

Municipality of Jasper
Regular Council Meeting Minutes
Tuesday, September 2, 2025 | 1:30pm
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through both Zoom livestreaming and in-person attendance.		
Present	Deputy Mayor Rico Damota, Councillors Wendy Hall, Ralph Melnyk, Kathleen Waxer, and Scott Wilson.		
Absent	Mayor Richard Ireland and Councillor Helen Kelleher-Empey		
Also present	Bill Given, Chief Administrative Officer Courtney Donaldson, Director of Operations and Utilities Vidal Michaud, Utilities Manager Logan Ireland, JRCC Project Manager Christine Nadon, Director of Protective & Legislative Services Marley Pollock, Town Planner Twyla Hale, Human Resource Manager Jen Dillon, Protective Services Coordinator 14 observers		
Call to Order	Deputy Mayor Damota called the September 2, 2025 Regular Council meeting to order at 1:31pm and did a traditional land acknowledgement.		
Additions or deletions to agenda	None		
Approval of agenda #421/25	MOTION by Councillor Melnyk– BE IT RESOLVED that Council approve the agenda for the September 2, 2025 Regular Council meeting as presented.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Regular minutes #422/25	MOTION by Councillor Hall – BE IT RESOLVED that Council approve the minutes of the August 19, 2025 Regular Council meeting as presented.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Approval of Committee of the Whole Meeting minutes #423/25	MOTION by Councillor Waxer – BE IT RESOLVED that Council approve the minutes of the August 26, 2025 Committee of the Whole meeting as presented.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Delegations	None		
Correspondence – CN Rail #424/25	Council received correspondence from CN Rail requesting Council proclaim September 15 to 21, 2025 Rail Safety Week.		
	MOTION by Councillor Waxer – BE IT RESOLVED that Council proclaim September 15-21, 2025 as Rail Safety Week.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Correspondence – ACFA #425/25	Council received correspondence from ACFA requesting that Council provide support for ACFA’s efforts to expand services and activities in Jasper.		

	MOTION by Councillor Waxer – BE IT RESOLVED that Council direct Administration to draft a supporting letter to ACFA to be attached to their funding application.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Correspondence – Astoria Hotel #426/25	Council received correspondence from the Astoria Hotel requesting forgiveness of municipal tax penalties and interest.		
	MOTION by Councillor Hall – BE IT RESOLVED that Council receive the letter from the Astoria Hotel for information and direct Administration and come back with a report for Council’s consideration at the next Committee of the Whole meeting.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Jasper Recovery Coordination Centre Progress Update #427/25	Council received a Jasper Recovery Coordination Centre progress update from the JRCC Project Manager, Logan Ireland. Highlights include information on interim housing, joint town rebuild, social and economic recovery initiatives and more.		
	MOTION by Councillor Wilson – BE IT RESOLVED that Council accept the Jasper Recovery Coordination Centre progress update for information.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Utilities Master Plan #428/25	MOTION by Councillor Melnyk – BE IT RESOLVED that Council adopt the Utility Master Plan as presented.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Off-Site Levies Update #429/25	MOTION by Councillor Wilson – BE IT RESOLVED that Council adopt the Off-Site Levy Update as presented.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Rebuild Bylaw 2025 #430/25	MOTION by Councillor Waxer – BE IT RESOLVED that Council give third reading to Bylaw #272, the Rebuild Bylaw 2025, as presented.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Notices of Motion	None		
Councillor Reports	Councillor Melnyk met with the Human Resources Committee.		
	Councillors Melnyk, Hall and Waxer will meet with the Jasper Recovery Advisory Committee next week.		
	Councillor Waxer will attend Community Conversations this week.		
Upcoming events	Council received a list of upcoming events for information.		
In Camera #431/25	MOTION by Councillor Hall to move in camera at 2:32 pm to discuss agenda item: <ul style="list-style-type: none">10.1 In Camera – Labour, <i>Access to Information Act</i> (ATIA) s. 20(1), s. 29(1)(b)		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED

Twyla Hale, Human Resource Manager also attended the in-camera session.

Councillor Wilson left the in-camera session at 3:30pm.

Move out of camera #432/25	MOTION by Councillor Hall to move out of camera at 4:11pm.		
	FOR 4 Councillors	AGAINST 0 Councillors	CARRIED
Adjournment #433/25	MOTION by Councillor Waxer – BE IT RESOLVED that, there being no further business, the Regular Council meeting of September 2, 2025 be adjourned at 4:11pm.		
	FOR 4 Councillors	AGAINST 0 Councillors	CARRIED

Mayor

Chief Administrative Officer