

Municipality of Jasper  
**Committee of the Whole Meeting Minutes**  
Tuesday, May 27, 2025 | 9:30am  
Jasper Library and Cultural Centre, Quorum Room

Virtual viewing and participation	Council attendance is in Council chambers at the Jasper Library and Cultural Centre. This meeting was also conducted virtually and available for public livestreaming through Zoom. Public viewing and participation during Council meetings is through Zoom livestreaming and in person attendance.		
Present	Mayor Richard Ireland, Deputy Mayor Scott Wilson, Councillors Kathleen Waxer, Wendy Hall, and Ralph Melnyk		
Absent	Councillors Rico Damota and Helen Kelleher-Empey		
Also present	Beth Sanders, Director of Urban Design & Standards, Acting Chief Administrative Officer Michael Fark, Director of Recovery Courtney Donaldson, Director of Operations & Utilities Mona El Dabee, Energy & Environment Manager Emma Acorn, Legislative Services Coordinator Peter Shokeir, The Fitzhugh Bob Covey, The Jasper Local 5 observers		
Call to Order	Deputy Mayor Wilson called the May 27, 2025 Committee of the Whole meeting to order at 9:30am.		
Approval of agenda #251/25	MOTION by Councillor Waxer that Committee approve the agenda for the May 27, 2025 Committee of the Whole meeting as presented.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Business arising from May 13, 2025 minutes	none		
Delegations	none		
Correspondence – RCMP Quarterly Report	Committee received a Quarterly Report sent by Sergeant Rick Bidaisee of the Jasper RCMP. The report covered the period from January 1, 2025 to March 31, 2025 and shared information in human resources, financial data, and crime statistics.		
#252/25	MOTION by Councillor Melnyk that Committee receive the RCMP Quarterly Report for information.		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED

Correspondence – Yellowhead Regional Library #253/25	<p>Committee received the 2024 Annual Report from the Yellowhead Regional Library.</p> <p>MOTION by Councillor Hall that Committee receive the correspondence for information.</p> <p>FOR 5 Councillors</p> <p>AGAINST 0 Councillors</p> <p>CARRIED</p>
Correspondence – Jasper Seniors Society #254/25	<p>Committee received correspondence from the Jasper Seniors Society requesting that they be included in discussions regarding future plans for a seniors’ centre in Jasper.</p> <p>MOTION by Councillor Hall that Committee receive the correspondence for information; and</p> <p>That Committee direct Administration to forward the correspondence to the Evergreens Foundation.</p> <p>FOR 5 Councillors</p> <p>AGAINST 0 Councillors</p> <p>CARRIED</p>
Seniors Week Proclamation  #255/25	<p>Committee received a request for a proclamation from the Community Development Department.</p> <p>MOTION by Mayor Ireland that Committee recommend Council proclaim June 2-8, 2025 as Seniors’ Week in Jasper.</p> <p>FOR 5 Councillors</p> <p>AGAINST 0 Councillors</p> <p>CARRIED</p>
Waiving of Water Utility Bill – Jasper United Church  #256/25	<p>Committee received a report from Director of Recovery Michael Fark with recommendations and alternatives regarding an outstanding utility bill for the Jasper United Church which was lost in the 2024 wildfire.</p> <p>MOTION by Councillor Melnyk that Committee recommend Council, in accordance with their general authority under the Municipal Government Act, approve a one-time waiver of \$5,586.88 in outstanding water utility fees for the United Church.</p> <p>FOR 5 Councillors</p> <p>AGAINST 0 Councillors</p> <p>CARRIED</p>
Construction Coordinator – Recovery  #257/25	<p>Committee received recommendations and alternatives for consideration regarding an additional recovery staff position. Director of Operations &amp; Utilities Courtney Donaldson reviewed the background, job description and the financial implications.</p> <p>MOTION by Councillor Waxer that Committee recommend Council approve the establishment of a full-time, two-year term Construction Coordinator–Recovery position, subject to confirmation of DRP eligibility.</p> <p>FOR</p> <p>AGAINST</p>

	5 Councillors	0 Councillors	CARRIED
Establishment of New Public EV Charging Stations Update #258/25	<p>Energy &amp; Environment Manager Mona El Dabee reviewed the request for decision presented to Committee for consideration.</p> <p>MOTION by Councillor Hall that Committee recommend Council approve the establishment of two new electric vehicle (EV) charging stations in the off-street parking lot across from the Activity Center on Bonhomme Street; with minimal disruption to current uses of the parking lot, through an agreement with SureCharge Corp. for a term of up to 15 years.</p>		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Recess	Deputy Mayor Wilson called a recess from 10:32am to 10:42am.		
Regional Recovery Transit Service RFP Award #259/25	<p>Mayor Ireland noted that Quorum would be lost for this item as two of the Councillors present were prepared to recuse themselves due to a conflict of interest in the matter.</p> <p>MOTION by Mayor Ireland that Committee direct that this matter appear at the next Regular Council meeting on the agenda without recommendation from Committee of the Whole.</p>		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Addition to agenda #260/25	<p>Director of Recovery Michael Fark requested the addition of a closed session item and offered apologies for not asking at the beginning of the meeting.</p> <p>MOTION by Councillor Hall that Committee add the following item to the May 27, 2025 Committee of the Whole meeting agenda:</p> <ul style="list-style-type: none"> <li>11.1 In-camera item – Legal Matter</li> </ul>		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Council Meeting Schedule – July 2025 #261/25	<p>MOTION by Councillor Waxer that Committee recommend Council amend the Council meeting schedule to hold a regular meeting on July 8, 2025 at 1:30pm and a Committee of the Whole meeting on July 15, 2025 at 9:30am.</p>		
	FOR 5 Councillors	AGAINST 0 Councillors	CARRIED
Motion Action List #262/25	<p>Administration reviewed the Motion Action List.</p> <p>MOTION by Councillor Melnyk that Committee approve the updated Motion Action List with the removal of the following item:</p> <ul style="list-style-type: none"> <li>Advocacy at FCM</li> </ul>		

- Fire Bylaw & Communication

And date changes for the following items:

- Wildfire Recovery Strategic Priorities

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

Councillor upcoming meetings      Council will be in attendance at the Federation of Canadian Municipalities Conference in Ottawa this week.

Upcoming Events      Council reviewed a list of upcoming events.

Move In-camera #263/25      MOTION by Mayor Ireland to move in-camera at 10:51am to discuss agenda items:

- 11.1 In-camera item – Legal Matter

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

Ms. Sanders, Ms. Donaldson, and Mr. Fark also attended the in-camera session.

Move out of camera #264/25      MOTION by Mayor Ireland to move out of camera at 11:24am.

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED

Adjournment #265/25      MOTION by Councillor Melnyk that, there being no further business, the Committee of the Whole meeting of May 27, 2025 be adjourned at 11:25am.

FOR	AGAINST	
5 Councillors	0 Councillors	CARRIED