba	\$70.00
Media	
JFMF Merchandise (excluding Volunteer shirts)	\$3,512.56
Kuma Merchandise	
Advertising	
Website Hosting – Squarespace via Jamie	\$355.66
Web/online – google ads, facebook ads	\$0.00
Radio Advertising CKUA	\$0.00
Edmonton FF Program Print Ad	\$0.00
Newspaper – Fitzhugh	\$0.00
Posters & Printing – Tekarra	
Programs – online program (donated)	\$0.00
Ticket/Wristband/Lanyard Production – Eventgroove	\$0.00

Volunteers	
Volunteer Appreciation Event	\$1,749.12
Volunteer Shirts	\$1,521.45
Food & Beverage	
Liquor License	\$200.00
Alcohol for the Beer Garden – Athabasca Hotel	\$2,193.58
Alcohol for the Beer Garden - Jasper Brewery	\$1,599.98
Administration	
Bank Charges	\$29.85
Square Device Fees	\$566.61
Membership Fees	\$0.00
SOCAN Fees	\$79.14
Directors Insurance (Aug)	\$1,835.00
Content Insurance (May)	\$633.00
Event Insurance (Aug)	\$1,664.00
Office Supplies & Postage	\$0.00
Tent & Equipment Storage (NA)	\$0.00
Meeting Expenses (food)	\$0.00
Site Equipment	\$470.59
Assorted Other (rug for stage, batteries etc)	
Total Expenses	\$156,558.14
Festival Income	
Ticket Sales – Gate & Advance Individual	\$58,850.00
Ticket Sales – Corporate Tickets	\$2,560.00
Merchandise Sales	\$4,586.00
Corporate Sponsorships	\$1,500.00
Alcohol Sales	\$11,365.00
Donations/Tips at event	\$1,079
Artisan Vendor Fees	\$1,225.00
Food Vendor Fees	\$1,000.00
Municipality of Jasper	\$2,000.00
AFA Grant Application	\$13,190.00
CIP Application	\$67,829.00
Servus Grant	\$2,500.00
Total Income with Grants	\$167,684.00

Annual Surplus/Deficit	\$11,494.00